

**UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD  
TUESDAY, 29 JUNE 2010**

**DRAFT**

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Denotes attendance

Councillors Egan\* (Chair), Strickland\* (Vice-Chair), Hare\*, Peacock\*, Scott\*, Stewart\*, and Williams\*

Non-Voting Representatives: Val Paley\*, Mike Tarpey, Nigel Willmott\*

Observer: David Liebeck\*

Also present:

Mr A. Gill – Interim General Manager – Alexandra Palace  
Mr I. Harris – Trust Solicitor  
Ms H. Downie - Head of Finance – Alexandra Palace  
Ms R. Kane – Managing Director – Alexandra Palace Trading Limited  
Ms J. Parker – Director of Corporate Resources – LB Haringey  
Mr G. Oliver – Financial Manager – LB Haringey  
Mr J McGrath – BSF – LB Haringey  
Mr C. Hart – Committee Manager (Clerk to the Board) LB Haringey

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**MINUTE  
NO.**

**SUBJECT/DECISION**

<b>APBO22.</b>	<b>APOLOGIES FOR ABSENCE</b>  Apologies for absence were received on behalf of Mike Tarpey, and for lateness from Val Paley.  <b>NOTED</b>  The Chair welcomed Mr Rick Wills – Non-Executive Director of Alexandra Palace Trading Limited, who was in attendance and seated in the public seating area.  The Chair also welcomed representatives from the 345 Club Amanda Reynolds, Chair, Louise Palmer, Manager, and Duncan Dalgleish, Architect, and also a Local resident and writer who was in the process of writing a book in respect of Alexandra Palace.
<b>APBO23.</b>	<b>URGENT BUSINESS</b>

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	<p>There were no items of urgent business.</p> <p><b>NOTED</b></p>
<b>APBO24.</b>	<p><b>DECLARATIONS OF INTERESTS</b></p> <p>Councillor Peacock declared a prejudicial interest in Agenda item 4 as Chair of the LB Haringey's Planning Committee in respect of the deputation from the 345 Club as there was a likely planning application to the LB Haringey in respect of the 345 Club refurbishment . Councillor Peacock advised that she would leave the proceedings at the commencement of Agenda Item 4.</p> <p>Councillor Egan advised the meeting that as a Director of Alexandra Palace Trading Limited he was declaring an interest in Agenda Items 11 and 17 in relation to the Capital projects Update, but that on this occasion it would not be prejudicial but personal interest only.</p> <p>Councillors Hare, Scott and Strickland also declared a personal interest in Agenda items 11 and 17 in relation to the Capital projects Update as a Director of Alexandra Palace Trading Limited.</p> <p>The Director of Corporate Resources – LB Haringey - Ms Parker declared an interest in Agenda items 11 and 17 in relation to the Capital projects Update as a Non- Executive Director of Alexandra Palace Trading Limited.</p> <p>Ms Downie – Head of Finance Alexandra Palace - declared an interest in Agenda items 11 and 17 in relation to the Capital projects Update as an employee of Alexandra Palace Trading Limited.</p> <p>Ms Kane – Manager of Alexandra Palace Trading Limited declared an interest in Agenda items 11 and 17 in relation to the Capital projects Update as an employee of Alexandra Palace Trading Limited.</p> <p><b>NOTED</b></p>
<b>APBO25.</b>	<p><b>QUESTIONS, DEPUTATIONS OR PETITIONS : TO CONSIDER ANY QUESTIONS, DEPUTATIONS OR PETITIONS RECEIVED IN ACCORDANCE WITH PART 4, SECTION B29 OF THE COUNCIL'S CONSTITUTION</b></p> <p>Councillor Peacock, having declared a prejudicial interest in the deputation left the proceedings for the duration of the item.</p> <p><b>NOTED</b></p> <p>The Chair advised that there had been a deputation request from 345 Club Amanda Reynolds, Chair, Louise Palmer, Manager, and Duncan Dalgleish, Architect and asked that the Board agree to receive the deputation. The Board agreed to receive the deputation nemine contradicente.</p> <p>The Chair asked that Standing Orders be suspended for the duration of the deputation. The Board agreed to the suspension of standing orders nemine contradicente</p>

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The Chair asked that the deputation make their presentation to the Board and referred the Meeting to the circulated information sent with the Agenda and also the TABLED documents received the previous evening from the deputees which had been emailed to Board Members earlier that day. The Chair advised the Deputation that under procedural rules they had 5 minutes to address the meeting followed by 5 minutes of questions.

At 19.33hrs Ms Amanda Reynolds – Chair of the 345 Club advised the Board that the Club was a registered charity run by a voluntary management committee, responsible for the 4 pre-schools in the group, 2 of which operate from the Springfield site (The Islands). 345 was originally set up over 40 years ago, in response to local need, and had grown organically over the years, becoming incorporated as a charity and company limited by guarantee in 2004. Ms Reynolds advised that it employed 20 pre-school staff and also a manager to provide continuity, as committees can change year on year. Ms Reynolds then outlined the running of the preschool under the required statutory framework The pre-schools were run in accordance with the Early Years Foundation Stage and 345 was therefore subject to the equivalent legal requirements as a reception class in school, and subject to regular Ofsted inspections and had been consistently recognised as delivering a “good” service.

Ms Reynolds advised that 345 had provisionally been awarded a grant of £58,000 to redevelop its Springfield pre-school in order to enrich the indoor and outdoor learning environments, and meet the present and future demands of the extended hours initiative. 345 also held financial reserves, a proportion of which could be applied to a capital project such as that proposed.

Ms Reynolds further commented that prior to submitting the planning application, comments were sought from the public about the proposals. A presentation detailing the plans was available for parents and carers to view at pre-school, and a copy was held at BBC Tower for the general public to view. No negative comments had been received. User groups were contacted directly, and gave supportive responses. The Alexandra Park and Palace Advisory Committee had also been supportive of the proposals when a presentation was made to the Committee in March 2010, as was the Alexandra Palace and Park Consultative Committee.

Mr Duncan Dalgleish – the Architect for the proposed project advised the Board of the highlights of the project as detailed in the Design and Access statement.

The main aims were:

- To demolish and rebuild the dated plywood extension (main entrance);
- to introduce more light, with a child height windows and a new rear door;
- to slightly enlarge the main play area;
- to create an informal area that can be used for staff meetings/parent consultations;
- to improve insulation and heating systems;
- to improve the “flow” of the building and access to outdoor play;
- to slightly enlarge and improve the lobby/coat area;
- to improve storage of play equipment and resources;
- to improve the appearance of the building, using “woodland” materials.

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At 19.37hrs, the Chair thanked the deputation for its succinct presentation and asked if there were any points upon which Board Members sought clarification.

Councillor Scott commented on the illustrations as detailed and brightness and questioned whether the colour tones could be more discreet in order to blend with the surrounding Park area. In response Mr Dalgleish and Ms Reynolds commented that the colour referred to was only visible at the rear of the building and therefore it was not visible from the outside of the building.

In response to clarification regarding landscaping from Councillor Hare Ms Reynolds advised that there a possibility of some landscaping but there would be a requirement for additional funding which would be sought a little further into the refurbishment proposals.

In response to further clarification from Councillor Scott Mr Dalgleish advised that the total area of land was the same as now but that the footprint of the building would slightly increase.

(Mr Liebeck arrived at 19.45hrs)

There being no further questions the Chair thanked Ms Reynolds, Ms Palmer and Mr Dalgleish for their presentation. The Chair felt that it would be appropriate that the Board visit the site in the later part of July and asked that a site visit be arranged accordingly.

Ms Reynolds responded that she looked forward to welcoming members to see the site.

In thanking Ms Reynolds for the deputation the Chair made plain on behalf of the Board that it was neither being asked to make nor making any decision upon the presentation. It was simply receiving it under Council Standing Orders.

**NOTED**

At 19.47 hrs the suspension of Standing Orders was ended.

**APBO26. TO CONSIDER A REQUEST FROM THE FOLLOWING ORGANISATION FOR REPRESENTATION ON THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE**

Councillor Peacock re-entered the proceedings.

The Chair advised that a request had been made by the Alexandra Palace Garden Centre for representation on the Alexandra Palace and Park Consultative Committee.

The Chair asked that the Park Manager Alexandra Palace – Mr Evison advised the Board of the background to the organisation.

Mr Evison advised the Board that the Company had been in operation

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approximately 18 years and had started as a landscape and garden maintenance business and now had 6 garden centre sites, 1 e-commerce site and a landscaping division. Capital Gardens, and its predecessor had been on site at Alexandra Palace as a lessee since the early 1980s.. The business employed about 100 staff in total and had a turnover of £8 million.

In clarification of a number of points raised by Councillor Hare in relation to the details of services promised at the commencement of operation in respect of wild life and whole foods that had not materialised and if there was a contravention of the lease arrangement the Trust Solicitor – Mr Harris advised that the original lease contained a covenant that the lessee would keep an area as a “wildscape area.” This provision was varied in exchange for an agreed increase in rent. The Interim General Manager – Mr Gill commented that as a lessee the organisation were fully entitled to sit on the Consultative Committee.

There being no further points of clarification the Chair summarised and it was:

**RESOLVED**

That approval be given to the application for membership of the Alexandra Palace Garden Centre to the Alexandra Palace and Park Consultative Committee.

**ACTION : LBH LDMS**

**APBO27. GOVERNANCE AND VISION UPDATE**

The Chair asked for a brief introduction of the report.

The Manager for Alexandra Palace Trading Limited – Ms Kane, who was also the Project Manager for the Governance and Future Vision project advised the meeting that the Governance and Future Vision project report had been delayed in publication due to the input required from the recent Board Awayday on 19 June 2010 and the need to revise final drafts, and this was the reason for lateness.

Ms Kane reported that the Governance and Future Vision project had been instigated with the aim of creating a ‘fit for purpose’ Board capable of securing a sustainable future for AP&P; effectively supported by efficient systems and processes with a clear future vision. The work had resulted in numerous reports, away days, a community webpage and local engagement, and in addition to political briefings, there had been a testing of potential alternative structural options and the adoption of a *Good governance* code.

Ms Kane advised there was a clear aspiration for independence, both legal and financial. Financial independence was an aspiration that the Board could work towards with a more immediate goal of reducing the reliance on the LB Haringey revenue subsidy. There was also a strong desire for Independent advisors to the

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Board which could be secured without legal change. Ms Kane commented that the roles of the Alexandra Palace and Park Consultative Committee, and the Alexandra Park and Palace Advisory Committee had been discussed and the Board had felt that both their roles need to be defined, and that both would be asked to examine these roles in terms of effectiveness.

Ms Kane concluded that there would be further engagement with trustees, stakeholders, the Council and the Charity Commission, and it was proposed that final decisions on future governance will be sought in Autumn 2010.

The Chair thanked Ms Kane for her succinct introduction and commented that in summary there was a Board aspiration for a fully independent Board both financially and legally. It was hoped that the concept of external expertise being advisers to the Board would be explored with the co-optees having a non-voting status. In terms of the Alexandra Palace and Park Consultative Committee (APPC), and the Alexandra Park and Palace Advisory Committee (APPA) the Chair commented that the Board desired that both bodies did require some review of their function and effectiveness.

Councillor Williams sought clarification as to the review of the APPC and APPA and asked what this actually would mean.

The Chair responded that as the Board had been reviewing its own function it had been viewed that both the APPCC and APPAC should also do a similar exercise.

Councillor Stewart also commented that it would be an internal review of effectiveness undertaken by the two bodies as part of the overall governance review of Alexandra Palace.

Mr Liebeck commented that the role of the APPAC was defined by statute and therefore there was little that could be reviewed in terms of APPAC's role and functionality.

In response the Chair commented that it was not a matter for debate at this juncture but that it would be appropriate for the Advisory Committee to review the effectiveness of its advice and recommendations to the Board.

Councillor Hare felt that it would be appropriate to convey that it was be a matter of reviewing clarity in terms of the APPAC's approach to advice to the Board.

The Chair advised tat he would be happy to meet informally with Mr Liebeck and the Interim General Manager to discuss the matter of the review.

**RESOLVED**

- i. That approval be given to the adoption of an aspirational strategy of reducing the reliance on the LBH's revenue subsidy and strive towards achieving financial independence for Alexandra Park & Palace in the longer term;
- ii. That the Project Steering Group (PSG) be commissioned to work up the

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	<p>detail for any structural changes to streamline processes and systems, whilst enabling independent advisors with specific skills to join the Alexandra Palace and Park Board;</p> <p>iii. That the cost of the Project Steering Group (PSG) be met within the financial allocation for 2010/11, and that any additional spend would be subject to rigorous review and approval;</p> <p>iv. that the outline timeframe and process map for concluding the work of the PSG be agreed;</p> <p>v. that approval be given to the establishment of a Master Planning working group, and that the Project Steering Group be requested to draw up a proposed Terms of Reference and membership of the Master Planning working group, and report its proposals to a future meeting of the Alexandra Palace and Park Board; and</p> <p>vi. That once the Master Planning working group has been agreed the PSG would revert to 100% focus on delivering governance and the 'future vision' aspect of PSG's work be wound up</p>
<p><b>APBO28. FINANCE UPDATE</b></p>	<p>The Chair asked for a brief introduction of the report.</p> <p>The Head of Finance – Alexandra Palace – Ms Downie advised the meeting that results for the two months ended 31<sup>st</sup> May 2010 were tabulated against budget at Appendix 1 of the report.</p> <p>Ms Downie reported that restricted income consisted of the £500k capital grant from LB Haringey to address key areas of buildings dilapidations and other capital projects on site. Restricted expenditure comprised of depreciation on capital items purchased with the funding and the £311k capital grant awarded by the Council in 2009/10. Ms Downie further reported that unrestricted income was £2.5k above budget and unrestricted expenditure was £10.6k above budget, giving a net adverse variance against a budget of £8k.</p> <p>Ms Downie further commented that salaries were £4k above budget due to higher than budgeted Facilities Management costs. This was partly due to the ongoing recruitment of the Facilities Manager post (currently covered by agency staff) and additional charges from the Trust's Facilities Management Consultant relating to work done on the ice rink and dilapidations projects. It was possible that approx £3k of the latter expenditure could legitimately be charged to capital budgets, but they were already under strain. Contracted services and fixed overheads were broadly on budget, with variable overheads £5.6k above budget predominantly due to a large retrospective bill from Thames Water which was being queried with the supplier and a prudent accrual for the costs had been made until the issue was resolved. The parks variable budget was also £4k overspent at 31<sup>st</sup> May 2010, although this was due to the timing of invoices and the Parks Manager had not expected the budget to be overspent by year end.</p>

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Ms Downie also referred to the Board's decision of 12 January 2010 where the Interim General Manager had been requested to investigate the feasibility and cost/benefit of introducing a car parking charge at Alexandra Palace. Ms Downie advised that the Parks Manager had investigated a number of different systems and schemes. The outcome of initial meetings with prospective operators indicated that car park charges had the potential to generate significant additional revenue for the Trust, though this benefit would need to be considered in conjunction with the potential impact on event organisers and attendees, ice rink users and local residents. Ms Downie commented that a time and motion study and detailed financial modelling exercise would require completion before further recommendations could be submitted to the Board for consideration. This work was planned for the current financial year and a report will be submitted to Board at a future date.

The Chair thanked Ms Downie for her concise report and asked if there were any points of clarification or comment.

(Mr Willmott arrived at 20.01hrs)

Councillors Hare and Strickland sought clarification as to where the equipment for monitoring would be located for the trial and whether there were issues of Data protection.

In response the Park Manager – Mr Evison advised that the siting of the camera equipment would be at four locations: Alexandra Palace Way – Bedford Road; Alexandra Palace Way opposite the Garden Centre; The Paddock Car Park slip road and the Hornsey Gate. The data collected would exclude the garden centre customers and users of the Alexandra Park Club.

The Interim General Manager - Mr Gill advised that there was no intention to obtain personal details as a result of the analysis of data and that there would be no cost to the Palace in terms of the trial exercise.

In response to a request from Councillor Williams, Mr Gill undertook to circulate the guidelines issued by the Company concerned with the free trial to all Board Members.

The Chair asked that when Board members had had the opportunity to peruse the details to be circulated then could they refer their views and comments back directly to Mr Gill.

In response to further points of clarification Mr Evison advised that depending on planning rules the trial would be for a period of 4-6 weeks and then following an analysis of the results a report would be submitted in the autumn of 2010.

The Chair then summarised and it was:

**RESOLVED**

- i. That the outturn against the Trust's revenue budget for the two months ended 31<sup>st</sup> May 2010 be noted:

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- ii. that the status of the car park charging feasibility study be noted and that the guidelines issued by the Company concerned with the free trial be circulated to all Board Members and any views/comments be referred to the Interim General Manager; and
- iii. That a report be brought to the Board following the free trial and analysis.

**APBO29. FIREWORKS EVENT 2009 - FOLLOW-UP REPORT**

The Chair asked for an introduction of the report.

The Interim General Manager Alexandra Palace – Mr Gill apologised to the Board for the title of the report showing ‘draft’.

Mr Gill advised that the report before the Board was relatively clear in terms of its recommendations and by way of background, Mr Gill advised that Alexandra Palace had held a public fireworks display in November for a number of years. As the Board was aware the display was well known to local people and the public at large, and it was possibly the largest annual community event held in Haringey with up to 70,000 people attending the event and public donations reaching around £30,000. Mr Gill advised that a considerable health and safety, and security operation took each year to cope with the large numbers, and since 2006 a new safety and security system was implemented following concerns of the responsible authorities (such as the Metropolitan Police Service and the Licensing Authority). However, this significantly increased the cost of delivering the event.

Mr Gill then advised the Board of the two detailed options set out in the report for the Board to consider. The first option was to cancel the event allowing the Trust to be able to spend the £100,000 budget on other priorities such as the repairs and maintenance of the building and remove the likelihood of a large overspend. The financial risk associated with running such a large event would be removed. However by cancelling the event Mr Gill advised that this may result in bad publicity for the Palace as the fireworks display was one of the key ways in which the Trust delivered its charitable objectives, and loss of continuity could affect the event’s profitability in future years.

In terms of cancellation, Mr Gill advised that advance publicity at minimal cost should prevent people attending on the first Saturday of November, but there was still a risk that a number of people would still attend the Palace expecting an event. These crowds would need to be managed safely and there would be a cost associated with that, with no income to offset it. The estimated cost to the Trust of cancelling the event was between £5K and £10K.

Mr Gill then advised the meeting of Option 2 – which was to change the way the event was run to make it more likely to have a lower net cost, the main proposal being to levy a charge to enter the building and south terrace. The Alexandra Park and Palace Acts provided powers for a charge to be levied on visitors to all or any part of the park or palace buildings. A more commercial event would not be a huge departure from the way the event had been run in recent years. The comparison report showed that if an entrance charge were to be introduced

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then attendance figures fell for the first couple of years but soon retained their previous levels.

Mr Gill advised that the 2009 event made a deficit of circa £63,000, resulting in a major overspend on the Trusts' community events budget. The overall cost of the fireworks event was met entirely from the Trust's community events budget which was currently £100K. There is no direct external contribution towards the cost of the event. Mr Gill further advised that attempts to secure corporate sponsorship for the 2010 fireworks event had been unsuccessful to date and the current economic climate did not encourage optimism for securing sponsorship in the foreseeable future. It was also a fact that the 2010 event would attract additional costs with an estimated deficit exceeding that of the 2009 event. Whilst in the past the Metropolitan Police Service had not previously charged for the time of approximately 160 officers attending the event and operated the local road closures, the Police had now withdrawn their services generally from public road closures and consequently from this year onwards the road closures would have to be staffed by Alexandra Palace traffic marshals, adding a significant cost to the event.

Mr Gill further commented that the police had indicated that they will no longer deploy officers to the south terrace area in a stewarding role and Alexandra Palace would have to employ trained security staff instead, and at a significant cost. The police were aware that they had a duty of care to maintain public order and they would still provide appropriate response teams. The indicative cost resulting from withdrawal of free Police support was £11,000 although this was an early estimate, and the details of staffing numbers and replacement by non-warranted marshals or security guards needed to be confirmed by the police.

Mr Gill concluded by advising the Board that given the current financial climate and the likely cuts in public sector funding it would not be appropriate to seek additional funding from LB Haringey and whilst the decision to cancel the event was a difficult one the Palace was not in a position to fund a deficit by having the event proceed.

The Chair thanked Mr Gill for his report.

The Board then undertook a wide ranging discussion in relation to the 2 options as outlined by the Interim General Manager – the main points being:-

- The feasibility of charging an entrance fee for the event and the difficulties of where to pay the entrance fee and the cost of policing this, together with health and safety issues of any area where pay booths would be located given the sheer numbers of people at the event
- The perceived public view of such an historical and recognised event not taking place and that it would be the LB Haringey who would receive the negativity for the event not proceeding, not the Palace
- The possibility of increasing the cost of entrance to the south terrace
- Whether there could be an increased voluntary presence in the park to assist with 'pinch points' and money collection which may increase public contribution
- The possibility of attracting external sponsors for the event although at

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- the current stage there was an unlikelihood of this happening for the 2010 event, but maybe securing for 2010 now was a possibility;
- Whether there should be an formal approach to the LB Haringey to request additional monies to have the event take place
  - That the exceeding of existing budgets for holding the event would not be looked upon favourably together with the fact that the event ran at as loss in previous years and that for 2010 costs were predicted to exceed the previous year's £63K loss:
  - In the event of agreeing Option 1 – cancel the event - whether the Chair of the Alexandra Palace and Park Board should approach the Leader of Haringey Council, and the Local MP for Hornsey and Wood Green, to advise of the decision to cancel, and to seek possible contributions from either the Local Authority or Central Government in order to have the event reinstated, as well as a other external organisations, with a deadline for responses by late July 2010
  - That it may be of some value if the members Alexandra Park and Palace Advisory Committee, and the Alexandra Palace and Park Consultative Committee approached local businesses and organisations to seek contributions for the event's reinstatement;

Following clarification to some points raised the Board felt that Option 1 should be agreed and that the Chair approach the Leader of Haringey Council, and the Local MP for Hornsey and Wood Green, to advise of the decision to cancel, and to seek possible contributions from either the Local Authority or Central Government in order to have the event reinstated, as well as a other external organisations, with a deadline for responses by late July 2010. Ms Paley suggested that for those respective members to approach local businesses and organisations to seek contributions for the event's reinstated with a deadline for responses by late July 2010.

The Chair then summarised and it was:

**RESOLVED**

- i. That in respect of the options 1 & 2 concerning the proposed Firework event on 6 November 2010 approval be given to Option 1 – to cancel the event; and
- ii. that the Chair of the Alexandra Palace and Park Board approach the Leader of Haringey Council, and the Local MP for Hornsey and Wood Green, to advise of the decision to cancel, and to seek possible contributions from either the Local Authority or Central Government in order to have the event reinstated, as well as a other external organisations, with a deadline for responses by late July 2010.

**APBO30. PARK MANAGEMENT PLAN - UPDATE**

The Chair asked for a brief introduction of the report.

The Park Manager Alexandra Palace – Mr Evison advised the Board that the report detailed the recent updates to the park management plan and a proposal for a Local Nature Reserve.

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In particular, Mr Evison commented that Haringey Council had an objective to declare part of, or the entire park of Alexandra Palace as an LNR (Local Nature Reserve). Mr Evison advised that LNRs were a statutory designation made under the National Parks and Access to the Countryside Act 1949, and were places with wildlife or geological features that were of special interest locally. They offered opportunities to study or learn about nature, or simply enjoy it. Mr Evison went on to comment that the site was already recognised for its importance to wildlife and was managed as such, and the recent Springwatch Wild Day Out identified a huge number of species including several rare finds and new discoveries.

Mr Evison further commented that designation as an LNR may be a lever to new funding streams from organisations such as the Big Lottery Fund. With having an objective in the biodiversity action plan this would constitute supporting evidence for other conservation and wildlife grants. Mr Evison concluded that the exact boundary line would depend on assessment of the park by the council's Nature Conservation Officer and Officers from Natural England and other bodies.

In response to clarification from Mr Liebeck, and Councillor Peacock, Mr Evison advised that the declaration/agreement was fairly drawn out and currently discussions were taking place with Natural England.

There being no points of clarification it was:

**RESOLVED**

- i. That the current status of the park management plan be noted; and
- ii. That the Alexandra Park and Palace Advisory Committee, and Alexandra Palace and Park Consultative Committee be requested to consider the proposal for a Local Nature Reserve and advise the Board accordingly of each of their respective views.

**APBO31. ALEXANDRA PALACE TRUST BUSINESS PLAN**

The Chair asked for a brief summary of the report.

The Interim General Manager – Mr Gill informed the Board that Trust had a Business Plan for 2009/10 and Alexandra Palace Trading Limited (APTL) had a Business Plan which was reviewed annually and its 2010/11 Business Plan was adopted by the APTL Board in February 2010. Mr Gill advised that both the Trust and APTL were committed to working towards a 3 to 5 year Business Plan. It was the case that a number of factors concerning the Trusts' structure, organisation, staffing and its capital programme were under review or due to be reviewed during 2010/11. The appended plan was very much in draft pending the adoption by the Board of a new strategy and objective and the deliberations of the Board on the Future Vision for Alexandra Palace and Park.

Mr Gill further commented that the aims and objectives in the Trust's 2009/10 Business Plan were reviewed following changes in the Trust's management during 2009. Mr Gill advised that at this juncture in the business planning process, the Board was not asked to approve the medium-term and long-term

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Strategic Priorities, but to provide guidance on the Board's priorities. Mr Gill concluded that the draft Business Plan was intended to be a strategic overarching document which sat above existing Plans including APTL's Business Plan, the AP Park Management Plan, Conservation and Heritage Management Plan and Action Plans of key partners.

The Chair thanked Mr Gill for his succinct introduction and commented that the circulated plan was organic in that the Board would be able to feed in to its contents and give comment over the summer period and that the report would be brought back to the Board for consideration in the Autumn of 2010.

There being no other comments from the Board the Chair summarised and it was:

**RESOLVED**

- i. That the draft Business Plan be noted;
- ii. That approval be given to the Objectives identified in section 7 of the draft Business Plan for 2010/11; and
- iii. That any comments or views of Board Members in respect of the draft Business Plan for 2010/11 be forwarded to the Interim General Manager during the summer period and that a further report be submitted to the Autumn 2010 Board meeting a final 3 year Business Plan.

**APBO32. CAPITAL PROJECTS UPDATE**

The Chair asked for a brief introduction of the report.

The Interim General Manager Alexandra - Mr Gill informed the Board that the Ice Rink was closed to the public on the 5<sup>th</sup> May 2010 and construction works commenced on 12<sup>th</sup> May 2010. The old Ice Rink was removed and a detailed geological survey carried out of the ground below. This identified that the ground directly under the rink was frozen to a greater depth than had originally been estimated. Mr Gill advised that as a result Design consultants were now recommending a change to the original tendered sub-structure design and moving to a piled design system. This proposal would have significant cost and programme implications on the project.

Mr Gill further commented that a capital dilapidation budget of £500,000 plus a Site Security and Building Maintenance budget allocated for 2010/11. The Project Initiation Document (PID) appended to the report summarised the work priorities which were targeted at addressing areas of legislative compliance, significant Health and Safety impacts and the site's operability and upkeep.

Mr Gill advised that the options for the Board to consider were detailed within the exempt part of the agenda at Item 17 on the agenda. In summary the exempt report detailed the costs and impact of:-

- Doing nothing and continuing with the existing project design. (Not

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recommended)

- Aborting the project (Not recommended)
- Using the space for other activities (Not recommended)
- Continuing with the Ice Rink and sourcing other capital monies. (Recommended option)

**N.B.**

The Board then noted the contents of the report and that in the later part of the meeting following consideration of the exempt report agenda Item 17 in relation to the detailed cost analysis and impact of the above bullet points, it was:-

**RESOLVED**

1. That in respect of the proposed options to address the funding shortfall resulting from the requirement to change the substructure design for the Ice Rink replacement at Alexandra Palace, approval be given to the principle of increasing the project spend and that such spend be provided by seeking:
  - i. additional Prudential borrowing from the LB Haringey's Cabinet in the amount required for partial works to the substructure design for the Ice Rink replacement at Alexandra Palace, and that such funding be for an extended period of repayment of 12 years;
  - ii. to further request the LB Haringey's Cabinet as an alternative to (i) above to consider increased Prudential borrowing representing the total amount of funding required for the substructure design for the Ice Rink replacement at Alexandra Palace, and that such funding be for an extended period of repayment of 12 years; and .
2. In the event that further funding is not forthcoming from LBH the trustees will fund the additional spend out of the capital dilapidations budget as per the Interim General Manager's report

**APBO33. STAFFING MATTERS**

The Chair asked for a brief introduction of the report.

The Interim General Manager – Mr Gill advised the Board that since his appointment as Interim General Manager in June 2009, an agency Facilities Manager had been recruited to support the delivery of the Site Security and FM Services. Mr Gill commented that the temporary appointment had demonstrated the need for a permanent Facilities Manager post to ensure that the areas of legislative compliance, health & safety and best value were delivered from the term contracts. By permanently recruiting to the position of Facilities Manager this would be more cost effective than continued hiring through an agency.

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In respect of the recruitment to the position Mr Gill reported that Handover HR had been appointed to lead the recruitment process and had already advertised for the Facilities Managers post. Mr Gill advised that once the assessments had been completed final panel interviews would be scheduled in July 2010 for the short listed candidates. However there may be some logistical issues to overcome in terms of Board Members sitting on the Interview Panel because the shortlisting date fell between the scheduled board meetings.

Mr Gill also advised of the statutory rules on staffing matters within Haringey Council to which Alexandra Palace Trust were also subject to abide. The rules identified that to appoint, dismiss or take disciplinary action in relation to officers below Deputy Chief Officer level, this must be delegated to, and exercised by, a senior officer nominated by the Chief Executive. Mr Gill reported that the General Manager of the APP Trust reported directly to the Chief Executive, at present, and the post was therefore a Chief Officer. It was therefore logical and more efficient for the Interim General Manager to be delegated the task of carrying out the whole recruitment process. Mr Gill further advised that the appointment of the post would have no impact on any future staffing changes that might arise from the Governance review being undertaken.

The Chair thanked Mr Gill for his introduction.

In response to clarifications from Councillor Hare Mr Gill advised that officers were hopeful of the appointment process attracting some interest and that the post was likely to be appointed to at the upper level of the salary range.

There being no further points of clarification the Chair summarised and it was:

**RESOLVED**

That authority be delegated to the Interim General Manager to make the appointment of a permanent Facilities Manager in line with the statutory rules on staffing matters that apply to the LB of Haringey (i.e. Local Authorities Standing Orders Regulations (S.I. 2001/3384))

**APBO34. UNRESTRICTED MINUTES**

The Chair referred to the Minutes for the Board to consider – the Board minutes of 7 June 2010, and the minutes of the Advisory Committee of 8 June and recommendations arising from that meeting for the Board to consider.

The Chair asked that Mr Liebeck to address the meeting in terms of the recommendations of the Advisory Committee.

Mr Liebeck referred to the presentation made to the Advisory Committee by Mr Thomas – a regular park user and member of the Warner Estate Residents' Association (WERA) suggesting that the recommendations in the circulated document attached to the minutes be adopted towards Alexandra Palace and Park becoming a sustainability centre.

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	<p>Mr Liebeck commented that the general response from Palace officers was that some of the suggestions made by Mr Thomas could be integrated into the usage of the Palace and Park and others were already being progressed. The Advisory Committee recognised that there were financial implications to making the Palace and Park more sustainable and that Trustees would require details of how the proposals would be funded in order to consider them. It was suggested that funding could be sought, for example, from energy utility companies provided funding for solar panels.</p> <p>The Chair asked Mr Gill to comment in respect of the proposals.</p> <p>Mr Gill advised that there had already been considerable work at the Palace in relation to sustainability. However, given the current financial restrictions that would be having an effect on the Palace it would only be possible to look at short term objectives.</p> <p>The Chair then summarised and it was:</p> <p><b>RESOLVED</b></p> <ul style="list-style-type: none"><li>i. That the unrestricted minutes of the meeting of the Alexandra Palace and Park Board held on 7 June 2010 be agreed and signed by the Chair as an accurate record proceedings; and</li><li>ii. That the Minutes of the Alexandra Park and Palace Advisory Committee of 8 June 2010 be noted and that in respect of the recommendation from the Alexandra Park and Palace Advisory Committee in relation to Alexandra Palace and Park becoming a sustainability centre the Alexandra Park and Palace Advisory Committee be advised that the Board welcomes the proposals as detailed and that the Board would look at the possibility of adopting some of the short term objectives.</li></ul>
<b>APBO35.</b>	<b>NEW ITEMS OF UNRESTRICTED BUSINESS</b>  Nil.
<b>APBO36.</b>	<b>EXCLUSION OF THE PUBLIC AND PRESS</b>  <b>RESOLVED</b>  That the press and public be excluded the from the meeting for consideration of Items 16-18 as they contain exempt information as defined in paras 1,2, and 3 of Section 100a of the Local Government Act 1972 (as amended by Section 12A of the Local Government Act 1985); namely information relating to an individual, information which is likely to reveal the identity of an individual, and information relating to the business or financial affairs of any particular person (including the authority holding that information).

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	<b>SUMMARY OF EXEMPT/CONFIDENTIAL PROCEEDINGS</b>
<b>APBO37.</b>	<b>EXEMPT MINUTES</b>  <b>RESOLVED</b>  That the exempt minutes of the meeting of the Alexandra Palace and Park Board held on 7 June 2010 be agreed and signed by the Chair as an accurate record proceedings
<b>APBO38.</b>	<b>CAPITAL PROJECTS UPDATE FOR 2010/11</b>  AGREED recommendations as detailed.
<b>APBO39.</b>	<b>NEW ITEMS OF EXEMPT BUSINESS</b>  There were no items of urgent business.  The meeting ended at 22.07hrs.

COUNCILLOR PAT EGAN

Chair