



**ALEXANDRA PARK AND PALACE CHARITABLE TRUST**  
**BOARD MEETING**  
**20 MARCH 2023**

**Report Title:** Environmental Sustainability Reporting  
**Report of:** Emma Dagnes, CEO  
**Purpose:** To update the Board on the progress of the Environmental Sustainability Action Plan and the first Carbon Footprint Report for Alexandra Park and Palace

**Local Government (Access to Information) Act 1985 - N/A**

**1. Recommendations**

- i. To note the content of the report.
- ii. To appoint a Board Member as Lead Trustee for Environmental Sustainability.

**2. Executive Summary**

- 2.1 Following approval of the Environmental Sustainability Policy and Strategy in July 2022 an Environmental Sustainability Action Plan has been created. This Action Plan has around 90 items ranging from large, complex projects to simple, small-scale fixes.
- 2.2 At this stage the Action Plan is proving very useful to establish baseline information and monitoring methodology and the report summarises the progress made. More details will be presented in future updates to the Board.
- 2.3 Some quick-wins are reported in the main body of the report.
- 2.4 It is good practice for a Trustee Board Member to be appointed as a champion to lead on Environmental Sustainability, in the same way as the Board appoints a lead trustee for Safeguarding, Whistleblowing and Equality Diversity and Inclusion. A role description is attached at Appendix A. Once appointed, an introductory meeting will be arranged between the Lead Member and the Head of Environmental Sustainability.

### 3. Environmental Sustainability Action Plan summary

- 3.1 The Environmental Sustainability action plan was initially drafted by Julie's Bicycle following their research including a series of interviews with key staff, and wider staff survey and a carbon foot printing exercise. This initial plan has been re-drafted over the past six-months to capture new initiatives and update the timescales for certain action. It is still a work in progress, some of the actions are small and simple and others are large costly projects in their own right. Further drafting of the plan is required to ensure ease of use. Reporting methods are being established simple ways of collating, analysing, and reporting large amounts of data.
- 3.2 Of an initial 91 actions identified, eleven have been completed and seven have been closed as shown in Table 1.

**Table 1: ES Action Plan progress summary**

Actions	No.	%
Complete	9	11
Underway - in progress	11	13
Underway - pending	58	68
Concern	0	0
Closed	7	8
<b>Total</b>	<b>85</b>	<b>100</b>

- 3.3 The completed actions include several governance items, such as setting up the internal Environmental Sustainability Board, lead by the Chief Exec and establishing Environmental Sustainability as a standing item on the APP Board Agenda.
- 3.4 Other highlights include:
- 1) Major lighting upgrades in West Hall, Ice Rink, BBC Tower and other areas to convert to low energy LED lights and PIR sensors to reduce electrical consumption.
  - 2) Reprogramming the Ice Rink plant to increase the temperature of the ice at certain times (therefore reducing the plant running time). Initial findings show a 10-12% reduction in electricity on this major electrical sub-system.
  - 3) Four long-running water leaks in the Park repaired by Thames Water.
- 3.5 There are many other exciting projects underway including the work to establish carbon footprint data, and other baselines (such as recycling rates), energy audits, in-depth analysis of the complicated electrical system that serves the 7-acre building (and beyond) to identify future efficiencies, staff engagement, and clean energy grant applications (as detailed in section 4 below and in section 5 of the CEO's report at agenda 9).
- 3.6 Other projects just commencing include improving food waste collection from concessions at exhibitions & events and staff office areas to reduce the amount going into the (more expensive) general waste stream, and investigations into alternatives for food waste (such as wormeries and digesters).

## **4. Clean Energy Grants**

### **4.1 Local Energy Accelerator (LEA)**

The Trust was delighted to be awarded a LEA grant from the GLA. This project will fund a Feasibility Study and Technical Options Appraisal for projects that focus on developing clean and locally generated energy at Alexandra Park and Palace, over the next 10 years. The Technical Options Appraisal will include risks, opportunities and funding sources for potential schemes. The Invitation to Tender was published on 15 February 2023.

### **4.2 Haringey Community Carbon Fund (HCCF)**

An application was made in the new year to the HCCF for funding towards a separate Feasibility Study for a photovoltaic system (solar panels) on the roof of Alexandra Palace. The study will investigate the physical constraints, including the structural limitations and cable routing, plus the planning constraints. The outcome of the application is expected in March 2023.

## **5. Carbon Footprint Report**

5.1 Calculating the organisations carbon footprint is an important part of understanding its environmental impact. Once baseline measurements are complete they can be used to track progress. The results of an initial study of the carbon footprint will be shared with the Board at a future meeting.

## **6. Charity's Vision, Mission Purpose**

6.1 There is an increasing expectation on charities in relation to establishing and publishing policies around Environmental, Social and Governance (ESG) and to report on progress. The Environmental Sustainability Strategy and Policy have been approved by the Trustee Board and the implications align with the Charity's mission and purpose and presents no negative impacts on Equality, Diversity and Inclusion. The 2020-25 Five Year Plan includes Environmental Sustainability as a cross-organisation priority focus-area.

6.2 The Environmental Sustainability Policy, Strategy and accompanying documents will support future funding applications.

## **7. Legal Implications**

7.1 The Council's Head of Legal & Governance has been consulted in the preparation of this report and has no comments.

## **8. Financial Implications**

- 8.1 There are no financial implications associated with this report. Projects identified within the Environmental Sustainability Action Plan will have financial implications, which will be presented to the trustees and/or FRRAC as required.
- 8.2 The Council's Chief Financial Officer has been consulted in the preparation of this report and has no comments.

## **9. Use of Appendices**

Appendix 1 – Lead Trustee Role Description - Environmental Sustainability Champion

## **10. Background Papers**

Environmental Sustainability Action Plan



## Environmental Sustainability Champion (Lead Trustee Role Description)

### **1. Purpose of the Role**

- 1.1 To support and guide the Trustee Board on the organisation's strategic approach to Environmental Sustainability and associated policy and practice.
- 1.2 However, ensuring that the organisation adheres to its Environmental Sustainability Strategy and obligations remain the responsibility of all Trustee Board members.

### **2. Main Tasks**

- 2.1. Review strategic plans to ensure that they reflect the stated Environmental Sustainability expectations of the board, stakeholders and statutory guidance from the Charity Commission.
- 2.2. Review documents presented to the Board through the Environmental Sustainability lens to assist the Board in identifying opportunities to improve.
- 2.3. Act as a point of contact for Board members and the Executive Leadership Team to discuss the Environmental Sustainability action plan, ideas and progress as required.

### **3. Skills and Experience which will be helpful**

- 3.1 Whilst no specialist knowledge is required a willingness to undertake the necessary training to develop the knowledge and skills required would be beneficial. Lived experience and or a passion for the agenda would also be invaluable.