

**Overview and Scrutiny
Action Tracker**

Mtg. Date	Action	Response	Who by	Completed
28 th January	The Committee requested to see current plans for improvement of branch libraries and the capital spend allocated.	Libraries item to come back to OSC in June.	Andy Briggs	Ongoing
28 th January	The Committee also requested a report to a future meeting, which sets out the ongoing issues in relation to library improvement works at Marcus Garvey Library. The Cabinet Member agreed to speak to Fusion about the lifts and would include an update on the lift issue in the report on Marcus Garvey Library.	Libraries item to come back to OSC in June.	Andy Briggs	Ongoing
28 th January	The Committee requested an update on the Fairness Commission to come to OSC in April	Agreed to come to OSC in April.	Cllr Amin/ Daria Polovina.	Ongoing
28 th January	The Committee requested a further update in relation to Universal Credit to come to a future meeting.	Shared Services are in the process of setting up a standard report to share information on UC on a monthly basis. Officers are awaiting further information from London Councils. It is anticipated that this will start from April 2019. Update on Universal Credit scheduled for June.	Mark Rudd	Ongoing
28 th January	The Committee also requested a report to a future meeting around performance against FOI requests.	An update is schedule to come to OSC in March to discuss performance for Member Enquiries and Complaints for 2017/18. It is proposed that a report to discuss performance for FOIs, MEs and Complaints for 2018/19 will come to OSC in July.	Mark Rudd	Ongoing
28 th January	The Committee requested that a piece of work be undertaken which looked at recurrent issues that had arisen, which had led to residents' benefits being stopped.	Update: The Council receives daily files from the DWP informing us that residents have either stopped receiving one of the welfare benefits or the amounts have changed. This automatically suspends the claim in order to avoid generating overpayments, officers then write out to residents asking them to provide evidence of their income. Once evidence is provided the claim is re-opened and payments are back-dated if appropriate	Cllr Amin/ Amelia Hadjimichael	Ongoing

28 th January	Officers to circulate further information in relation to the interest costs arising from the borrowing set out in the TMSS	Email sent to OSC on 29 th January.	Thomas Skeen	Yes
28 th January	Officers to circulate a response to members with further information in relation to the historic overprovision of MRP.	Email sent to OSC on 29 th January.	Thomas Skeen	Yes
28 th January	The Committee agreed that improving the robustness of financial monitoring would form part of the wider review of Scrutiny taking place in March.	This will be included in the review of scrutiny	Clerk	Ongoing
28 th January	The Committee requested further clarification on the cost of administration charges for Appointeeship clients	<p>Response was provided as part the Cabinet Budget papers 12th February.</p> <p>For Appointeeships:</p> <ul style="list-style-type: none"> • Only clients with savings will be charged. A maximum charge of £650 per year for those people with over £16,000 savings. • If client has no savings then the fee will not be applied. • It is proposed that those with savings below £1,000 will not be charged. • The implementation of the charge will be monitored so that people are not put at risk by the introduction of the charge. • The proposal is subject to consultation with service users and their representatives. • Safeguards exist to ensure no hardship is experienced as a result of these charges. <p>For Self Funders, An individual has already been financially assessed to fund the cost of their own care, therefore they would have the financial means to fund a management fee.</p>	John Everson	Yes

28 th January	A report was requested on Fortismere School once a business case was in place, given that the issue spanned a number of different Cabinet portfolios.		Eveleen Riordan	
14 th January	Government funding options and further analysis on the potential impact on the Borough would be shared with the Committee at their meeting in April.	Will be taken to the April meeting.	Jon Warlow/Clerk	Ongoing
14 th January	An update to be provided on the FOBO programme as a whole – which roles were likely to be cut, how the staff could be redeployed, the timeline for the programme, and how / when it would be appropriate for Overview and Scrutiny Committee to be involved. This was requested from the end of March 2019.	Update will be brought to the April meeting.	Richard Grice	Ongoing
14 th January	Information to be provided on staff insourcing; the financial implications and when it would be appropriate for Overview and Scrutiny Committee to be involved.		Richard Grice	Ongoing
14 th January	Councillor Adje to provide information on education available for adults, and whether specific programmes were available for those with disabilities.	Briefing sent to OSC on 30 th January.	Cllr Adje	Ongoing
14 th January	Overview and Scrutiny Committee members to be invited to attend walk-about sessions with Councillor Adje when looking at the high roads and local businesses.	Action raised with relevant officers. Awaiting confirmation of dates for upcoming walkabout session.	Cllr Adje	Ongoing
14 th January	Councillor Adje to provide information on meanwhile uses for empty premises – whether there was a strategy, and why the Council want to use empty properties in that way.	Briefing sent to OSC on 30 th January.	Cllr Adje	Ongoing
14 th January	Councillor Adje to provide information on funding for HEST apprenticeships, and the Council's approach to apprenticeships.	Briefing sent to OSC on 30 th January.	Cllr Adje	Ongoing
14 th January	Councillor Adje to provide an overview of business support, including results so far from the review.	Briefing sent to OSC on 30 th January.	Cllr Adje	Ongoing
14 th	A further consultation and engagement report was	Ongoing	Joanna Sumner	Ongoing

January	requested in due course.			
19 th November	A paper on town centre managers requested at a future Committee meeting.	Paper requested.	Helen Fisher	N
19 th November	Formal quarterly performance briefings for OSC Members to pick up key risks and likely cost impact.	Request agreed.	Charlotte Pomery	Yes
19 th November	Budget documents to include information around risk modelling and the impact of proposed savings on service delivery.	Request agreed by Finance.	Jon Warlow	Yes
2 nd October	Head of Organisational resilience agreed to brief Councillors on the role of Members in an emergency incident.	The Chief Executive has asked that, prior to this guidance being re-issued, she would like it reviewed. The Service is looking at it in conjunction with some work on this topic that has been done by London Resilience. It is expected that it will be ready for re-issue it by the end of February.	Andrew Meek	Ongoing