

KPI 2018 - Overview

Event	Event Date	Walk date	Number of areas used	Returned to good pre site walk	TOTAL KPI for event	area free of litter?		all equipment been removed?		all old AP signs and heras triangles been removed?		Have all cable ties been removed and disposed of?		All CSP signs removed?		Any damage to paths?		Any damage to grass and /or trees?		Any damage to infrastructure eg lamposts benches or bins?		Any oil stains etc from caterers?		Has a site walk been undertaken by park manager and ESM ?	
						returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete	returned to good	KPI % complete
Fireworks	3 & 4/11/17	07/11/17	300	258	86%	21	70.00%	19	63.33%	30	100.00%	27	90.00%	29	96.67%	27	90.00%	19	63.33%	26	86.67%	30	100.00%	30	100.00%
Kaleidoscope	21/7/18	23/7/18 & 26/7/18	90	79	88%	8	88.89%	7	77.78%	8	88.89%	8	88.89%	9	100.00%	6	66.67%	6	66.67%	9	100.00%	9	100.00%	9	100.00%
Great Fete/ Streat Life	18/8/18	20/8/18	70	64	91%	7	100.00%	7	100.00%	6	85.71%	4	57.14%	7	100.00%	7	100.00%	7	100.00%	7	100.00%	7	100.00%	7	100.00%
Luna	15 & 16/09/18	N/A	30	25	83%	2	66.67%	3	100.00%	3	100.00%	2	66.67%	3	100.00%	3	100.00%	3	100.00%	3	100.00%	3	100.00%	3	100.00%
totals 2018				168	88%	17	85%	17	93%	17	92%	14	71%	19	100%	16	89%	16	89%	19	100%	19	100%	19	100%

Kaleidoscope		Event date: 21/07/2018				Inspection date: 23/07/18 & 26/07/18							
Area in use	area free of litter?	all equipment been removed?	all old AP signs and heras triangles been removed?	Have all cable ties been removed and disposed of?	All CSP signs removed?	any damage to paths?	any damage to grass and /or trees?	any damage to infrastructure eg lamposts benches or bins?	any oil stains etc from caterers?	Has a site walk been undertaken by park manager and ESM?	TOTALS	comments	
Beach	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete		
South Terrace	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete		
South Slope (West side)	complete	not done	complete	complete	complete	minor damage see comments	minor damage see comments	complete	complete	complete	complete	Damage to track and pavement Water damage to the west south slope Confetti required to be cleared	
South Slope (East side)	needs improvement	complete	complete	complete	complete	needs improvement	see comment box	complete	complete	complete	needs improvement	Some cable ties and fencing to be removed - bump out taking place until Tuesday site required to remain sterile	
Paddocks car park	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete		
Fairground car park	needs improvement	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	rubbish left behind to be cleared	
Lower road	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete		
Lower field (west side)	complete	not done	complete	complete	complete	needs improvement	needs improvement	complete	complete	complete	complete	Staging to be dismantled - some damage to trackway and grass	
Alexandra Palace way from roundabout to station	complete	complete	needs improvement	needs improvement	complete	complete	complete	complete	complete	complete	complete	Cable ties to be removed - ensure all is removed from trees and posts	
Alexandra Palace way - south front	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete		
Alexandra Palace way - palm court to hornsey gate	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete		
Hornsey gate road	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	review removal of signage on park notices	
complete:	7	7	8	8	9	6	6	9	9	9	78		
needs improvement:	2	0	1	1	0	2	1	0	0	0	7		
not done:	0	2	0	0	0	0	0	0	0	0	2		
see comment box:	0	0	0	0	0	0	1	0	0	0	1		
minor damage see comments	0	0	0	0	0	1	1	0	0	0	2		
major damage see comments	0	0		0	0	0	0	0	0	0	0		
TOTAL:	9	9	9	9	9	9	9	9	9	9	90		

Great Fete / Streat Life	Event date: 18/08/2018				Inspection date: 20/08/18							TOTALS	comments
	area free of litter?	all equipment been removed?	all old AP signs and heras triangles been removed?	Have all cable ties been removed and disposed of?	All CSP signs removed?	any damage to paths?	any damage to grass and /or trees?	any damage to infrastructure eg lamposts benches or bins?	any oil stains etc from caterers?	Has a site walk been undertaken by park manager and ESM?			
Beach	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	
South Terrace	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	
South Slope (West side)	complete	complete	complete	see comment box	complete	complete	complete	needs improvement	complete	complete	complete	needs improvement	Scaffolding poles need to be removed
South Slope (East side)	complete	complete	complete	see comment box	complete	complete	complete	needs improvement	complete	complete	complete	needs improvement	A few cable ties remained - structure from creative team
Palm court slope	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	
Slip road	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	
Alexandra Palace way from roundabout to station	complete	complete	see comment box	needs improvement	complete	complete	complete	complete	complete	complete	complete	complete	Some signage was still in situ - Cable ties need to be collected and heras to be moved for future promotional materials
Alexandra Palace way - south front	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	
Alexandra Palace way - palm court to hornsey gate	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	
Hornsey gate road	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	complete	
Panorama room loading bay	complete	complete	needs improvement	complete	complete	complete	complete	complete	complete	complete	complete	needs improvement	Signage to be changed
complete:	7	7	6	4	7	7	5	7	7	7	7	64	
needs improvement:	0	0	0	1	0	0	2	0	0	0	0	3	
not done:	0	0	0	0	0	0	0	0	0	0	0	0	
see comment box:	0	0	1	2	0	0	0	0	0	0	0	3	
minor damage see comments	0	0	0	0	0	0	0	0	0	0	0	0	
major damage see comments	0	0		0	0	0	0	0	0	0	0	0	
TOTAL:	7	7	7	7	7	7	7	7	7	7	7	70	

Park Events Licence – monitoring and indicators

1. Environmental Indicators

Long Range	Indicator	Monitoring method	Management & Mitigation	Responsibility	Frequency	Cost
Habitat disturbance and change in habitat quality	Species diversity and numbers	Nesting bird surveys Plant diversity surveys Invertebrate diversity surveys	Control visitor footfall, event traffic and infrastructure Create buffers and increase value of other areas (see 4. Long Term Investment)	Park Manager	Before, during, after Events in nesting season Year 1, 2 then review Year 1, 2 then review	Eco survey c.£2,500
Conditions of soils	Visual condition of ground Soil condition Condition of trees	Photographic survey Soil condition testing Tree surveys	Control routes, traffic, footfall Testing, aeration & decompaction of grass areas	Park Manager	Spring and Autumn each year Annually Annually	Time Soil test c. £2,000pa Decompact Cost unknown
Designations and Awards maintained	Type and number of awards and designations	Type and number of awards and designations	Good event management	Park Manager	Annually	Within Park Budget
Damage to Park caused by event (physical damage to trees, turf or infrastructure etc) remaining after 48 hours of event open period	Condition of site	Checklist with rankings (1-4)	Good site management Good planning and management of BU, EVO and BD	Event Manager	Each event. Event Manager hands over to Park Manager: then 14 days to remediate any outstanding items	Time Repairs beyond level of damage deposit

2. Charitable Purposes Indicators

	Indicator	Monitoring method	Management & Mitigation	Responsibility	Frequency	Cost
No of members of public enjoying events in the Park	Visitor numbers	Ticket Sales, Clicker count	Ticketing or surveys	Event Manager/ Marketing?	Each event	

3. Event Delivery and Management Quality Indicators

	Indicator	Monitoring Method	Management & Mitigation	Responsibility	Frequency	Cost
No. of days full access to the Park is closed	Turnaround time to original condition (normal access, litter, signs etc)	Event Schedule monitoring		Event Manager	Quarterly?	Time

4. Long term quality investment to correct/mitigate outdoor events

Area	Item	Value	Value	Issue	Investment	Cost
General	Hard Surfaces	High	Reputation	Public safety and amenity	Prioritised plan of improvements	£10,000
General	Infrastructure	High	Reputation	Amenity	Prioritised Infrastructure plan Bollards, lighting, access gates etc	£5,000
Grove	Woodlands	Moderate	Breeding birds	Disturbance in busy area Closed structure Non-native species	Buffer to people Open structure Native species Remove bramble and ash saplings	£1,500
Grove	Veteran trees	High	Dead wood, bats	Disturbance in busy area Damage by events	Buffer	£500
Grove	Scots pine stand	Moderate	Unique on site	Small	Plant new trees, buffer	£500
South, West slopes	Meadow areas	High	Invertebrates Feeding birds	Disturbance in busy area	Leave 30-50% uncut on rotation	Within GM contract

Area	Item		Value	Issue	Investment	
Park	Scrub and Wooded areas	Moderate - high	Plants and invertebrates	Disturbance in busy area	Increase size/numbers, buffer	£500
Park	Acid grassland	High	Plants and invertebrates	Disturbance in busy area	Increase size/numbers, buffer	£500
Upper Field	Woodland scrub	Moderate	Birds and bats	Disturbance in busy area lack of native species	Plant dog rose, guilder rose,	£500
Redston Field	Redston pond	Low	Water habitat	Overshaded	Coppice and fell trees, Plant marginal vegetation	£1,500
Cricket ground	Scrub	High	Migrant birds		Coppice rotation	£500
Cricket ground	Ditch habitats	High	Water Habitat	Maturing	Lay to create dense hedge	£500
Conservation area	Woods	Moderate – high	Plants and invertebrates	Dense, non-natives	Remove bramble, ash sycamore saplings	£1,000
Conservation area	Pond	Moderate	Plants and invertebrates	Encroaching bulrush	Reduce coverage of bulrush	£500
Paddock & woods	Woodland	Moderate	Plants and invertebrates	Dense, non-natives	Clear cherry laurel & snowberry	£500
Blandford site	Woodland	Moderate	Plants and invertebrates	Dense, non-natives	Create birch feature, Remove bramble, ash sycamore saplings	£1,000
West slip road	Embankment woods	Medium	Plants and invertebrates	Dense cover , non-natives	Remove non-native species, thin canopy retain deadwood	£500
General	Habitat enhancement	Medium	Birds and bats	Improvement	Bird boxes	£150
General	Habitat enhancement	Medium	Birds and bats	Improvement	Bat boxes	£150
General	Habitat enhancement	High	Invertebrates	Improvement	Dead wood retention (varied types)	Within works

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see comment box:	0	0	0	0	0	0	1	0	0	0	1		
minor damage see comments	0	0	0	0	0	1	1	0	0	0	2		
major damage see comments	0	0		0	0	0	0	0	0	0	0		
TOTAL:	9	9	9	9	9	9	9	9	9	9	90		

Great Fete / Street Life	Event date: 18/08/2018			Inspection date: 20/08/18								TOTALS	comments
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needs improvement:	0	0	0	1	0	0	2	0	0	0	0	3	
not done:	0	0	0	0	0	0	0	0	0	0	0	0	
see comment box:	0	0	1	2	0	0	0	0	0	0	0	3	
minor damage see comments	0	0	0	0	0	0	0	0	0	0	0	0	
major damage see comments	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL:	7	7	7	7	7	7	7	7	7	7	7	70	

Luna												
	15 and 16 September 2018											
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Beach	complete	complete	complete	complete	complete	complete	complete	complete	complete	not done		
South Terrace	complete	complete	complete	complete	complete	complete	complete	complete	complete	not done		
South Slope (West side)	needs improvement	complete	complete	needs improvement	complete	complete	complete	complete	complete	not done		cable ties and electrical tape were left behind
complete:	2	3	3	2	3	3	3	3	3	0	25	
needs improvement:	1	0	0	1	0	0	0	0	0	0	2	
not done:	0	0	0	0	0	0	0	0	0	3	3	
see comment box:	0	0	0	0	0	0	0	0	0	0	0	
minor damage see comments	0	0	0	0	0	0	0	0	0	0	0	
major damage see comments	0	0	0	0	0	0	0	0	0	0	0	
TOTAL:	3	3	3	3	3	3	3	3	3	3	30	