

## NOTICE OF MEETING

# CABINET MEMBER SIGNING

**Wednesday, 21st August, 2019, 2.00 pm - Podium, River Park House, 225 High Road, Wood Green, N22 8HQ**

**Members:** Councillor Kirsten Hearn

### **1. FILMING AT MEETINGS**

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on.

By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

### **2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **3. URGENT BUSINESS**

The Chair will consider the admission of any late items of Urgent Business. (Late items will be considered under the agenda item where they appear. New items will be dealt with under item 6 below).

### **4. DECLARATIONS OF INTEREST**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

**5. APPLICATION BY SLAMMIN' EVENTS TO HIRE FINSBURY PARK TO HOST A MUSIC FESTIVAL IN SEPTEMBER 2019 (PAGES 1 - 54)**

This report seeks a determination of the application made by Slammin' Events to hire Finsbury Park in order to stage Hospitality in the Park and Abode, a 2 day music event in September 2019.

The application is required to be determined pursuant to the Council's Outdoor Events Policy, which was approved by Cabinet on 17<sup>th</sup> December 2013, and implemented on 7<sup>th</sup> January 2014.

**6. NEW ITEMS OF URGENT BUSINESS**

To consider any items of urgent business as identified at item 3.

**7. EXCLUSION OF THE PRESS AND PUBLIC**

Item 8 is likely to be subject to a motion to exclude the press and public from the meeting as it contains exempt information as defined in Section 100a of the Local Government Act 1972 (as amended by Section 12A of the Local Government Act 1985); para 3.

**8. APPLICATION BY SLAMMIN' EVENTS TO HIRE FINSBURY PARK TO HOST A MUSIC FESTIVAL IN SEPTEMBER 2019 (PAGES 55 - 56)**

To consider exempt information pertaining to item 6.

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Bernie Ryan  
Assistant Director – Corporate Governance and Monitoring Officer  
River Park House, 225 High Road, Wood Green, N22 8HQ  
Tuesday, 13 August 2019

**Report for:** Cabinet Member decision – 26 August 2019

**Item number:** n/a

**Title:** Application by Slammin' Events to hire Finsbury Park to host a music festival in September 2019

**Report authorised by :** Stephen McDonnell, Director – Environment and Neighbourhoods

**Lead Officer:** Zoe Robertson, Head of Commissioning & Client  
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**Ward(s) affected:** Harringay Ward

### Report for Key/

**Non Key Decision:** Non-Key Decision

#### 1. Describe the issue under consideration

- 1.1 This report seeks a determination of the application made by Slammin' Events (the Applicant) to hire Finsbury Park in order to stage Hospitality in the Park and Abode, a 2 day music event in September 2019.
- 1.2 The application is required to be determined pursuant to the Council's Outdoor Events Policy (the Policy), which was approved by Cabinet on 17<sup>th</sup> December 2013, and implemented on 7<sup>th</sup> January 2014.

#### 2. Cabinet Member Introduction

Not applicable.

#### 3. Recommendations

3.1 The Cabinet Member for Climate Change and Sustainability is recommended to:

- (a) Consider, and take account of, the comments received from recognised stakeholders of Finsbury Park in response to the event notifications being sent as part of the decision making process.
- (b) Authorise the Director – Environment and Neighbourhoods, to approve conditional in principle agreement to hire Finsbury Park to the Applicant for the events detailed in this report as set out in paragraph 6.4.

#### 4. Reasons for decision

- 4.1 Under the terms of the Policy, applications of the type detailed in this report are required to be determined with the prior agreement of the Cabinet Member.

- 4.2 If authority is given, then officers will give in principle agreement to the Applicant for the event application to progress. The event will then be subject to lengthy discussions with relevant authorities, including licensing before final agreement is given.
- 4.3 The rejection of the application would have implications for the Parks Service budget, and reduce the opportunity for reinvestment into Finsbury Park (the Park). It would also mean that the wider cultural and economic benefits to the borough were lost.

## **5. Alternative options considered**

- 5.1 In adopting the Policy, the Council established its commitment to using the Park for a limited number of major events each year. Accordingly, the only other alternative option which could be considered would be to reject the application. That option was rejected, on the grounds that the events did not fall within any of the grounds set out in paragraph 5.3 of the Policy for automatic refusal.

## **6. Background information**

### Summary History of Events in the Park

- 6.1 Public events have been taking place in Finsbury Park since it first opened in 1869. In recent years, Finsbury Park has been the prime location for many international music acts, playing to large audiences within the open arena of the Park. This includes the first open-air symphony concert of the London Philharmonic Orchestra in 1948.

### The Applicant

- 6.2 The Applicant has a successful history of organising events in the Park, having hosted a September weekend music event for the past five years. In addition, in 2017 and 2018 the Applicant has held a June weekend music event in the Park.
- 6.3 Over the last five years that these events have been held in the Park, over 100,000 people have attended and enjoyed the entertainment provided.

### The Application

- 6.4 On 5<sup>th</sup> June 2018, the Council received an application from Applicant to hire the Park to stage Hospitality in the Park and Abode on 21<sup>st</sup> and 22<sup>nd</sup> September 2019. Both events comprise all day DJ hosted electronic music festivals. However, both events have attracted adverse feedback from stakeholders – see paragraph 7 below - and this forms an issue to be considered and determined by the Cabinet Member having regard to the Legal advice contained at paragraph 10.2 below.
- 6.5 The Applicant has applied to hire the space known as the bandstand field to facilitate the main event area for both events.

- 6.6 The bandstand field is a green expanse of grass which slopes gently down to the southern boundary of the park, creating a natural amphitheatre. This main field is encompassed by the internal park carriageway. Part of the carriageway was re-surfaced to motorway standards during the Heritage Lottery Funded restoration of Finsbury Park in 2004 to facilitate heavy, articulated vehicles and provides easy access to the areas to build the event infrastructure, with minimal need for crossing grass.
- 6.7 The total area used for this weekend of events equates to 11% of the Park. The remaining 89% of the Park remains open to the public at all times.
- 6.8 Daily attendance for both weekends of events is 12,500.
- 6.9 The areas used for quieter, informal recreational activity including all formally laid out horticultural spaces such as the Mackenzie and American Gardens in the northern section of the Park remain open and accessible to the general public while this event take place.
- 6.10 The latest data collected from people counters installed on the gates into Finsbury Park between 18<sup>th</sup> July and 11<sup>th</sup> September 2016 show that on average nearly 8,000 daily park visits were made. This is one of the Parks busiest times falling during the school summer holidays. No major events are allowed to take place during this time, as set out in the Policy at paragraph 5.2.2.
- 6.11 Many of these visits continue while this event take place, by ensuring that all public facilities including the sports courts, play areas, cafes and lake remain open.
- 6.12 It is a condition of hire that way-finding signage is put in place by the Applicant before, during the build and break, and on event days to inform people that facilities remain accessible to the public and thoroughfares used by park users remain open.
- 6.13 During the build and break for events and on event days all main thoroughfares are kept open to park users, except for a section of carriageway running between Finsbury and Hornsey Wood Tavern Gates, as this is where the production area for the event is located. Trackway is placed on the grass here, in parallel to the carriageway, providing an accessible pathway.
- 6.14 Continued use of the Park by park user groups during the times of this event is maintained.

### The Premises Licence

- 6.15 On the Sunday of the event, the Premises Licence requires that all music ceases at 10pm in consideration of the start of the working week. On the Saturday of the event, the music stops at 10.30pm.

### Landscaping Issues

- 6.16 It is accepted that due to the high footfall experienced during events, some short-term damage to the grass will take place. Accordingly, a full 6-8 week restoration programme will take place following the event season to ensure the re-establishment of the grass in these areas.

#### The Outdoor Events Policy

- 6.17 In January 2014, the Council adopted the Policy, attached as Appendix 1, to recognise the value and benefit that a varied, and well managed, outdoor events programme can offer the residents of Haringey.
- 6.18 The Policy assists the decision making process behind building a sustainable and varied programme of events. It also seeks to protect the community and the parks and open space infrastructure and minimise or mitigate any negative impacts which events may cause.
- 6.19 Some of these restrictions as set out at paragraph 5.2.2 of the Policy specifically relate to the Park to ensure a balance of income generation and that of continued public use of the park through the busiest summer months is achieved. These restrictions include, but are not limited to, the following:
- *“Major scale events [more than 10,000 attendance] will be ordinarily limited to 5 per year, save where there is demonstrable community support for additional events*
  - *Duration of major scale events will be of 1 – 3 days per event*
  - *No major scale events will take place during the school summer holidays”*
- 6.20 The Policy details the approval process for determining applications. Paragraph 5.2.3. of the Policy requires prior authority for the event to be given by the Cabinet Member whose portfolio includes this area of Council business - currently the Cabinet Member for Climate Change and Sustainability - as a non-key decision before officers give in principle agreement whenever the following criteria applies:
- *“Expected attendance is over 10,000”*
- 6.21 The criteria detailed above applies to this application, and so hence this referral to the Cabinet Member.
- 6.22 As part of the approval process, the Policy stipulates the need for consultation on the applications to take place. Paragraph 5.1.6. of the Policy states *“Consultation will involve all stakeholders, including Friends Groups, Area Parks Managers, Ward Councillors, Cabinet Member for Environment and the members of the Haringey Safety Advisory Group. Other consultees may be added where appropriate to the specific park or open space”*.
- 6.23 In discharging the requirement to consult, officers sent details of the applications to 36 external stakeholder groups by e-mail dated 17 December 2018. Details of the list of consultees appears at Appendix 2 to the report. Stakeholders including local resident associations, Hackney and Islington

council officers, park user groups and leaseholders; councillors from 6 adjoining wards including in Hackney and Islington; internal council stakeholders including licensing and emergency planning; and statutory bodies including the Metropolitan Police and London Fire Brigade were given 21 working days to respond.

### 7. **Objections Received to the Application**

7.1 Of the list of consultees, only those highlighted in green at Appendix 2 provided a total of 3 responses broken down as follows:

- (a) 1 response was received from a residents' association: Highbury Community Association
- (b) 1 response was received from Islington Council
- (c) 1 response was received from Try Tag Rugby

7.2 The comments are set out at Appendix 3. However, they can be summarised in the main as being concerns around number and duration of events; the effect on neighbouring boroughs; event area / set up and take down / disruption; environmental damage; ASB; noise; rubbish.

7.3 Officer responses to the comments are as follows:

#### Islington Council

7.4 As regards concerns over ASB, in the immediate area of the event and the resources available to deal with the issue should it arise, there is a clear commitment from the Applicant that this issue will be a focus in 2019. Discussions will be held at the SAG meetings to identify the required level of appropriate security and stewarding for this event.

7.5 Compared with other events held in the Park, this proposed event will have a much lower attendance capacity (12,500 daily). This has meant that in previous years, crowds have been contained within the event area and surrounding park with minimal effect on the local area, including the side streets off Seven Sisters Road.

7.6 In 2018, following feedback in 2017, the Applicant committed to allocating a security team to provide a visual presence to deter people loitering in the roads off Seven Sisters Road. The team provided a proactive deterrent for people loitering and also engaged with event attendees encouraging them into the event.

7.7 A resident phone line is provided and publicised to allow locals to report any issues associated with the events and for the Applicant to respond where necessary.

7.8 As regards concerns relating to overcrowding around local businesses and residents with a possible clash at the Emirates, on-going planning and discussions at the Safety Advisory Group will ensure that the impact of other events taking place nearby are factored into the planning of crowd

management. The Police and transport authorities are key authorities within these discussions.

- 7.9 Noise conditions are stipulated and adhered to as set out within Slammin' Events Premises Licence. If an individual or authority has sufficient evidence to suggest the licence holder is breaching their Licence conditions, then they are able to request a review of the said licence.

Highbury Community Association

- 7.10 As regards to the number of events taking place in the park, the Policy allows for up to five major events (10,000 or more attendees) to take place in the Park in any one year, for a duration of between 1-3 days at a time. This number will not be exceeded. Further, see paragraphs 6.4 – 6.14 above which comments on the footprint which will be taken up by the events, and the areas which will remain open and available to the public whilst the events are taking place. For those reasons, officers consider that to be proportionate balance between competing user demands.
- 7.11 As regards concerns over ASB, see the corresponding paragraph above in relation to the same complaint made by Islington Council.
- 7.12 As regards concerns over noise disruption, the Council is committed to working with event organisers to reduce the effects of noise from events on residents, and will continue to work with its own consultants, noise officers and all event organisers to improve the management of noise levels. Since operating in Finsbury Park, the Applicant has never exceeded the noise conditions stated in its Premises Licence.
- 7.13 As regards the concern over events taking place during exam time, this issue is addressed in more detail in the Equalities Impact Assessment (Appendix 4). However, all libraries in Haringey will remain open during the event period, allowing young people and adults an alternative quiet space to study or work.
- 7.14 As regards the damaged caused to the park, see paragraph 6.16 above in relation to the proposed post event restoration plan. In addition, Applicants are required to pay a refundable grounds deposit before moving onto site, to ensure any damaged caused during their hire of the site is rectified and paid for by them, at no cost to the Council.
- 7.15 The amount of deposit is determined by the type and size of the event, and is set out and agreed through the Council's process of setting its annual fees and charges. For a major, commercial event taking place in Finsbury Park this has been set at £15,000. This would only be refunded after any associated costs / damages have been paid. If costs / damages incurred come to more than the deposit amount, the event organiser is obliged through the park hire agreement to pay all outstanding costs.
- 7.16 As regards the loss of the Green Flag being testament partly to the negative impact from the major events, the Council does not believe this to be the case and nowhere in the Green Flag mystery shop reports provided by Keep Britain Tidy, is this evidenced. On 16 July 2019 it was announced that Finsbury Park had retained its Green Flag status.

Tri Tag Rugby

7.17 As regards the damage to the pitch used by Tri Tag Rugby, this area is not a designated space for this kind of sports activity. Although the Council allow Try Tag Rugby to use this space it is on the understanding that it is not an area managed to hire pitch standards. Alternative space within the borough is arranged for Try Tag Rugby to use when the events are taking place.

**8. Determining the Application - The Open Spaces Act 1906**

8.1 The income generated from the events is for the benefit of the Park itself, and is fundamental to keeping it open as a viable facility.

8.2 All income generated through events specifically held in the Park, will be spent in the Park as required under the Open Spaces Act 1906 (the Act). In the first instance, this will assist with all management and maintenance costs associated with running the Park. Any surplus event income derived will be used to make improvements to the Park's infrastructure as set out in the Policy at paragraph 8.2.5.

8.3 The above said, the Cabinet Member is made aware of the fact that the Council does have a statutory duty under the Act as trustee to hold the land comprising the Park on trust for the public. As such, in coming to a view on the Recommendations contained in the report, account has to be taken of the existence and impact of all material circumstances which arise from a decision to grant in principle approval for the events to take place prior to the Cabinet Member coming to a settled view.

8.4 Officers have set out the concerns from objectors and how they can be overcome, at paragraph 7 above. Officer responses to the concerns raised recognise that a large proportion of the Park will remain open whilst the events take place, and that the event days take up no more than 11% of the Park for less than 1% of the year / less than 3% of the year, including build and break days. These responses also take into consideration the outcome of the EqIA.

8.5 Due consideration as to the effects these events could have on the Park, park users and local residents has been given, with detailed plans in place to ensure public access is maintained to the Park and all facilities, whilst ensuring the events provide increased recreational enjoyment within the Park environment.

8.6 In order to further assist the Cabinet Member, details of the overall picture in relation to other applications to stage events which require Cabinet Member Approval in 2019 are as follows.

8.7 Five hire applications were received in 2018 from event organisers wanting to host large or major music festivals in the Park between May and September 2019. Three of these events have a capacity of 15,000 attendees or less and two events, have a capacity of circa 45,000 attendees.

8.8 To date one application has been withdrawn by Slammin' Events, who have made the decision not to progress the application for their June event.

**9. Contribution to strategic outcomes**

9.1 Hosting large and major events within the Park contributes to supporting the local economy, developing the cultural offer in the borough and provides an opportunity for local people to enjoy these types of events with minimal travel.

9.2 The recommendations made will contribute to policy and practice primarily in relation to the Place section of the Borough Plan. This was adopted by the Council on 12 February 2019 and sets out priorities for Haringey.

9.3 'Place' within the Borough Plan commits to 'A place with strong, resilient and connected communities where people can lead active and healthy lives in an environment that is safe, clean and green.'

9.4 This can specifically be seen in Outcomes 9 and 11 as follows:

Outcome 9: A healthier, active and greener place

a) protect and improve parks, open space, and green space promoting community use:

- continue with partners to invest in our parks with over £15 million of improvements planned over the next five years, including new playgrounds and sports facilities;
- promote the use of our parks for a wide range of events and activities, including more community use.

Outcome 11: A culturally engaged place

a) Foster strong and diverse cultural activities:

- support a range of events in the borough, from sport at White Hart Lane and music festivals in our parks, through to activities in our libraries and community-led arts and culture in venues across the borough;
- safeguard and strengthen the borough's cultural heritage by effectively managing, investing in and encouraging access to our heritage assets, museums and libraries;
- protect and promote creative and cultural activity and infrastructure that enables people to gain skills and employment in creative industries and increase investment into the borough;
- support cultural organisations to attract more people to their offer so that there are more opportunities for everyone to connect to the arts and culture in the borough;
- celebrate what is distinctive about Haringey so that our residents are inspired to take part in the great culture on their doorstep and attract visitors from across London and beyond to join us.

**10. Statutory Officers comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities)**

**10.1 Chief Finance Officer (including procurement)**

This information is exempt and is attached as Part B of this report.

## 10.2 Legal

10.2.1 The Assistant Director, Corporate Governance has been consulted in the preparation of this report, and makes the following comments.

10.2.2 The law which governs the Council's powers to hire the Park in these circumstances is set out in the following legislation:

- section 44 of the Public Health Amendment Act 1890;
- The Ministry of Housing and Local Government Provisional Order Confirmation (Greater London Parks and Open Spaces) Act 1967; and
- section 145 of the Local Government Act 1972

10.2.3 The powers were considered by the High Court and the Court of Appeal in June 2016 and November 2017 respectively following a challenge brought to the Council's decision to permit the Wireless Festival to take place in Finsbury Park in 2016.

10.2.4 The High Court judge held that the legislation "*creates different powers for different places subject to different limitations*". Accordingly, the judge went on to rule that "*s145 of the 1972 Act, of itself and standing alone, provides the Council with the necessary power to permit Wireless 2016 to take place in the Park*".

10.2.5 The significance of that ruling, was that the restriction placed on the amount of the Park which could be enclosed or set apart to facilitate the event, and the duration for such enclosure as prescribed under the 1890 and 1967 Acts – "*one acre or one tenth of the [Park] whichever is greater*" / "*12 days in any one year, nor four [six in London] consecutive days on any one occasion*" – simply did not apply.

10.2.6 The Court of Appeal dismissed the appeal, in ruling that the High Court judge had correctly identified what the legal power position was.

### The Current Application

10.2.7 Notwithstanding the Council's power to permit this event, specific account has to be taken of the fact that the Council holds the Park on trust for the enjoyment by the public as an open space pursuant to section 10 of the Open Spaces Act 1906 (the 1906 Act).

10.2.8 Accordingly, in coming to a view on the Recommendations contained in this report, the Cabinet Member is required to consider whether in light of the duty held under the 1906 Act, it would still be reasonable to exercise the power under section 145 of the Local Government Act 1972, to close off part of the Park for the number of days proposed to facilitate the events applied for. In so saying, the attendance at music and dance events is itself recreational, and therefore within the statutory trust.

10.2.9 Any decision reached by the Cabinet Member is required to be one which is balanced, rational and in the interests of all park users in terms of an overall assessment of the benefits and detriments of public recreation in relation to different sections or user groups within the community. The analysis of the objections to the events, the comments made by officers on those objections, and the outcome of the EqlA are key to aiding the Cabinet Member in the decision making process.

## 11 Equality

11.1 The Council has a public sector equality duty under the Equality Act (2010) to have due regard to:

- eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- advance equality of opportunity between people who share those protected characteristics and people who do not;
- foster good relations between people who share those characteristics and people who do not;
- the three parts of the duty applies to the following protected characteristics: age, disability, gender reassignment, pregnancy/maternity, race, religion/faith, sex and sexual orientation. Marriage and civil partnership status apply to the first part of the duty.

11.1.1 An equality impact assessment was completed to accompany the decision in December 2013 to adopt Haringey's Outdoor Events Policy, which governs the assessment of event applications to Finsbury Park. The policy does not permit events where the sole purpose is as a religious act of worship. The impact assessment acknowledged that this restriction could have the effect of discouraging religious or belief organisations from using the park for major worship based events. However, it reasoned that this restriction could be justified because such religious/belief based events by their very nature could exclude others who don't share that religion/belief from attending the event or using the park more generally.

11.1.2 The Council's Events Policy ensures that event providers operate in accordance with the Equality Act and do not discriminate against groups who share a protected characteristic.

11.1.3 The Policy aims to strike a balance between ensuring that the parks, such as Finsbury Park, can be used as a community asset for all groups to access for the majority of the year, against the need to generate income from hosting major events and for these to contribute to the borough's cultural and leisure offer.

11.1.4 An equality impact assessment has been completed to accompany the Festival Republic Events application and can be found at Appendix 4. The assessment explores impact on residents in the immediate wards surrounding Finsbury Park: Stroud Green (LB Haringey), Harringay (LB Haringey), Brownswood (LB Hackney), Finsbury Park (LB Islington) as well as groups who shared protected characteristics.

11.1.5 The assessment identifies that children, women with children and people with disabilities will be, to a limited extent, impacted negatively by the proposal, as they are more likely to use the park. However, this needs to be balanced against the identified benefits for the community, improving equality of opportunities and fostering good relations. The Council is taking a number of actions to mitigate the negative impact on specific groups with protected characteristics arising from the events.

11.1.6 The council is committed to working with event organisers to reduce the effects of noise from events on all residents living near the park and will enforce the individual conditions that accompany the event's permission including those related to reducing disruption, number of days (including set up) and maximum event space.

## **12. Use of Appendices**

12.1 Appendix 1 – Outdoor Events Policy

12.2 Appendix 2 - List of Finsbury Park stakeholders who were consulted

12.2 Appendix 3 – Finsbury Park stakeholders' full responses to large / major park hire applications

12.3 Appendix 4 – Equality Impact Assessment: Application by Slammin' Events Ltd to hire Finsbury Park for one weekend to host music festivals in September 2019

12.4 Part B – Not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972

## **13. Local Government (Access to Information) Act 1985**

13.1 Haringey Outdoor Events Policy -

<http://www.minutes.haringey.gov.uk/documents/s48887/OEP%20-%20CLEARED%20COVERING%20REPORT.pdf>

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# Outdoor Events Policy

*Place & Sustainability Directorate*

7<sup>th</sup> January 2014

## Document Control

<b>Version</b> 4	<b>Status</b> <i>December 2013 Final Policy</i>	<b>Author</b> <i>Simon Farrow, Head of Client Services, Single Front Line, Place &amp; Sustainability</i>
<b>Document Objectives:</b> To convey the operational policy for the management of outdoor event in Haringey		
<b>Intended Recipients:</b> Event Organisers of all sizes, Friends Groups and other park stakeholders		
<b>Monitoring Arrangements:</b> <i>The deployment of the operational policy will be monitored through an annual review at the end of each event season.</i>		
<b>Training/Resource Implications:</b>		
<b>Approving Body and Date Approved</b>		<i>Cabinet 17<sup>th</sup> December 2013</i>
<b>Date of Issue</b>		<i>December 2013</i>
<b>Scheduled Review Date</b>		<i>At any point following an annual review where Officers judge that the policy is deemed not to be meeting the aims of the policy.</i>
<b>Lead Officer</b> <i>(a contact person who can assist with inquiries about the policy and any other tools or supporting materials that will help the policy to be understood and successfully implemented)</i>		Simon Farrow
<b>Path and file name</b>		

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## 1. Introduction

- 1.1.1. Haringey Council recognises the value and benefit that a varied and well managed outdoor events programme can offer the residents in Haringey. The Council is committed to supporting events that contribute to our vibrant culture, environment and economy.
- 1.1.2. This Policy is provided to assist the decision making process behind building a sustainable and varied programme of events for Haringey residents. It also seeks to protect the community and the parks and open space infrastructure and minimise or mitigate any negative impacts which events may cause.
- 1.1.3. Haringey's Corporate Plan 2013/14 – 2014/15 One Borough, One Future sets out four key outcomes over this period. This policy can contribute to each of these outcomes:

<b>Outstanding for All</b>	<ul style="list-style-type: none"> <li>• Making space available for school sports days, educational visits and extra curricula activities.</li> </ul>
<b>Safety and Wellbeing for All</b>	<ul style="list-style-type: none"> <li>• Ensuring events are well planned, safe and minimise the opportunity for crime.</li> <li>• Ensure cleaning of parks and toilet provision is adequate.</li> <li>• Provide a range of opportunities for people to enjoy their local park or open space.</li> </ul>
<b>Opportunities for All</b>	<ul style="list-style-type: none"> <li>• Bring outside events to the park with local economic benefits.</li> <li>• Provide opportunities for people to volunteer.</li> <li>• Ensure events are accessible to all parts of the community.</li> <li>• Provide occasions where communities can come together at small and large events.</li> </ul>
<b>A better Council</b>	<ul style="list-style-type: none"> <li>• Provide clear advice to organizers and residents.</li> <li>• Provide simple and easy to navigate processes.</li> <li>• Support the local community to do things for themselves by providing training and pump priming.</li> </ul>

- 1.1.4. The policy also takes into consideration the Haringey Open Spaces strategy 2006 which set out 8 agreed objectives in relation to the management of Haringey's Open Space. The following six objectives are relevant in relation to this policy:-
2. To create safe open space environments which can be enjoyed by all sections of the community.
  4. To develop the educational role of open space, particularly for young people, in order to promote greater knowledge and understanding of the importance of the natural environment.

5. To provide a range of opportunities and facilities for active and passive recreation which can contribute to improved mental and physical health and wellbeing.
  6. To manage and develop parks and open spaces in order to promote social inclusion and usage by all of Haringey's diverse communities.
  7. To develop and promote an increased range of opportunities for people to enjoy cultural experiences and activities.
  8. To promote biodiversity and the conservation, protection and enrichment of species and habitats.
- 1.1.5. The policy also seeks to support the emerging outcomes of the new Haringey Cultural Strategy which is currently being drafted. These include:
1. Haringey has a strong and sustainable cultural economy and thriving cultural sector with high levels of employment, training and entrepreneurship across the sector.
  2. Collective and personal wellbeing in Haringey increases, particularly for people and communities living in the least privileged areas of the borough.
  3. Culture and cultural activity is an integral part of successful economic, physical and social regeneration.
  4. The creativity and enterprise of young people is released and supported, particularly amongst young people living in the least privileged areas of the borough.

## 2. Scope and Definition

- 2.1.1. This document sets out the policy in relation to the hiring of parks and open spaces for organised events. It is needed in order to promote a varied calendar of events that are held in the right locations, with the appropriate frequency, and carried out safely.
- 2.1.2. Anybody or individual looking to make an event booking be it for commercial, charitable or community use must adhere to the requirements of this policy and its supporting documents.
- 2.1.3. This Policy does not apply to Sporting Activities (e.g. Football, Rugby Matches, Tennis, Bowls, etc) for which there are separate booking processes in place. However for the avoidance of doubt it does include those wishing to make bookings for running clubs, organised cycling, fitness classes and personal / group training.

## 3. Aim

- 3.1.1. The document aims to communicate the obligations, responsibilities and limitations which all event organisers have in relation to staging an event in any park or open space managed by Haringey Council.
- 3.1.2. It is intended that this Policy will balance the interests of residents, park users, stakeholders and businesses and allow Haringey to:

- Demonstrate best practice in all aspects of event management, including the event application process.
- Ensure that a sustainable number of events are permitted.
- Minimise, mitigate and manage the impact on parks and open spaces and surrounding areas.
- Encourage events that have strong community benefit and engagement and, where necessary, remove barriers.
- Support community event organisers and parks and open space user groups through the development of a streamlined event application process and up-skilling event organisers.
- Improve communication and engagement with residents and business.

## 4. Scale and Type

4.1.1. Events in Haringey’s parks and open spaces are defined according to their size:

Capacity (judged by number of attendees per day)	Scale
More than 10,000	Major
2,001 – 10,000	Large
501 – 2,000	Medium
Less than 500	Small

4.1.2. If the capacity of an event is very close to the limit of the category, Officers reserve the right to choose which category the event lies in.

4.1.3. Where the organiser is seeking a premises license for an event the final attendance numbers will be set as part of the premises licensing process.

### 4.2. Community and Charity Events

4.2.1. Community events are those which are organised by the community or voluntary groups in support of the community for the benefit of the Borough or local residents. A community event must always be offered with no entrance fees to the public. They will not provide significant advertising or other commercial benefit opportunities to a profit making business or organisation. The organiser will be asked to provide proof that they are not profiting from allowing third party contractors, e.g. commercial stallholders to attend their event. Fees, where levied for community and third sector stallholders, will be set at an affordable and accessible level.

4.2.2. Charity events should be for the benefit of a Registered Charity. Applications must be received from the charity themselves, or include a signed letter of endorsement from the charity. The charity will ultimately be responsible for the event. Not for profit and/or charitable organisations must be able to provide a UK charity number and also demonstrate that all proceeds (over and above costs) will be for the charity.

4.2.3. Many of Haringey’s parks and open spaces have Friends Groups and other user groups who help to oversee the maintenance, development and enjoyment of our parks and open spaces. These volunteer groups hold a number of events throughout the year and in recognition of the invaluable role played, hire fees will not normally be charged for such

events. Such events however can damage parks and open spaces and a ground deposit will sometimes be required. The requirement for the ground deposit may on occasion be waived where the group has insufficient funds available. In such circumstances groups that do cause significant damage to the park or open space will be prevented from making bookings in the future without a ground deposit.

- 4.2.4. Applications from recognised Park Friends / User Groups for events must be submitted and signed by the Chair of the Group. Park User Group Events would generally be free for the public to enter. If a user group wishes to charge for entry, proceeds should be reinvested back into the park or open space.

### **4.3. Commercial Fundraising**

- 4.3.1. This category is for those organisations who seek to organise an event for the sole purpose of raising funding for a charity or other not for profit body via events that charge an entrance fee. Typically events will be staged by professional companies on behalf of the charity and will expect attendance in the thousands.

### **4.4. Commercial Events**

- 4.4.1. This category is for all events which are intended to generate a profit and will usually have an entrance fee attached. Commercial events are typically accessible to the general public for a fee. This category includes funfairs and circuses.

### **4.5. Corporate Events**

- 4.5.1. Promotion, road show or media events all fall into this category. This type of event should generally be open to the public. The event is usually part of a wider commercial marketing campaign and therefore attracts an appropriate fee.

### **4.6. Private hire**

- 4.6.1. Events included in this category may include weddings, private parties, coach or vehicle parking and other similar events, and will be assessed on a case-by-case basis. Events of this type will normally be small scale, involving up to 50 guests. They may include the erection of small marquees or temporary enclosures/shelters.

### **4.7. Organised Fitness Training**

- 4.7.1. Activities in this category may include organised groups that operate with or without a charge to those attending the activity. Generally where groups are offering fitness training without cost to the participant then there will be no charge for the booking. Where a group or individual charges for people to attend the activity then a suitable charge will be agreed dependent on the size and frequency of the activity.

## **5. Event Application, Booking and Approval Process**

### **5.1. Application Process**

- 5.1.1. The Council is committed to providing the best available advice and guidance to event organisers to assist them in planning an event in Haringey. An electronic guide will be maintained on the Council's website and will set out the requirements on event organisers and provide all necessary contacts for other agencies that may need to be involved in planning events.

- 5.1.2. The Council will organise annual training opportunities for community event organisers to help increase the number of people and the skill level of those working voluntarily within local community organisations. This training will include a briefing on the application process and key timelines of the process.
- 5.1.3. A comprehensive application and approval process ensures that park and open space events are only approved once all steps in the process have been correctly carried out by the applicant. The application process is outlined on the Council's website. From January 2014 the application process will be managed online and will allow hirers to see the status of their application.
- 5.1.4. Event applications must be received within the lead time stipulated below to allow sufficient time for the event consultation and application process to be completed. Should applications not be received within these lead times, it will be at the discretion of the events team as to whether a proposals can be considered.

Scale	Application to be received
Major	A minimum of 9 months before
Large	A minimum of 6 months before
Medium	A minimum of 3 months before
Small	A minimum of 6 weeks before

- 5.1.5. Normally no more than one event will be approved on the same day in any park or open space (exceptions may be made where events are complementary and with the agreement of both organisers). Should multiple applications be received for the same site on the same date, one or both of the organisers may be offered an alternative date or park. Event Organisers may sometimes be required to move venue or date for other reasons.
- 5.1.6. Applications will be checked for completeness and, if verified in line with this policy, will be subject to consultation. Consultation will involve all stakeholders, including Friends Groups, Area Parks Managers, Ward Councillors, Cabinet Member for Environment and the members of the Haringey Safety Advisory Group. Other consultees may be added where appropriate to the specific park or open space.
- 5.1.7. If deemed necessary the event organiser may be asked to attend a meeting of the Haringey Safety Advisor Group to discuss their proposed event. In most cases this will not be necessary, however, if the proposed event of a large or major scale and has not taken place previously it is highly likely that attendance will be required.
- 5.1.8. A range of 'template' style documents have been produced to assist less experienced event organisers and community groups through the event design and delivery process.

## 5.2. Approvals & Debriefs

- 5.2.1. Once the consultation is completed and having reviewed all the supporting documentation the Council will give an in principle agreement. This in principle agreement will be subject to compliance with any pre-event conditions, payments and licensing. Failure to meet these or any conditions will result in the approval being withdrawn. In such circumstances the Council will not be liable for any cost incurred by the event organiser.
- 5.2.2. Where the proposed event is due to take place in Finsbury Park then the following additional controls shall be applied:

- Major scale events will be ordinarily limited to 5 per year, save where there is demonstrable community support for additional events.
- Duration of major scale events will be of 1-3 days per event
- Where the organiser is seeking a premises license for an event the final attendance numbers will be set as part of the premises licensing process.
- Fairs will be limited to up to 3 occasions per year and where possible the location of fairs within the Park will be varied.
- Circuses will be permitted, where this includes performing animals this must be limited to equine (horses, ponies and donkeys), dogs, and bird (budgerigars) acts.
- No major scale events will take place during the school summer holidays.
- Event space for major scale events will be agreed through the event planning process.
- All tennis, skateboarding basketball, and children's play facilities will be remain available whilst major events are taking place.

5.2.3. If a proposed event should meet any of the criteria set out below then authority is sought from the Cabinet Member prior to giving an in principle agreement:

- Expected attendance is over 10,000
- Event lasts more than 7 days
- Event lasts more than 2 days with 5,000 or more in attendance
- Organiser occupies a site for more than 14 days including setup and take down periods.
- Additional major scale events where there is demonstrable community support.

5.2.4. Once approved, events will be promoted through the following means:

- Maintaining a list of event applications and their current status on the Council's website.
- Including confirmed events on the Council's 'What's On' page at least four weeks prior to the event taking place (two weeks for small events); including 'event specific' information and contact details of event organisers.
- Notifying by email, the website and social media those registered for event updates.
- Distributing leaflets to residents two weeks prior to any event attracting over 10,000 people.

- Holding a stakeholder meeting with the event organiser in attendance for any major or large licensed event two months prior to the event taking place.

5.2.5. Formal event debriefs will take place after all major and some large events. These meetings will include parks staff, ward Councillors (who put forward any issues which residents may have raised as concerns), the Metropolitan Police, Licensing and any other staff from specific departments who may be needed for their feedback or advice.

5.2.6. Haringey Council's decision on whether to approve or refuse any event after taking all the above considerations into account shall be considered final. An agreement to a previous event does not set a precedent for repeat events.

### **5.3. Events Which Would Automatically Not Be Granted Approval**

5.3.1. Events which would not be granted permission are those which are deemed to be inappropriate, contravene any conditions set-out in the Terms and Conditions of Hire, or are considered to have a detrimental impact on the "normal use" of the park or open space. Failure to comply with Terms and Conditions will prejudice future event applications.

5.3.2. Applications to hire parks and open spaces will not be accepted from organisations or individuals that promote any political campaigns or controversial issues which may be damaging to community relations, are illegal or offensive to the public or breach the Council's Equal Opportunities Policy.

5.3.3. Organised acts of religious worship will not be considered as outdoor events. Where an act of worship is ancillary to a main event and is minor in comparison it may be permitted. Where facility is made at an event for audience to pray, as a minor part of the overall event, this will be considered so long as it complies with all other aspects of this policy and with relevant legislation regarding equalities.

5.3.4. Further reasons for refusal may include:

- Any event which is likely to have an unacceptable impact on the infrastructure and biodiversity of the selected site.
- Any event which does not provide adequate documentation or certification and cannot demonstrate that it should progress to the next stage of the application process.
- Any event which is not able to demonstrate to Haringey Safety Advisory Group members that it can be delivered in a safe and robust manner.
- Any event which is refused support by one of the Emergency Services.
- Any event which discriminates against any individual or group on the grounds of race, religion, gender, sexual orientation or disability. This aspect will specifically include any charity, community or commercial ticketed event where any of the above groups or individuals are excluded or refused entrance.
- Any circus that includes performing animals other than equine (horse's ponies and donkeys), dogs, and bird (budgerigars) acts.
- Where the application is for a barbecue.
- Where the event is specifically prohibited by a Parks byelaw.
- Where the event falls outside of the specific controls relating to Finsbury Park.

5.3.5. The Council reserves the right to refuse any application and the right to impose additional conditions regarding a booking.

5.3.6. The following principles will be applied to the timing and frequency of events:-

- No more than one event (other than private events) will normally be approved on the same day in any park or open space.
- The timing of events approved will be structured to maintain a balance between events and informal/casual use of parks and open spaces.
- Due consideration will be given to other major events taking place in or adjacent to the Borough, such as Premier League Football matches, Music Concerts at the Emirates Stadium and events at Alexandra Palace.
- Events will be permitted on consecutive weekends where it serves to limit the overall disruption to the park or open space and this is supported by the Metropolitan Police.

## 5.4. Licensing and permissions

5.4.1. Event organisers are responsible for ensuring that all required permissions and licences are acquired in an appropriate and timely manner. This will include, but is not limited to:

- Consent to use Council land
- Performing Rights Society (PRS)
- Phonographic Performance Limited (PPL)
- Advertising consent
- Planning permission
- Premises Licence or Temporary Events Notice (TEN) may be required by event organisers. The issue of a TEN or premises license does not itself constitute permission to use the land.

5.4.2. Event organisers should be aware that obtaining the relevant licenses and permission will involve additional cost over and above the cost of hiring a park or open space. Costs may also be incurred in order to comply with the conditions of any license or permission.

## 6. General Conditions

6.1.1. A comprehensive set of Terms and Conditions exists for the hire of Haringey Council's parks and open spaces. This communicates to the event organiser their obligations should they wish to hire a Haringey Council park or open space, and event organisers are asked to sign them before they apply. They are also required to sign an indemnity form. The organiser's compliance with the terms and conditions will be monitored, and failure to comply will prejudice future event applications.

### 6.2. Costs to the Council

6.2.1. Haringey Council staff will monitor events in situ, to ensure compliance with this policy and the hire agreement. The Council will also attend pre and post site inspections with the event organiser. The cost of these visits will not be recharged. However, where the Council is required to provide, staffing, equipment, undertake works or provide other resources to the event, then the cost of such will be recharged to the event organisers.

### **6.3. Ground deposit**

- 6.3.1. The ground deposit will be used to fund any repairs or damage caused at the event. Where this is insufficient to cover the cost the organiser will remain liable for all additional costs. Any funds remaining after repairs are completed will be refunded. Any refund due will not be made until such time as all money owed to ALL Council departments or contractors is paid in full.

### **6.4. Noise**

- 6.4.1. Where there is cause for concern about the noise disturbance from a proposed event or where there is a previous evidence of noise disturbance the Council reserves the right to require the event organiser to appoint independent acoustic consultants to be on site to provide continual monitoring of noise levels.

### **6.5. Transport infrastructure**

- 6.5.1. In some instances, particularly for Finsbury Park, it may be necessary based on the proposed event or where there is previous evidence of a significant localised impact from people travelling, to require the event organiser to prepare a traffic and transport management plan. Such a plan may well include applying for and paying for the cost of an associated Temporary Traffic Management Order.

### **6.6. Waste management**

- 6.6.1. The proper collection and disposal of waste plays an essential part in ensuring Haringey is a cleaner and greener borough. Therefore, waste from special events should be minimised and recycled where possible. The Council expects event organisers to be responsible for minimising waste and the clearance of any waste that does arise. In addition, the Council expects organisers to promote and facilitate recycling methods as its first option of waste management before waste disposal.
- 6.6.2. Where the event organiser plans to use volunteers for the cleansing of parks after events then it will be at the discretion of the Council to charge a higher ground deposit in case such volunteer support does not materialise.

### **6.7. Sanitary provision**

- 6.7.1. Many parks and open spaces in Haringey do not have any toilet provision at all and those that do are generally inadequate for anything other than the normal day to day use of the park. It is therefore vital that at all events that appropriate numbers and types of toilets are provided to service the anticipated number of people attending. The temporary toilet facilities provided must always include accessible, wheelchair friendly units.
- 6.7.2. Where events take place within a defined arena area the Council will expect additional toilet provision to be made in the park in areas where people will access the park or congregate.

### **6.8. Sustainability**

- 6.8.1. Sustainability is a key priority for the Haringey Council. Every effort should be made to minimise environmental impact and maximise the 'green' production of events through the use of recyclable and/or reusable sustainable products and materials, e.g. minimising power consumption, bio-diesel generators and recycled cups and plates.
- 6.8.2. Where appropriate the Council will seek to work towards the principles and objectives of ISO 20121 Event Sustainability Management System.

## **6.9. Biodiversity**

6.9.1. Biodiversity is very important to Haringey. By giving due prominence to this important part of our environment, we aim to safeguard the ecological future of the wildlife of the borough. Event organisers must make every effort to minimise the impact of events on the biodiversity within our parks and open spaces.

## **6.10. Outdoor advertising**

6.10.1. Outdoor advertising using banners, posters or any other media must comply with the regulations set out by the Council. Where unapproved fly posting can be linked to an event, the event's organiser will be deemed in breach of their contract with the Council and will subsequently incur any associated costs arising through the Council having to remove such material. Where appropriate will seek to prosecute such offences and future applications from offenders will not be accepted.

## **6.11. Normal service levels**

6.11.1. Normal service levels are provided by Haringey Council for the day-to-day maintenance, upkeep and cleaning of public areas. All increases in these service levels will result in costs being charged directly to event organisers.

## **6.12. Volunteering**

6.12.1. Increasing the number of people being able to volunteer at events is something the Council would like to see event organisers develop further. Where practical within the planning of events the use of volunteers to help manage and run the event should be considered. Providing well structured volunteering can be of benefit to many within the community, not just for the opportunity to give something back, but also as a contribution to an individual's ability to demonstrate skills and aptitude in an employment setting.

## **6.13. Accessibility**

6.13.1. It is important to the Council that event organisers can demonstrate that they have fully considered the accessibility requirements of disabled people when attending events. The Council believes it should be proactive about making improvements to access, in particular where it grants site hire licenses for events organised by others. The Council will seek to adopt the Charter for Best Practice as far as it relates to local authorities once the charter has been finalised. Where the Council enters into ongoing agreements with event organisers they will be required to both adopt the charter at Bronze Standard and show a commitment to work towards gaining the Silver Standard over the life of the agreement with the Council

## **7. Community safety**

7.1.1. The safety and security of event visitors, organisers and other members of the public must not be compromised by any event. It is the duty of all event organisers to make such provisions necessary as to ensure this is the case. Key items for consideration are set out in the following paragraphs.

7.1.2. Each event organiser will be required to produce a risk assessment of the hazards and risks associated with your event and ways in which you intend to reduce the level of risk where found. Templates and guidance will be available on the Council's website.

7.1.3. Security and stewarding personnel are key to ensuring the safety of all people in and

around an event. All events must provide appropriately trained and briefed staff in positions to maintain crowd control, provide public information and to enforce any applied restrictions on entry and behavior within the space, as well as to implement procedures in an accident or emergency situation. All staff working in a security role must be qualified to the appropriate level with the Security Industry Authority (SIA).

- 7.1.4. The event organiser should always consider the public's route to and from their event. Where necessary and where potential conflict points are identified additional security and stewarding should be provided to ensure the safety and reduce any possible conflict between event goers and residents.
- 7.1.5. Child protection should be a fundamental part of the safety management of an event. Organisers are expected to make such efforts as necessary to remove risk of the abuse or mistreatment of children at events and to take appropriate measures if event staff identify situations of abuse or mistreatment whether related to the event or not. Event organisers will be expected to submit a child protection policy statement and lost children procedure as part of their application for the event.
- 7.1.6. Medical & first aid provision. Event organisers must carry out a medical risk assessment, considering such things as the activities, the numbers, types and age groups attending, access and egress, the site and structures, and other health, safety and welfare issues. Provision of adequate numbers and types of first aid and medical resources should be based upon published guidance such as HSG195 (see Section 19).
- 7.1.7. Signage within an event site should be clear to read, use commonly understood language and symbols and be positioned such that it can be seen from a reasonable distance by event attendees. All main sanitary, medical and safety facilities, as well as emergency exits, should be signposted throughout the event site. Where signage and/or advertising are used outside of the event site, guidelines around outdoor advertising must be adhered to.

## 8. Pricing Policy/Fees & Charges

- 8.1.1. A new pricing policy is being introduced with the implementation of this policy. The charges framework has been benchmarked against prices charged by other similar London Boroughs. The fees and charges schedule will be reviewed annually to ensure both market competitiveness and maximisation of potential income to Haringey Council. The applicable fees and charges can be found on the Council's website.
- 8.1.2. Flexibility will be retained to permit officers to negotiate fees if an event is considered to be particularly advantageous for the Borough. In addition, Haringey Council reserves the right to vary the charge for major events where the proposed entrance fees are considered, by Haringey Council, to be high.
- 8.1.3. The pricing policy will be established as follows:-
  - Application Fee – All applications will be subject to an application fee which is non-refundable and payable with the submission of the application fee.
  - Booking Fee – All applications will be subject to a booking fee which is payable once the event is approved in order to secure the date and venue.

- Daily Hire Fee (including operational days and site hire days) – All applicants will be subject to a fee for the day(s) on which the planned event takes place.
- Setup and Set down Fee – All applicants will be subject to a separate fee for the period in which the park is occupied
- Grounds Deposit – All applicants with the exception of small community events will be charged a site ground deposit to cover the cost of any repairs or damage that may occur during the event.
- Environmental Impact Charge – All applicants will be charged a flat rate fee dependent on their event to cover the cost of the environmental impact on the park.

### **8.2. Income Generation**

- 8.2.1. Income generated from events in parks and open spaces will be used in the first instance to meet the parks event income target in each year.
- 8.2.2. The application and booking fees will be utilised to fund the staffing costs of the booking and event management process.
- 8.2.3. Surplus income will initially be used to support and develop community led festivals and events in parks across the borough. Part of the money will be used to fund training opportunities for community event organisers to help increase the number of people and the skill level of those working voluntarily within local community organisations to put on events. The funding will be administered in conjunction with the existing Parks Small Grant Scheme.
- 8.2.4. Any additional income generated will be ring fenced to be reinvested back into parks maintenance across the borough. Where significant sums of money are generated in individual parks the investment needs of that park will be addressed first before redistributing the remainder of any funds to other parks.
- 8.2.5. In terms of Finsbury Park, surplus event income generated will be used to address the following priorities – cleanliness, toilets; quality of flowers and shrubs; diversity of wildlife; litter bins; cafes; sports facilities; dog control; lighting; seating
- 8.2.6. The environmental impact charge will be kept separate from other income received and will be utilised to address the immediate priorities for funding identified by the Friends of the park in which the money was generated.

## **9. Roles and responsibilities**

- 9.1.1. The implementation of the policy shall be the responsibility of the Head of Client Services in conjunction with the event management staff within the Client Services Team.
- 9.1.2. Responsibility for the ongoing monitoring of the policy and quality assurance will be conducted by the Client Services Manager.
- 9.1.3. The application of the policy and its consistency of application will be reviewed annually at the end of each event season (Nov-Dec). Any improvements identified will be implemented ready for the forthcoming year.

## 10. The legal context

10.1.1. The Council can exercise its rights under the following acts in terms of setting aside space for events from time and to control the activities that take place at events:

<b>Public Health Acts Amendment Act 1890 Section 44</b>
Power to enclose or set aside part of a park or pleasure ground for provision of an entertainment, to charge for admission and to agree terms for use with any other person providing entertainment except for events within any of the categories below for which express Cabinet Member approval is required: <ul style="list-style-type: none"> <li>• Over 10,000 persons attending per day;</li> <li>• Duration of more than 7 days;</li> <li>• Duration of more than 2 days with 5,000 persons or more attending per day;</li> <li>• Occupying the site for more than 14 days.</li> </ul>
<b>Public Health Acts Amendment Act 1907 Section 76(1)(a) &amp; (b)</b>
Power to enclose or set aside part of a park or pleasure ground for provision of an entertainment, to charge for admission and to agree terms for use with any other person providing entertainment except for events within any of the categories below for which express Cabinet Member approval is required: <ul style="list-style-type: none"> <li>• Over 10,000 persons attending per day;</li> <li>• Duration of more than 7 days;</li> <li>• Duration of more than 2 days with 5,000 persons or more attending per day;</li> <li>• Occupying the site for more than 14 days.</li> </ul>
<b>Performing Animals (Regulations) Act 1925 Sections 1, 2 &amp; 3</b>
Powers to enforce provisions preventing cruelty to performing animals and to prosecute offences
<b>Public Health Act 1925 Section 56</b>
Power to agree the use of part of a park or ground set aside for games or recreation facilities subject to the charges for such uses being approved by the Cabinet Member
<b>Public Health Act 1961 Section 52, 54 &amp; 75</b>
All functions relating to the management of parks and pleasure grounds
<b>Local Government Act 1972 Section 145</b>
Power to enclose or set aside part of a park or pleasure ground for provision of an entertainment, to charge for admission and to agree terms for use with any other person providing entertainment except for events within any of the categories below for which express Cabinet Member approval is required: <ul style="list-style-type: none"> <li>• Over 10,000 persons attending per day;</li> <li>• Duration of more than 7 days;</li> <li>• Duration of more than 2 days with 5,000 persons or more attending per day;</li> <li>• Occupying the site for more than 14 days.</li> </ul>
<b>Local Government (Miscellaneous Provisions) Act 1976 Section 19</b>
Powers to provide indoor or outdoor recreational facilities but subject to any charges for such facilities being approved by the Cabinet Member.
<b>Greater London Council (General Powers) Act 1978 Section 12</b>
Power to close park or pleasure ground on a Sunday in consultation with the Cabinet Member.

## 11. Principles

11.1.1. This policy is based on the following principles:-

- The Council supports the use of parks for Community, Charity and Commercial events.
- The Council wishes to support local community organisations through training and grant aid to enable people to hold events in their local park.
- An appropriate fee or charge will be levied on the organiser for the use of the park. The fee will vary dependent on the scale and type of event.
- Recognised parks user groups will be able to hire the park free of charge.
- Officers retain the ability to negotiate with event organisers on the fee for their event in order to secure bookings that are in line with this policy.
- Where event organisers enter into a multi-year contract with the Council there will be a requirement to produce an action plan to improve, sustainability, volunteering and accessibility over the life of that agreement.
- A community programme of events and activities is supported and funded through the income generated by events. Where appropriate funding will be made available in advance for community led events.
- All income generated by events is used to meet income targets, support the community programme and for parks maintenance.

11.1.2. These principles are borne out by the policy which sets out a clear and systematic approach to the management of outdoor events in Haringey.

## 12. Equalities and Diversity

12.1.1. This policy affects those events organisers who would seek to hire a park and open space within Haringey. Monitoring information on those making applications is not collected. Therefore, there is no previous monitoring information to inform the equalities impact assessment.

12.1.2. However, in line with the Council's Equality Policy an equalities Impact Assessment Screening has taken place. In terms of discharging the Council's duties under the Act the Council has considered if the proposed policy would have an adverse impact on any event organisers who have protected characteristics (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, or sexual orientation).

12.1.3. The screening process identified one group who within the protected characteristics that could potentially be adversely affected by the policy.

12.1.4. This group was those event organisers who seek to organise events on behalf of a particular religion or belief. The policy does not permit events where the sole purpose is as a religious act of worship. However where an act of worship is ancillary to the main event and there is no obligation on the attendees to participate this will be permitted.

12.1.5. Whilst this places a restriction on this particular group on the type of event they can organise it can also be seen as a positive step in promoting equal access to all sectors of

the community should they wish to attend the event taking place in park or open space.

12.1.6. In order to minimise the potential impact on religious groups it will be imperative that all advice and guidance given makes this very clear at the earliest opportunity in the event planning process. This advice will be contained in the event planning FAQ's and event planning guidance.

12.1.7. The equalities impact assessment screening took place in October 2013 and is attached at Appendix A.

## **13. Audit**

13.1.1. A selection of the event applications received in year will be audited at the end of the event season (Nov-Dec) to ensure quality and to identify any areas for service improvement.

13.1.2. The results of audit will be reported to the Head of Client Services as part of the performance monitoring arrangements.

## **14. Training**

14.1.1. Staff will continue to receive ongoing professional development to support the application of this policy to management of events in parks and open spaces.

14.1.2. The policy also sets out a commitment to the training of volunteers in the planning and running of community events. Such training will be undertaken on an annual basis and where demand exists on more than one occasion per year.

## **15. Review**

15.1.1. The impact of the policy will be reviewed each year as part of the audit to assess its continued ability to deliver aims of the policy.

15.1.2. Where it is judged not to be meeting the aims of the policy this will initiate a full review of the policy.

## **16. Appendices**

- Appendix A - The equalities impact assessment screening

## Appendix 1:

## List of Finsbury Park stakeholders who were consulted

<b>Stakeholder consultation</b>		
As set out in the Outdoor Events Policy, stakeholders were emailed on 17 December 2018 with details of the Slammin' Events park hire application received for Finsbury Park 2019.		
36 external stakeholder groups, plus internal council colleagues and statutory bodies including the police, fire, ambulance and transport providers were emailed giving 21 working days to respond to the application with comments.		
A full list of stakeholders is below. Those marked in green provided a response to the consultation.		
<b>External stakeholders</b>	<b>Internal council colleagues</b>	<b>Statutory bodies</b>
Access to Sport	Cabinet Member for Climate Change and Sustainability	London Fire Brigade
Alpha Dog Club	Parks Service	Metropolitan Police Service
Ambler Primary School	Licensing	London Ambulance Service
British Military Fitness	Food Safety Team	Transport for London
Edible Landscapes	Emergency Planning Team	Govia Thameslink Railway
Finsbury Park Art Hut	Health & Safety Team	
Finsbury Park Boats	Highways	
Finsbury Park Bowls Club	Neighbourhood Action Team	
Finsbury Park Cafe	Parking Services	
Finsbury Park Sports Partnership	Veolia	
Finsbury Park Trust		
Furtherfield		
Harringay Green Lanes Traders Association		
Highbury Community Association		
Ladder Community Safety Partnership		
London Borough of Hackney		
London Borough of Islington		
London Mets Softball Club		
Manor House Development Trust		
Park View Cafe		
Parkrun		
Parkwood Primary School		
Pedal Power		
Regiment Fitness		
Saracens RFC		
Stroud Green Residents' Association		
Stroud Green School		
Stroud Green Traders Association		
The Friends of Finsbury Park		
Try Tag Rugby		
Harringay Ward Members x 3 (LB Haringey)		
Stroud Green Ward Members x 3 (LB Haringey)		
Seven Sisters Ward Members x 3 (LB Haringey)		
St Ann's Ward Members x 3 (LB Haringey)		
Brownwood Ward Members x 2 (LB Hackney)		
Finsbury Park Ward Members x 3 (LB Islington)		

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Appendix 2:

**Finsbury Park stakeholders' full responses Slammin' Events park hire application – 2019 events**

**Received:** Wednesday 2 January 2019

**From:** Gary Jeffery

Tri Tag Rugby

Hi Danny,

Thanks for your email and full details of the events.

I do however have to object to the new Steel Yard event. Each year the various festivals have ripped up the turf on the Seven Sisters Road side of the park leading to poor conditions for playing sport. Try Tag Rugby have been running leagues in the park for what will be 10 years this summer. The festivals have caused a lot of annoyance amongst our growing community of players and to have another that will cause us to lose the pitch for three weeks in May and more damage early on in the season will basically spell the end of our leagues here.

Over the summer we have approximately 400 loyal players that play Tag Rugby each week most of which are local to the area. There are not a lot of available and playable pitches in North London where the players can reach from work in central London in good time and to displace them would be a tragedy. It would also hurt our business.

Can we please urge you to not let another festival in. This is a wonderful sport with a great community and while we can't get more parkland nearby it would stop a great number of them from playing.

---

**Received:** Thursday 10 January 2019

**From:** Jan Hart

LB Islington

Danny

In relation to the Festival Republic events, we are having direct meetings with them so will be using those to ensure the conditions we've had added to the licence are kept and address the issues Islington have had in past years.

In relation to the Slammin' Event

- This is scheduled in the football season and as we were not notified of this in sufficient time to ask for an away Arsenal fixture on that weekend, the date shouldn't be agreed until the fixture list is available and we can confirm that there is no clash. From next season, kick off times can include Friday evenings, 12.30, 3, 5.30 and 7.45 on Saturdays and 12, 2 or 4 on a Sunday. The last of these events did clash with a major home game and the increased crowd adversely impacted on local businesses and residents

## Appendix 2:

**Finsbury Park stakeholders' full responses Slammin' Events park hire application – 2019 events**

- We would welcome a discussion on security and stewarding at the station and in the immediate area for the event. Local businesses have raised issues at the Tri-borough Finsbury Park Town Centre Board which need addressing by the promoters as although this is a smaller crowd, crime, ASB and drug dealing were prevalent
- The current noise condition needs updating to reflect the levels agreed for Festival Republic events as we have received more noise complaints about this event than others.

For all events, we have been informed by Network Rail that there will be various times in this year when Kings Cross Station will be closed with all trains terminating at Finsbury Park and trust that you will have checked these dates with the contact I shared with Zoe Robertson last year as the increased numbers generated from even a small event would be unmanageable.

**Received:** Friday 11 January 2019  
**From:** Diane Burridge  
 Highbury Community Association

To: Danny Singh, Senior Events Officer – Active Communities, Environment and Neighbourhoods, Haringey Council

From: Diane Burridge on behalf of the Highbury Community Association  
 11 January 2019

The Highbury Community Association (a Finsbury Park Events Stakeholder) has over 1,000 members - residents mainly living in the Highbury West and East wards in Islington, an area greatly affected by these major events. The Association is run by local residents and has no paid staff. An Annual General Meeting and other events are held each year and a quarterly newsletter is produced, with the primary purpose of protecting and improving our area.

We are responding to the official consultation organised by Haringey Council which has received a number of park hire applications from event organisers to host major events in Finsbury Park during the 2019 season. The events are listed below:

Event/Organiser	On site date	Off site date	Event dates	Total days in Park	Capacity
Steel Yard/Festival Republic	13/5/19	1/6/19	25/26	20	15,000
Community Festival/Festival Republic	17/6/19	30/6/19	28/29/30	14	45,000

## Appendix 2:

**Finsbury Park stakeholders' full responses Slammin' Events park hire application – 2019 events**

Wireless Festival/Festival Republic	1/7/19	12/7/19	5/6/7	12	45,000
Hospitality in the Park/Slamming Events	16/9/19	25/9/19	21/22	10	12,000

As noted several times, the Highbury Community Association objects to Finsbury Park being used so much for such events for these reasons:

1. Scale of events:

From 13 May to 25 September 2019 a large section of the Park will have disturbances of truck movements for the setting up, holding and then the taking down of all the paraphernalia associated with such large events, creating much noise and other pollution. This activity will be for a total of 56 days = 41% of 136 days. This means that for nearly half the summer the area of the Park facing Islington and Hackney will be used for events.

2. Disturbance to students and others:

School exams (GCSE and A levels) start mid-May and continue to end of June. The noise for people living nearby can be most distressing for people having to study and wanting to do well in their exams. No matter how much the noise is controlled it can still be heard throughout the area, particularly for the many people living in the higher floors of flats, which comprise much of the type of housing nearby.

3. Loss of the Park area for much of the summer:

The Park area facing Seven Sisters Road is where most Islington (and Hackney) residents enter the Park. During the 56 days when major events' organisers will be in the Park, this area will be disturbed by truck movements, barriers, high walls, crowds, drug dealing etc - making the Park most unwelcoming and difficult to access.

Fifty six days totals nearly half (41%) of the summer period when people want to enjoy peaceful and green open spaces, and when children want/need to play in a clean environment. Finsbury Park is situated in a densely-populated, deprived inner-city area and the Park is essential for mental and physical well-being. Government (national and local) policy promotes physical activity; such a use of the Park contradicts this policy.

Even in the areas of the Park away from where the events are being held, the noise and pollution from the machinery being used for the events is most disturbing and not conducive to trying to have some peace and quiet somewhere.

**Appendix 2:**

**Finsbury Park stakeholders' full responses Slammin' Events park hire application – 2019 events**

The impact of major events in Finsbury Park lasts for months after these have ended - with the green areas spoiled and litter left accumulated along the edges of the Park, as well as damage to trees, benches, pavements etc. The loss of the Green Flag is testament partly to this negative impact.

4. Disturbance throughout the area outside the Park:

The anti-social behaviour (as itemised in the Highbury Community Association's submission to the Licensing Review Sub-Committee in October 2018) was intolerable. This included: people defecating in front gardens; open drug-dealing; cars tooting and groups shouting after the events due to the lack of stewards to direct and control movement of people and cars going through the area to Arsenal Tube Station, and further afield. These disturbances lasted to midnight (and even later along Blackstock Road) in 2017 and 2018, keeping children awake, as well as affecting people needing to sleep for work or to sit exams the next day.

5. The Principle:

Finally, no matter (as stated in your email, 17 December 2018) that: 'Further discussions will take place over the coming months between all the relevant statutory bodies and stakeholders to ensure that events are well managed and safe with as limited an effect on the local area as possible.'.... the point is that even if this happens, the Park should not be used as planned.

Wireless (and now the Community Festival) are on average three times larger than other events held in the Park, and therefore have impacts that totally eclipse those of other events - which is why the Highbury Community Association supports the Friends of Finsbury Park in opposing Wireless specifically. We do not believe the mitigation/restrictions imposed go far enough to manage the local community impacts.

A Park should be a Park, and not a venue for large events for much of the summer, ignoring the mental and physical well-being of local residents, particularly children.

## EQUALITY IMPACT ASSESSMENT

The **Equality Act 2010** places a '**General Duty**' on all public bodies to have '**due regard**' to the need to:

- Eliminating discrimination, harassment and victimisation and any other conduct prohibited under the Act
- Advancing equality of opportunity for those with 'protected characteristics' and those without them
- Fostering good relations between those with 'protected characteristics' and those without them.

In addition the Council complies with the Marriage (same sex couples) Act 2013.

### Stage 1 – Screening

Please complete the equalities screening form. If screening identifies that your proposal is likely to impact on protected characteristics, please proceed to stage 2 and complete a full Equality Impact Assessment (EqIA).

### Stage 2 – Full Equality Impact Assessment

An EqIA provides evidence for meeting the Council's commitment to equality and the responsibilities under the Public Sector Equality Duty.

**When an EqIA has been undertaken, it should be submitted as an attachment/appendix to the final decision making report. This is so the decision maker (e.g. Cabinet, Committee, senior leader) can use the EqIA to help inform their final decision. The EqIA once submitted will become a public document, published alongside the minutes and record of the decision.**

Please read the Council's Equality Impact Assessment Guidance before beginning the EqIA process.

#### 1. Responsibility for the Equality Impact Assessment

<b>Name of proposal</b>	Application by Slammin' Events to hire Finsbury Park to host a music festival in September 2019
<b>Service area</b>	Commissioning & Client: Active Communities
<b>Officer completing assessment</b>	Sarah Jones: Events & Partnerships Manager
<b>Equalities/ HR Advisor</b>	Luke Rigg / Olayinka Animashaun: Policy & Equalities Officer
<b>Cabinet meeting date (if applicable)</b>	Cabinet Member Signing
<b>Director/Assistant Director</b>	Stephen McDonnell, Director – Environment and Neighbourhoods

## 2. Summary of the proposal

*Please outline in no more than 3 paragraphs*

- *The proposal which is being assessed*
- *The key stakeholders who may be affected by the policy or proposal*
- *The decision-making route being taken*

The Council has received a major event application from Slammin' Events to hire part of Finsbury Park for a weekend in September 2019. The proposed event is Hospitality in the Park and Abode, a two-day music event to be held on 21 and 22 September.

The Applicant has applied to hire the space known as the bandstand field to facilitate the main event area for all three events.

The bandstand field is a green expanse of grass, which slopes gently down to the southern boundary of the park, creating a natural amphitheatre.

The prospective event requires the bandstand field of the park, and also a small section of the internal park carriageway which runs between Finsbury and Hornsey Wood Tavern Gates. This is to accommodate attendee numbers of up to 14,999 as specified under their Premises Licence conditions. Although the event organiser has submitted a park hire application for 12,500 attendees.

The total area used for these two weekends of events equates to 11% of the Park. The remaining 89% of the Park remains open and accessible to the public at all times.

Whilst located in Haringey, Finsbury Park sits on the borders of neighbouring boroughs of Hackney and Islington. Therefore, recognised stakeholders also include residents' associations and schools from the three boroughs, Hackney and Islington council officers, councillors from six adjoining wards including Hackney and Islington and all park user groups and leaseholders.

An EqIA was carried out at the time of developing the Outdoor Events Policy. However, a separate EqIA accompanying this decision will assess the level of potential impact on recognised groups with protected characteristics.

The proposed application is a repeat event in Haringey. Slammin' Events has hosted a weekend of music events in the Park for the past five consecutive years.

### **Decision making process**

The Outdoor Events Policy, adopted by the Council in 2014, details the approval process for determining applications. The Policy requires that, where major event applications are submitted, prior authority should be given by the Cabinet Member, as a non-key decision. The criteria for major events includes:

- expected attendance is over 10,000.

If authority is given, then officers will give in principle agreement to the Applicant for the event application to progress. The event will then be subject to lengthy discussions with

relevant authorities, including licensing before final agreement is given.

In adopting the Policy, the Council established its commitment to using the Park for a limited number of major events each year. Accordingly, the only other alternative option which would be considered would be to reject the application. This option was rejected, on the grounds that the event does not fall within any of the grounds set out in paragraph 5.3 of the Policy for automatic refusal.

As part of the approval process for every park hire application, the Policy stipulates the need for consultation to take place. Paragraph 5.1.6 of the Policy states “Consultation will involve all stakeholders, including Friends Groups, Area Park Managers, Ward Councillors, Cabinet Member for Environment and the members of the Haringey Safety Advisory Group. Other consultees may be added where appropriate to the specific park or open space”.

### 3. What data will you use to inform your assessment of the impact of the proposal on protected groups of service users and/or staff?

*Identify the main sources of evidence, both quantitative and qualitative, that supports your analysis. Please include any gaps and how you will address these*

*This could include, for example, data on the Council’s workforce, equalities profile of service users, recent surveys, research, results of relevant consultations, Haringey Borough Profile, Haringey Joint Strategic Needs Assessment and any other sources of relevant information, local, regional or national. For restructures, please complete the restructure EqIA which is available on the HR pages.*

Protected group	Service users	Staff
Sex	Ward Profiles: Haringay, Stroud Green wards (LB Haringey), Brownswood ward (LB Hackney), Finsbury Park ward (LB Islington)	N/A
Gender Reassignment	We do not hold this data. The Equality and Human Rights Commission have published a national estimate.	N/A
Age	Ward Profiles: Haringay, Stroud Green wards (LB Haringey), Brownswood ward (LB Hackney), Finsbury Park Ward (LB Islington) Stakeholder feedback	N/A
Disability	Ward Profiles: Haringay, Stroud Green wards (LB Haringey), Brownswood ward (LB Hackney), Finsbury Park ward (LB Islington); Stakeholder feedback	N/A
Race & Ethnicity	Ward Profiles: Haringay, Stroud Green wards (LB Haringey),	N/A

	Brownswood ward (LB Hackney), Finsbury Park Ward (LB Islington)	
Sexual Orientation	ONS Annual Population Data 2017	N/A
Religion or Belief (or No Belief)	Ward Profiles: Harringay, Stroud Green wards (LB Haringey), Brownswood ward (LB Hackney), Finsbury Park ward (LB Islington)	N/A
Pregnancy & Maternity	Ward Profiles: Harringay, Stroud Green wards (LB Haringey), Brownswood ward (LB Hackney), Finsbury Park ward (LB Islington)	N/A
Marriage and Civil Partnership	Ward Profiles: Harringay, Stroud Green wards (LB Haringey), Brownswood ward (LB Hackney), Finsbury Park ward (LB Islington)	N/A

**Outline the key findings of your data analysis. Which groups are disproportionately affected by the proposal? How does this compare with the impact on wider service users and/or the borough's demographic profile? Have any inequalities been identified?**

*Explain how you will overcome this within the proposal.*

*Further information on how to do data analysis can be found in the guidance.*

Users of Finsbury Park come from all ages, backgrounds and abilities. The park hosts a wide range of facilities and recreational activities, aimed at both general park users and specific user groups.

However, we can infer that residents who live in the immediate area are more likely to use the park and be impacted by the events. We also know that these impacts affect children, women and people with disabilities, who are vulnerable to due to their protected characteristic. This assessment addresses the Council and event promoter's actions, which mitigate any impact. The tables below summarise the demographic data for residents in Harringay, Stroud Green (LB Haringey); Brownswood (LB Hackney); Finsbury Park (LB Islington) wards.

A) Sex (Census data, 2011)

	Female	Male
Harringay (LB Haringey)	48.6%	51.4%
Stroud Green (LB Haringey)	50.2%	49.8%
Haringey	50.5%	49.5%
Brownswood (LB Hackney)	49.6%	50.4%
Hackney	50.4%	49.6%
Finsbury Park (LB Islington)	50.2%	49.8%
Islington	50.8%	49.2%

London	50.9%	49.1%
England	50.8%	49.2%

As in common with national and regional trends, there are slightly more females than males, with the exception of Harringay and Brownswood wards.

### Gender reassignment

We do not hold data on the number of people who are seeking, receiving or have received gender reassignment surgery, and there is not national data collected for this protected characteristic. The Equality and Human Rights Commission estimate that there is between 300,000-500,000 transgender people in the UK<sup>1</sup>. It is anticipated that the major event applications will not have a disproportionate impact on this protected characteristic. All of the events proposed in this application do not discriminate entry on the grounds of sex, which aligns with the Council's Outdoor Events Policy.

#### B) Age (GLA Population Projection data, 2015)

	Harringay	Haringey	London
0 – 15	15.2%	19.4%	20%
16 – 64	77.3%	71.6%	68.6%
65+	7.4%	9%	11.4%

	Stroud Green	Haringey	London
0 – 15	15.5%	19.4%	20%
16 – 64	76.7%	71.6%	68.6%
65+	7.8%	9%	11.4%

	Brownswood	Hackney	London
0 – 15	13.9%	20.4%	20%
16 – 64	80.5%	72.4%	68.6%
65+	5.6%	7.2%	11.4%

	Finsbury Park	Islington	London
0 – 15	17.6%	15.9%	20%
16 – 64	73.9%	75.5%	68.6%
65+	8.5%	8.6%	11.4%

Ward profile data for Stroud Green, Harringay, Brownswood and Finsbury Park shows that on average 15.55% of the local population is aged between 0 – 15, which is lower than the London average of 20%.

We can infer that children and young people are more likely to use the park. Many of the play facilities within the park are aimed at children under the age of 15. All of the facilities within the Park remain open at all times during the event. Wayfinding signage is put in place at various locations around the park, detailing this.

During the stakeholder consultation which was asking for feedback on a number of park hire applications, one residents' group raised the issue that an event proposed in May will

<sup>1</sup> <https://www.equalityhumanrights.com/en/trans-inequalities-reviewed/introduction-review>

take place at a time when young people may be revising for GCSEs/A'Level exams and could be affected by the music.

Strict noise controls for the event are in place and monitored by both noise consultants employed by the Applicant, and local authority noise officers. Events taking place on the Saturday will end at 22:30. On Sunday, this event finishes at 22:00, taking into consideration that the working week begins the following day.

In addition to monitoring potential disturbance in the immediate area, the Council ensures that all libraries within Haringey are open to those wanting a quiet place to work. All of Haringey's libraries are open from 09:00-19:00 on Monday to Friday and 09:00-17:00 on Saturday. Wood Green Central Library, Hornsey Library, Alexandra Park Library and Marcus Garvey Library are open 12:00-16:00 on Sunday.

### C) Disability

	Haringey	Hackney	Islington	London	England and Wales
Day-to-day activity limited a lot	6.8%	7.3%	8%	6.7%	8.3%
Day-to-day activity limited a little	7.2%	7.1%	7.6%	7.4%	9.3%
Day-to-day activity not limited	86.0%	85.5%	84.3%	85.8%	82.4%
Day-to-day activity limited a lot: Age 16-64	3.8%	4.4%	4.7%	3.4%	3.6%
Day-to-day activity limited a little: Age 16-64	4.6%	4.9%	4.9%	4.2%	4.6%
Day-to-day activity not limited: Age 16-64	62.4%	62.8%	65.5%	61.5%	56.5%

Haringey has roughly the same proportion of people where day-to-day activity is limited to some extent as London, but lower than the national average.

During the build and break for events all main thoroughfares are kept open to park users, except a section of carriageway running between Finsbury and Hornsey Wood Tavern Gates, as this is where the production area for the event is located. Trackway is placed on the grass here, in parallel to the carriageway, providing an accessible pathway.

All other parts of the carriageway, including the main cycle route running between Finsbury and Hornsey Gates, and pathways remain open at all times. All routes ensure that access for those with disabilities is maintained.

Pedal Power, a cycling proficiency trainer aimed at people with disabilities, are based in the track and gym within the Park. They use the tarmac area near to the ball courts for some of their regular, weekly sessions. This area is used by the Applicant for storage

during the times of the events and the build and break.

All efforts are made to ensure the group's activity continues whilst events are taking place in the park, with many of their sessions scheduled for the hardstanding area being relocating to the track and gym. The Council pays for any additional charges incurred as a result of this relocation. An offer has also been made by Stroud Green School to accommodate the group if needed.

By hosting major events in Finsbury Park, the Council is able to use some of the income to provide financial support to Pedal Power. In 2016, the group was awarded £10,000 to pay for an extra activity day. In 2018, the group was given a further £10,950 to purchase new equipment, including a range of bikes allowing people of different abilities to benefit from cycling training and increased training sessions over the summer.

### **Parking for blue badges holders**

On event days, all public parking within the park is stopped, to allow for the event to take place. However, all recognised park stakeholders and those with blue badges are allowed to maintain access to the park's car parking facilities.

For all major events that take place in Finsbury Park (over 10,000 attendance) the Finsbury Park Major Event CPZ is implemented in roads surrounding the Park, to ensure resident parking is maintained.

Due to the expected attendance numbers and that all attendees arrive in the area via public transport, parking has never been raised as an issue, at times these proposed events have taken place.

Any feedback which is received regarding the events is used by the Council to work with the Police and other agencies to ensure that any event conditions are enforced promptly. The Council will continue to mitigate any potential impact on residents who live near to the park and those with disabilities.

### **D) Race & Ethnicity (*Census data, 2011*)**

	Black and Minority Ethnic
Harringay (LB Haringey)	34.5%
Stroud Green (LB Haringey)	25.9%
Haringey	39.5%
Brownswood (LB Hackney)	38.2%
Hackney	45.3%
Finsbury Park (LB Islington)	42.9%
Islington	31.8%
London	40.2%
England	14.6%

The data shows us that the proportion of residents who are of Black and Minority Ethnicity in the wards immediately surrounding Finsbury Park is comparable to the London average. The proportion of BAME residents is considerably higher than the England average.

As a condition of hiring the park, the Council requires applicants to install way-finding signage during the build and break, and on event days to inform people that facilities remain accessible to the public and thoroughfares used by park users remain open.

It is recognised that the affected wards contain a high number of different ethnic groups, whose first language may not be English. Therefore, all wayfinding signage is assessed and designed using maps and symbols, with limited use of the written words.

#### E) Sexual Orientation

We do not hold ward or borough level data on sexual orientation, and it is not collected nationally through the Census. However, the ONS estimates that 3.7% of Haringey's population are lesbian, gay or bisexual (LGB), which is the 15<sup>th</sup> largest LGB community in the country<sup>2</sup>.

All major event applications must not discriminate on grounds of sexual orientation. Therefore, any major event that takes place in a Haringey park is open to people of every sexual orientation.

#### F) Religion

	Haringay (LB Haringey)	Stroud Green (LB Haringey)	Brownswood (LB Hackney)	Finsbury Park (LB Islington)	London	England & Wales
Christian	39%	36.5%	37.3%	37.9%	48.4%	59.3%
Buddhist	1.3%	0.9%	1.3%	1.1%	1.0%	0.4%
Hindu	2.5%	0.7%	0.6%	1.0%	5.0%	1.5%
Jewish	0.6%	1.7%	2.8%	0.6%	1.8%	0.5%
Muslim	14.1%	7.3%	11.3%	15.9%	12.4%	4.8%
Sikh	0.3%	0.2%	0.7%	0.2%	1.5%	0.8%
Other religion	0.7%	0.6%	0.6%	0.4%	0.6%	0.4%
No religion	32.7%	42.7%	37.1%	25.2%	20.7%	25.1%
Religion not stated	8.7%	9.4%	8.2%	17.2%	8.5%	7.2%

The Haringey, Hackney and Islington wards affected by the proposal have lower than average Christian communities compared to the regional and national average, but has larger Jewish and Muslim populations. All three boroughs have a larger population who do not have a religion.

The Council's Events Policy stipulates that major events cannot take place in a Haringey park if they discriminate entry based on religion. The event organisers will ensure that people of all or no religion will be able to attend the event.

#### G) Pregnancy and maternity

<sup>2</sup>

The number of 0-4 year olds in the wards affected in the 2011 Census were:

	Proportion of 0-4 year olds
Harringay (LB Haringey)	6.4%
Stroud Green (LB Haringey)	6.0%
Haringey	7.1%
Brownwood (LB Hackney)	4.9%
Hackney	7.8%
Finsbury Park (LB Islington)	6.8%
Islington	5.9%
London	7.2%
England & Wales	6.2%

Haringey has a higher proportion compared to the England and Wales average, but is marginally below the London average.

	Proportion of households with dependent children
Harringay (LB Haringey)	23.8%
Stroud Green (LB Haringey)	24.2%
Haringey	31.4%
Brownwood (LB Hackney)	21.3%
Hackney	32.4%
Finsbury Park (LB Islington)	
Islington	
London	30.9%
England & Wales	29.1%

Haringey has a larger proportion of households with dependent children compared to the regional and national average.

#### H) Marital and civil partnership status

	Married (heterosexual couples)	Civil Partnership
Harringay (LB Haringey)	28.5%	0.7%
Stroud Green (LB Haringey)	27.5%	1.1%
Haringey	32.2%	0.6%
Brownwood (LB Hackney)		
Hackney	26.8%	0.6%
Finsbury Park (LB Islington)		
Islington	24.8%	0.8%
London	40%	0.4%
England & Wales	47%	0.2%

The number of married people (only available to heterosexual couples at the time) is significantly lower than in London and England. However, the proportion of people in civil partnerships is higher in the area compared to the London and England and Wales averages.

**4. a) How will consultation and/or engagement inform your assessment of the impact of the proposal on protected groups of residents, service users and/or staff?**

*Please outline which groups you may target and how you will have targeted them*

Further information on consultation is contained within accompanying EqIA guidance

The Council's Events Policy stipulates the need to consult recognised stakeholders, including Friends Groups, Area Parks Managers, Ward Councillors, the Cabinet Member for Environment and the members of the Haringey Safety Advisory Group. Other consultees may be added where appropriate for the specific park or open space.

The Council established the Finsbury Park Events Stakeholder Group, which meets regularly to update and inform all recognised stakeholders of Finsbury Park as event plans are developed. It is in this forum that issues and mitigating actions may be discussed in the lead up to events. This group is chaired by the Cabinet Member for Climate Change and Sustainability and is attended by the event Applicant as and when required.

In discharging the requirement to consult, the Council sent details of the applications to thirty-six stakeholder groups by email dated 17 December 2018. The Council requests that all responses are submitted within a 21 working day deadline.

In 2016, during the Judicial Review of the Council's Events Policy, the High Court defined the consultees as 'informed consultees' who had opportunities to share their views within this 10 day period. This, and a subsequent appeal heard in the Court of Appeal in 2017, were found in the Council's favour.

**4. b) Outline the key findings of your consultation / engagement activities once completed, particularly in terms of how this relates to groups that share the protected characteristics**

*Explain how will the consultation's findings will shape and inform your proposal and the decision making process, and any modifications made?*

Of the list of consultees, only those highlighted in green at Appendix 1 provided a total of 3 responses broken down as follows:

- (a) 1 response was received from a residents' association: Highbury Community Association
- (b) 1 response was received from Islington Council
- (c) 1 response was received from Try Tag Rugby

The comments are set out at Appendix 2. However, they can be summarised in the main as being concerns around number and duration of events; the effect on neighbouring boroughs; event area / set up and take down / disruption; environmental damage; ASB;

noise; rubbish.

A cross-party working group has been created, attended by senior officers from Haringey, Hackney and Islington Councils, to focus on issues related to Finsbury Park. Officers will use the forum to discuss potential impacts on all three boroughs.

The Council takes extensive steps to ensure the set up and dismantling of the events are sufficient for the safe installation of an event area, while retaining as much public access as possible. The Council will work closely with the event promoters months in advance of the event to agree how a phased closure of the event space is managed as build progresses and to ensure that vehicle movement through the park is managed and controlled during these periods. These plans are shared with the Finsbury Park Event Stakeholder Group, to seek feedback and comments for improvement, which can be discussed in detail with the promoters.

Since 2014, the Council has locked the Oxford Road gate at 16:00 on event days, preventing event attendees from egressing on to residential streets following the event. This is advertised in advance of each event, with alternative routes provided at the gate. In 2019, following a request from community representatives, this was changed to 18:00 with no undue affect.

On all major event days parking restrictions are implemented in the park. Parking in the park is limited to staff working at the events. Public parking is prohibited, with the exception of Blue Badge holders and pre-arranged parking for recognised park stakeholder groups. The Council and event organisers will ensure that parking restrictions are clearly communicated in advance of and throughout the period of the events.

During major event days, the Finsbury Park Major Event Day CPZ is implemented, ensuring resident parking in the streets surrounding the Park is maintained. All promoters operating in the Park ensure that their attendees know that there is limited parking and promote travel to the event via public transport.

The event organisers and the Council will ensure, as in previous years that the park is cleaned throughout the duration of the events. The wider park area (outside of the event perimeter) is restored to 'normal' on the night of the event being dismantled. In doing this, the Council seeks to minimise the impact on park users and ensure that the park is left in a safe condition for residents to enjoy.

**5. What is the likely impact of the proposal on groups of service users and/or staff that share the protected characteristics?**

*Please explain the likely differential impact on each of the 9 equality strands, whether positive or negative. Where it is anticipated there will be no impact from the proposal, please outline the evidence that supports this conclusion.*

Further information on assessing impact on different groups is contained within accompanying EqlA guidance

**1. Sex**

Although the ward-level data shows that the male to female ratio is broadly in line with national trends, we know that women are more likely to be carers to young children, who use the park, and therefore the proposal disproportionately impacts this group.

However, any impact is mitigated as the proposed event will occupy approximately 11% of the total park space, leaving 89% of the park open to the public, with all formal play and sports facilities remaining available to use. The Council and the event promoters will ensure that signage is in place to direct park users away from the event and to remaining available spaces in the park.

The event promoters will be required to comply with standard Equality Act requirements in order to prevent any discrimination based on this characteristic.

Positive		Negative	X	Neutral impact		Unknown Impact	
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**2. Gender reassignment**

We are not expecting any impact. The event promoters will be required to comply with standard Equality Act requirements in order to prevent any discrimination based on this characteristic.

Positive		Negative		Neutral impact		Unknown Impact	X
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**3. Age**

The report identifies that children are more likely to use the park’s facilities and, therefore, they are more likely to be impacted by the proposed events. However, the event will occupy approximately 11% of the total park space, leaving 89% of the park open to the public, with all formal play and sports facilities remaining available to use. The Council and the event promoters will ensure that signage is in place to direct park users away from the events and to remaining available spaces in the park.

The event organisers and the Council will ensure, as in previous years that the park is cleaned throughout the duration of the events. The wider park area (outside of the event perimeter) is restored to ‘normal’ on the night of the event being dismantled. In doing this, the Council seeks to minimise the impact on park users and ensure that the park is left in a safe condition for residents to enjoy.

The event promoters will be required to comply with standard Equality Act requirements in order to prevent any discrimination based on this characteristic.

Positive		Negative	X	Neutral impact		Unknown Impact	
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**4. Disability**

The proposal is likely to have a negative impact on people with disabilities, as the event will occupy a section of carriageway throughout the event days.

However, the Council and event promoters will take significant steps to mitigate the impact. Alternative routes along the closed section of carriageway will be made available and publicised to ensure access by park users is maintained. The Council will ensure that all routes allow access for those park users with disabilities. Throughout the duration of the events, stewards will be present in the wider park space and can offer assistance to park users with visual impairments, whose familiarity with the park may be distorted by the events. In previous years, the Council has not received complaints from park users with visual impairments as a result of the proposed event. However, Council officers will ensure that immediate feedback on the event will be used to improve any actions seeking to support those park users with disabilities.

The Council will ensure that parking for Blue Badge holders is maintained and available throughout the duration of the events, including during the set up and dismantling phases.

The remaining footpaths and carriageways will remain open in the park.

By hosting the proposed event, the Council is able to use some of the revenue to support groups in the park. For the last two years, Pedal Power, a cycling proficiency trainer aimed at young people with disabilities, has received £20,000, allowing them to purchase new equipment and extend their activities.

The event promoters will be required to comply with standard Equality Act requirements in order to prevent any discrimination based on this characteristic.

Positive		Negative	X	Neutral impact		Unknown Impact	
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**5. Race and ethnicity**

The proposed events will attract a considerable number of attendees, from a range of ethnicities. The immediate wards surrounding the park are already some of the most diverse communities in the country.

During previous events, the Council has used pictures and symbols in its signage to ensure that communication to park users is clear and inclusive of the diverse range of communities in the area.

The event promoters will be required to comply with standard Equality Act requirements in order to prevent any discrimination based on this characteristic.

Positive		Negative		Neutral impact	X	Unknown Impact	
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**6. Sexual orientation**

We are not expecting any impact. The event promoters will be required to comply with

standard Equality Act requirements in order to prevent any discrimination based on this characteristic.

Positive		Negative		Neutral impact		Unknown Impact	X
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**7. Religion or belief (or no belief)**

Under the Council’s existing Events Policy, a major event is not permitted in a Haringey park if it excludes entry on a religious basis. Therefore, any major event that takes place in Finsbury Park will allow attendees of any or no religion. The proposed events in this report will comply with this direction.

The event promoters will be required to comply with standard Equality Act requirements in order to prevent any discrimination based on this characteristic.

Positive		Negative		Neutral impact	X	Unknown Impact	
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**8. Pregnancy and maternity**

We are not expecting any impact. All of the concerns regarding the impact on children who use the park are covered in point 3.

The event promoters will be required to comply with standard Equality Act requirements in order to prevent any discrimination based on this characteristic.

Positive		Negative		Neutral impact	X	Unknown Impact	
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**9. Marriage and Civil Partnership**

The event promoters will be required to comply with standard Equality Act requirements in order to prevent any discrimination based on this characteristic.

Positive		Negative		Neutral impact	X	Unknown Impact	
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**10. Groups that cross two or more equality strands e.g. young black women**

Women with young children:

We know that women are more likely to be carers to young children, and therefore the proposal is likely to impact disproportionately on this group. However, the impact is likely to be low because the Council and event promoters will take significant actions to mitigate the disruption caused to the park. All of the park’s formal play and sport facilities will be unaffected by the event, allowing women with young children to continue to use approximately 89% of the park.

Positive		Negative	X	Neutral		Unknown	
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				impact		Impact	
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### Outline the overall impact of the policy for the Public Sector Equality Duty:

- Could the proposal result in any direct/indirect discrimination for any group that shares the protected characteristics?
- Will the proposal help to advance equality of opportunity between groups who share a protected characteristic and those who do not?

#### This includes:

- Remove or minimise disadvantage suffered by persons protected under the Equality Act
  - Take steps to meet the needs of persons protected under the Equality Act that are different from the needs of other groups
  - Encourage persons protected under the Equality Act to participate in public life or in any other activity in which participation by such persons is disproportionately low
- Will the proposal help to foster good relations between groups who share a protected characteristic and those who do not?

### Background to the major events proposals:

The nature of any proposed event is considered and embedded in the application and planning process. The Council's Events Policy also contains a list of events that would not be allowed to take place in a Haringey park. If an application does not fall within this immediate refusal, the individual event proposal is discussed between the Council and the Cabinet Member before any informal decision is made to progress the application.

### Terms and conditions of the events (including entry):

The event promoters will ensure that entry to each of their events does not discriminate on the grounds of sex, gender reassignment, age, disability, race and ethnicity, sexual orientation, religion, pregnancy and maternity, marital and civil partnership status. In previous years, the events have attracted a significant number of attendees, from a diverse range of backgrounds. The proposed events provide a significant opportunity to foster good relations between groups who share a protected characteristic and those who do not. Previous events in the park have attracted a range of communities that share a common interest and come together during the events. Representatives from the event, the Council and the Metropolitan Police are in attendance throughout the events to ensure that any potential conflict arising between attendees is extinguished or minimised.

### Impact of the proposal and mitigating actions:

In relation to the potential impact on park users and residents in the immediate area, the Council will take a number of steps to ensure any impact is minimised. It is acknowledged that children and young people are a particular group that use the park and its facilities. The proposed event will occupy approximately 11% of the park's space and will close a small section of the internal carriageway. It is therefore accepted that the event will create a degree of disruption to the park. However, the majority of park space (89%) will remain

open to park users during event periods and the Council and the event promoters will take steps to ensure that appropriate signage directs park users to available park space and play equipment. The Council and the event promoters will ensure that signage is implemented in advance of the events and is communicated in a clear way.

The proposed event will impact on parking availability in the park during the event periods. The Council will ensure that Blue Badge holders and recognised park stakeholder groups continue to be able to park during these periods.

Any noise disturbance attributed to the events is mitigated as the Council will ensure that the events finish at 22:30 (Saturdays) and 22:00 (Sundays). This is deemed a reasonable adjustment to ensure that any noise associated with the event is minimised and stopped at an appropriate time.

All of Haringey’s libraries will remain open during event periods, allowing young people and adults an alternative quiet space to study or work.

**Benefits of the proposal:**

The proposed events raise significant revenue for the Council, which is shared with relevant groups in the park. In previous years, groups have received money, resulting from the event, to support activities in the park and improve the offer to park users. This has a positive impact on the overall quality of the park’s facilities for residents.

The events have also created considerable benefits to the community. In previous years, the Council and event organisers have ensured that:

- Mind, a Haringey based mental health charity, can attend all major events, fundraising approximately £15,000, attracting new volunteers and providing outreach to event attendees;
- Pupils from Stroud Green School are given tours of the event areas.

These interventions have fostered good relations between the communities that use the park and live in its immediate area. They have also sought to advance equality of opportunity between residents, providing funding for specific groups and charities that support groups who share a protected characteristic.

**6. a) What changes if any do you plan to make to your proposal as a result of the Equality Impact Assessment?**

Further information on responding to identified impacts is contained within accompanying EqIA guidance

Outcome	Y/N
<b>No major change to the proposal:</b> the EqIA demonstrates the proposal is robust and there is no potential for discrimination or adverse impact. All opportunities to promote equality have been taken. <u>If you have found any inequalities or negative impacts that you are unable to mitigate, please provide a compelling reason below why you are unable to mitigate them.</u>	Y
<b>Adjust the proposal:</b> the EqIA identifies potential problems or missed opportunities. Adjust the proposal to remove barriers or better promote equality.	N

Clearly <u>set out below</u> the key adjustments you plan to make to the policy. If there are any adverse impacts you cannot mitigate, please provide a compelling reason below			
<b>Stop and remove the proposal:</b> the proposal shows actual or potential avoidable adverse impacts on different protected characteristics. The decision maker must not make this decision.		N	
<b>6 b) Summarise the specific actions you plan to take to remove or mitigate any actual or potential negative impact and to further the aims of the Equality Duty</b>			
Impact and which protected characteristics are impacted?	Action	Lead officer	Timescale
Age	<p>Ensure all facilities remain open in the park.</p> <p>Ensure that finishing times as set out under the Premises Licence are adhered to.</p>	Stephen McDonnell, Director – Environment and Neighbourhoods	<p>Ongoing</p> <p>Ongoing</p>
Disability	<p>Find alternative and suitable locations for user groups which may be displaced by the events.</p> <p>Ensure thoroughfares are maintained within the park at all times, and when those agreed are closed, find alternatives which all abilities can access.</p> <p>Ensure wayfinding maps and signage is placed in visible locations to help park users maintain access while events are taking place.</p>	Stephen McDonnell, Director – Environment and Neighbourhoods	Ongoing
Race & Ethnicity	Ensure wayfinding maps and signage is accessible for those who may not speak or read English, enabling them to access all facilities within the park.	Stephen McDonnell, Director – Environment and Neighbourhoods	Ongoing

**Please outline any areas you have identified where negative impacts will happen as a result of the proposal but it is not possible to mitigate them. Please provide a complete and honest justification on why it is not possible to mitigate them.**

N/A

**6 c) Summarise the measures you intend to put in place to monitor the equalities impact of the proposal as it is implemented:**

Event information and park access information is provided in the run-up to all major events taking place in the Park. This is placed on Haringey’s website, with both Hackney and Islington Council’s encouraged to share it with their residents. This will remain the case for events planned for 2019. This includes contact details for the relevant Council services, encouraging anyone with complaints to report them.

Two weeks before the event build is due to start a letter is sent to approximately 20,000 households surrounding the park (in all three boroughs) providing useful contact information.

Once the Applicant is on site, they are required to maintain a residents’ information phone line, for anyone to report issues related to the event. Call details are shared with Council officers and appropriate action is taken.

Stakeholders are encouraged to feedback on any issues that may arise, and these are responded to by officers.

Council Officers are present in the park daily during the time of build, break and the event, monitoring the effects the event may be having on park users. This provides an opportunity for any direct feedback during the events. Feedback is thoroughly assessed to ensure improvements and mitigations can be made at the time and for future events.

The Council monitors complaints that are received during the events to ensure that, where possible and appropriate, a different approach can be adopted in future events to further mitigate any impact.

**7. Authorisation**

EqlA approved by .....  
(Assistant Director/ Director)

Date  
.....

**8. Publication**

*Please ensure the completed EqlA is published in accordance with the Council’s policy.*

Please contact the Policy & Strategy Team for any feedback on the EqlA process.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is exempt

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