

**Report for:** Full Council 18<sup>th</sup> March 2021

**Title:** Approval of the Calendar of meetings for the Municipal Year 2020/21

**Report**

**Authorised by:** Zina Etheridge Chief Executive

**Lead Officer:** Ayshe Simsek, Democratic Services and Scrutiny Manager

**Ward(s) affected:** N/A

**Report for Key/**

**Non Key Decision:** Non Key - Information report

**1. Describe the issue under consideration**

To agree the schedule of meetings for 2021/22 The schedule of meetings is submitted annually to the Council for approval.

**2. Cabinet Member Introduction**

N/A

**3. Recommendations**

That the attached schedule of meetings for 2020/21 be agreed, subject to any minor variations to meeting dates that may be required in the course of the Municipal Year 2021/22

**4. Reasons for decision**

The early notification of the schedule of meetings for 2021/22 will allow for the effective planning of meetings and in turn decision making of the council.

Publication of forth coming committee meeting dates will further support residents, stakeholders and partners participation in council decision making.

**5. Alternative options considered**

The alternative was not to publish the council schedule of meetings which would not be keeping with transparency and openness objectives of the council.

**6. Background information**

A local authority needs a clear decision making framework to carry out its business effectively and lawfully. The Local Government Act 1972 permits a

local authority to arrange for decisions about its functions to be made by a committee, subcommittee or an officer of the authority or by another local authority.

Appendix 1 sets out the committees that are expected to meet during the 2020/21 municipal year and provides councillors, residents, and partners of the dates and times of these committee meetings.

## **7. Contribution to strategic outcomes**

Having an available and agreed schedule of committee meetings for 2021/22 will allow councillors and officers to plan, consult, and agree the required decisions to meet the objectives of the borough plan.

## **8. Statutory Officers comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities)**

### **Finance and Procurement**

There are no direct financial implications.

### **Legal**

There are no perceived legal implications arising from this report.

### **Equality**

There are no Equalities implications arising from this report.

## **9. Use of Appendices**

Council calendar of Meetings 2021/22 – appendix 1

Council calendar of Meetings – list format 2021/22 – appendix 2

## **10. Local Government (Access to Information) Act 1985**

The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Ayshe Simsek on 0208 489 2929



