

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
THURSDAY, 11 JUNE 2009**

Councillors *Bevan, *Bob Harris and *Reith

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC01.	<p>APPOINTMENT OF CHAIR (Agenda Item 1)</p> <p>RESOLVED:</p> <p>That Councillor Reith be appointed Chair for the meeting.</p>	
PROC02.	<p>APOLOGIES FOR ABSENCE (Agenda Item 2)</p> <p>An apology for absence was submitted by Councillor Kober. In submitting her apology Councillor Kober had nominated Councillor Bob Harris to act as substitute on her behalf.</p>	
PROC03.	<p>BUILDING SCHOOLS FOR THE FUTURE - AWARD OF THE CONSTRUCTION CONTRACT FOR HEARTLANDS HIGH SCHOOL (Report of the Director of the Children and Young People's Service - Agenda Item 5):</p> <p>The Chair agreed to admit the report as urgent business. The report was late because of the need to ensure that the construction programme had every opportunity to meet the start on site date. The report was too urgent to wait for the next meeting because any potential delays in the programme could incur financial penalties and jeopardise the partial opening of the school in July 2010.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that following termination of the original PCA the Heartlands High School Building Schools for the Future project had been the subject of a single stage tendering process which had been used to ensure value for money and to identify the anticipated costs resulting from the procurement exercise. The arrangements made to ensure engagement of the community were also noted.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That, in accordance with Contract Standing Order 11.03 approval be granted to the award of the design and build contract for Highlands High School to Willmott Dixon on the terms and conditions set out in paragraph 16.1.6 with a programme of sectional completion and full completion as stated in paragraph 16.3. of the Appendix to the interleaved report 	DCYPS

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	<p>2. That approval also be granted to the total allowance including project contingency being included in the approved budget as specified in paragraph 16.1.7 of the Appendix to the interleaved report.</p>	DCYPS
<p>PROC04.</p>	<p>PROVISION OF CONSULTANCY SERVICES FOR BSF - PROGRAMME ACCOUNTANT (Report of the Director of the Children and Young People’s Service - Agenda Item 6):</p> <p>The Chair agreed to admit the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because of the need to avoid another contractual gap in July, as detailed in the report.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the Programme Accountant had originally been appointed in June 2007 and that in December 2007 a waiver of Contract Standing Orders had been agreed to enable the post holder to remain in place until 30 April 2008. While we also noted that it had now been possible to procure the services of a permanent successor through existing framework agreements with effect from 1 July 2009 we asked that our disquiet be recorded that it had not been until November 2008, more than 5 months after the expiry of the approved extension, that a report about conducting a compliant procurement exercise had been put into preparation and our concern that the report had not been completed until now which had resulted in such a large element of retrospective approval being required in the extension of the contract of the current Programme Accountant.</p> <p>RESOLVED:</p> <p>That, in accordance with Contract Standing Order 13.02, approval be granted to the extension of the contract for consultancy services for the Building Schools for the Future and capital programme accountant for the period 1 May 2008 to 30 June 2009 to Simon Wasternay on the terms and conditions set out in the Appendix to the interleaved report.</p>	DCYPS

LORNA REITH
In the Chair