

**MINUTES OF THE LEADER SIGNING
FRIDAY, 13 FEBRUARY 2015**

Present: Councillor Claire Kober, Leader of the Council

In Attendance: Jon McGrath - AD Corporate Property & Major Projects
Ashley Turner – Project Manager, Property and Capital Projects
Paul Dever – Assistant Project Manager, Property and Capital Projects
Philip Slawther – Principal Committee Coordinator

MINUTE NO.	SUBJECT/DECISION	ACTION BY
HSP16.	<p>URGENT BUSINESS</p> <p>None.</p>	
HSP17.	<p>HOUSING INFILL PROGRAMME (PHASE 1A)</p> <p>A report was tabled seeking Leader approval to enter into three separate Pre-Construction Services Agreements (PCSA), for each of the separate contracts A, B and C, to provide pre-construction services at the agreed tendered values set out in Section 6, and Part B of the report.</p> <p>The report also sought Leader approval to award three separate Design and Build Contracts, to the preferred contractor for each of the separate contracts A, B and C within the agreed maximum budget set out in Part B of the report. Leader approval was also requested to delegate to the Director of Regeneration, Planning and Development the execution of all necessary documentation and agreements after resolution of the second stage of the two stage tender process, subject to the contracts remaining viable and remaining within the approved maximum budget.</p> <p>The report further sought Leader approval to issue a letter of intent to the preferred contractor for each of the three separate contracts A, B and C, prior to issuance and execution of the PCSA, for the value of 10% of the PCSA contract price.</p> <p>In order to meet the GLA's funding requirements, a formal construction contract needed to be in place by the end of March 2015. Practical completion needs to be achieved by 31 March 2017 in order to meet drawdown and funding requirements.</p> <p>RESOLVED</p> <p>That the Leader:</p> <p>1). Noted the procurement and tender evaluation process undertaken and outcome of the process in sections 5 and 6 of the tabled report; and</p>	

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	<p>II). Granted approval to entering into a PCSA with the preferred contractor Borrás Construction Limited for each of the separate contracts A, B and C, to provide pre-construction services at the agreed tendered values set out in section 6, and Part B of the report; and</p> <p>III). Approved issuing a letter of intent to the preferred contractor for each of the separate contracts A, B and C, prior to issuance and execution of the PCSA, for the value of 10% of the agreed PCSA contract price; and</p> <p>IV). Approved that award of a design and Build Contract to the preferred contractor for each of the separate contracts A, B and C within the maximum construction contract budget set out in Part B of the report: and</p> <p>V) Delegated authority to the Director of Regeneration, Planning and Development, following consultation with the Chief Financial Officer to confirm that the projects remain viable and remain within the maximum construction contract value, to authorise the execution of all necessary documentation and agreements required to implement this decision; and</p> <p>VI) Endorsed the next steps of the programme, as set out in section 7 of the report</p>	
HSP18.	<p>NEW ITEMS OF URGENT BUSINESS</p> <p>None.</p>	
HSP19.	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>N/A</p>	
HSP20.	<p>HOUSING INFILL PROGRAMME (PHASE 1A)</p> <p>None.</p>	
HSP21.	<p>ANY NEW ITEMS OF EXEMPT BUSINESS</p> <p>None.</p>	