

MINUTES OF THE SCHOOLS FORUM MEETING WEDNESDAY 22 FEBRUARY 2018

Schools Members:

Headteachers:

Special (1) Nursery Schools (1) Primary (7)	*Martin Doyle (Riverside) *Peter Catling (Woodlands Park) (A)Adrian Hall (Rhodes Avenue) Dawn Ferdinand, (The Willow) Julie D'Abreu (Devonshire Hill) *Will Wawn (Bounds Green)	Cal Shaw (Stroud Green) *Fran Hargrove (St Mary's CE) Emma Murray (Seven Sisters)
Secondary (2) Primary Academy (1) Secondary Academies (2) Alternative Provision	(A) Andy Webster (Parkview) Sharon Easton (St Paul's and All Hallows) *Elma McElligott (Woodside) Vacancy	*Tony Hartney (Gladesmore) (Chair) (A)Michael McKenzie (Alexandra Park)

Governors:

Special (1) Children's Centres (1) Primary (7)	*Jean Brown (The Vale) *Melian Mansfield (Pembury) Jenny Thomas (Lordship Lane) *John Keever (Seven Sisters) (A)Laura Butterfield (Coldfall) (A)Zena Brabazon (Seven Sisters)	*Andreas Adamides (Stamford Hill) *Hannah D'Aguiar (Chestnuts Primary) Lorna Walker (Rokesly Infants)
Secondary (3)	*Johanna Hinshelwood (Hornsey Girls) *Terrence Sullivan (Park View)	Vacancy
Primary Academy (1) Secondary Academies (2)	Natasha Lewis (St Ann's) *Noreen Graham (Woodside)	Vacancy

Non School Members: -

Non – Executive Councillor Professional Association Representative Trade Union Representative 14-19 Partnership Early Years Providers Faith Schools Pupil Referral Unit	*Cllr Ann Waters *Ed Harlow Pat Forward Russ Lawrence Susan Tudor-Hart *Nikki Purvis, SBM Clare Macdonald
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Observers: -

Cabinet Member for CYPS	*Cllr Elin Weston
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Also attending:

LBH Interim Director of Children's Services LBH Joint Assistant Director, Schools and Learning LBH Joint Assistant Director, Schools and Learning LBH Assistant Director, Quality Assurance, Early Help & Prevention LBH Senior Business Partner LBH Finance Business Partner (Schools and Learning) LBH Head of SEN and Disability LBH Early Years Commissioning Manager The Alternative Provision Commissioner LBH Principal Education Welfare Officer & Traded Services Manager LBH Governance Services Manager Haringey Clerk (minutes)	*Margaret Dennison *James Page *Eveleen Riordan Gill Gibson Paul Durrant *Kamaljit Kaur *Vikki Monk-Myer Ngozi Anuforo Deborah Tucker *Michael Welton *Carolyn Banks *Saru Balakrishnan
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Haringey attendees

Chi Wong	Kamaljit Kaur	Johannah Hunt
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- * Members present
- (A) Apologies given

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MINUTE No.	SUBJECT/DECISION	ACTION BY
1.	CHAIR'S WELCOME	
1.1	The Chair welcomed everyone to the meeting.	
2.	APOLOGIES AND SUBSTITUTE MEMBERS	
2.1	Apologies were received in advance from Andy Webster, Zena Brabazon, Laura Butterfield, Adrian Hall, Michael McKenzie and Linda Sarr. Melian Mansfield advised she would arrive late to the meeting.	
2.2	Substitutions: There were none	
3.	DECLARATIONS OF INTEREST	
3.1	None.	
4.	MINUTES OF THE MEETING HELD ON 17 JANUARY 2018	
4.1	The minutes of 17 January 2018 meeting were approved.	
5.	MATTERS ARISING FROM 17 JANUARY 2018 MEETING	
5.1	6.3 Agenda item this meeting. 9.b Proposal to put Tuition Service on SEN programme – the suitability of the building is being looked at. 10.1 This action has been completed.	
6.	DEDICATED SCHOOLS GRANT (DSG)	
6.1	<p>It was noted that an error had taken place in the count of the last vote. To address this, it was agreed to submit the paper to the DfE in time and to postpone the vote to this meeting.</p> <p>Voting papers were circulated to all eligible to vote.</p> <p>Schools Forum to note the Dedicated Schools revenue figure on the paper.</p> <p>KK presented the paper, circulated in advance of the meeting. The budget was presented at the last meeting. The de-delegated budget needs to be agreed for the service, the only change is in budget monitoring from last month to this month, Appendix 1. Last time it was a £780k underspend, now it is £1m.</p> <p>The main movement in the forecast is in growth.</p> <p>The High Needs Block is more optimistic now than last time.</p> <p>The overspend has been higher than thought at around £800k</p> <p>The budget will be signed off on Monday.</p> <p>KK has circulated the link to Haringey which is based on the 2017/18 budget.</p> <p>There is only one change, which is that inflation is not on there, which will change the figure by 1% or 2% depending on the figure for inflation. Action KK to re-send the link.</p> <p>The HCSS software is widely used for budget profiling, information that is needed by the LA to update schools. Action KK to send members the link to HCSS.</p> <p>A member asked, with reference to point 11.1 and notes a-f, these are indicative figures, will these change and will there be time to amend them within the timeframe. No, schools will have to do their own projections.</p> <p>In terms of the de-delegated decision the key points are in the paper from a whole school perspective.</p> <p>MW talked to members about safeguarding across Haringey with Home Advisers making unannounced visits to ensure home schooled children are receiving proper education.</p> <p>The team also works with missing children and makes referrals to the new LA of</p>	<p>KK</p> <p>KK</p>

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	<p>residence. They deal with unauthorized absence, sex exploitation, FGM and runaways.</p> <p>A member noted that this is an in-principle issue as it is a statutory service which must be provided. Anything more has to be paid for and primaries are being asked to top slice this service.</p> <p>Members discussed this issue further and asked if we don't de-delegate, whose legal responsibility will it be to find the children who go missing.</p> <p>Since 2016 it has been the joint responsibility of schools and the LA.</p> <p>A member asked with reference to home schooled children, if we don't de-delegate who would provide this service.</p> <p>There is a Home Education person employed at the LA on a part time basis. If we don't de-delegate this will not change. The person is at maximum capacity, a staff member is needed to go on visits.</p> <p>A member asked in terms of enforcement of legal action how would that work.</p> <p>It is a statutory duty so would happen regardless.</p> <p>Further discussion was held on this issue and it was noted that further consideration needs to be given into how decisions are made at Schools Forum.</p> <p>The Chair advised that a review is due to take place and the findings will be discussed at this meeting.</p> <p>A member asked if the vote is agreed will this be on the basis of a review.</p> <p>Yes, there will be a review with key facts.</p> <p>Votes were cast by eligible members and the clerk collected the ballot papers.</p> <p>The vote was counted by clerk and Chair: -</p> <p>5 For 4 Against 1 Abstention</p> <p>The vote was therefore carried for a de-delegated budget.</p>	
7.	THE SCHOOLS INTERNAL AUDIT PROGRAMME	
7.1	<p>Jenny Barton spoke to the paper, circulated in advance of the meeting. It was noted that Anne Woods has left the LA and that Minesh Jani from Tower Hamlets will be joining after Easter.</p> <p>The Council is obliged to provide an audit service.</p> <p>Schools to be visited this year are given in Appendix A. Most schools are on a four-year cycle.</p>	
<i>MM arrived 4.55pm</i>		
	<p>The interim results from the schools programme are given in Table 1. The updated version will be brought to a later Schools Forum meeting.</p> <p>Members asked that the training provided tallies with the work done as it does not do so currently.</p> <p>Members asked how Haringey schools' levels compare with other Boroughs.</p> <p>It is not done as a comparison. There should be some level of concern with the results, as they are not as good as they should be.</p> <p>Members asked if guidance can be provided.</p> <p>Training is part of that. Financial support is also needed from the LA.</p>	
8.	GROWTH FUND UPDATE	
8.1	Paper circulated in advance of the meeting for information.	
9.	SCHEME FOR FINANCING SCHOOLS	
9.1	Paper circulated in advance of the meeting for note. Action KK will send a link to schools.	KK
10.	SCHOOLS FINANCIAL VALUE STATEMENT	

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10.1	Paper circulated in advance of the meeting for information. Schools will have to complete this, sign it and submit it to the Council by 30 April.	
11.	UPDATE FROM RESTRUCTURE AND SCRUTINY PANEL ER advised that this was agreed in July and that there is a Panel which has been meeting on a monthly basis to look at the restructures since September 2017. There is a summary of decisions at the bottom of page 2 of the paper with a link to details of the structure of the Panel and dates of future meetings.	
12.	WORK PLAN 2017/18	
	The Work Plan was noted, there were no additions to the plan.	
13.	UPDATE FROM WORKING PARTIES	
13.1	MM advised that EY are working with the HNB and will report in due course.	
14.	ANY OTHER URGENT BUSINESS	
14.1	None.	
15.	DATES OF FUTURE MEETINGS	
15.1	<ul style="list-style-type: none"> • 17 May 2018 • 12 July 2018 	

There being no further business the meeting closed at 5.10pm.