

## Haringey Council

### Written Statement/Record of a decision made by an officer under delegated authority

<b>Decision Maker (Post Title)</b>	Head of Programme Management, Regeneration and Economic Development
<b>Subject of the decision</b>	Contract award for the delivery of a Creative Sector Work Experience Placement programme to be delivered by Waltham Forest Council
<b>Date of decision</b>	13/9/2024
<b>Decision</b>	For the Head of Programme Management, Regeneration and Economic Development to waive Contract Standing Orders and to enter into a contract with Waltham Forest Council for the delivery of up to 15 work experience placements through the Future Technician Programme. The maximum contract value will be £20,000.00 at a cost of £1,250 per placement. This is in accordance with Contract Standing Order (CSO 10.01.2).
<b>Reasons for the decision</b>	LB Haringey are a partner on the LB Waltham Forest led Mayor's Creative Sector Skills Academy. To support Haringey's delivery of our UK Shared Prosperity Fund (UKSPF) targets and to further strengthen this partnership work in the creative sector, we wish to commission Waltham Forest to increase their delivery on the Future Technician Programme over two cohorts instead of one. Haringey Council will be able to secure up to a maximum of 15 placements for Haringey Residents, to support residents into creative sector employment.
<b>Details of any alternative options considered and rejected by the officer when making the decision</b>	<p>Option 1: Do nothing This would restrict Haringey residents in accessing employment opportunity support in the creative sector.</p> <p>Option 2: Go to tender Given the timescale of the programme, and that Waltham Forest already has a well-established programme, and are also a key partner in the Mayoral Academy it would seem inappropriate to see alternative providers.</p>
<b><u>Conflicts of interest – Executive decisions</u></b>  Details of any conflict of interest declared by a Cabinet Member who is consulted by the officer which relates to the decision and details of dispensation granted by the Council's Head of Paid Service	N/A
<b><u>Conflicts of interest – Non executive decisions</u></b>	N/A

<p>Where the decision is taken under an express delegation e.g. by a Committee, the name of any Member who declared a conflict of interest in relation to this matter at the committee meeting,</p>	
<p>Title of any document(s), including reports, considered by the officer and relevant to the above decision or where only part of the report is relevant to the above decision, that part)</p> <p>These documents need to be attached to the copy of this record/statement kept by the Authority but must not be published if they contain exempt information</p>	<p>N/A</p>
<p>Reasons for exemption with reference to categories of exemption specified overleaf, or</p> <p>Reason why decision is confidential (see overleaf)</p> <p>Note: decisions containing exempt or confidential information falling within the categories specified overleaf are not required to be published.</p>	<p>N/A</p>
<p>Signature of Decision Maker</p>	
<p>Name of Decision Maker</p>	<p>David Lee</p>
<p>Does the decision need to be published?</p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	

## Decision Making Report

**Report for:** David Lee, Head of Programme Management, Regeneration and Economic Development

**Item number:** N/A

**Title:** Contract award for the delivery of a Creative Sector Work Experience Placement programme to be delivered by Waltham Forest Council.

**Report authorised by:** Helen McDonough, Head of Inclusive Economy Service

**Lead Officer:** Julie Khan, Employment and Skills Lead

**Ward(s) affected:** N/A

**Report for Key/  
Non Key Decision:** Non key decision

### 1. Describe the issue under consideration

1.1 This report is seeking authority to waive Contract Standing Order (CSO) 8.03 as allowed under 10.01.2. - (the contract is one entered into between entities within the public sector in circumstances permitted by Regulation 12 of the Public Contract Regulations or Regulation 17 of the Concession Contract Regulations as applicable) and award a contract to LB Waltham Forest to provide specialist Future Technician Programme to assist Haringey residents gain employment skills in the creative sector,

### 2. Recommendations

2.1 For the Head of Programme Management, Regeneration and Economic Development to waive Contract Standing Orders and to enter into a contract with Waltham Forest Council for the delivery of up to 15 work experience placements through the Future Technician Programme. The maximum contract value will be £20,000.00 at a cost of £1,250 per placement. This is in accordance with Contract Standing Order (CSO 10.01.2).

### 3.0 Reasons for decision

3.1 LB Haringey are a partner on the LB Waltham Forest led Mayor's Creative Sector Skills Academy. To support Haringey's delivery of our UK Shared Prosperity Fund (UKSPF) targets and to further strengthen this partnership work in the creative sector, we wish to commission Waltham Forest to increase their delivery on the Future Technician Programme over two cohorts instead of one. Haringey Council will be able to secure up to a maximum of 15 placements for Haringey Residents, to support residents into creative sector employment.

3.2 LB Haringey will directly benefit, with up to 15 local residents being able to access this training programme between September 2024 and March 2025.

### 4.0 Alternative options considered.

- 4.1 Option 1: Do nothing  
This would restrict Haringey residents in accessing employment opportunity support in the creative sector.
- 4.2 Option 2: Go to tender  
Given the timescale of the programme, and that Waltham Forest already has a well-established programme, and are also a key partner in the Mayoral Academy it would seem inappropriate to see alternative providers.

### Background information

- 5.1 LB Haringey are a partner on the LB Waltham Forest led Mayor's Creative Sector Skills Academy. LB Waltham Forest is successfully running a Future Technician Programme, to enable residents gain skills in the film / theatre production creative field. We wish to be able to support local Haringey residents to access this exciting training opportunity and through funding available from UKSPF are able to support this work.

### 3. Contribution to strategic outcomes

- 6.1 Creative and cultural sector is a key growth sector identified in Opportunity Haringey. Some parts of the creative sector in particular have an underrepresentation of some communities in Haringey including those from black and minority ethnic communities, younger people and those with disabilities and health conditions. This specialist programme will specifically focus on supporting residents from these groups and promoting opportunities and pathways into creative sector.
- 6.2 This project will support the delivery of the Corporate Delivery Plan Theme 8 Place and economy, Employment and Skills by helping to deliver employment support targeted at those furthest from the labour market, helping residents into growth sectors, with a focus on obtaining Good Work

### 4. Statutory Officers comments (Chief Finance Officer (including procurement), Head of Programme Management of Corporate Governance, Equalities)

Finance  
n/a

Procurement  
n/a

Legal [Name and title of Officer completing these comments]  
n/a

Equality  
n/a

- 5. Use of Appendices  
n/a