

## Haringey Council

### Written Statement/Record of a decision made by an officer under delegated authority

<b>Decision Maker (Post Title)</b>	Head of Programme Management (Regeneration and Economic Development)
<b>Subject of the decision</b>	Contract award to BUD Studio for providing artwork administration, installation, and design consultancy services for the Turnpike Lane Shutter Gallery (first 5 shutters)
<b>Date of decision</b>	21 December 2021
<b>Decision</b>	For the Head of Programme Management, Regeneration and Economic Development to award a contract for artwork administration, installation, and design consultancy services for the value of £4,200 to BUD Studio. This is in line with Contract Standing Order 8.02.
<b>Reasons for the decision</b>	<p>The Wood Green Regeneration Team has carried out a procurement exercise to procure services of an artwork administration, installation, and design consultant. The Request for Quote invited a suitable artistic administration experienced professional to tender.</p> <p>The advice will help the council to develop the initial 5 shutter gallery installations for Turnpike Lane.</p>
<b>Details of any alternative options considered and rejected by the officer when making the decision</b>	<p>A review was undertaken to determine whether the team could manage the complexity of the Turnpike Lane Shutter Gallery without the need for artwork administration, installation, and design consultancy and identified that expert support was required. As 'BUD Studio' is an expert consultant in this field, this allows us to make progress the artwork administration, installation, and design issues.</p> <p>An alternative would be not to appoint, but this would mean that the Regeneration team would have to fulfil this role themselves in a less effective manner. If we do not appoint, we risk possible delays to programme a less effective outcome.</p>
<u>Conflicts of interest – Executive decisions</u>  Details of any conflict of interest declared by a Cabinet Member who is consulted by the officer which relates to the decision and details of dispensation granted by the Council's Head of Paid Service	None
<u>Conflicts of interest – Non executive decisions</u>  Where the decision is taken under an express delegation e.g. by a Committee, the name of any Member who declared a	None

conflict of interest in relation to this matter at the committee meeting,	
Title of any document(s), including reports, considered by the officer and relevant to the above decision or where only part of the report is relevant to the above decision, that part)  These documents need to be attached to the copy of this record/statement kept by the Authority but must not be published if they contain exempt information	None, as this is for a tender below £10,000.
Reasons for exemption with reference to categories of exemption specified overleaf or  Reason why decision is confidential (see overleaf)  Decisions containing exempt or confidential information falling within the categories specified overleaf are not required to be published.	None
Signature of Decision Maker	<i>Elizabeth Skelland</i>
Name of Decision Maker	Liz Skelland
Does the decision need to be published Yes <input checked="" type="checkbox"/>  No <input type="checkbox"/>	

**Exempt Information**

Local Government Act 1972 Schedule 12A

**Part 1: Descriptions of Exempt Information**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.

3. Information relating to the financial or business affairs of any person (including the authority holding that information).
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes -
  - (a) To give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**Note: It is insufficient to simply identify a category of exemption, you must also conduct a public interest test on the basis specified in the Act as follows:**  
Information falling within categories 1-7 is exempt if and so long as in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

### Confidential Decisions

1. The decision contains information provided by a Government department on a non disclosure basis
2. There is a Court order against disclosure