

Haringey Council
Written Statement/Record of a decision made by an officer under delegated authority

Decision Maker (Post Title)	Head of Programme Management – Regeneration and Economic Development
Subject of the decision	Approval to waive Contract Standing Order (CSO) 8.03 in accordance with CSO 10.01.1 b and 10.01.2 d) (ii) for the hire of Wright Event Supplies to provide audio-visual equipment to support the High Road West scheme.
Date of decision	25th October 2023
Decision	<p>For the Head of Programme Management to waive CSO 8.03 in accordance with CSO 10.01.1 b and 10.01.2 d) (ii) to award a contract to Wright Event Supplies for the value of £11,328.50 to provide AV equipment for the upcoming public inquiry for The London Borough of Haringey (High Road West Phase A) Compulsory Purchase Order 2023 (“the Order”).</p> <p>A 10% contingency has been added to allow for any reactive measures and equipment that may need to be added at the request of the Inspector for the CPO taking the total amount up to £12,500</p>
Reasons for the decision	<p>The Order was made in January 2023. A total of 11 objections to the Order were received. As a result of these objections, the Secretary of State has called for a public inquiry. The inquiry will be held at the Bernie Grant Arts Centre for 10 working days (excluding Mondays and the weekend) from 7th– 22nd November. As well providing a suitable venue, the Council must also arrange for appropriate audio-visual (AV) equipment to be provided to meet the inquiry criteria.</p> <p>Wright Event Supplies have previous experience in providing this service to the Council to a high standard. This includes a range of Council committee meetings, including Cabinet and Planning Sub Committee meetings. Wright Event Supplies have confirmed they are available to provide this service during the inquiry period.</p>
Details of any alternative options considered and rejected by the officer when making the decision	The Council has considered alternative options including using the in-house AV equipment at the Bernie Grant Arts Centre, and to not waive Contract Standing Order 8.03 and seek quotations from three

	suppliers. These options have been discounted for the reasons set out in this report. The Council is confident that Wright Event Supplies represents the best option to meet the requirements and is available in the required time frame.
<u>Conflicts of interest – Executive decisions</u>	N/A
<u>Conflicts of interest – Non executive decisions</u>	N/A
Title of any document(s), including reports, considered by the officer and relevant to the above decision or where only part of the report is relevant to the above decision, that part)	N/A
Reasons for exemption with reference to categories of exemption specified overleaf, or Reason why decision is confidential (see overleaf) Note: decisions containing exempt or confidential information falling within the categories specified overleaf are not required to be published.	N/A
Signature of Decision Maker	
Name of Decision Maker	David Lee – Head of Programme Management
Does the decision need to be published? Yes <input type="checkbox"/> Y No <input type="checkbox"/>	

DECISION MAKING REPORT

Report for David Lee – Head of Programme Management, Regeneration and Economic Development

Item number: n/a

Title: Approval to waive Contract Standing Order (CSO) 8.03 in accordance with CSO 10.01.1 b and 10.01.2 d) (ii) to hire of the Wright Event Supplies to provide audio-visual equipment to support the High Road West scheme.

Report authorised by: Peter Exton, Head of Area Regeneration (North Tottenham)

Lead Officer: Lewis Cooper, Regeneration Officer

Ward(s) affected: Bruce Castle

**Report for Key/
Non Key Decision:** Non-Key Decision

1. Describe the issue under consideration

1.1. Recommendation to waive Contract Standing Order (CSO) 8.03 to approve spend of £12,500 (£11,328.50 quoted cost with 10% contingency due to the inquiry being of high importance and should any amendment to equipment be required this is to be provided) to provide audio-visual (AV) equipment to support the upcoming public inquiry for The London Borough of Haringey (High Road West Phase A) Compulsory Purchase Order 2023 (“the Order”).

2. Recommendations

2.1. For the Head of Programme Management to waive CSO 8.03 in accordance with CSO 10.01.1 b and 10.01.2 d) (ii) to award a contract to Wright Event Supplies for the value of £12,500 (£11,328.50 quoted cost with 10% contingency to provide AV equipment at the public inquiry.)

3. Reasons for decision

3.1. The Order was made by the Council on 26 January 2023 and was subsequently submitted to the Secretary of State for confirmation. In line with the statutory requirements for compulsory purchase orders, the proposal was advertised to owners, other qualifying persons and third parties, including members of the public. The period specified in the notices for submitting objections was 8

February to 8 March 2023. A total of 11 objections were received within that period. As a result of these objections the Secretary of State has called for a public inquiry.

3.2. The Council has hired the Bernie Grant Arts Centre to host the public inquiry. The inquiry will run for 10 working days (excluding Mondays and the weekend) from 7th– 22nd November 2023. There is set criteria that the Council must meet in hosting the public inquiry, including ensuring that it is accessible. The Inspector for the inquiry, delegated by the Secretary of State, has also requested that AV equipment is provided, which will help facilitate in person and online participation in the event. Half a day on the 6th November has also been quoted for to ensure all AV equipment is set up in preparation for the start of the inquiry.

3.3. It is recommended that Wright Event Supplies are appointed to provide the AV equipment on the basis of their previous experience in providing this service to the Council to a high standard. This includes a range of Council committee meetings, including Cabinet and Planning Sub Committee meetings. Wright Event Supplies also provided the AV equipment for the pre-inquiry meeting for the Order on 11 July 2023 and are therefore familiar with the requirements. Wright Event Suppliers have confirmed they are available to provide this service during the inquiry period.

4. Alternative options considered

The following alternatives were considered:

4.1. Use the venue's in-house audio equipment – The Council could choose to use Bernie Grants Arts Centre equipment however this would not meet the requirements set out in the criteria of the CPO Venue Guidance. This would pose a risk of the inspector adjourning the inquiry until a suitable venue is then found with appropriate AV equipment.

4.2. Seek quotations from three suppliers – This option was discounted, primarily as the Council has limited time to procure a suitable provider that is known to be able to accommodate such events and deliver on the requirements within the CPO Venue Guidance and those requested by the Inspector to a high standard. If the Council did proceed to seek three quotations, it is unlikely that an alternative suitable provider would be identified (potentially undermining the inquiry, as explained in paragraph 4.1) given that these services are only provided by a small number of suppliers, who would also need to be available within the inquiry period (7th to 22nd November 2023). The Council is confident that Wright Event Supplies can meet the requirements and are available to provide the service during this period.

5. Background information

- 5.1. In 2017, following a competitive procurement process, the Council entered a Development Agreement and Compulsory Purchase Order Indemnity Agreement (CPOIA) with Lendlease to deliver the High Road West Scheme.
- 5.2. The CPOIA sets out both the Council's and Lendlease's obligations to acquire and secure vacant possession of the land within the High Road West Scheme boundary. The CPOIA requires the Council to use all reasonable endeavours to assemble the land required for development, including the use of a Compulsory Purchase Order (CPO). Under the CPOIA, Lendlease is obligated to reimburse the Council for all costs incurred to acquire the land should the development proceed. Costs included, but are not limited to compensation and expenses payable to third parties.
- 5.3. The Council made the Order in January 2023, to which 11 objections were received by the Secretary of State. Negotiations to remove the objections are ongoing, however the Secretary of State has confirmed that a public inquiry will be needed. The inquiry will be held at the Bernie Grant Arts Centre facility for 10 working days (excluding Mondays and the weekend) from 7th– 22nd November.
- 5.4. In order to further meet the CPO Venue Guidance requirements related to AV equipment the venue must have a hearing loop as well as a number of screens for presentation and use by the Inspector and for public viewing. The Inspector has also requested that the inquiry is made accessible online with interaction.
- 5.5. It is therefore recommended that the Council appoint Wright Event Supplies for the duration of the inquiry. A quote of £11,328.50 has been provided by the Wright Event Suppliers. In line with the provisions in the CPOIA, the costs of the inquiry will be reimbursed by Lendlease. A 10% contingency has been added to allow for any reactive measures and equipment that may need to be added at the request of the Inspector for the CPO.

6. Contribution to strategic outcomes

- 6.1. The recommendations will contribute to the successful delivery of Phase A of the High Road West Scheme and will support the Council in delivering its corporate priorities, as well as supporting the progression of objectives in the development plan (including those included for allocation NT5 in particular as they relate to the part of the site covered by the Order Land) and in the London Plan to support regional growth in North London.
- 6.2. The Corporate Delivery Plan (CDP) specifically refers to High Road West as a priority, noting that it includes 2,600 new homes; 500 council homes; a new library and Learning Centre; refurbished Grange, a new 3,500sqm civic square; commercial space; a new 5,600 sqm public park; a new local centre, £10m socio-economic programme. Specifically the scheme contributes:-
 - Homes for the future: the Council wants all its residents to have a safe, sustainable, stable and affordable home and as such is committed to delivering new Council homes, bringing up the standard of private rented housing, and preventing homelessness. The HRW development will deliver over 500 new, sustainable, Council homes to support this

objective alongside public realm and social infrastructures as part of a healthy and sustainable neighbourhood that includes the services, facilities and spaces that will support the wellbeing of our residents.

6. Statutory Officers comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities)

6.1. Not required, as the contract award is under £50,000

7. Use of Appendices

N/A

8. Local Government (Access to Information) Act 1985

N/A