

# **PUBLICATION OF THE INTENTION TO MAKE A KEY DECISION<sup>1</sup>**

*Notice of Key Decisions being made by your Council over the next 3 months*

**AND**

# **NOTICE OF A PRIVATE MEETING OF A DECISION MAKING BODY<sup>2</sup>**

*Occasions over the next 3 months when the public may be excluded from meetings due to the likelihood that if members of the public were present during an item of business confidential or exempt information would be disclosed to them*

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<sup>1</sup> In accordance with Regulation 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<sup>2</sup> In accordance with Regulation 5(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

## **Publicity in connection with Key Decisions.**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or a Cabinet Committee intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice. This notice exceeds the statutory minimum by giving notice of key decisions which are intended to be taken over the next 3 months. New notices for the ensuing 3 month periods will be given at monthly intervals.

A Key Decision is defined in legislation as an executive decision, which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

## **The Cabinet**

In Haringey, the Cabinet is made up of ten councillors including the Leader and is responsible for taking most of the Council's Key Decisions. Like government ministers in the cabinet, each councillor is in charge of a specific portfolio. The Cabinet currently comprises the following portfolio holders –

Leader of the Council (Chair) – Cllr Peray Ahmet

Cabinet Member for Climate Action, Environment, and Transport and Deputy Leader of the Council – Cllr Mike Hakata

Cabinet Member for Children, Schools, and Families – Cllr Zena Brabazon

Cabinet Member for Communities and Civic Life – Cllr Julie Davies

Cabinet Member for Council House-Building, Placemaking, and Development – Cllr Ruth Gordon

Cabinet Member for Economic Development, Jobs, and Community Cohesion – Cllr Adam Jogee

Cabinet Member for Finance and Local Investment – Cllr Sarah Williams

Cabinet Member for Health, Social Care and Wellbeing – Cllr Lucia das Neves  
Cabinet Member for Housing, Private Renters, and Planning – Cllr Dana Carlin  
Cabinet Member for Tackling Inequality and Resident Services – Cllr Seema Chandwani

- The Cabinet meets monthly to make key decisions as set out in this notice.
- The Cabinet makes decisions on how Council services are delivered.
- The Cabinet meets in public except when considering exempt or confidential information.

### **Procedures prior to private meetings**

A decision making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

This notice is available for inspection at Alexandra House, 10 Station Road, Wood Green, N22 7TR and on the Council's website. This notice exceeds the statutory minimum period by giving notice of the occasions over the next 3 months when currently it is anticipated that the public and press may be excluded from all or part of a meeting due to the likelihood that if members of the public were present during an item of business confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private is given in each case with reference to the definitions of confidential and exempt information below. A further notice will be published at least 5 clear days before a private meeting and available for inspection at Alexandra House and on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact Felicity Foley, Committees Manager: [felicity.foley@haringey.gov.uk](mailto:felicity.foley@haringey.gov.uk) or George Meehan House, 294 High Road, Wood Green, London, N22 8JZ.

Haringey Council Forward Plan - 13 February 2023 to 31 March 2023

Date of Decision or period within which the decision is to be made	Matter in respect of which the decision is to be made	Short Description	Key or Non-Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Documents to be submitted to decision maker	Public or Private Meeting
Between 14-Mar-2023 and 31-Mar-2023	<b>Fees &amp; Charges 2023-24</b>	The Council's income policy requires an annual review of the level of the fees and charges levied upon service users. The Cabinet meeting of 7 February 2023 agreed the full report subject to an amendment to Appendix II Traffic Management. This report will recommend approval of this amended Appendix.	KEY	Cabinet Member Signing	Cabinet Member for Finance and Local Investment  Director of Finance	Report of the Director of Finance	Public
14-Mar-2023	<b>Review of the Essential Service Permit Scheme</b>	The review aims to ensure that the scheme meets the needs of users while ensuring that associated impacts on busy roads is minimised.	KEY	Cabinet	Cabinet Member for Tackling Inequality and Resident Services  Head of Highways and Parking	Report of the Director of Environment and Resident Experience	Public

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14-Mar-2023	<b>Heat charges and metered heat charging policy</b>	A report asking cabinet to a) agree heat charges for tenants living in homes heated by council-owned district energy networks and b) agree a charging policy and tariff for secure tenants living in homes heated by district energy networks who have a heat meter installed, and to note a debt management process including a policy on action that will be taken for non-payment of heat charges.	KEY	Cabinet	Cabinet Member for Housing Services, Private Renters, and Planning  Assistant Director for Housing	Report of the Director of Placemaking and Housing	Part exempt  Paragraph 3, 5  Information relating to the financial or business affairs of any particular person (including the authority holding that information). Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
14-Mar-2023	<b>External Property Review</b>	External Property Audit Recommendations and implementation of Action Plan	KEY	Cabinet	Leader of the Council  Assistant Director for Capital Projects and Property	Report of the Director of Placemaking and Housing	Part exempt  Paragraph 3, 5  Information relating to the financial or business affairs of any particular person (including the authority holding that information). Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

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18-Apr-2023	<b>Strategic Asset Management and Property Improvement Plan (SAMPIP)</b>	Annual update of the Strategic Asset Management Strategy and Property Improvement Plan and Action Plan	KEY	Cabinet	Cabinet Member for Council Housebuilding, Placemaking, and Development  Assistant Director for Capital Projects and Property	Report of the Director of Placemaking and Housing	Part exempt  Paragraph 3, 5  Information relating to the financial or business affairs of any particular person (including the authority holding that information). Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

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