



2022/23 Trustee Board Forward Plan

| Meeting Date | Agenda items (purpose) |
|--|--|
| April TBC 2022, 6pm | Trustee Workshop: Car Parking Implementation, Open Forum, Grade II Star Listed Building, Feedback on trustee induction process, Kier Construction |
| May & June 2022 <i>dates TBC</i> | Trustee Induction and refresher sessions (including form filling and policies) |
| Mon. 10 th July 2022 | <ul style="list-style-type: none"> - Annual appointments to committees - Register of Interests - Review of key policies: including Board Performance, Board Room Protocols - CEO's Report - 2021/22 Year End Financial Position Report - End of Year HR Report including 6-month EDI reporting - End of Year Complaints, Park Monitoring, Theatre report - Young People's Network/ Youth Board Manifesto - Risk Management Policy & Risk Register - FRRAC Chair's Report & Financial Report - Draft Trustees Annual Report (TAR) - Rooftop adventure - Internal Auditor Appointment |
| Thurs 29 Sept. 2022 | <ul style="list-style-type: none"> - FRRAC Chair's Report & Financial Report - CEO's report & Q1 KPIs report - Governance Improvements 6m review - Fabric Maintenance Plan Annual Report - Team Member Presentation - Byelaws Review TBC |
| 10 October 2022 | 5.30pm – FRRAC Trust Budget Planning 7pm – Annual Safeguarding Workshop |
| November DATE TBC | Procurement Estate Guarding Contract Award TBC |
| Tues 13 th Dec. 2022 | <ul style="list-style-type: none"> - FRRAC Chair's Report & Financial Report - CEO's Report & Q2 KPIs report - 2023/24 Budget Approval - 2022 Staff Survey ('Everyone feels safe & respected') - Team member presentation |
| January 2023 TBC | 2xWorkshops: Charity Governance Code assessments Principles 1&2 and 4,5&6 |
| Mon 20 th March 2023 | <ul style="list-style-type: none"> - CEO's Report & Q3 KPIs report - FRRAC Chair's Report & Financial Report - Insurance Renewal - Annual EDI monitoring (charity context & how embedded in the organisation) |
| To be programmed when capacity & resources permit | <ul style="list-style-type: none"> - GDPR Audit (action from Internal audit programme (3 year rolling programme)) - East Wing Masterplan - Capital Projects: North East & South East Office buildings, Changing Places - Campsbourne Park Project - Heritage Significance Appraisal Final Document - 2022 Independent review of compliance with governance code |
| July 2023 | - Q4 KPIs & Year End Reporting etc |

* Please note that this is a working document, dates and agenda items listed above are subject to change