

**Report for:** Annual Council – 15 May 2023 – Item 14

**Title:** **Report of the Monitoring Officer - Changes to the Constitution as a result of the Committee Structure changes and other required admin changes to reflect changes in officer post holder names**

**Authorised by:** Fiona Alderman Head of Legal and Governance & Monitoring Officer

**Lead Officer:** Ayshe Simsek Democratic Services and Scrutiny Manager  
0208 489 2929 ayshe.simsek@haringey.gov.uk

**Ward(s) affected:** All

**Report for Key/  
Non Key Decision:** Non Key Decision

### **1. Describe the issue under consideration**

- 1.1 At the 27<sup>th</sup> of March full Council Meeting, changes were agreed to the Committee structure of the council. This was concerning the non-executive ordinary committees of the council and the deletion of Corporate Committee and Staffing and Remuneration Committee with the establishment of an Audit Committee and General Purposes Committee. In addition, there was the creation of an Appointments Panel and Disciplinary Grievance and Dismissal Panel. These involved changes to Part 3 Section B of the Constitution which sets out the terms of reference for non-executive bodies of the Council and these were set out in track changes and agreed.
- 1.2 Following these agreed changes, there was a need to update the remaining parts of the constitution to reflect these changes. This meant deletion of the reference to Corporate Committee replacement with reference to the Audit Committee or General Purposes Committee where applicable. This also entailed updating Part 4 Section K, Employment Procedures and Officer delegations to reflect the deletion of the Staffing and Remuneration Committee and establishment of the General Purposes Committee, Appointments Panel and Disciplinary Grievance and Dismissal Panel.
- 1.3 When updating these sections, officer postholder descriptions have also been updated to reflect changes to the Council Officer structure that have taken place over the last year.
- 1.4 Part 2 section 14.03 provides the Monitoring Officer with the authority to make changes where in the reasonable opinion of the Monitoring Officer a proposed change is:
  - a) a minor variation; or
  - b) required in order to remove any inconsistency or ambiguity; or
  - c) required so as to give effect to any decision of the Council or one of its committees or sub-committees; or the Cabinet or one of its committees or sub-committees,

the Monitoring Officer may make that change. The change will come into force immediately but will be reported to full Council at the next available meeting. Other changes to the Constitution will take effect from the date of the decision unless a later date for implementation is specified.

1.5 Therefore, the changes set out in track changes in Appendices 1 to 6 take forward Part 2 section 14.03 a) and c).

1.6 On the 27<sup>th</sup> of March 2023 Full Council further provided delegation to the Council's Monitoring Officer to update the subsequent required administrative and technical amendments (grammatical, formatting, and consistency) necessary to finalise the revised constitution for publication. These were agreed to be reported up to the Annual Council meeting in May as part of the Monitoring Officer report and shown in track changes. There are minor changes relating to formatting and consistency set out in track changes in Appendix 7.

1.7 The final clean versions to be published are set out at appendices 8 to 14.

## **2. Cabinet Member Introduction**

N/A

## **3. Recommendations**

Council is asked to:

3.1 Note the changes set out in appendices 1- 7

3.2 To note the final version of these appendices, set out in appendices 8 to 14, will be published on the 16<sup>th</sup> of May.

## **4. Background information**

4.1 As set out in paragraphs 1.1 to 1.7

## **5. Statutory Officers comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities) Finance and Procurement**

5.1 There is a need to ensure that the accurate reference is made to the non-executive committees that undertake financial assurance and have oversight for Audit and Risk.

### **Head of Legal and Governance & Monitoring Officer**

These are set out within the report.

## **6. Use of Appendices**

1. Part 2 Articles- track changes
2. Part Three, Section D Responsibility for functions: Local Choice Functions- track changes
3. Part Three, Section E Officer Scheme of Delegation – Introduction and ground rules – track changes
4. Section E – Scheme of Delegation – Section 2 General Delegations to Directors – track changes
5. Part Four, Section I Financial Regulations – track changes
6. Part Four, Section K Officer Employment Procedure Rules track changes
7. Part Three Section B track changes
8. Part 2 Articles- publication
9. Part Three, Section D Responsibility for functions: Local Choice Functions- publication
10. Part Three, Section E Officer Scheme of Delegation – Introduction and ground rules – publication
11. Section E – Scheme of Delegation – Section 2 General Delegations to Directors - publication
12. Part Four, Section I Financial Regulations publication
13. Part Four, Section K Officer Employment Procedure Rules publication
14. Part Three Section B publication

## **7. Local Government (Access to Information) Act 1985**

- 7.1 Background documents:
  - *Haringey Council's Constitution*
- 7.2 The background papers are located at George Meehan House , Wood Green, London N22 8JZ.
- 7.3 To inspect them or to discuss this report further, please contact Ayshe Simsek on 0208 489 2929.