

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 16 FEBRUARY 2016**

Councillors Joanna Christophides (Chair), Tim Gallagher (Vice-Chair), Patrick Berryman, Bob Hare, Liz McShane and Stephen Mann

Non-Voting Representatives: Gordon Hutchinson, Colin Marr and Nigel Willmott

Observer: Councillor Stephen Mann

Also present: Louise Stewart (Chief Executive, Alexandra Park and Palace), Emma Dagnes (Deputy Chief Executive, Alexandra Park and Palace), Mark Evison (Park Manager, Alexandra Park and Palace), Lucy Fenner (Commercial Director, Alexandra Park and Palace), Dorota Dominiczak (Director of Finance and Resources, Alexandra Park and Palace), Simon Fell (Head of Event Operations, Alexandra Park and Palace), Isobel Aptaker (Learning Officer, Alexandra Park and Palace), Neville Murton (Head of Finance, LB Haringey) and Felicity Foley (Clerk, LB Haringey).

MINUTE NO.	SUBJECT/DECISION
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APBO65.	<p>FILMING AT MEETINGS</p> <p>Noted.</p>
APBO66.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Councillor Stennett and Bob Kidby.</p>
APBO67.	<p>URGENT BUSINESS</p> <p>None.</p>
APBO68.	<p>DECLARATIONS OF INTERESTS</p> <p>None.</p>
APBO69.	<p>QUESTIONS, DEPUTATIONS OR PETITIONS</p> <p>None.</p>
APBO70.	<p>MINUTES</p> <p><u>Alexandra Palace and Park Board – 17 November 2015</u></p> <p>RESOLVED that the minutes of the Alexandra Palace and Park Board held on 17 November 2015 be approved as a correct record of the meeting.</p> <p><u>Alexandra Palace and Park Board – 26 November 2015</u></p> <p>RESOLVED that the minutes of the Alexandra Palace and Park Board held on 26 November 2015 be approved as a correct record of the meeting.</p>

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	<p><u>Statutory Advisory Committee – 20 October 2015</u></p> <p>RESOLVED that the minutes of the Statutory Advisory Committee held on 20 October 2015 be noted.</p> <p><u>Joint Statutory Advisory and Consultative Committee – 20 October 2015</u></p> <p>RESOLVED that the minutes of the Joint Statutory Advisory and Consultative Committee held on 20 October 2015 be noted.</p>
<p>APBO71.</p>	<p>PARK ACTIVITIES UPDATE</p> <p>RECEIVED the report of Mark Evison, Park Manager, Alexandra Park and Palace.</p> <p>The following matters arose from discussion of the report:</p> <p>a. <u>Deer enclosure</u> Councillor Hare expressed concerns that the decision to move the deer was made without full discussion with the Board (apart from one email), and that it was important for Trustees to have been involved in the decision. Louise Stewart advised that the decision to move the deer was based on their deteriorating health, and they were moved as a matter of urgency.</p> <p>b. <u>Graffiti wall</u> Louise Stewart advised Members that following previous discussions on the graffiti wall, an independent risk assessment had been conducted. This was attached as an exempt appendix to the Chief Executive Officers report, and so Members were asked that any discussion on this took place in the exempt part of the meeting.</p> <p>RESOLVED</p> <p>1) To note the contents of the report. 2) <u>Little Dinosaurs Lease</u> i) that the Board agree to delegate approval of the final details of the lease to the Chief Executive subject to a satisfactory Charities Act report on the rental value, and; ii) that the London Borough of Haringey’s Head of Legal Services be authorised by the Board as Trustees to seal the finalised lease.</p>
<p>APBO72.</p>	<p>COMMERCIAL DIRECTORS REPORT</p> <p>RECEIVED the report of Lucy Fenner, Commercial Director, Alexandra Park and Palace.</p> <p>The following arose from discussion of the report:</p> <p>a. <u>Moscow State Circus</u></p>

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	<p>The circus would be returning April. Members requested that the sites be regularly inspected, given the issues previously experienced with dumping of dirty water and diesel spillage.</p> <p>RESOLVED that the contents of the report be noted.</p>
<p>APBO73.</p>	<p>FIREWORKS EVENT FEEDBACK</p> <p>RECEIVED the report of Simon Fell, Head of Event Operations, Alexandra Park and Palace.</p> <p>The following arose from discussion of the report:</p> <p>a. <u>Gate closure</u> The report outlined the rationale behind not opening gate 3. Despite comments from some of the Members that this excluded people on the South East side of the park, no negative feedback had been received from people with regards to not being able to enter the park via that entrance.</p> <p>RESOLVED that the report be noted.</p>
<p>APBO74.</p>	<p>UPDATE ON LEARNING AND COMMUNITY PROGRAMMES</p> <p>RECEIVED the report of Isobel Aptaker, Learning Officer, Alexandra Park and Palace.</p> <p>NOTED:</p> <p>So far 1600 pupils had been involved with the programme (this included repeat bookings and new bookings from other boroughs). The team was currently contacting other organisations to work with once the East Wing restoration had completed.</p> <p>RESOLVED to note the report.</p>
<p>APBO75.</p>	<p>PROVISION OF GAS AND ADDITIONAL SERVICES CONTRACT</p> <p>RECEIVED the report of Emma Dagnes, Deputy Chief Executive Officer, Alexandra Park and Palace.</p> <p>NOTED:</p> <p>The previous contract had elapsed in September 2015, and it was agreed to continue using Corona via the Crown Commercial Service Framework as:</p> <p>i. Corona had given a satisfactory performance during the course of the contract.</p> <p>ii. The CCS Framework represented demonstrable value.</p> <p>iii. Use of the Framework would avoid the procurement cost of a full OJEU tender exercise.</p> <p>RESOLVED</p>

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	<ul style="list-style-type: none"> i. That the award of contract to Corona Energy Retail 4 Limited for a three year contract, at an estimated cost of £780,000 be approved. ii. That the London Borough of Haringey's Head of Legal Service be authorised to seal the contract.
<p>APBO76.</p>	<p>REPORT OF THE CHIEF EXECUTIVE OFFICER</p> <p>RECEIVED the report of Louise Stewart, Chief Executive, Alexandra Park and Palace.</p> <p>The following arose from discussion of the report:</p> <ul style="list-style-type: none"> a. <u>Graffiti wall</u> The report was classed as exempt as the provider of the report had not given permission for it to be published, as opposed to it containing contentious or sensitive information. b. <u>Crossrail 2</u> As discussed previously at the last Joint Statutory Advisory Committee and Consultative Committee, Members of the Board had been sent the response to the consultation two days before the end of the consultation period. It was accepted that this had not given much time for responses, however, Members had been given a chance to comment on the response. <p>RESOLVED that the report be noted.</p> <p>Following discussion in the exempt part of the meeting it was</p> <p>RESOLVED that the graffiti wall should remain in its present location, and the agreed measures remain in place to manage the identified low risks. These measures shall be monitored by Alexandra Palace to ensure that they remain effective.</p>
<p>APBO77.</p>	<p>ALEXANDRA PARK AND PALACE TRUST FINANCIAL RESULTS FOR PERIOD 30 NOVEMBER 2015 AND ANNUAL FORECAST</p> <p>RECEIVED the report of Dorota Dominiczak, Director of Finance and Resources, Alexandra Park and Palace.</p> <p>The following arose from discussion of the report:</p> <ul style="list-style-type: none"> a. <u>Unrestricted Reserves:</u> The Trust's financial projection was £600k up on budget and £300k up on the forecast presented in Autumn. This had been the result of successful trading by APTL: securing high number of events, increased hire capacity and additional profit on the catering offer. The Learning and Community Team were praised for a much increased level of activities which resulted in generating additional income but also recognition in the local community. The costs of the Trust were tightly controlled and expected to be on budget for the year end. b. <u>Capital Spending</u>

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	<p>Improvements and necessary works included £200k spent on the replacement of gas mains, £100k spent on replacement of the alarm system, £85k spent on necessary roof repairs and £85k allocated to on-going fabric maintenance. The Trust was on target to spend its LBH grant allocation for 2015-16.</p> <p>c. <u>Regeneration Project</u> 2015-2016 projected spending was presented in detail breaking down Project's expenditure into categories of spending. This was subject to on-going revisions by Mott MacDonald's Project Manager monitoring budget and cash flow.</p> <p>d. Any profit made by APTL did not go back to LB Haringey. The trading surplus would be gift aided to the Trust to meet the charities operating costs and its charitable purposes. An element of the surplus would be invested back into the business to maintain its income generating ability.</p> <p>RESOLVED that the performance of the Trust be noted.</p>
<p>APBO78.</p>	<p>EAST WING RESTORATION PROJECT REPORT</p> <p>RECEIVED the report of Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace.</p> <p>The following arose from discussion of the report:</p> <p>a. <u>Collections Policy</u> Colin Marr requested that the word 'entertainment' in the first paragraph of section 8 of the policy be replaced as the Studios represented more than entertainment, and was the birthplace of broadcasting.</p> <p>Louise Stewart agreed to take another look at the paragraph, It was noted that the policy was required to enable the Palace to loan collection pieces. ACTION: Chief Executive</p> <p>RESOLVED that:</p> <p>i) The Theatre Policy be approved; and ii) The Collections Policy be approved subject to the rewording of section 8.</p>
<p>APBO79.</p>	<p>ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p>There was no such business.</p>
<p>APBO80.</p>	<p>FUTURE MEETINGS</p> <p>NOTED the date of the additional meeting – 12 April 2016.</p>
<p>APBO81.</p>	<p>EXCLUSION OF THE PUBLIC AND PRESS</p> <p>RESOLVED that the press and public be excluded from the remainder of the</p>

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	meeting as items 18-22 were likely to contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – Information which is likely to reveal the identity of an individual, Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
APBO82.	<p>MINUTES</p> <p><u>Alexandra Palace and Park Board – 17 November 2015</u></p> <p>RESOLVED that the restricted minutes of the Alexandra Palace and Park Board held on 17 November 2015 be approved as a correct record.</p> <p><u>Alexandra Palace and Park Board – 26 November 2015</u></p> <p>RESOLVED that the restricted minutes of the Alexandra Palace and Park Board held on 26 November 2015 be approved as a correct record.</p>
APBO83.	<p>EXEMPT CHIEF EXECUTIVE OFFICERS REPORT</p> <p>RESOLVED to approve the recommendations in the report.</p>
APBO84.	<p>EXEMPT GROUNDWORK CONTRACT</p> <p>RESOLVED to approve the recommendations in the report.</p>
APBO85.	<p>EXEMPT APTL REPORT</p> <p>RESOLVED to approve the recommendations in the report.</p>
APBO86.	<p>ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT</p> <p>There was no such business.</p>

COUNCILLOR JOANNA CHRISTOPHIDES

Chair

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