



ALEXANDRA PARK AND PALACE CHARITABLE TRUST

BOARD MEETING

15 JULY 2024

Report Title: Finance, Resource, Risk and Audit Committee (FRRAC)
Chair's Feedback report

Report of: Cllr Sean O'Donovan, FRRAC Chair.

Local Government (Access to Information) Act 1985 N/A

1. Introduction

- 1.1 FRRAC is a non-decision-making committee established by the Trustee Board to support the Board in delivering its finance, resource, risk and audit responsibilities.
- 1.2 This report highlights recent considerations of the FRRAC and makes relevant recommendations to the Trustee Board.
- 1.3 Present at the FRRAC meeting held on 10 June 2024 were Cllr Sean O'Donovan (Chair), Cllr Sarah Elliott, Cllr Anne Stennett, Emma Dagnes (CEO), Richard Paterson (Director of Finance & Resources), Catherine Solomon (Director of HR & OD) and Natalie Layton. An apology for absence was received from independent member, Claire Pape.

2. Recommendation

To note the feedback from FRRAC including that the Trustee Board:

- i. approves the Risk Register at Exempt Agenda Item 23.

3. Financial Considerations

- 3.1 We considered the 2023/24 year end results for the Group and were pleased to note the progress towards diversifying the Charity's income streams, in particular, funds raised through the Creative Learning activities.
- 3.2 In noting the extraordinary achievements and specific contributing factors that were unlikely to be repeated in future years we acknowledged the value of Alexandra Park and Palace to the Borough and local businesses and sought to receive more information about the organisation's economic impact at a future meeting.

4. Risk Register

We considered the Strategic Risk Register, included at Exempt Agenda Item 23, for approval by the Trustee Board.

5. Human Resources

We noted:

- 5.1 The Human Resources activity for the year to date including the leadership training, staff engagement in the recent survey and the People Strategy development.
- 5.2 Staff e-learning completion rates were lower among casual staff than permanent staff and measures were being taken to improve this.
- 5.3 The increase in Black, Asian and Minority Ethnic (BAME) employee data (from 9% to 12%) which related to permanent staff.
- 5.4 Volunteers had been included in the 150th Celebration Parliamentary Reception and we acknowledged the enthusiasm and efficiency demonstrated by the volunteers generally.

6. Health and Safety

- 6.1 We considered the Q4 Health and Safety report including being involved in case studies for the Evolv Express scanner system and continued development of the counter terrorism risk management plan and preparation towards future Protection of Premises legislation.
- 6.2 Also noted the open culture in relation to reporting and talking about health and safety incidents and risks.

7. Legal Implications

The Council's Assistant Director for Legal & Governance has been provided with a copy of this information report.

8. Financial Implications

The Council's Chief Financial Officer has been provided with a copy of this information report.

9. Appendices – None (minutes of the FRRAC meetings are available in the Trustee Board shared-drive)