

**UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008 AT 18.00HRS**

* Indicates Members present

Councillors *Cooke (Chair), *Egan (Vice-Chair), *Dogus, *Hare, *Oakes,
 *Peacock, and *Williams,

Non-Voting *V. Paley, *M. Tarpey, *N. Willmott
Representatives:

Observer: D Liebeck

Also present: Mr D. Loudfoot – General Manager, Alexandra Palace
 Mr I. Harris – Trust Solicitor
 Ms J. Parker – Director of Corporate Resources – LB Haringey
 Mr G. Almeroth – Chief Financial Officer – LB Haringey
 Mr C. Wright – Communications Service – LB Haringey
 Mr C. Hart – Committee Manager – LB Haringey

**MINUTE
NO.**

SUBJECT/DECISION

<p>APBO21.</p>	<p>APOLOGIES FOR ABSENCE (IF ANY) (AGENDA ITEM 1)</p> <p>At this point in the proceedings the Chair advised that a press reporter wished to take photos of the proceedings, and after comment by the Chair that photos would not be permitted during the actual meeting itself, and clarification as to those Board Members who did/did not wish to appear in the photos, and advice to the public that photos were being taken, the photographer proceeded.</p> <p>Following this the Chair formally opened the meeting and asked if there were any apologies for absence. The Clerk advised that an apology for absence had been received from Mr D. Liebeck (Observer – Chair - Alexandra Park and Palace Advisory Committee) for who Councillor Whyte was in attendance.</p> <p>NOTED</p>
<p>APBO22.</p>	<p>URGENT BUSINESS (AGENDA ITEM 2)</p> <p>There were no items of urgent business.</p> <p>NOTED</p>
<p>APBO23.</p>	<p>DECLARATIONS OF INTEREST (AGENDA ITEM 3)</p> <p>There were no declarations of interest.</p> <p>NOTED</p>
<p>APBO24.</p>	<p>EXCLUSION OF THE PRESS AND PUBLIC (AGENDA ITEM 4)</p> <p>Councillors Williams and Hare sought clarification as to why the report in the exempt part of the proceedings was required to be exempt when in their view</p>

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008**

	<p>only a small amount of its contents was actually exempt. Councillor Hare also commented that he felt that the item should be considered in conjunction with exempt item 11 at the end of the agenda and that it was be more appropriate, given those persons attending from the public would have to be excluded at this point then readmitted.</p> <p>In response the Chair advised that there were a number of issues of a personal and contractual nature that would require discussion under Item 5 which deemed the report being classified exempt and that these reasons would be clear and expanded on during the discussion of the item in the exempt part of the proceedings. It was also necessary to have the item now as the next item – after re-inclusion of the public and press detailed the issue of determining the press and publicity arrangements as a result of recent events in relation to the future of the asset.</p> <p>In moving the resolution as detailed below and in noting the comments of Councillor Oakes as to the time and effort of the public attending and the inconvenience in excluding the public at this point in the proceedings, the Chair thanked the public present for their attendance and that they would be able to re-enter the proceedings after the exempt matter had been discussed.</p> <p>On a MOTION by the Chair it was:</p> <p>RESOLVED</p> <p>That the press and public be excluded the from the meeting for consideration of Item 5 as it contains exempt information as defined in Section 100a of the Local Government Act 1972 (as amended by Section 12A of the Local Government Act 1985); namely information relating to the business or financial affairs of any particular person (including the authority holding that information).</p>
<p>APBO25.</p>	<p>CONSULTANCY ARRANGEMENTS FOR THE CHARITY (AGENDA ITEM 5)</p> <p>AGREED RECOMMENDATIONS</p>
<p>APBO26.</p>	<p>RE-ADMITTANCE OF PRESS AND PUBLIC (AGENDA ITEM 6)</p> <p>The Chair MOVED and it was:</p> <p>RESOLVED</p> <p>That the public and press be readmitted in to the proceedings for the consideration of Items 7-9 on the agenda.</p>
<p>APBO27.</p>	<p>CONSULTANCY ARRANGEMENTS FOR THE CHARITY - PRESS SUPPORT (AGENDA ITEM 7)</p> <p>In asking for a brief introduction of the report the Chair referred to the tabled addendum (a copy of which will be interleaved with the minutes) which set out a revised set of recommendations for the Board to consider which followed on the</p>

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008**

sentiments of his circulated 'next steps' briefing the previous week. The Chair commented that in the spirit of the circulated report, by ceasing with the current PR company following the withdrawal of the Firoka Group from the development and the necessity to having a PR company to deal with that now no longer required, hence the actions of the General Manager to cease with the contract with Lexingtons – there was now an opportunity for the Board, over the next few months to look at the whole future development of the Palace. The revised recommendations therefore echoed that way forward by seeking to engage PR/Strategic Communications Consultants either from one company or two/three to assist the Board in looking at the objectives of the Board, both from an historic perspective, and also to assist the Board in identifying how/what was possible in terms of a vision for the future and work with the Board to preparing a brief. It was intended that such a process would look at the Trusteeship arrangements as to their the current set and whether an alternative Trusteeship could be developed or the existing arrangements widened, as well as an emphasis on value for money, but reinstalls confidence in being able to take forward the future of the Palace and bringing on board the comment/knowledge of the local community.

The Chair, in reference to the tabled amendment recommended the establishment of a core number of trustees to set up an interview panel (which however all Trustees could attend) to assess potential PR/Strategic Communications Consultants, and that the process could commence fairly swiftly through a series of meetings over the coming weeks to carry preliminary assessment. The Chair hoped that the Board endorse the proposed amendments.

The Chair then asked if there were any questions or points of clarification or comment.

Councillor Williams sought clarification as to whether notice had been given to Lexingtons that their contract had been terminated. The Chair advised that the notice had been given to the end of October 2008.

In thanking the Chair for clarification Councillor Williams stated that there was no way that he or his colleagues were going to accept the tabling of revised recommendations for consideration at this meeting. It was not appropriate to act in this manner and that there should have been fuller consideration given to the implications of the recent events affecting the future of the asset and some earlier notice should have been given with regard to the intention to engage PR/Strategic Communications Consultants.

The Chair responded that the intention of the recommendations as revised was only to agree the commencement of a process that would assist the Board in the selection of PR/Strategic Communications Consultants and that the initial process would be to bring the Board together to discuss options for a way forward. There was no intention at this point to appoint any consultants.

Councillor Williams responded that it was the case that the Board should not even be thinking of a way forward and the engaging of consultants at this stage given the recent withdrawal of the Firoka Group, given the debacle of the previously embarked upon process for selecting a preferred bidder and the

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008**

difficulties the Board had found themselves in as a result of taking hasty and not clearly understood decisions and their consequences. In his view if the Board were serious in its approach it needed to have a grounded assessment of the past few months in order to have a better understanding of how the Board had reached this come to this point and it wholly premature to even consider a future strategy. It appeared to him that It was evident that the General Manger had already been discussing the possible engagement of PR/Strategic Communications Consultants, as the recommendations were seeking the tendering of services.

The Chair responded that as things stood it was intended to look at a large number of PR/Consultancy firms to see about short term support and also a separate issue of the longer term future of the palace and how this might be achieved. This would involve going back to the drawing board and examining the roles of the Trustees, the likely avenues open to the Board, the best for the future of the Palace, as well as effective engagement with the community. The idea of the establishing a Panel was so that the Trustees could examine these issues in details and bring trustees together and work positively in looking to the future.

Councillor Hare commented on the need for the Board to examine the work and thrust of the past few years, decades even in order to make a valid assessment and in a sense learn lessons from the past before moving forward. By bringing recommendations TABLED this evening was rather like the 'cart before the horse' and what was being proposed was not actually saying anything and was rather nebulous.

The Chair responded that there would be considerable discussion in what was being proposed and in no way was any assessment of past occurrences and future processes being ignored, but this way a way of moving on from the recent events and setting the Board on a new quest. The Chair refuted the idea of the tabled proposals as being nebulous as it was clear that that there was a concrete and strong argument for moving forward and the proposals had clear substance.

Councillor Hare responded that he would be delighted to open meetings to discuss and begin to assess for the future of the Palace but the proposals before the Board were not that.

The General Manager – Mr Loudfoot advised the Board that the recent reports in the local press that had stated that Lexingtons had been sacked were completely inaccurate and not the case. In terms of attempting to kick start the process of further development the proposals before the Board were assisting in this but were not committing the Board to any specific course or direction.

Councillor Egan commented that in reference to 'carts and horses' he felt that the line taken this evening by some trustees was rather short-sighted. In terms of the feelings expressed and the need for examining past events it was the case that the proposed way forward would neither preclude or prevent this assessment and that there was no commitment to actually selecting or engaging a PR/Strategic Communications Consultant (s). It was the case that there was a wealth of experience and understanding, both externally, and also within the LB Haringey and that this needed to be tapped into as a matter of course.

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008**

Councillor Whyte suggested that the Board could consider changing the wording of recommendation 2.2 as tabled could to read 'agree to investigate the need.....'And that the remaining recommendations could be changed stemming from that one change.

Councillor Williams commented that in his view he was actually quite unclear as to the implications of the tabled recommendations and what they actually meant in real terms. Councillor Williams felt that the whole report should be withdrawn at this juncture instead of the Chair trying to persuade the Board to a decision and proceed with something it did not fully understand, or its consequences not appreciated, and given the difficulties that the Board had encountered in reaching decisions in the past and not understood their true implications he was unhappy to agree such recommendations.

The Chair responded that he was not willing to withdraw neither the report nor the revised recommendations.

The Trust Solicitor – Mr Harris suggested that the tabled revisions be revised with recommendation 2.1 as detailed and a further recommendation replacing those shown by stating that the Board receives a further report on the need for clear options on the strategy for the future of the Palace and how this can be achieved. The Chair felt that this was more or less what his revised recommendations had set out to do.

In commenting on the revision as suggested Councillor Hare commented that that he did not see the need for the sense of massive urgency in trying to move forward, and kick start the proposals in the way recommended. The existing Trading Company was currently working well and there were positive signs of improvement etc and that whatever else the Palace might need for the future this would not be achieved by the hurried process as suggested. He felt that it was vital to have honest reflection and assessment in order to move forward.

The Chair shared the comments expressed by Councillor Hare in terms of the operation and success of the trading company. The Chair also commented that the trustees should be facilitating the process of moving forward and should not be seen to not doing, given the recent events. Councillor Peacock shared the comments of the Chair and felt that the Board needed to agree a framework as starting point which could then be built on, but that without a framework there could not be any progression.

Mr Loudfoot stated that he was mindful of the comments expressed and that if the Board were in agreement then he would propose to seek out some strategic communications companies who would be able to give advice in terms of how the whole strategy could be approached and that this course of action would incur little expense.

Mr Harris suggested that the Board may like to consider agreeing the following course of action whereby, in noting recommendation 2.1 as stated the Board would agree that there was a need to open discussions on the future strategy and objective of the Charity and would request the General Manager, in consultation with the Board, to report back to the Board on how that discussion can be advanced, and also that the Board further accepts the need for an 'away-day' to

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008**

be arranged on a Saturday and/or Sunday with an independent facilitator and requests the General Manager to commence the necessary arrangements.

The Chair then MOVED and it was:

RESOLVED

- i. that the decision of the General Manager Alexandra Palace to end the contract with Lexington Communications be noted;
- ii. that in noting i. above as stated there was a need to open discussions on the future strategy and objective of the Charity and to this end the General Manager be authorised, in consultation with the Board, to report back to the Board on how that discussion can be advanced; and
- iii. that it be accepted that there was a need for an 'away-day' to be arranged on a Saturday and/or Sunday with an independent facilitator and to this the General Manager be requested to commence the necessary arrangements.

APBO28. INDEPENDENT REVIEW INTO THE DEVELOPMENT OF A LICENCE TO OPERATE WITH FIROKA – TRUSTEE SUMMARY (AGENDA ITEM 8)

The Chair advised the Board that the report before them should be considered in conjunction with agenda item 9 – Action Plan for reform of governance of APPCT.

The Chair asked for an introduction of the report.

The LB Haringey's Director of Corporate Resources – Ms Parker informed the Board that in respect of the report before them this set out the outcome of the review commissioned by the Council into the circumstances and consequences arising from the granting of a licence to Firoka (Alexandra Palace) Limited in May 2007. In terms of the actual content of the report Ms Parker referred the Board to the summary report at annexe 1 which detailed the key findings and actions arising from them (pages 14-15), together with the more fuller main report attached (pages 18 to 79). In advising the Board that it was not her intention to go through the report section by section, the summary at page 14/15 gave the Board the main thrust of the findings and actions required as a result, and that agenda item 9 gave details of the proposed action plan. The action plan report also recommended quarterly reports to the Board to ensure that actions were being implemented to the set timescales. The recommendations 2.1 and 2.2 of the Director of Corporate Resources were for the Board to consider.

In thanking Ms Parker for her introduction the Chair in asking if there were any comments from Members, stressed to the Board that the report before it was one of the most important reports that the Board would consider and that the recommendations to adopt the detailed action plan was absolutely needed and the comprehensive set of actions were necessary for the future governance of the Trust. The findings of the investigation provided a robust set of answers to a number of concerns expressed by Members and the findings clearly indicated the flaws in the existing governance arrangements and it had highlighted a number of historic issues pertaining to the Board.

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008**

Councillor Egan commented that one of the main problems and concerns that he had found difficult to grasp was related to the role of a Trustee as a Councillor and also how the Trust related to the Council and visa-versa and felt that this did need some clarity in terms of the defining of roles. Councillor Egan also commented on the actual report of the investigation and who had exactly commissioned the investigation, and what were the options open to the Trustees if any.

In response Ms Parker advised that she had commissioned the investigation on behalf of the Council. In terms of the relationship of the Trust and Council under Local Government Act 1972 (LGA1972) the Council had powers under the auspices of the Section 151 Officer who was responsible for the proper administration of the financial affairs of the LB Haringey as a whole, including the finances of the Alexandra Palace and Park Trust (AP&P trust). In terms of the person appointed and commissioned to carry out the investigation this was Martin Wartlake – an independent consultant and he carried out the investigation using the powers granted under section 151 of the LGA1972.

The Trust Solicitor – Mr Harris advised that in terms of the role of a Councillor and Trustee it was the case that the Council as trustee of the Alexandra Palace and Park had delegated this function to the Board of Trustees – this Board. In terms of sitting as Trustees on the Board – Councillor Members acted under the rules of Charity Law/and were also governed under Local Government Law as the Board was constituted by the LB Haringey, when Councillors sat on the Board as Trustees they had to single-mindedly divorce themselves from their role as a Councillor and act solely as a Trustee in the interest of the Palace and disregard all political and other influences, and act exclusively and single mindedly in best interests of the Charity and accordance with the charitable objectives.

Councillor Egan commented on the weaknesses in governance arrangements and that it had and was the case that Trustees had and did not always act collectively.

In response Mr Harris advised that the Board of Trustees should act and vote and the decisions of the Board should be unanimous but this was not always the case though the Charity Commission recognised that this was indeed not always possible.

Councillor Hare commented that he was grateful for the independent review and that in his view it was an extremely helpful study and future Trustees and others would look back and realise that the study was a turning point in the history of Alexandra Palace and that the investigation had achieved more than many other decisions of the Board regarding the future of Alexandra Palace. Councillor Hare stated that it was a good piece of work. He also asked if there had been a brief given to the consultant. Ms Parker referred the Board to page 31 of the circulated report which detailed this.

Councillor Hare also commented on the need for future Board meetings to be either recorded or web-cast and that whilst this did not detract from the excellent standard of minutes produced, given the catalogue of issues in the recent past there was a need for this to happen.

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008**

The Chair then asked if the Board would now focus on the content of the recommendations.

In response to points of clarification from Councillor Hare in relation to advice some 10 years plus in terms of the relationship of the Council and duties to the Trust, Mr Harris commented on the advice given to the Council at that time by Leading Counsel which was that the Council had a duty to maintain the Palace and protect it and keep it wind and water tight. The LB Haringey's Legal representative – Mr Mitchison advised that some 3 years after the Counsel's advice the District Auditor carried out a considerable review of the legality of support given by the Council to the up keep of the Palace and the conclusions of that report had been that the Council had the duty and powers to fulfil the requirements of wind/water tight of the building but had no greater duty than that, and that had been the extent of the support since that time.

Councillor Hare referred to the findings of report and commented upon the legal advice given to the Board in relation to the licence and whether there were further questions to be asked of the conduct of such advice and the possible actions in the High Court for the potential claim for damages from the Trust Advisors. Councillor Hare felt that this was something that the Board needed to give some consideration to.

Councillor Williams, in stating that he was struggling somewhat to get a sense of the time frames in relation to the licence operation, sought clarification from Ms Parker as to an awareness by the Council of the shortcomings of the licence and issues pertaining to those shortcomings.

Ms Parker responded that she had entered into dialogue in terms of the details of the licence around end October/beginning November 2007, and this then followed with a report to the Board in December 2007 and the recommendations to terminate the licence arrangements. Following on from this decision by the Board in December 2007 it had become evident to her that it was evident that a number of governance issues relating to that licence necessitated further work to establish how the licence had been entered into.

Ms Parker also referred the Board on one further point at page 51 of the report in relation to the point raised by Councillor Hare concerning legal advice, and referred the Board to the 4th paragraph at the end of the advice given by the Trust Solicitor. In the event of any such discussion as to whether there was a requirement for a further investigation this would have to take place in the exempt part of the proceedings at Item 11.

In response Mr Harris advised the Board that as Trust Solicitor his role as advisor on legal matters had been twofold - to respond to requests for advice from the General Manager on various issues and in responding, and as stated in the circulated documents, advice was given but whether that advice was heeded was another matter. Also in relation to the Board – if at Board meetings legal advice was sought then it would be responded to, and it was then for the Board to either accept or reject the advice. Also if the Board did not seek advice then advice was not proffered.

In response to further points from Councillor Williams as to the need for a further

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008**

clarification into advice proffered the Chair reiterated the comments of Ms Parker that such discussions be heard during the exempt part of the proceedings and that in that respect such discussions had nothing to do with the actual recommendations for the item the Board was now considering.

Councillor Williams further expressed a view regarding discussions in the exempt part of the proceedings, where the public were not present. It had been the case on previous occasions when questions had repeatedly been asked pertaining to the licence and indeed other matters the Board were basically not given answers. Councillor Williams further commented that lessons had to be learnt from the report before the Board this evening and there were still outstanding questions that had not been answered pertaining to the actual roles of individuals and the awareness of the problems caused by the licence and also what would now be done about it. Questions had repeatedly been asked at Full Council, Cabinet, and through the Chief Executive. There needed to be answers to when there was awareness within the Board of the issues surrounding the licence and when these concerns were reported to the Board, and also if the Charity Commission had been advised regarding the detail of the licence.

The Chair, in response, advised that as previously stated he was happy to have further discussions as regards to the issues raised by Councillor Williams but that it was not appropriate at this juncture. The Chair then asked the General Manager to briefly outline the recommendations as stated in the action plan.

Mr Loudfoot referred the Board to page 83 of the circulated report which detailed the draft action plan which listed from there recommendations arising from the investigation and timescales/response, and whilst he did propose to go through the action plan the key elements to this document were the code of governance and scheme of delegation. There was a timeline in relation to reporting progress to future meetings.

The Chair asked if there were any comments on each of the recommendations.

Councillor Williams referred page 86 – 2d and the matter of future briefings and asked for clarification. In response Mr Loudfoot commented that in relation to this – briefing notes would be circulated to all Board members on a regular basis, and that when there matters of significance that the Board would go on to discuss then actual briefing meetings would then be arranged prior to a Board meeting. In response to clarification as to current practice Mr Loudfoot advised that he met with the Chair to discuss matters but these discussions were then not relayed to Board members or written notes produced. Future briefings with the Chair would have written notes produced.

Councillor Williams felt that it was now wholly appropriate for a Minority Member of the Trust to be present at each briefing with the Chair, and that he would formally MOVE that this happen in future.

In response Mr Harris advised that this was a fundamental issue as by stating that a minority member be present then this went against the roles of Councillors as Trustees in terms of politicising such occurrences.

Councillor Williams responded that by the nature of such individual briefings

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008**

these were politicising anyway and also, given the previous year's events in relation to the licence it was clearly disastrous for only one person to receive a briefing as there was not full Board awareness at the point of entering into the licence in April/May 2007.

The Chair responded that it was wholly appropriate for him to receive briefings from the Trust's General Manger and this would be common practice in other Charitable institutions. As a way forward it had been suggested that written notes of the meetings would be circulated to all Board members for information which would allow for transparency.

Councillor Williams further commented on the situation of the Vice-Chair of the Board also being appointed by the Labour Group and that, given the need for the Board to act as trustees in an un-politicised manner then surely the role of Vice-Chair should be appointed to from the Liberal Dem group. He felt that the Board should formally request this change to the next Full Council. Councillor Whyte echoed the comments of Councillor Williams and that surely by having a minority Vice-Chair then this would show that the Board was not politicised, and why would the Chair of the Board be scared to suggest this practice.

Mr Mitchison both responded that the Board was constituted by the Council and that in doing so was bounded by the rules of proportionality and by this it meant that the Board was reflective of the Council's political composition. Mr Harris also commented that in his view the matter of appointing a Chair and Vice-Chair should be a matter for the Board to determine and not the Council but given the body was constituted by the Council then the process of electing was done through the Council annually.

The Chair also responded that the current process of electing the Vice was totally legitimate and that it was not something for either discussion or change. There were a whole range of recommendations of considerable importance to be discussed now. The Chair also picked up on the earlier comment of Councillor Hare in relation to web-casting and taping of proceedings and advised of the budgetary implications of this together with the previous decisions of the Council and protocols. However he was prepared to accept that this issue be explored further. Councillor Peacock also felt that that it would be appropriate for future Board meetings to be taped, similarly to the meetings of the Council such as licensing and planning.

Councillor Egan also reminded the Board that with regard to the issue of Directorships of APTL it was a fact that following Councillor Peacock's appointment in November 2007 she did in fact resign almost immediately in favour of an appointment of a Lib/Dem Trustee – Councillor Oakes.

Councillor Williams referred to the current procedures in relation to Member enquiries and that given that in the past there had been delays in responses to questions, or no responses to questions had been forthcoming then it would be appropriate to adopt the Council's protocols for Member enquiries and insert it within the action plan, as the current system was somewhat dysfunctional and there was no appropriate method for monitoring. There would need to be some monitoring process by the Council as well to ensure that responses would be answered within timescales.

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008**

The Chair felt that it was a valid point and asked if officers would wish to comment.

In response Mr Harris stated that it would be for the Trustees to monitor the number and response time for such enquiries. Mr Harris also commented that in the past when any such enquiry had been submitted for his response it was the case that responses/information was given within a short period of time – usually within 2 days of the enquiry being made.

Ms Parker advised that was more appropriate for the Trust Board to monitor performance in this area, not the Council.

In summing up the discussions the Chair commented that a protocol for Member enquiries was a good concept in principal and that various methods should be examined further and reported back to the Board as part of the progress update. With regard to the issue of briefing notes being circulated it would be appropriate that they be given wider circulation in future i.e. all Trustees.

In response to comments from Councillor Williams Mr Loudfoot advised that the recommendation of wider circulation was his recommendation, and not one of Independent review.

Councillor Hare reiterated his earlier comments that the report before the Board was and would be seen as a turning point in the history of the Board.

The Chair then asked that the Board endorse the recommendations, noting the discussions in relation to member enquiry protocols, and briefing circulation.

Councillor Williams formally MOVED that the Board of Trustees put a MOTION to the next full Council meeting to the effect that the Vice-Chair of the Alexandra Palace and Park Board be appointed from the minority group on the Council.

There being 3 in favour and 4 against the MOTION was lost.

Councillor Williams further felt that the regular meetings with the Chair and General Manager Alexandra Palace should include a representative of the opposition and asked that the Board agree to this. On a show of hands the suggestion was not supported.

The Chair then summarised and it was:

RESOLVED

- i. that the recommendations of the Independent Review be accepted;
- ii. that the action plan prepared by the General Manager be endorsed, and that resources be allocated to deliver the actions and that the Board receives quarterly reports on the progress against the plan;
- iii. that further action be taken in respect of further actions as detailed in Para 12.6 of agenda item 11 in the exempt part of the proceedings; and
- iv. that the Board agrees to investigate the recording and/or web casting of future meetings of the Board, and authorises the General Manager,

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008**

	<p>in conjunction with the LB Haringey's Head of Local Democracy and Member Services, to investigate the costs of such and methods, and report back to the Board accordingly.</p>
<p>APBO29.</p>	<p>ACTION PLAN FOR REFORM OF GOVERNANCE OF APPCT (AGENDA ITEM 9)</p> <p>Discussions pertaining to this item occurred during consideration of APB028 above (Item 8)</p> <p>The Board :</p> <p>RESOLVED</p> <ul style="list-style-type: none"> i. that the Action Plan based upon the external report presented on the governance of the charity be agreed; ii. that quarterly written updates on the action plan be submitted to the Board until such times as all actions are completed; and iii. that an annual report on governance be presented to the first meeting of each municipal year.
<p>APBO30.</p>	<p>EXCLUSION OF THE PRESS AND PUBLIC (AGENDA ITEM 10)</p> <p>RESOLVED</p> <p>That the press and public be excluded the from the meeting for consideration of Item 11 as it contains exempt information as defined in Section 100a of the Local Government Act 1972 (as amended by Section 12A of the Local Government Act 1985); namely information relating to the business or financial affairs of any particular person (including the authority holding that information).</p> <p><i>At this point in the proceedings - 20.25hrs the Board adjourned for a period of 5 minutes and reconvened at 20.30hrs.</i></p> <p>The General Manager – Mr Loudfoot withdrew from the proceedings and took no further part in the meeting.</p>
<p>APBO31.</p>	<p>INDEPENDENT REVIEW INTO THE DEVELOPMENT OF LICENCE TO OPERATE WITH FIROKA – TRUSTEE SUMMARY (AGENDA ITEM 11)</p> <p>AGREED RECOMMENDATIONS</p>

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
FRIDAY, 26 SEPTEMBER 2008**

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There being no further business to discuss the meeting ended at 21:26hrs.

COUNCILLOR MATT COOKE
Chair