

## Appendix IX

## Registrars

Services that we charge for	2017/18 Charge	2018/19 Charge	2019/20 Charge	Proposed 2020/21 Charge	Change
(1)	(2)	(3)	(4)	(5)	(6)
	£	£	£	£	%
<b>Births, Marriages &amp; Deaths - Citizenship - Statutory fees cannot be changed</b>					
Statutory marriage & civil partnership services held in the register office	£ 50.00	£ 50.00	£ 50.00	£ 57.00	14.00%
Civil Partnership Conversion appointment	£ 45.00	£ 45.00	£ 45.00	£ 45.00	0.00%
Civil Partnership Conversion initial appointment - if having a ceremony	£ 27.00	£ 27.00	£ 27.00	£ 27.00	0.00%
Notices for marriage & civil partnership	£ 35.00	£ 35.00	£ 35.00	£ 35.00	0.00%
Notice immigration referral	£ 12.00	£ 12.00	£ 12.00	£ 12.00	0.00%
Birth, death, marriage & civil partnership certificates	£ 10.00	£ 10.00	£ 10.00	£ 11.00	10.00%
Birth, death and marriage certificates at time of registration	£ 4.00	£ 4.00	£ 4.00	£ 11.00	175.00%
Attending religious buildings for marriage and civil partnership ceremonies (CHURCH)	£ 90.00	£ 90.00	£ 90.00	£ 90.00	0.00%
SR Consideration of a divorce obtained outside UK		£ 50.00	£ 50.00	£ 50.00	0.00%
RG Consideration of a divorce obtained outside UK		£ 75.00	£ 75.00	£ 75.00	0.00%
Forename added within 12 months of birth registration		£ 40.00	£ 40.00	£ 40.00	0.00%
Consideration by Registrar of a correction application		£ 75.00	£ 75.00	£ 75.00	0.00%
Consideration by the RG of a correction application		£ 90.00	£ 90.00	£ 90.00	0.00%
Statutory fee per Citizenship Ceremony attendee	£ 80.00	£ 80.00	£ 80.00	£ 80.00	0.00%
<b>Religious building certification inc religious venues for civil partnerships</b>					
- worship	£ 28.00	£ 28.00	£ 28.00	£ 28.00	0.00%
- marriage	£ 120.00	£ 120.00	£ 120.00	£ 120.00	0.00%
Public search of records	£ 18.00	£ 18.00	£ 18.00	£ 18.00	0.00%
<b>Marriage, civil partnership or civil partnership to marriage conversion ceremonies held in the Earlham Room at George Meehan House</b>					
<b>Now incorporates Renewal of Vows, Naming and Private Citizenship Ceremonies</b>					
Monday, Tuesday, Wednesday, Thursday	£ 125.00	£ 130.00	£ 150.00	£ 200.00	33.33%
Friday	£ 165.00	£ 180.00	£ 190.00	£ 210.00	10.53%
Saturday	£ 250.00	£ 255.00	£ 225.00	£ 300.00	33.33%
Sunday up until 6pm	£ 700.00	£ 717.00	£ 650.00	£ 668.00	2.77%
This is for an individual ceremony where the building is opened up specially for a couple					
Sunday up until 6pm (multiple bookings)			£ 450.00	£ 462.00	2.67%
Bank Holidays up until 6pm	£ 1,200.00	£ 1,230.00	£ 900.00	£ 925.00	2.78%
Monday to Friday from 6pm to 10pm	£ 470.00	£ 480.00	£ 500.00	£ 514.00	2.80%
Saturdays from 6pm to 10pm			£ 900.00	£ 925.00	2.78%
Sundays and Bank Holidays from 6pm to 10pm (new fee)			£ 1,100.00	£ 1,131.00	2.82%
Weddings between 11pm and 8am - Any day at the Civic Centre and George Meehan House - Any room	£ 3,050.00	£ 1,230.00	£ 2,000.00	£ 2,056.00	2.80%
This fee will now apply from 10pm and 8am weekdays, 10pm to 9am Saturdays and 10pm to 10am Sundays and Bank Holidays. The fee will apply for all rooms					
<b>Council Chamber</b>					
Monday, Tuesday, Wednesday, Thursday			£ 350.00	£ 360.00	2.86%
Friday			£ 390.00	£ 401.00	2.82%
New fee with a different rate on Friday to correspond with the Civic Suite charging structure					
Council Chamber Monday to Saturday from 6pm to 10pm	£ 900.00	£ 920.00	£ 1,000.00	£ 1,028.00	2.80%
Council Chamber (Saturdays)	£ 450.00	£ 460.00	£ 500.00	£ 514.00	2.80%
This fee now applies until 6pm on Saturdays					
Council Chamber (Sundays and Bank Holidays up until 6pm)	£ 900.00	£ 920.00	£ 1,000.00	£ 1,028.00	2.80%
This fee applies for individual ceremonies where the building is opened up specially for the couple					

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(1)	(2)	(3)	(4)	(5)	(6)
	£	£	£	£	%
Council Chamber Monday to Friday 6pm to 10 pm			£ 950.00	£ 977.00	2.84%
New fee to correspond to the Civic Suite charging structure					
Council Chamber (Sundays and Bank Holidays from 6pm to 11pm)	£ 2,100.00	£ 1,230.00	£ 1,100.00	£ 1,100.00	0.00%
<b>Marriage, civil partnership or civil partnership to marriage conversion ceremonies held in Committee Rooms and Meehan House Woodside and Westbury rooms.</b>					
<b>This fee now incorporates Renewal of Vows, Naming and private Citizenship Ceremonies. Externally sourced ceremony packs are charged cost price</b>					
Woodside Room or Westbury Room Monday to Friday (Until 6pm)		£ 200.00	£ 210.00	£ 350.00	66.67%
Woodside Room or Westbury Room Saturday (Until 6pm)		£ 300.00	£ 250.00	£ 400.00	60.00%
Woodside Room or Westbury Room Sunday (Until 6pm)		£ 400.00	£ 695.00	£ 714.00	2.73%
Individual ceremony where the building is opened up specially					
Woodside Room or Westbury Room Sunday (Until 6pm)			£ 495.00	£ 509.00	2.83%
Multiple ceremonies in the same time period (new fee)					
Woodside Room or Westbury Room Bank Holiday (Until 6pm)		£ 650.00	£ 955.00	£ 982.00	2.83%
Woodside Room or Westbury Room Monday to Friday (6pm to 10pm)		£ 550.00	£ 555.00	£ 571.00	2.88%
Woodside Room or Westbury Room Saturday (6pm to 10pm) (new fee)			£ 955.00	£ 982.00	2.83%
Woodside Room or Westbury Room Sunday and Bank Holidays (6pm to 10pm)			£ 1,100.00	£ 1,131.00	2.82%
Woodside Room or Westbury Room Between 10pm and 9am Saturdays and 10pm and 10am Sundays and Bank Holidays			£ 2,000.00	£ 2,056.00	2.80%
<b>Marriage, civil partnership or civil partnership to marriage conversion ceremonies held at approved premises, for example Alexandra Palace and Bruce Castle</b>					
Monday to Sunday - before 5pm	£ 510.00	£ 520.00	550.00	565.00	2.73%
Bank Holidays - before 6pm - Bank Holidays up until 5pm	£ 700.00	£ 720.00	750.00	771.00	2.80%
Weekday - 5pm to 10pm	£ 1,025.00	£ 1,050.00	1000.00	1028.00	2.80%
Saturday - 5pm to 10pm	£ 1,025.00	£ 1,050.00	1000.00	1028.00	2.80%
Sunday - 5pm to 10pm	£ 1,125.00	£ 1,155.00	1000.00	1028.00	2.80%
Bank Holidays - 5pm to 10pm	£ 1,525.00	£ 1,560.00	1600.00	1645.00	2.81%
Any day - Overnight Ceremonies	£ 3,050.00	£ 3,125.00	3150.00	3238.00	2.79%
10pm to 10am Monday to Saturday and 10pm and 11am Sundays and Bank Holidays					
<b>Additional Fees - non Statutory</b>					

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(1)	(2)	(3)	(4)	(5)	(6)
	£	£	£	£	%
Woodside Room or Westbury Room basic Room hire per hour (minimum 2 hour hire)  Between 9am and 5pm  Additional costs such as security charged at appropriate rate		£ 50.00	100.00	102.75	2.75%
Woodside Room or Westbury Room basic Room hire per hour (minimum 2 hour hire)  Between 5pm to 10pm (new fee)  Additional costs such as security charged at appropriate rate			200.00	205.50	2.75%
Ceremony Changing Room hire (1 hour)		£ 20.00	25.00	25.70	2.80%
Room hire damage deposit (new fee)			150.00	154.25	2.83%
Designation or renewal of a private premises as an approved premise for marriages and civil partnerships - Renewal. Council and council linked premises charged advertising cost only (currently £0)	£ 205.00	£ 210.00	300.00	308.50	2.83%
Designation of a private premises as an approved premise. Council and council linked premises charged advertising cost only (currently £0) - First application  This fee will now also apply to renewals for small venues with a capacity of <200 The service proposes no longer using this fee	£ 50.00	£ 51.00	25.00		-100.00%
Notices given outside Monday to Friday 8.30am to 6pm The service proposes no longer charging this fee	£ 16.00	£ 16.00	10.00		-100.00%
Issue of Birth, Marriage or Death certificate on day of request (admin fee)  The service proposes applying this fee to handwritten certificates which take more time to issue This fee is no longer lawful	£ 16.00	£ 16.00	20.00		-100.00%
One hour service handwritten certificate (admin fee) This fee is no longer lawful	£ 31.00	£ 31.00	35.00		-100.00%
One hour service printed certificate This fee is no longer lawful	£ 21.00	£ 21.00	20.00		-100.00%
Ceremonies late attendance fee - if more than 20 minutes late from agreed arrival time	£ 77.00	£ 80.00	100.00	102.80	2.80%
Ceremony planning meeting in office (non outside weddings)	£ 31.00	£ 32.00	0.00	0.00	0.00%
Ceremony planning fee away from the George Meehan House (per hour)  Also includes rehearsals	£ 215.00	£ 220.00	250.00	257.00	2.80%
Booking fee (advance payment) If ceremony fee is less than this fee full payment required at time of booking	£ 125.00	£ 130.00	150.00	200.00	33.33%
Postage fee	£ 1.00	£ 1.00	1.10	1.13	2.73%
Postage fee recorded or overseas	£ 6.00	£ 6.00	6.50	6.68	2.77%
Issuing of a letter on request	£ 26.00	£ 26.00	30.00	30.83	2.77%

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(1)	(2)	(3)	(4)	(5)
	£	£	£	%
<b>Births, Marriages &amp; Deaths - Citizenship - Statutory fees cannot be changed</b>				
Statutory marriage & civil partnership services held in the register office	£ 50.00	£ 50.00	£ 50.00	0.00%
Civil Partnership Conversion appointment	£ 45.00	£ 45.00	£ 45.00	0.00%
Civil Partnership Conversion initial appointment - if having a ceremony	£ 27.00	£ 27.00	£ 27.00	0.00%
Notices for marriage & civil partnership	£ 35.00	£ 35.00	£ 35.00	0.00%
Notice immigration referral	£ 12.00	£ 12.00	£ 12.00	0.00%
Birth, death, marriage & civil partnership certificates	£ 10.00	£ 10.00	£ 10.00	0.00%
Birth, death and marriage certificates at time of registration	£ 4.00	£ 4.00	£ 4.00	0.00%
Attending religious buildings for marriage and civil partnership ceremonies (CHURCH)	£ 90.00	£ 90.00	£ 90.00	0.00%
SR Consideration of a divorce obtained outside UK		£ 50.00	£ 50.00	0.00%
RG Consideration of a divorce obtained outside UK		£ 75.00	£ 75.00	0.00%
Forename added within 12 months of birth registration		£ 40.00	£ 40.00	0.00%
Consideration by Registrar of a correction application		£ 75.00	£ 75.00	0.00%
Consideration by the RG of a correction application		£ 90.00	£ 90.00	0.00%
Statutory fee per Citizenship Ceremony attendee	£ 80.00	£ 80.00	£ 80.00	0.00%
<b>Religious building certification inc religious venues for civil partnerships</b>				
- worship	£ 28.00	£ 28.00	£ 28.00	0.00%
- marriage	£ 120.00	£ 120.00	£ 120.00	0.00%
Public search of records	£ 18.00	£ 18.00	£ 18.00	0.00%
<b>Marriage, civil partnership or civil partnership to marriage conversion ceremonies held in the Civic Suite and Earlham Room at George Meehan House</b>				
<b>Ceremony Room (per slot which is typically 40 minutes)</b>				
Monday, Tuesday, Wednesday, Thursday	£ 125.00	£ 130.00	£ 150.00	15.38%
Friday	£ 165.00	£ 180.00	£ 190.00	5.56%
Monday to Friday from 6pm to 8pm This fee will now apply from 6pm to 10pm	£ 470.00	£ 480.00	£ 500.00	4.17%
Weddings between 11pm and 8am - Any day at the Civic Centre and George Meehan House - Any room This fee will now apply from 10pm and 8am weekdays, 10pm to 9am Saturdays and 10pm to 10am Sundays and Bank Holidays. The fee will apply for all rooms	£ 3,050.00	£ 1,230.00	£ 2,000.00	62.60%
Saturday AM This fee now covers all Saturday daytime ceremonies	£ 250.00	£ 255.00	£ 225.00	-11.76%
Sunday up until 6pm This is for an individual ceremony where the building is opened up specially for a couple	£ 700.00	£ 717.00	£ 650.00	-9.34%
Sunday up until 6pm (multiple bookings) new fee			£ 450.00	0.00%
Bank Holidays up until 6pm	£ 1,200.00	£ 1,230.00	£ 900.00	-26.83%
Saturdays from 6pm to 10pm new fee			£ 900.00	0.00%
Sundays and Bank Holidays from 6pm to 10pm new fee			£ 1,100.00	0.00%

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Services that we charge for	2017/18 Charge	2018/19 Charge	Proposed 2019/20 Charge	Change
(1)	(2)	(3)	(4)	(5)
	£	£	£	%
<b>Council Chamber</b>				
Monday, Tuesday, Wednesday, Thursday			£ 350.00	0.00%
New fee with a different rate on Friday to correspond with the Civic Suite charging structure				
Friday			£ 390.00	0.00%
New fee with a different rate on Friday to correspond with the Civic Suite charging structure				
Council Chamber Monday to Saturday from 6pm to 11pm	£ 900.00	£ 920.00	£ 1,000.00	8.70%
The service proposes changing the hours from 6pm to 10pm				
Council Chamber (Saturdays) AM	£ 450.00	£ 460.00	£ 500.00	8.70%
This fee now applies until 6pm on Saturdays				
Council Chamber (Sundays and Bank Holidays up until 6pm)	£ 900.00	£ 920.00	£ 1,000.00	8.70%
This fee applies for individual ceremonies where the building is opened up specially for the couple				
Council Chamber Monday to Friday 6pm to 10 pm			£ 950.00	0.00%
New fee to correspond to the Civic Suite charging structure				
Council Chamber Sundays up until 6pm Multiple ceremonies			£ 750.00	0.00%
This fee applies should the building be opened up for multiple ceremonies and includes Bank Holidays				
Council Chamber (Sundays and Bank Holidays from 6pm to 11pm)	£ 2,100.00	£ 1,230.00	£ 1,100.00	-10.57%
The service proposes changing these hours to 6pm to 10pm				
<b>Marriage, civil partnership or civil partnership to marriage conversion ceremonies held in Committee Rooms and Meehan House Woodside and Westbury rooms.</b>				
<b>This fee now incorporates Renewal of Vows, Naming and private Citizenship Ceremonies. Externally sourced ceremony packs are charged cost price</b>				
Woodside Room or Westbury Room Monday to Friday (Until 6pm)		£ 200.00	£ 210.00	5.00%
Woodside Room or Westbury Room Saturday (Until 6pm)		£ 300.00	£ 250.00	-16.67%
Woodside Room or Westbury Room Sunday (Until 6pm)		£ 400.00	£ 695.00	73.75%
Individual ceremony where the building is opened up specially				
Woodside Room or Westbury Room Sunday (Until 6pm)			£ 495.00	0.00%
Multiple ceremonies in the same time period				
New fee				
Woodside Room or Westbury Room Bank Holiday (Until 6pm)		£ 650.00	£ 955.00	46.92%
Woodside Room or Westbury Room Monday to Friday (6pm to 10pm)		£ 550.00	£ 555.00	0.91%

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Services that we charge for	2017/18 Charge	2018/19 Charge	Proposed 2019/20 Charge	Change
(1)	(2)	(3)	(4)	(5)
	£	£	£	%
Woodside Room or Westbury Room Saturday (6pm to 10pm) New fee			£ 955.00	0.00%
Woodside Room or Westbury Room Sunday and Bank Holidays (6pm to 10pm) New fee			£ 1,100.00	0.00%
Woodside Room or Westbury Room Between 10pm and 9am Saturdays and 10pm and 10am Sundays and Bank Holidays New fee			£ 2,000.00	0.00%
<b>Marriage, civil partnership or civil partnership to marriage conversion ceremonies held at approved premises, for example Alexandra Palace, Bruce</b>				
Monday to Saturday - before 6pm	£ 510.00	£ 520.00	550.00	5.77%
Sunday - before 6pm	£ 560.00	£ 575.00	550.00	-4.35%
Proposed to apply until 5pm				
Bank Holidays - before 6pm - Bank Holidays	£ 700.00	£ 720.00	750.00	4.17%
The service proposes to change the time to up until 5pm				
Easter Sunday, Good Friday and Easter Monday, Christmas Day, Boxing Day, New Years Day and national events causing a bank holiday to be called before 6pm	£ 1,025.00	£ 1,050.00	750.00	-28.57%
The service proposes incorporating this fee into the Bank Holiday fee				
Weekday - 6pm to 11pm	£ 1,025.00	£ 1,050.00	1000.00	-4.76%
The service proposes changing these hours to 5pm to 10pm				
Saturday - 6pm to 11pm	£ 1,025.00	£ 1,050.00	1000.00	-4.76%
The service proposes changing these hours to 5pm to 10pm				
Sunday - 6pm to 11pm	£ 1,125.00	£ 1,155.00	1000.00	-13.42%
The service proposes changing these hours to 5pm to 10pm				
Bank Holidays - 6pm to 11pm	£ 1,525.00	£ 1,560.00	1600.00	2.56%
The service proposes changing these hours to 5pm to 10pm				
Any day - 11pm to 8am any day	£ 3,050.00	£ 3,125.00	3150.00	0.80%
Overnight Ceremonies - The service proposes this fee to cover 10pm to 10am Monday to Saturday and 10pm and 11am Sundays and Bank Holidays				
Easter Sunday and Monday, Christmas Day, Boxing Day, New Years Day and national events causing a bank holiday to be called between 6pm and 11pm	£ 1,525.00	£ 1,560.00	1600.00	2.56%
Proposal to not use this fee and use the fee above for Bank Holidays				
<b>Additional Fees - non Statutory</b>				
Woodside Room or Westbury Room basic Room hire per hour (minimum 2 hour hire) Between 9am and 5pm Additional costs such as security charged at appropriate rate		£ 50.00	100.00	100.00%
Woodside Room or Westbury Room basic Room hire per hour (minimum 2 hour hire) Between 5pm to 10pm (new fee) Additional costs such as security charged at appropriate rate			200.00	0.00%
Ceremony Changing Room hire (1 hour)		£ 20.00	25.00	25.00%
Room hire damage deposit new fee			150.00	0.00%

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Services that we charge for	2017/18 Charge	2018/19 Charge	Proposed 2019/20 Charge	Change
(1)	(2)	(3)	(4)	(5)
	£	£	£	%
Designation of a private premises as an approved premise - Renewal. Council and council linked premises charged advertising cost only (currently £0)  This fee will now cover designations as well as renewals. A new reduced fee will apply for venues with a capacity of less than 200 people	£ 205.00	£ 210.00	£ 300.00	42.86%
Designation of a private premises as an approved premise. Council and council linked premises charged advertising cost only (currently £0) - First application	£ 50.00	£ 51.00	£ 25.00	-50.98%
Notices given outside Monday to Friday 8.30am to 6pm	£ 16.00	£ 16.00	£ 10.00	-37.50%
Issue of Birth, Marriage or Death certificate on day of request (admin fee)  The service proposes applying this fee to handwritten certificates which take more time to issue	£ 16.00	£ 16.00	£ 20.00	25.00%
One hour service handwritten certificate (admin fee)	£ 31.00	£ 31.00	£ 35.00	12.90%
One hour service printed certificate	£ 21.00	£ 21.00	£ 20.00	-4.76%
Ceremonies late attendance fee - if more than 20 minutes late from agreed arrival time	£ 77.00	£ 80.00	£ 100.00	25.00%
Silver Ceremony Enhancement for Civic Suite weddings  Proposal to remove	£ 11.00	£ 11.00	£ 0.00	-100.00%
Ceremony planning meeting in office (non outside weddings)	£ 31.00	£ 32.00	£ 0.00	-100.00%
Ceremony planning fee away from the Civic Centre (per hour)  Also includes rehearsals	£ 215.00	£ 220.00	£ 250.00	13.64%
Booking fee (advance payment)	£ 125.00	£ 130.00	£ 150.00	15.38%
Postage fee	£ 1.00	£ 1.00	£ 1.10	10.00%
Postage fee recorded or overseas	£ 6.00	£ 6.00	£ 6.50	8.33%
Issuing of a letter on request	£ 26.00	£ 26.00	£ 30.00	15.38%
<b>Renewal of marriage vows / naming / commitment ceremonies in Civic Suite Ceremony Room</b>				
<b>These fees are now incorporated within the ceremony fees section further up this document</b>				
Monday to Friday (inclusive of VAT)	£ 250.00	£ 255.00		
Saturdays (inclusive of VAT)	£ 305.00	£ 310.00		
Sundays (inclusive of VAT)	£ 700.00	£ 720.00		
Monday to Friday from 6pm to 11pm	£ 500.00	£ 510.00		
Bank Holidays and between 6pm and 11pm at weekends	£ 700.00	£ 720.00		
<b>Renewal of marriage vows / naming / commitment ceremonies away from the Civic Centre</b>				
Monday to Saturday (inclusive of VAT)	£ 570.00	£ 585.00		
Sundays (inclusive of VAT)	£ 620.00	£ 635.00		
Bank Holidays (inclusive of VAT)	£ 1,000.00	£ 1,025.00		
Easter Sunday, Good Friday and Easter Monday, Christmas Day, Boxing Day, New Years Day and national events causing a bank holiday to be called	£ 1,600.00	£ 1,640.00		
<b>Nationality checking service:</b>				
Single Applicant	£ 56.00	£ 60.00		

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Services that we charge for	2017/18 Charge	2018/19 Charge	Proposed 2019/20 Charge	Change
(1)	(2)	(3)	(4)	(5)
	£	£	£	%
Child	£ 46.00	£ 50.00		
Follow up visit	£ 31.00	£ 32.00		
Adult NCS with passport checking service - per person	£ 66.00	£ 70.00		
<b>Citizenship Ceremonies</b>				
These fees have now been incorporated into the ceremony fees section further up this document				
Private Citizenship Ceremony Monday to Thursday. Ceremonies at	£ 148.00	£ 100.00		
Private Citizenship Ceremony Friday	£ 195.00	£ 200.00		
Private Citizenship Ceremony Saturday	£ 295.00	£ 300.00		
Average	Average			3.0%