

Appendix B – Proposed responsibilities of EV coordination function

Taken from a table produced by London Councils.

Category - Knowledge sharing

Responsibility

- 1) Act as a first point of contact for London boroughs, the GLA, TfL, existing and new charge point operators, and other relevant stakeholders seeking information about charge point installation in the capital
- 2) Facilitate sharing of best practice and other relevant information amongst London boroughs and other relevant stakeholders
- 3) Collate and share information to encourage Londoners to switch to EVs

Actions

- 1) Respond to and, where relevant, signpost queries to relevant guidance documents or contacts within other organisations
- 2) Welcome new market entrants to the capital and provide relevant information on requirements for operation in London
- 3) Promote the quickest and best routes to charge point installation.
- 4) Facilitate sharing of best practice. developments in charge point technology and technical requirements for delivery through working groups, events and guidance documents.
- 5) Coordinate, promote and attend relevant meetings and training events.
- 6) Share information on EV charging in London and direct Londoners to borough processes to request on-street charge points
- 7) Lead communications including myth busting and awareness raising of the benefits of EVs. Support marketing by Go Ultra Low campaign.

Key Stakeholder(s)

London boroughs, the GLA, TfL & charge point operators

Lead

London Councils

Category - Support borough delivery

Responsibility

- 1) Liaise with TfL to provide procurement and contract management support to London boroughs to support delivery of EV charge points
- 2) Oversee delivery of GULCS programme to the end of 2020
- 3) Secure and distribute funding to London boroughs for the delivery of on-street charging points.

Actions

- 1) Provide procurement advice and support to London boroughs
- 2) Oversee borough delivery of charge points through the GULCS programme ensuring funding is spent by the end of 2020 and lessons learnt are captured and shared
- 3) Identify and bid for funding to continue on-street charging point delivery through the London boroughs

Key Stakeholder(s)

TfL, GLA, OLEV, London boroughs

Lead

London Councils & TfL

Category - Data & monitoring

Responsibility

- 1) Monitor and support data sharing between charge point operators, London boroughs, TfL and other relevant stakeholders
- 2) Analyse charge point usage data. Share and promote key findings with relevant stakeholders
- 3) Collate and share locations of charge points delivered
- 4) Monitor customer experience and charging behaviour

Action

- 1) Act as a first point of contact for boroughs and charge point operators seeking information on charge point data requirements and recommendations.
- 2) Monitor and support a successful flow of data from operators to London boroughs and TfL
- 3) Analyse charge point usage data and share key trends, patterns and other findings f to inform future planning and delivery across the capital.
- 4) Lead on research to monitor customer experience and charging behaviour. Share findings to inform future delivery

Key Stakeholder(s)

London boroughs, GLA, TfL & charge point operators

Lead

Category - Other

Responsibility

Identify funding and partnership opportunities to continue the role of the coordination body from 2022

Action

Engage with relevant partners to identify funding and partnership opportunities to continue the role of the coordination body from 2022.

Key Stakeholder(s)

London boroughs, charge point operators

Lead

London Councils