

**MINUTES OF THE CABINET MEMBER SIGNING  
MONDAY, 30 MARCH 2015**

**Present:** Cllr Alan Strickland, Cabinet Member for Housing and Regeneration

**In**

**Attendance:** Malcolm Greaves – Head of Asset Management  
Stephen McDonnell – AD Environmental Services & Community Safety  
Philip Slawther – Principal Committee Coordinator

<b>MINUTE NO.</b>	<b>SUBJECT/DECISION</b>	<b>ACTION BY</b>
HSP01.	<p><b>URGENT BUSINESS</b></p> <p>None.</p>	
HSP02.	<p><b>EXTENSION AND NOVATION OF THE MANAGING AGENT CONTRACT FOR BUILDING REPAIRS AND MAINTENANCE</b></p> <p>A report was tabled seeking Cabinet Member approval to novate (transfer) the Council’s Integrated Maintenance Managing Agent contract for building repairs and maintenance to its Operational, Commercial and Community buildings from Europa Facility Services Limited to Bilfinger Europa Facility Management Limited. The current hard Facilities Management (FM) contract, awarded to Europa Facility Services Limited as Managing Agent in November 2008, has been extended until 9<sup>th</sup> May 2015. The report also seeks Cabinet Member approval for award of a further extension of the contract until 9<sup>th</sup> November 2015, whilst the Council further explored the options for future delivery and determined a preferred delivery solution.</p> <p>The Cabinet Member noted that the anticipated value of spend throughout the contract duration from its commensuration to the end of the proposed extension, in November 2015, was approximately £9m.</p> <p><b>RESOLVED</b></p> <p>I).By virtue of CSO 9.06.1(d) and 10.03, that approval for the novation of the Integrated Managing Agent Contract from Europa Facility Services Limited to Bilfinger Europa Facility Management Limited, be given.</p> <p>II). By virtue of CSO 10.02.2, that the extension of the existing contract with Europa for a further 6 months to 9 November 2015 at an approximate cost of £750k, be given to align with the commencement of new delivery arrangements, with an option to terminate the contract earlier on 1 month’s notice.</p>	
HSP03.	<p><b>NEW ITEMS OF URGENT BUSINESS</b></p> <p>Nil</p>	
HSP04.	<p><b>EXCLUSION OF THE PRESS AND PUBLIC</b></p>	

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	N/A	
<b>HSP05.</b>	<b>EXTENSION AND NOVATION OF THE MANAGING AGENT CONTRACT FOR BUILDING REPAIRS AND MAINTENANCE</b>  As per Item 2.	
<b>HSP06.</b>	<b>EXEMPT BUSINESS</b>  N/A	