

# RISK ASSESSMENT FORM



<b>Service:</b> Direct Services	<b>Location:</b> New River Sports Centre	<b>Assessment Completed by:</b> Lee Creightney
<b>Activity/Task Assessed:</b> Crowd Control	<b>Date of Assessment:</b> February 2026	<b>Review Date:</b> February 2027
<b>Description:</b> This RA has been compiled to review potential risks when dealing with overcrowding and potential hazards.		

No	What is the Hazard? <small>(i.e. potential causes of injury/damage)</small>	Who might be harmed	How might people be harmed?	Existing Risk Control Measures	Risk Rating			Additional Controls	Residual Risk Rating			Action monitored by whom?	Action Completed by When?
					L	C	R		L	C	R		
1	Car parking	Customers	Overcrowding, personal injury through collision with moving vehicle	All gates to New River Sport and Fitness will be coned off and only customers attending activities at the New River will be allowed access to the Car Park. Stewards will be situated outside the front of each gate to reinforce this message, all Stewards will have relevant SIA accreditation. Cones will also be placed outside the front entrance to both car parks to prevent access A1 notice boards situated before both car park entrances to inform.	2	3	6						
2	Traffic management	Customers, Staff, Instructors	personal injury through collision with moving vehicle	All Haringey council staff and stewards will be wearing high visibility tops to manage the traffic on the day A radio will be situated with a member of the team at each gated entrance on the day with a third radio present on the Manager on duty.	2	3	6						

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				A1 notice boards situated before both car park entrances to inform. Notices to be situated at corner of Wolfs Lane and at entrance to White Hart Lane								
3	Vehicle accident and resulting injury or damage to another vehicle	Customers, Staff, Instructors	personal injury through collision with moving vehicle	Car Park managed by Stewards Notices to be situated at corner of Wolves Lane and at Texaco garage on white hart lane	2	3	6					
4	Unauthorised admissions to Ground	Customers, Staff, Instructors	Risk of overcrowding, bruising, cuts and crushing due to being over capacity	A member of staff will be covering main entrance to prohibit access	2	3	6					
5	Crowd Management	Customers, Staff, Instructors	Risk of overcrowding, bruising, cuts and crushing due to being over capacity	Stewards will be situated outside the front of each gate to reinforce this message. Numbers of stewards engaged at each event to be appropriate to expected attendance numbers	2	3	6					

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					L	C	R		L	C	R		
6	Public Disorder	Staff and the public risk serious injury, if assaulted or if caught up in incidents of disorder.	Cuts, Bruises, personal injury subsequent from physical assault	Adequate number of trained, SIA badged security staff Staff trained in EAP and SIMP Appropriate number of stewards in place for event type	2	3	6						
7	Steward Management	Customers, Staff, Instructor	Risk of overcrowding, bruising, cuts and crushing due to being over capacity	General Manager to ensure that all Stewards are trained and aware of event procedure. First aid trained management on site. EAP / SIMP in place and staff trained.	2	3	6						
8	Management of Staff	Customers, Staff, Instructor	Personal injury resulting in cuts or bruises or assault	Staff to be placed on 20 minute rotations of each area ensuring break time is given throughout the day Staff will be given a radio in order to communicate quickly and effectively	2	2	4						
9													
10													

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## Risk Assessment Method

In order to assess the risks associated with the identified hazards, two factors have been considered:-

i - the possible severity of the outcome  
Realistically, what is the worst likely outcome? This method defines four categories of severity:-

Fatality or permanent disability
Major injury or long term absence
3 day injury or temporary disability
Minor injury

ii - the likelihood of the outcome to occur  
How likely is it that the severe outcome will occur? Five categories are defined:-

<b>Likely</b>	A repetitive occurrence should be expected
<b>Probable</b>	Foreseeable
<b>Possible</b>	Could occur sometime
<b>Remote</b>	Unlikely, though conceivable
<b>Improbable</b>	Almost negligible

Having assessed these factors, the matrix below has been used to determine the level of risk. This information was then used to prioritise any control measures necessary to eliminate or reduce the risk to an acceptable level.

### Matrix

	Likely	Probable	Possible	Remote	Improbable
Fatality or permanent disability	VERY HIGH	VERY HIGH	HIGH	MEDIUM	LOW
Major injury or long term absence	VERY HIGH	VERY HIGH	HIGH	MEDIUM	LOW
3 day injury or temporary disability	HIGH	HIGH	MEDIUM	MEDIUM	LOW
Minor injury	MEDIUM	MEDIUM	LOW	LOW	VERY LOW

### Action Level

<b>VERY HIGH</b>	Unacceptable risk - immediate action required
<b>HIGH</b>	Risk reduction required - high priority
<b>MEDIUM</b>	Medium risk - action required so far as is reasonably practicable
<b>LOW</b>	Low priority - further risk reduction may not be feasible or cost effective
<b>VERY LOW</b>	Low risk - no further action required