



**Haringey Council**

<b>Report for:</b>	<b>Health and Wellbeing Board</b>	<b>Item Number:</b>	
<b>Title:</b>	<b>Health and Wellbeing Strategy Update</b>		
<b>Report Authorised by:</b>	<b>Dr Jeanelle de Gruchy, Director of Public Health</b>		
<b>Lead Officer:</b>	<b>Andrew James, Public Health Programme Manager</b>		
<b>Ward(s) affected: ALL</b>	<b>Report for Key/Non Key Decisions: N/A: for update</b>		

## **1. Describe the issue under consideration**

- 1.1. This report is to update the Health and Wellbeing Board (HWB) on the current status of the Health and Wellbeing Strategy (HWS) 2015-18 refresh project.
- 1.2. The Health and Wellbeing Board are asked to note the actions undertaken to date and to review the list of Health and Wellbeing stakeholders whose views will be captured for the strategy refresh

## **2. Cabinet Member introduction**

N/A

## **3. Recommendations**

- 3.1. The Health and Wellbeing Board are asked to
  - 3.1.1. Note the actions undertaken to date;
  - 3.1.2. To review the list of Health and Wellbeing stakeholders whose views will be captured for the strategy refresh



#### **4. Alternative options considered**

- 4.1. No alternatives were considered as the Health and Wellbeing Board (HWB) has a duty to develop, upgrade and publish the Health & Wellbeing Strategy.

#### **5. Background information**

- 5.1. The current Health and Wellbeing Strategy will cease in 2015. The Health and Wellbeing Board is clear in its roles and responsibilities and how its duties interrelate to improve the health and wellbeing of Haringey residents and citizens.

##### 5.2. Progress to date:

- 5.2.1.1. Health and Wellbeing Strategy Refresh Steering Group has been set up and is meeting monthly
- 5.2.1.2. Full membership of the Steering group and its draft Terms of Reference are attached in Appendix 1. To be agreed at the meeting of the Steering Group in July 2014.
- 5.2.1.3. A separate team has been set up to write the strategy. Its membership has been drawn from the steering group, the existing strategy outcome delivery chairs and Haringey's Public Health team.
- 5.2.1.4. The Strategy Writing Team will produce its Terms of Reference in July 2014.
- 5.2.1.5. The timetable has been developed to take into account the General Election due May 2015 and is attached in Appendix 2.
- 5.2.1.6. Key Milestones to note are:
  - 5.2.1.6.1. Health and Wellbeing Board Review Workshops July 29 2014, December 2014 and May 2015 (post election)
  - 5.2.1.6.2. Public Consultation due to be undertaken between February and March 2015
  - 5.2.1.6.3. Final Approval from Cabinet , the Health and Wellbeing Board and stakeholders in April - June 2015
  - 5.2.1.6.4. Implementation of the new strategy and further public awareness sessions to take place from July 2015
- 5.2.1.7. The Joint Strategic Needs Assessment (JSNA) Steering Group has met and the chapter leads have been identified.
- 5.2.1.8. A narrative for each chapter is being written. This task has commenced and due for completion by 30<sup>th</sup> June. This is ahead of



schedule. The Chair of the JSNA Steering Group sits on the Strategy Refresh Steering Group and the Strategy Writing Team to ensure that that JSNA feeds into the refresh.

- 5.2.1.9. A PowerPoint presentation is being developed that will be taken to key stakeholder meetings to commence discussion and capture views. Its aim is to:
  - 5.2.1.9.1. Work together with residents, community groups, voluntary organisations, Clinical Commissioning Groups and the Council to refresh the strategy
  - 5.2.1.9.2. Take toll of the highs and the lows since 2012
  - 5.2.1.9.3. Map out the key issues and challenges for the future and how best to measure success
  - 5.2.1.9.4. Building a strategy fit for the future: one that takes into account your views, progress made and emerging issues on the local, regional and national horizon
- 5.2.1.10. The list of stakeholder meetings, dates and leads officers is attached in Appendix 3.
- 5.2.1.11. It was agreed at the first Health and Wellbeing Strategy Refresh Steering Group meeting to commence the Equalities Impact Assessment (EqIA) at the earliest opportunity in the project and that the EqIA is to be undertaken by the Strategy Writing Team to ensure that the findings of the EqIA are reflected in the strategy.
- 5.2.1.12. A draft plan for the Equalities Impact Assessment was drawn up with Council Senior Policy Officer (Equalities) and will be tabled at the next Health and Wellbeing Strategy Refresh Steering Group meeting.

## **6. Comments of the Chief Finance Officer and financial implications**

There are no financial implications arising directly from this paper. All activities and services delivered under the Health and Wellbeing strategy will be funded from existing Public Health, Social Care and Health resources.

## **7. Comments of the Assistant Director of Corporate Governance and legal implications**

- 7.1 The Assistant Director of Corporate Governance has been consulted in the preparation of this report.
- 7.2 In accordance with section 196 Health and Social Care Act 2012 and sections 116 and 116A Local Government and Public Involvement in Health Act 2007, the Health and Wellbeing Board is required to prepare and agree the joint strategic needs assessment (JSNA) and joint Health



**Haringey Council**

Wellbeing Strategy (HWB strategy) . There are no specific legal implications arising out of this report.

## **8. Equalities and Community Cohesion Comments**

- 8.1 Policy and Equalities Team have been consulted in the preparation of this report and have commented as follows:
- 8.2 This report updates the Health and Wellbeing Board on the project to refresh the current Health and Wellbeing Strategy which expires in 2015. No specific equality comments are required at this stage. However, the Board should be aware that the refreshed strategy drafted would have significant public sector equality duty implications for the Council and would as a consequence, attract the need for a full equality impact assessment. The report recognises this and sets out in paragraphs 5.2.1.11 – 5.2.1.12, specific arrangements for a full equality impact assessment as part of the refresh project.

## **9. Head of Procurement Comments**

No comment required as this paper does not relate to the procurement of services.

## **10. Policy Implication**

- 10.1. The Health and Wellbeing Strategy aims to improve the health and wellbeing of children and adults in our borough and reduce health inequalities between the east and west of the borough.
- 10.2. The Health and Wellbeing Board (H&WB) has a duty to develop, upgrade and publish the Health & Wellbeing Strategy.

## **11. Reasons for Decision**

- 11.1. No decision required

## **12. Use of Appendices**

- 12.1. Appendix 1: Membership and draft terms of reference for Health and Wellbeing Strategy Refresh Steering Group
- 12.2. Appendix 2: Strategy Refresh Timetable
- 12.3. Appendix 3: PowerPoint Presentation Meeting Schedule



**Haringey** Council

**13. Local Government (Access to Information) Act 1985**

N/A



## **Health and Wellbeing Strategy Refresh Steering Group Terms of Reference**

**Membership:**

Director of Public Health:	Jeanelle de Gruchy
Project Manager:	Andrew James
Assistant Director, Commissioning:	Charlotte Pomery
Chair of Healthwatch:	Mike Wilson
Interim CEO, HAVCO:	Gill Hawken
Policy Officer:	Liz Marnham
Communications:	Caroline Rowe
AD Public Health (JSNA):	Tamara Djuretic

**Associate members:**

Legal Services:	Victoria Wyatt
Existing and emerging strategies	
1. Tottenham Regeneration:	Jan Doust
2. Community Safety Strategy:	Hazel Simmons/Claire Kowalska
3. Housing	Phil Harris
4. Council Corporate Plan:	Zina Etheridge
5. Early Years Partnership Strategy	Charlotte Pomery
Adult Services:	Beverley Tarka (via Senior Officer Meeting, (SOM))
Children Services:	Lisa Redfern (SOM)
Clinical Commissioning Group:	Sarah Price (SOM)
Schools and Learning:	Zina Etheridge (SOM)
Housing/Leisure:	Tracie Evans (HWB Ex-officio)
NHS England:	(HWB Ex-officio)

Any other attendees to be invited as and when they are required.

**Frequency of meetings:** Monthly

**Governance:** The Health and Wellbeing Strategy Refresh Steering Group will report to the Health and Wellbeing Board Senior Officer Meeting (SOM).

**Purpose:** The purpose of the Steering Group is to:

1. To provide the vision and strategic lead for the development of Haringey's Health and Wellbeing Strategy for the period 2015-18.
2. The steering group must agree the steps and timescales for delivering an agreed strategy to commence in 2015.
3. To provide liaison and communication to members respective organisations;



## Haringey Council

4. To identify and manage risks, actions and issues that arise for the strategy through identifying, assessing, planning, mitigation and regular review of those risks, to delivering of the strategy.;
5. Ensure the refreshed strategy meets the standards requires of their respective organisations – and that of a public document – including a review of the Joint Strategic Needs Assessment narrative, consultation report and equalities impact assessment

### Responsibilities:

1. All members of the group are reminded of the requirement to declare any personal interests that they have in outside organisations that conflict, or potentially conflict with their role, at the beginning of or at any time during the project.

At the beginning of project:

2. Agree individual roles, responsibilities and objectives.
3. Approve an accurate and satisfactory project initiation document, ensuring it complies with relevant stakeholder standards and policies.
4. Commit project resources from their organisation/department required to complete each step.

As the project progresses:

5. To oversee the Strategy Writing group to ensure it delivers on time and to standard
  - a. A draft strategy for consultation;
  - b. A final version of the strategy
  - c. An Equalities Impact Assessment report
6. Provide overall guidance and direction to the project.
7. Follow procedures in changing timescales or steps in the project.
8. Provide a link between the Strategy Writing Group and their respective organisations/departments.
9. Review and approve all review and project documentation, such as JSNA narrative, consultation report, equalities impact assessment.
10. Review each completed phase and stage and oversee and maintain a log that captures all lesson learnt throughout the project for future reference.

At the end of the project:

11. Provide assurance, if requested, that the strategy has been delivered according to their organisations standards.
12. Provide assurance that all steps have been met or if not documented correctly.
13. Approve the final strategy and the end of project report which will include lessons learnt, risks and successes for future projects.



**Haringey Council**

14. Approve the lessons learnt report and the passage of this to the appropriate groups to ensure action.
15. Decide on the recommendations for follow-up actions and ensure passage of these to the appropriate authorities.





**15. Appendix 2: Health and Wellbeing Strategy Refresh Timetable**

Stage	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15
JSNA Stage																	
JSNA Steering Group																	
JSNA leads identified																	
Complete generic chapters data																	
Chapter narratives																	
Review Stage																	
Data comparision																	
Delivery Group narrative																	
HWB Seminar/Workshop																	
HealthWatch Programme																	
HAVCO Programe																	
CCG Programme																	
LBOH Programme																	
Compilation Stage																	
Development Stage																	
Equalities Impact Assessment																	
Consultation Draft Approval Stage																	
Public consultation on draft strategy																	
Write up Public consultation																	
General Election Purdah																	
Full Approval Stage																	
Communication Stage																	
Implementation Stage																	



Health and Wellbeing Strategy Target meeting Update. 13/06/2014

Meeting	PowerPoint	Presenters	Publication	Lead	Workshop	Lead
CAB	03 July	JdG				
Members Induction	29 <sup>th</sup> July 6:30	JdG				
Health and Wellbeing Board					August 2014	AGJ
Senior Leaders Team	24 <sup>th</sup> June	JdG				
Corporate Leaders Group	? 29 <sup>th</sup> July					
Corporate Management Group	? July meeting					
Community Safety Team	18 <sup>th</sup> September	MM				
Integrated Management Board	22 <sup>nd</sup> July					
Haringey Web Site			Mid July			
Early Years Board	30 <sup>th</sup> July	SO				
Families First		MM				
CCG	30 <sup>th</sup> July					
CCG Top Management team	16 <sup>th</sup> July					
CCG Network	21 <sup>st</sup> July	JdG				
Local Medical Committee	3 <sup>rd</sup> October					
GP Central Collaborative	16 <sup>th</sup> July	SO				
GP NE Collaborative	08 July	MM				
GP West Collaborative	10 <sup>th</sup> July					
GP SE Collaborative	29 <sup>th</sup> July					
NHS Providers – Whittington						
NHS Providers – North Middlesex						
NHS Providers – BEH MHT						
HealthWatch	Awaiting date					
HAVCO	Awaiting date					
Haringey People			August 2014			
Ham and High			August 2014			

Key

JdG	Jeanelle de Gruchy	MM	Marion Morris	SO	Susan Otit	AGJ	Andy James
-----	--------------------	----	---------------	----	------------	-----	------------