

**NOTICE TO CHAIR OF OVERVIEW AND SCRUTINY COMMITTEE OF A
GENERAL EXCEPTION TO THE PUBLICATION OF THE INTENTION TO
MAKE A KEY DECISION¹**

AND

**NOTICE SETTING OUT REASONS WHY PUBLICITY REQUIREMENTS
ARE IMPRACTICABLE²**

¹ In accordance with Regulation 10(1) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

² In accordance with Regulation 10(3) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

1. Where a decision maker intends to make a key decision that decision must not be made until at least 28 clear days' public notice has been given³.
2. Where the publication of the intention to make a key decision is impracticable, that decision may only be made where the Chair of the Overview and Scrutiny Committee has been informed of the matter about which the decision is to be made, notice to the Chair has been made available for public inspection at the Council offices and published on the Council's website, and after 5 clear days have elapsed following the day on which notice to the Chair was made publicly available⁴.
3. **This notice is to inform the Chair of the Overview and Scrutiny Committee that it has been impracticable to give 28 clear days' public notice of the item(s) set out below for the reasons set out below and that it is intended that the key decision(s) will be made on the date specified below.**
4. **Notice is also given to the public that the reasons why compliance with the requirements for publicity in connection with key decisions are impracticable are set out below.**

³ In accordance with Regulation 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

⁴ In accordance with Regulation 10(1) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Date of decision or period within which the decision is to be made	Agenda item title	Short description	Decision maker	Cabinet Member & Lead Officer	List of documents to be submitted to the decision maker	Public or Private meeting. Statement of reasons if private	Reasons why impracticable to give 28 clear days' public notice
15 – 31 May 2023	Revised SAP contract extension/variation; and new contract award	Revised SAP hosted managed service contract extension/variation approval; and award of new SAP hosted Managed service contract	Cabinet Member Signing	Cabinet Member for Finance and Local Investment Director of Culture, Strategy and Engagement	Report of the Director of Culture, Strategy and Engagement	Public	<p>This item was previously listed on the Forward Plan and was due for a decision on 26 April 2023. However, due to an error in the report, it was not possible to take the decision and a revised report was required.</p> <p>The current contract expires on 31 May 2023, and so a decision is required before this date to ensure continuity of service provision.</p> <p>Given the above, it is not practicable to comply with the 28-day notice requirement in Part Four, Section D, Rule 13 of the constitution. This is set out in Part Four, Section D, Rule 16, of the Constitution.</p>

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