

ALEXANDRA PARK & PALACE CONSULTATIVE COMMITTEE ENGAGEMENT ACTION PLAN

No.	Description	Lead	Timescale	Comments
1	Separate meetings of Consultative Committee & Advisory Committee.	AP & LBH	In progress 2023 & ongoing	<i>Proposal: 7pm CC, Joint 7.45pm, followed by SAC 8.30pm</i>
2	During joint meetings – CC to sit separately to SAC members	CC & SAC		<i>Implemented in March mid-table for those who are members of both</i>
3	Annual meeting – achievements and strategic plans for the year ahead.	AP		<i>To set the year's agenda programme.</i>
4	Host hybrid meetings to increase participation.	AP		<i>Implemented.</i>
5	Remind members at the start of each meeting of the remit (& <i>charter when developed</i>).	AP & LBH		Wording to be agreed and included in CC Chair's briefing note.
6	Increase Consultative Committee profile.	All		AP website page in development. Leaflet to be designed.
7	Agenda item at all CC meetings: views/ questions from the public	CC		
8	Special interest events / forums / conversations for genuine consultations/ specific topics & hold outside of Alexandra Palace.	AP	As required	<i>Specific issues/ as appropriate</i>
9	Agree a Consultative Committee Charter.	CC		For Consultative Committee members to discuss and agree how to take forward/ assign actions.
10	Suggestion form for those not wishing to attend meeting.	CC		
11	Consultative Committee to draw up a list of groups to be invited to join.	CC		
12	Advertise meetings on park, community noticeboards etc.	CC & AP		
13	CC to discuss how meetings can become easier to follow.	CC		