

**ISLINGTON LOCAL ESTATES FORUM (LEF)**

**TERMS OF REFERENCE**

**1. Purpose of the Group**

The purpose of the Local Estates Forum is to:

- Engage all partners to identify potential estate opportunities and schemes
- Steer the development of key Islington premises developments.
- Monitor alignment and delivery of the Local Estates Strategy and update as appropriate
- Communicate estates needs and identify available solutions
- Provide estates expertise and input to support integration
- Identify sources of and access to capital funding
- Develop a Forward Plan for proactive strategic estates management

**2. Membership:**

- The LEF will be co-chaired by the NHS Integrated Care Board (ICB) Director of Place and CEO, London Borough of Islington (LBI)

Name	Role
Carol Kumar	Assistant Director for Primary Care Planning, NCL ICB
Clare Henderson	Director of Place, NCL ICB (Co-chair)
Diane MacDonald	Deputy Director of Strategic Estates Finance, NCL ICB
Faye McElwain	Town Planner, NCL ICB / HUDU
Gary Gibson	Customer Relationship Manager, CHP
Jaid Gibson	Senior Property Manager, Whittington Health
Jane Abraham	Acting Director, New Homes Delivery, LBI
Karim Pabani	Interim AD, Asset Management
Karla Damba	Strategic Estates Lead, NHSE
Kyriacos Yerou	Strategic Estates Support, NCL ICB
Leo Grunhut	Senior Property Manager, NHSPS
Malcolm McFrederick	Camden & Islington NHSFT
Michelle Leach	Head of Property, Whittington Health
Nabila Qayum	Strategic Estates Support, NCL ICB
Nicola Theron	Director of Estates, NCL ICB
Peter Martin	Strategic Development Manager, Royal Free London FT
Phil Wrigley	Head of Primary Care Planning and Operations, NCL ICB
Prosper Mafu	Camden & Islington NHSFT
Rhian Warner	Assistant Director for Place (Islington), NCL ICB
Sarah Soan	Primary Care Planning, Operations & Improvement Senior Manager, NCL ICB
Sophie Harrison	Assistant Director of Strategy (Estate), Whittington Health
Stephen Biggs	CEO, LBI (Co-chair)

Steven Caplan	Interim Director - Corporate Landlord and New Homes Delivery, LBI
Toni Orloff	Chief Operating Officer, Islington GP Federation

### **3. Decision Making Function**

- The LEF is an Advisory/ non decision making group
- This Group shall make recommendations to decision making committees within the respective organisations and report through an agreed Council/ICB Governance structure

### **4. Frequency**

- The LEF should meet quarterly – broadly aligned to the months of June, September, December and March

### **5. Format**

- The LEF is an engagement forum for all partners across the integrated care system.
- Stakeholder from the wider system have the opportunity to attend/ contribute/ present on particular items.
- Meetings may take place virtually or in-person, as appropriate.
- Membership can be revised and members can be added with the year