

Decision Maker (Post Title)	For the Head of Programme Management, Regeneration and Economic Development
Subject of the decision	Request to approve extension of contract award under Contract Standing Order (CSO) 10.02.1 to <i>Maddison Graphic</i> , to cover additional expenses for printing as part of the Shaping Tottenham document.
Date of decision	05/12/ 2024
Decision	<p>For the Head of Programme Management, Regeneration and Economic Development to:</p> <p>Approve extension of contract with <i>Maddison Graphic</i>, to cover added costs for outstanding expenses for printing as part of the Shaping Tottenham document. The contract extension is up to a maximum value of £323 this an increase to the original contract value of £9,999 (4400020445). The overall contract value will be £10,322.00</p>
Reasons for the decision	<p>The request for the extension is pay the designers' added costs for outstanding expenses for external printing.</p> <p>The supplier has used their existing arrangement with external printers to ensure best value, while at the same time taking the responsibility of quality assurance and ensuring a high quality is delivered to the council.</p>
Details of any alternative options considered and rejected by the officer when making the decision	<p>Option 1 - 'Do Nothing' This option was rejected because printed copies of the Shaping Tottenham document are required for promotion and engagement purposes.</p> <p>Option 2 – Running a competitive tender This option was discounted because it would result in higher costs for the council, cause delays to publication of the Shaping Tottenham document and launch of the vision. It would place responsibility for printing the document with the council. A remit the council from any recourse on the designer for printing errors, which result from preparation of the document.</p>

<u>Conflicts of interest – Executive decisions</u>	N/A
<u>Conflicts of interest – Non executive decisions</u>	N/A
Title of any document(s), including reports, considered by the officer and relevant to the above decision or where only part of the report is relevant to the above decision, that part)	Appendix 1 (added costs). Quote-Q019915v2 Appendix 2 (quoted services). Invoice INV-10145 Appendix 2 (proposal) Shaping_Tottenham_MG_Submission.pdf
Reasons for exemption with reference to categories of exemption specified overleaf, or Reason why decision is confidential (see overleaf) Note: decisions containing exempt or confidential information falling within the categories specified overleaf are not required to be published.	Appendix 1, Appendix 2 and Appendix 3 are exempt from publication as it contains information relating to the financial or business affairs of any person.
Signature of Decision Maker	
Name of Decision Maker	David Lee, Head of Programme Management – Regeneration & Economic Development
Does the decision need to be published? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	

Exempt Information

Local Government Act 1972 Schedule 12A

Part 1: Descriptions of Exempt Information

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any person (including the authority holding that information).
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes -
 - (a) To give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Note: It is insufficient to simply identify a category of exemption, you must also conduct a public interest test on the basis specified in the Act as follows:
Information falling within categories 1-7 is exempt if and so long as in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Confidential Decisions

1. The decision contains information provided by a Government department on a non-disclosure basis
2. There is a Court order against disclosure