



**ALEXANDRA PARK AND PALACE CHARITABLE TRUST**  
**BOARD MEETING**  
**15 JULY 2024**

**Report Title:** Health and Safety Report Q4 FY2023-24

**Report of:** Graeme Timms, Head of Health and Safety

**Purpose:** This report provides of safety performance across Alexandra Park and Palace (AP) during Q4 FY2023-24.

**1. Recommendations**

1.1 To note this report.

**2. Executive Summary**

2.1 The team has continued to provide the business with appropriate levels of competent safety advice and has facilitated the safe delivery of industry leading activity.

2.2 Accidents across site continue to occur, with slightly increased but tolerable numbers of staff injury given the reporting of minor accidents is considered a positive indicator of safety culture.

2.3 Ice Rink accident rates have been reviewed given longer term changes in trends, which appear to be due to increased reporting levels of minor incidents.

2.4 There are currently six ongoing public liability claims, with one new claim having been received in the quarter. *More detail is contained within the Exempt Information Report*

**3. Performance Headlines over Q3 FY2023-24.**

3.1 Events have continued with robust safety performance across the quarter. The start of the year had a tight but achievable turnaround in 86 hours between the last dart of the PDC World Darts Championships to the first break in the Masters Snooker. Despite this time pressure, health and safety standards were maintained in the whole. Seven Great Hall music concerts in the quarter took place without significant incident.

- 3.2 All concerts in this period operated with Evolv Express high footfall threat detection screening technology in place, with a third unit in operation at the top of the Slip Road to be in operation from mid-April to help with crowd flows around site.
- 3.3 With detailed ongoing review of accident rates in the ice rink due to a profile that is inconsistent with previous year's performance, it is evident that as previously stated this is considered to be due to recently trained first aid team and the deployment of a dedicated medic for the busier December festive skate season. Additionally this quarter it is evident that there is an increase in the recording of more minor incidents such as relatively minor cuts to which the response is simply providing a plaster. This increase and variation from prior years does not give cause for concern, noting that an increase in reporting of minor incidents is indicative of an engaged workforce and positive safety culture.
- 3.5 That said, seven minor accidents involving staff or direct contractors were reported during the quarter. The nature of the accidents ranged from a fall on ice while stewarding, aggravation of a pre-existing condition due to manual handling, a hand injury as a result of an unexpected movement of stage decking and fall into a duct cover removed by the individual for work activity. While in isolation these are minor incidents, focus is being given on the specific circumstances behind each accident to prevent repeat incidents with more significant consequences.
- 3.6 A third dual lane Evolv Express scanning system is now in place for larger events.

#### **4. Looking Forward:**

- 4.1 A Counter Terrorism Risk Management Plan is being drafted and will support implementation of any recommendations arising from draft bill for Terrorism (Protection of Premises) Bill, published in May 2023.
- 4.2 That said as previously suggested, even with specific legislation, legal duties to risk assess against reasonably foreseeable hazards and take reasonably practicable measures to control and mitigate the risk associated to employees and customers has been a statutory duty since the Health and Safety at Work Act etc was introduced in 1974.

#### **5. Use of Appendices**

Exempt Appendix 1 – Q4 Health & Safety Dashboard

#### **6. Legal Implications**

The Council's Assistant Director for Legal & Governance has been consulted in the preparation of this report and has no comments.

#### **7. Financial Implications**

The Council's Chief Financial Officer has been consulted in the preparation of this report and has no comments.

#### **8. Background Papers – None**