



**West Hall
Rewire
Lights and Control Install
2021**



Purpose

To seek approval to award the West Hall Rewire contract, issue a Letter of Intent above the standard allowable thresholds and to waive the relevant contract standing orders as detailed below.

Urgency Reason

The West Hall wiring system suffered a catastrophic failure in May 2021, the impact of which means no lights can be used in the Hall, which is scheduled to host a number of high profile and commercially valuable events from September 2021.

The risk of failure was known and a procurement process for securing a specialist contractor was underway, however this process has now had to be significantly accelerated. In part due to the failure but most significantly because of COVID impacting transportation the supplier of the Lights & Controls issued an order warning last week stating any order

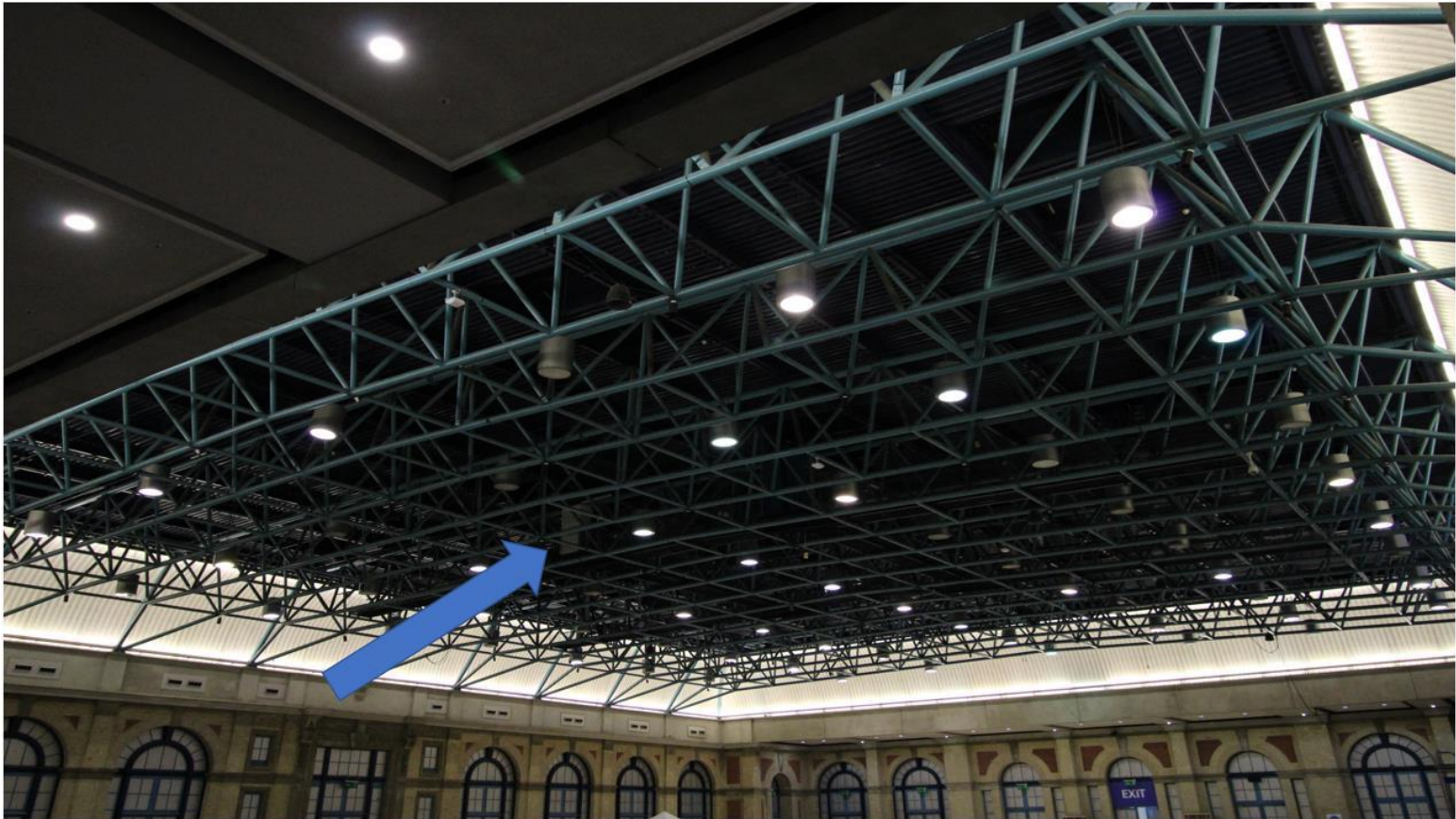


Recommendations

- To approve the award of the West Hall Rewiring contract to Bidder 1 up to a contract sum of £789,551.40 (excluding VAT).
- To approve the waiver of Contract Standing Order (CSO) 9.01.1 (requirement to advertise contracts above £500,000).
- To approve the of waiver of CSO 9.07.3 (letter of intent provision) under CSO 10.01.1 b). and authorise the Chief Executive of Alexandra Park and Palace Charitable Trust (APPCT), to issue a Letter of Intent to the contractor for a value of £490,000; to allow for orders to be placed by Tuesday 8th June and works to commence immediately prior to contract finalisation and sealing.
- To delegate authority to the Chief Executive to agree the final terms and conclude arrangements to award the contract.



Photograph I – The West Hall is approximately 50mx50mx30m



Photograph 2 – Height of electrical equipment, rear of central battery highlighted

The gantry sits above the pendant light fittings and between the trusses of the roof and as such is estimated to be 30m above the floor level. The gantry is a single person width and is grated.



The existing lighting comprises pendant 400W MBF fittings for general lighting to the open area. These are particularly inefficient and expensive to run.



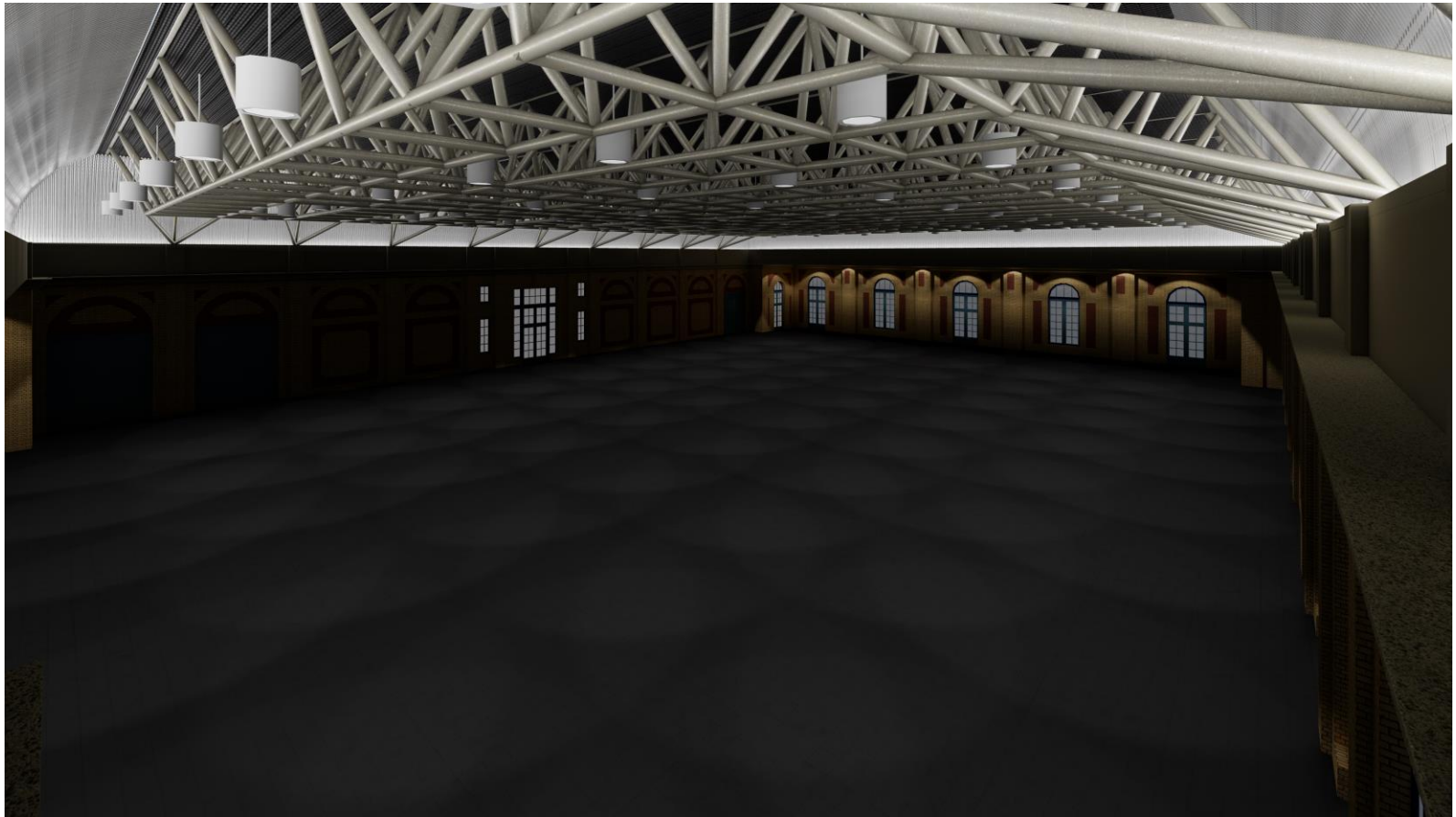
Existing Lighting Control desk



Existing Ottermill switchgear



Cove Lighting Example



Cove Lighting White