

Overview and Scrutiny Committee

MONDAY, 23RD JULY, 2012 at 18:30 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: Councillors Adamou, McNamara, Newton, Rice (Chair) and Winskill (Vice-Chair)

Co-Optees: Ms Y. Denny (Church of England representative),¹ Catholic Diocese vacancy, Ms S. Young (Parent Governor), Mrs M. Ezeji (Parent Governor), Ms H. Kania (LINK non-voting Representative)

AGENDA

1. WEBCASTING

Please note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the Committee Clerk at the meeting.

2. APOLOGIES FOR ABSENCE

3. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item 14 below).

4. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

(i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and

(ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Members' Register of Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interest are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

5. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS

To consider any requests received in accordance with Part 4, Section B, paragraph 29 of the Council's constitution.

6. OVERVIEW AND SCRUTINY COMMITTEE - TERMS OF REFERENCE & PROTOCOL (PAGES 1 - 26)

Report of the Assistant Chief Executive – To note the terms of reference and protocol of the Committee.

7. ESTABLISHMENT OF OSC SCRUTINY PANELS AND THEIR TERMS OF REFERENCE AND WORK PROGRAMME

TO FOLLOW

8. NORTH CENTRAL LONDON STANDING JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE - APPOINTMENT OF HARINGEY REPRESENTATIVE (PAGES 27 - 32)

To receive the report and consider the appointment of two representatives to sit on the North Central London Joint Health Overview and Scrutiny Committee.

9. COUNCIL PRIORITIES FOR 2012/13

An opportunity for the Committee to question the Leader and Chief Executive on the Council Priorities for 2012/13

10. FINANCIAL POSITION OF THE COUNCIL (PAGES 33 - 62)

To receive an update on the Councils financial position and the budget going forward to 2013/14, from the Assistant Director of Finance and the Cabinet Member for Finance and Carbon Reduction

11. ST. ANNS REDEVELOPMENT (PAGES 63 - 78)

To hear from Barnet Enfield & Haringey Mental Health Trust on its proposals for the redevelopment of St Ann's Hospital site.

NHS Haringey (as a local commissioner of health services), Whittington Health (as a major provider of community health services on site) and the Child Development Centre are due to attend to comment on the proposals.

A written submission from the Mental Health Carers Association has been received and is contained within the reports pack.

12. PAY AND DISPLAY REVIEW (PAGES 79 - 126)

To receive and consider a report updating Members of the Overview and Scrutiny Committee on the findings of the review on the impact of increased Pay & Display charges in Muswell Hill, Crouch End and Green Lanes after 12 months of implementation.

13. OVERVIEW AND SCRUTINY WORK PROGRAMME

TO FOLLOW

14. NEW ITEMS OF URGENT BUSINESS

15. FEEDBACK FROM AREA COMMITTEES

16. MINUTES (PAGES 127 - 134)

To approve the minutes of the meeting held on 30 April 2012.

17. FUTURE MEETINGS

Monday 22 October 2012
Thursday 8 November 2012 (budget)
Monday 17 December 2012
Monday 28 January 2013 (budget)
Monday 18 March 2013
Monday 29 April 2013

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Friday 13 July 2012



Haringey Council

Report for:	Overview & Scrutiny Committee	Item Number:	
Title:	Terms of reference/procedures for Call-in, and Protocol		
Report Authorised by:	Stuart Young – Assistant Chief Executive <i>[Signature]</i>		
Lead Officer:	Clifford Hart – Democratic Services Manager		
Ward(s) affected:	Report for Key/Non Key Decisions:		

1. Describe the issue under consideration

To note the terms of reference, and protocol agreed by Full Council on 21 May 2012.

2. Cabinet Member introduction

N/A

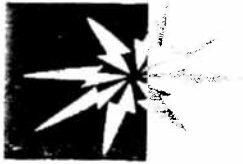
3. Recommendations

To note the terms of reference, call in procedures and protocol of the Overview and Scrutiny.

4. Other options considered

N/A

5. Background information



Haringey Council

The Overview and Scrutiny Committee was constituted by Full Council at its annual meeting on 21 May 2012, and also agreed the terms of reference and protocol attached.

The terms of reference, and protocol and rules governing Call-ins of the Overview Scrutiny Committee are attached, and are to be received and noted by the Committee at its first meeting of the Municipal Year.

Membership

Councillors: Rice (Chair)
 Adamou
 McNamara
 Newton
 Winskill

Quorum

The quorum will be two members.

6. Comments of the Chief Financial Officer and Financial Implications

The purpose of the report is to note the terms of reference, protocol and Call-ins rules. There are no financial implications.

7. Head of Legal Services and Legal Implications

There are no specific legal implications arising from this report

8. Local Government (Access to Information) Act 1985

Background Papers

The following background papers were used in the preparation of this report;

Report to Council 21 May 2012

The background paper is located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect it or to discuss this report further, please contact Clifford Hart on 020 8489 2929.

HARINGEY GOVERNANCE REVIEW

PROTOCOL COVERING OVERVIEW AND SCRUTINY COMMITTEE (OSC)

1 INTRODUCTION

- 1.1 A key objective of Haringey's Governance Review 2010/11 was to ensure that the Overview and Scrutiny function can help the Council to make key decisions and develop policy in a useful and effective manner.
- 1.2 The Terms of Reference for the OSC is stated in the Council's Constitution (Part 3 Section C). The purpose of this protocol is to set out in detail the process by which the OSC will function.
- 1.3 This document will be subject to regular review along with other governance arrangements, to ensure that it remains updated in the light of experience.

2 AIMS OF THE OVERVIEW AND SCRUTINY COMMITTEE

- 2.1 To provide a framework within which the work of the Council can be scrutinised in a constructive way that adds value to the Council's performance.
- 2.2 To help the Council to achieve its objectives by identifying areas for achieving excellence, and to carry out a scrutiny which identifies what needs to be done to improve the situation.
- 2.3 Not to duplicate work carried out by the Council, but provide an objective view of what needs to be done to improve the quality and cost effectiveness of services provided to local people.

3 RESPONSIBILITIES

- 3.1 The OSC can scrutinise any matter which affects the authority's area or its residents' wellbeing.
- 3.2 The Local Government Act 2000, the Health and Social Care Act 2001, the Local Government & Public Involvement in Health Act 2007, and the Police and Justice Act 2006 give the OSC the power to:
 - (i) Review and scrutinise decisions made or actions taken in connection with the discharge of any of the functions of the Executive or Full Council;
 - (ii) Review and scrutinise local NHS-funded services, and to make recommendations to reduce health inequalities in the local community;
 - (iii) Review and scrutinise Crime Reduction Partnerships;¹
 - (iv) Make reports and recommendations on any issue affecting the authority's area, to the Full Council, its Committees or Sub-Committees, the Executive, or other appropriate external body;
 - (v) "Call In" for reconsideration a decision made by the Executive;
 - (vi) Require information from relevant partner authorities;²

¹ Section 19 of the Police and Justice Act 2006

² Section 121 of the Local Government and Public Involvement in Health Act 2007

- (vii) Give notice to a relevant partner authority that they must have regard to scrutiny reports and recommendations on any local improvement targets.³
- 3.3 Scrutiny recommendations shall be responded to by the appropriate body within 2 months of receiving the recommendations.⁴ Where a response is requested from NHS-funded bodies, the response shall be made within 28 days.⁵
- 3.4 The OSC shall be responsible for scrutinising the draft Treasury Management Strategy Statement (TMSS) annually before its adoption by full Council, in accordance with the Council's Constitution (Part 4 Section I).
- 3.5 The OSC shall respond to a Councillor Call for Action (CCfA) referral, which will be handled in accordance with the Council's Constitution (Part 4 Section G).

Scrutiny Review Panels

- 3.6 The Overview and Scrutiny Committee shall establish 4 standing Scrutiny Review Panels, to examine designated public services.
- 3.7 The Overview and Scrutiny Committee shall determine the terms of reference of each Scrutiny Review Panel. If there is any overlap between the business of the Panels, it is the responsibility of the Overview and Scrutiny Committee to resolve this issue.
- 3.8 Areas which are not covered by the 4 standing Scrutiny Review Panels shall be the responsibility of the main Overview and Scrutiny Committee.

4 MEMBERSHIP AND CHAIR

- 4.1 The Overview and Scrutiny Committee shall comprise 5 members, and be politically proportionate as far as possible. The Committee shall also comprise statutory education representatives, who shall have voting rights solely on education matters. The membership shall be agreed by the Group Leaders, Chief Executive and Monitoring Officer, and ratified each year at the Annual Council Meeting.
- 4.2 The chair of the OSC shall be a member of the majority group. The vice-chair shall be a member of the largest minority group. These appointments shall be ratified each year at the Annual Council Meeting.

Scrutiny Review Panels

- 4.3 The chair of each Scrutiny Review Panel shall be a member of the OSC, and shall be determined by the OSC at their first meeting.
- 4.4 It is intended that each Scrutiny Review Panel shall be comprised of between 3 and 7 members, and be politically proportionate as far as possible. It is intended that other than the chair, the other members are non-executive members who do not sit on the OSC.

³ Section 122(21C) of the Local Government and Public Involvement in Health Act

⁴ Ibid section 122 (21B)

⁵ Regulation 3 of Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2002

- 4.5 Each Scrutiny Review Panel shall be entitled to appoint up to three non-voting co-optees.
- 4.6 If there is a Children and Young People's Scrutiny Review Panel, the membership shall include the statutory education representatives of OSC. It is intended that the education representatives would also attend the Overview and Scrutiny Committee meetings where reports from a relevant Scrutiny Review Panel are considered.

5 MEETING FREQUENCY AND FORMAT

- 5.1 The intention is that OSC shall hold 6 scheduled meetings each year. One meeting, at the start of the civic year, shall agree the annual work programme of the OSC. One meeting, in January, shall consider the budget scrutiny reports from each Scrutiny Review Panel. The remaining meetings shall undertake the work programme and consider the reports from the Scrutiny Review Panels.
- 5.2 An extraordinary meeting of the OSC may be called in accordance with the Council's Constitution (Part 4 Section G).
- 5.3 The agenda and papers for OSC shall be circulated to all members and relevant partners at least 5 clear days before the meeting.
- 5.4 There shall be a standing item on OSC meeting agendas to receive feedback from Area Committees. Area Committee Chairs shall be able to attend OSC meetings, and ask questions.
- 5.5 Members of the Council may Call In a decision of the Executive, or any Key Decision made under delegated powers, within 5 working days of the decision being made. The full procedure is given in the Council's Constitution (Part 4 Section H).
- 5.6 Pre-decision scrutiny on forthcoming Cabinet decisions shall only be undertaken at scheduled OSC meetings, in adherence with the Council's Forward Plan.

Scrutiny Review Panels

- 5.7 It is intended that each Scrutiny Review Panel shall hold 4 scheduled meetings each year.
- 5.8 An extraordinary meeting of a Scrutiny Review Panel may be called in accordance with the Council's Constitution (Part 4 Section G).
- 5.9 The agenda and papers for Scrutiny Review Panels shall be circulated to all members and relevant partners at least 5 clear days before the meeting.

6 PROCESS FOR CABINET INVOLVEMENT

- 6.1 The OSC shall develop recommendations for arrangements to focus its resources and time available on effective scrutiny of the Cabinet, within the guidance of this protocol. It is not intended that this will include submitting written questions to Cabinet members, in advance of an OSC meeting. The recommended arrangements shall be jointly discussed with the Cabinet prior to the first meeting of OSC.
- 6.2 The Leader of the Council and Chief Executive shall be invited to OSC once a year, at the meeting when the Committee's work programme is set. This shall be an opportunity to jointly discuss the Council's priorities for the next year.
- 6.3 The Leader/ Cabinet Member attending an OSC or Scrutiny Review Panel meeting may be accompanied and assisted by any service officers they consider necessary. The Member may invite an officer attending to answer a question on their behalf.

7 THE OSC WORK PROGRAMME

- 7.1 The Council's Policy, Intelligence and Partnerships Unit shall coordinate the work programme of the OSC at the beginning of each civic year.
- 7.2 Any partner, member or service user may suggest an item for scrutiny. The OSC shall have regard to all such suggestions when they decide their work programme.
- 7.3 The OSC and Scrutiny Review Panels are able to request reports from the following areas to enable its scrutiny role, which shall be identified in the OSC's work programme:
 - (i) **Performance Reports;**
 - (ii) **One off reports** on matters of national or local interest or concern;
 - (iii) Issues arising out of **internal and external assessment;**
 - (iv) Issues on which the Cabinet or officers would like **the Committee's views or support;**
 - (v) Reports on **strategies and policies** under development;
 - (vi) **Progress reports** on implementing previous scrutiny recommendations accepted by the Cabinet or appropriate Executive body.
- 7.4 In deciding their work programme for the year, the OSC and Scrutiny Review Panels shall determine how partnership bodies shall be scrutinised within the boundaries of scheduled meetings.

8 BUDGET SCRUTINY REVIEW

- 8.1 The budget shall be scrutinised by each Scrutiny Review Panel, in their respective areas. Their reports shall go to the OSC for approval. The areas of the budget which are not covered by the Scrutiny Review Panels shall be considered by the main OSC.

8.2 A lead OSC member from the largest opposition group shall be responsible for the co-ordination of the Budget Scrutiny process and recommendations made by respective Scrutiny Review Panels relating to the budget.

8.3 To allow the OSC to scrutinise the budget in advance of it formally being set and convey those recommendations to the Cabinet, the following timescale is suggested:

- **Scrutiny Review Panel Meetings: May to November**
Each Scrutiny Review Panel shall undertake budget scrutiny in their respective areas, to be overseen by the lead member referred to in paragraph 9.2. Between May and November, this shall involve scrutinising the 3-year Medium Term Financial Plan approved at the budget-setting full Council meeting in February.
- **Cabinet report on the new 3-year Medium Term Financial Plan to members of the OSC: December**
The Cabinet shall release their report on the new 3-year Medium Term Financial Plan to members of the OSC, following their meeting to agree the proposals in December.
- **Scrutiny Review Panel Meetings: January**
Overseen by the lead member referred to in paragraph 9.2, each Scrutiny Review Panel shall hold a meeting following the release of the December Cabinet report on the new 3-year Medium Term Financial Plan. Each Panel shall consider the proposals in this report, for their respective areas, in addition to their budget scrutiny already carried out. The Scrutiny Review Panels may request that the Cabinet Member for Finance and Sustainability and/or Senior Officers attend these meetings to answer questions.
- **OSC Meeting: January**
Each Scrutiny Review Panel shall submit their final budget scrutiny report to the OSC meeting in January containing their recommendations/proposal in respect of the budget for ratification by the OSC.
- **Cabinet Meeting: February**
The recommendations from the Budget Scrutiny process, ratified by the OSC, shall be fed back to Cabinet. As part of the budget setting process, the Cabinet will clearly set out its response to the recommendations/proposals made by the OSC in relation to the budget.

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Part Four, Section G

Overview and Scrutiny Procedure Rules

OVERVIEW AND SCRUTINY PROCEDURE RULES

1. The arrangements for Overview and Scrutiny

- 1.1 The Council will have one Overview and Scrutiny Committee, which will have responsibility for all overview and scrutiny functions on behalf of the Council.
- 1.2 The terms of reference of the Overview and Scrutiny Committee will be:
- (i) The performance of all overview and scrutiny functions on behalf of the Council.
 - (ii) The appointment of Scrutiny Review Panels, with membership that reflects the political balance of the Council.
 - (iii) To determine the terms of reference of all Scrutiny Review Panels.
 - (iv) To receive reports from local National Health Service bodies on the state of health services and public health in the borough area.
 - (v) To monitor the effectiveness of the Council's Forward Plan.
 - (vi) To receive all appropriate performance management and budget monitoring information.
 - (vii) To approve a programme of future overview and scrutiny work so as to ensure that the Overview and Scrutiny Committee's and Scrutiny Review Panels' time is effectively and efficiently utilised;
 - (viii) To consider all requests for call-in and decide whether to call-in a decision, how it should be considered and whether to refer the decision to the Cabinet or to Council.
 - (ix) To monitor the effectiveness of the Call-in procedure.
 - (x) To review and scrutinise action taken by partner authorities in discharge of crime and disorder functions and to make reports and recommendations to Cabinet and Council on these.

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- (xi) To make arrangements which enable any Councillor who is not a Committee Member to refer any local government matter, or any crime and disorder matter, to the Committee under the Councillor Call for Action Procedure.
- (xii) To ensure that referrals from Overview and Scrutiny Committee to the Cabinet either by way of report or call-in are managed efficiently, and
- (xiii) To ensure community and voluntary sector organisations, users of services and others are appropriately involved in giving evidence to the Overview and Scrutiny Committee or relevant Scrutiny Review Panel.

1.3 The Overview and Scrutiny Committee may establish a number of Scrutiny Review Panels:

- (i) Scrutiny Reviews Panels are appointed to examine designated Council services. Scrutiny Review Panels will refer their findings/recommendations in the form of a written report, with the approval of the Overview and Scrutiny Committee, to the Cabinet and/or the Council as appropriate.
- (ii) Scrutiny Review Panels will analyse submissions, request and analyse any additional information, and question the Cabinet Member(s), relevant Council officers, local stakeholders, and where relevant officers and/or board members of local NHS bodies or NHS funded bodies.
- (iii) Subject to the approval of the Overview and Scrutiny Committee, Scrutiny Review Panels will be able to appoint external advisors and/or to commission specific pieces of research if this is deemed necessary.
- (iv) Scrutiny Review Panels should make every effort to work by consensus; however, in exceptional circumstances Members may submit minority reports.
- (v) Prior to publication, draft reports will be sent to the relevant Chief Officers or where relevant officers of the National Health Service for checking for inaccuracies and the presence of exempt and/or confidential information; Scrutiny Review Panel members will revisit any conclusions drawn from disputed information;
- (vi) Following approval by the Overview and Scrutiny Committee, final reports and recommendations will be presented to the next available Cabinet meeting together with an officer report where

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appropriate. The Cabinet will consider the reports and formally agree their decisions.

- (vii) Following approval by the Overview and Scrutiny Committee, reports on NHS, non-executive or regulatory matters will be copied to the Cabinet for information.
 - (viii) At the Cabinet meeting to receive the final report and recommendations, the Chair of the Overview and Scrutiny Committee or the Chair of the Scrutiny Review Panel may attend and speak.
 - (ix) After an appropriate period, post implementation, Overview and Scrutiny Committee will carry out a follow up review to determine if the recommendations had the intended outcomes and to measure any improvements.
- 1.4 When Scrutiny Review Panels report on non-executive or regulatory functions the above rules apply, except the references to The Cabinet shall be taken as reference to the relevant non-executive body.
- 1.5 The Overview and Scrutiny Committee shall undertake scrutiny of the Council's budget through a Budget Scrutiny process. The procedure by which this operates is detailed in the Protocol covering the Overview and Scrutiny Committee.
- 1.6 All Overview and Scrutiny meetings shall take place in public (except where exempt or confidential matters are considered).
- 1.7 The Overview and Scrutiny function should not be seen as an alternative to established disciplinary, audit or complaints mechanisms and should not interfere with or pre-empt their work.
- 2. Membership of the Overview and Scrutiny Committee and Scrutiny Review Panels**
- 2.1 All Councillors (except members of the Cabinet) may be members of the Overview and Scrutiny Committee and the Scrutiny Review Panels. However, no member may be involved in scrutinising a decision in which he/she has been directly involved.
- 2.2 The membership of the Overview and Scrutiny Committee and Scrutiny Review Panels shall, as far as is practicable, be in proportion to the representation of different political groups on the Council.
- 3. Co-optees**
- 3.1 Each Scrutiny Review Panel shall be entitled to appoint up to three people as non-voting co-optees.

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- 3.2 Statutory voting non-Councillor members of Overview and Scrutiny Committee will be paid an allowance in accordance with the Members' Allowances Scheme in Part 6 of this Constitution.

4. Education representatives

- 4.1 The Overview and Scrutiny Committee and the Scrutiny Review Panel whose terms of reference relate to education functions that are the responsibility of the Cabinet, shall include in its membership the following representatives:

- (i) At least one Church of England diocesan representative (voting).
- (ii) At least one Roman Catholic diocesan representative (voting).
- (iii) 3 parent governor representatives (voting).

These voting representatives will be entitled to vote where the Overview and Scrutiny Committee or the Scrutiny Review Panel is considering matters that relate to relevant education functions. If the Overview and Scrutiny Committee or Scrutiny Review Panel is dealing with other matters, these representatives shall not vote on those matters though they may stay in the meeting and speak at the discretion of the Chair. The Overview and Scrutiny Committee and Scrutiny Review Panel will attempt to organise its meetings so that relevant education matters are grouped together.

5. Meetings of the Overview and Scrutiny Committee and Scrutiny Review Panels

- 5.1 In addition to ordinary meetings of the Overview and Scrutiny Committee, extraordinary meetings may be called from time to time as and when appropriate. An Overview and Scrutiny Committee meeting may be called by the Chair of the Overview and Scrutiny Committee after consultation with the Chief Executive, by any two members of the Committee or by the proper officer if he/she considers it necessary or appropriate.
- 5.2 In addition to ordinary meetings of the Scrutiny Review Panels, extraordinary meetings may be called from time to time as and when appropriate. A Scrutiny Review Panel meeting may be called by the Chair of the Panel after consultation with the Chief Executive, by any two members of the Committee or by the proper officer if he/she considers it necessary or appropriate.

6. Quorum

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The quorum for the Overview Scrutiny Committee and for each Scrutiny Review Panel shall be at least one quarter of its membership and not less than 2 voting members.

7. Chair of the Overview and Scrutiny Committee and Scrutiny Review Panels

7.1 The Chair of the Overview and Scrutiny Committee will be appointed by the Council.

7.2 The Chair of the Overview and Scrutiny Committee shall resign with immediate effect if a vote of no confidence is passed by the Overview and Scrutiny Committee.

7.3 Chairs of Scrutiny Review Panels will be drawn from among the Councillors sitting on the Overview and Scrutiny Committee. Subject to this requirement, the Overview and Scrutiny Committee may appoint any person as it considers appropriate as Chair having regard to the objective of cross-party chairing in proportion to the political balance of the Council. The Scrutiny Review Panels shall not be able to change the appointed Chair unless there is a vote of no confidence as outlined in Article 6.5 in this Constitution.

7.4 The Chair of the Budget Scrutiny Review process will be drawn from among the opposition party Councillors sitting on the Overview and Scrutiny Committee. The Overview and Scrutiny Committee shall not be able to change the appointed Chair unless there is a vote of no confidence as outlined in Article 6.5 in this Constitution.

8. Work programme

Overview and Scrutiny Committee will determine the future scrutiny work programme and will establish Scrutiny Review Panels to assist it to perform its functions. The Committee will appoint a Chair for each Scrutiny Review Panel.

9. Agenda items for the Overview and Scrutiny Committee

9.1 Any member of the Overview and Scrutiny Committee shall be entitled to give notice to the proper officer that he/she wishes an item relevant to the functions of the Committee to be included on the agenda for the next available meeting of the Committee. On receipt of such a request the proper officer will ensure that it is included on the next available agenda.

9.2 The Overview and Scrutiny Committee shall also respond, as soon as its work programme permits, to requests from the Council and, if it considers it appropriate, from the Cabinet to review particular areas of Council activity. Where they do so, the Overview and Scrutiny

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Committee shall report their findings and any recommendations back to the Cabinet within an agreed timescale.

10. Policy review and development

10.1 The role of the Overview and Scrutiny Committee in relation to the development of the Council's budget and policy framework is set out in the Budget and Policy Framework Procedure Rules in Part 4 of this constitution.

10.2 In relation to the development of the Council's approach to other matters not forming part of its policy and budget framework, the Overview and Scrutiny Committee and its Scrutiny Review Panels may make proposals to the Cabinet for developments insofar as they relate to matters within their terms of reference. The Scrutiny Review Panels must do so via the Overview and Scrutiny Committee.

11. Reports from the Overview and Scrutiny Committee

Following endorsement by the Overview and Scrutiny Committee, final reports and recommendations will be presented to the next available Cabinet meeting. The procedure to be followed is set out in paragraphs 1.3 or 1.4 above.

12. Making sure that overview and scrutiny reports are considered by the Cabinet

12.1 The agenda for Cabinet meetings (including any meetings of single members) shall include an item entitled 'Issues arising from Scrutiny'. Reports of the Overview and Scrutiny Committee referred to the Cabinet shall be included at this point in the agenda unless either they have been considered in the context of the Cabinet's deliberations on a substantive item on the agenda or the Cabinet gives reasons why they cannot be included and states when they will be considered.

12.2 Where the Overview and Scrutiny Committee prepares a report for consideration by the Cabinet in relation to a matter where decision making power has been delegated to an individual Cabinet member, a Committee of the Cabinet or an Officer, or under Joint Arrangements, then the Overview and Scrutiny Committee will also submit a copy of their report to that individual for consideration, and a copy to the proper officer. If the member, committee, or officer with delegated decision making power does not accept the recommendations of the Overview and Scrutiny Committee, then the body/he/she must then refer the matter to the next appropriate meeting of the Cabinet for debate before making a decision.

13. Rights and powers of Overview and Scrutiny Committee members

13.1 Rights to documents

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- (i) In addition to their rights as Councillors, members of the Overview and Scrutiny Committee and Scrutiny Review Panels have the additional right to documents, and to notice of meetings as set out in the Access to Information Procedure Rules in Part 4 of this Constitution.
- (ii) Nothing in this paragraph prevents more detailed liaison between the Cabinet and the Overview and Scrutiny Committee and Scrutiny Review Panels as appropriate depending on the particular matter under consideration.

13.2 Powers to conduct enquiries

The Overview and Scrutiny Committee and Scrutiny Review Panels may hold enquiries into past performance and investigate the available options for future direction in policy development and may appoint advisers and assessors to assist them in these processes. They may go on site visits, conduct public surveys, hold public meetings, commission research and do all other things that they reasonably consider necessary to inform their deliberations, within available resources. They may ask witnesses to attend to address them on any matter under consideration and may pay to any advisers, assessors and witnesses a reasonable fee and expenses for doing so. Scrutiny Review Panels require the support of the Overview and Scrutiny Committee to do so.

13.3 Power to require Members and officers to give account

- (i) The Overview and Scrutiny Committee and Scrutiny Review Panels may scrutinise and review decisions made or actions taken in connection with the discharge of any Council functions (Scrutiny Review Panels will keep to issues that fall within their terms of reference). As well as reviewing documentation, in fulfilling the scrutiny role, it may require any member of the Cabinet, the Head of Paid Service and/or any senior officer (at second or third tier), and chief officers of the local National Health Service to attend before it to explain in relation to matters within their remit:
 - (a) any particular decision or series of decisions;
 - (b) the extent to which the actions taken implement Council policy (or NHS policy, where appropriate); and
 - (c) their performance.

It is the duty of those persons to attend if so required. At the discretion of their chief officer, council officers below third tier may attend, usually accompanied by a senior manager. At the discretion of the relevant Chief Executive, other NHS officers may also attend overview and scrutiny meetings.

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- (ii) Where any member or officer is required to attend the Overview and Scrutiny Committee or Scrutiny Review Panel under this provision, the Chair of that body will inform the member or proper officer. The proper officer shall inform the member or officer in writing giving at least 10 working days notice of the meeting at which he/she is required to attend. The notice will state the nature of the item on which he/she is required to attend to give account and whether any papers are required to be produced for the Overview and Scrutiny Committee or Scrutiny Review Panel. Where the account to be given to Overview and Scrutiny Committee or Scrutiny Review Panel will require the production of a report, then the member or officer concerned will be given sufficient notice to allow for preparation of that documentation.
- (iii) Where, in exceptional circumstances, the member or officer is unable to attend on the required date, then the Overview and Scrutiny Committee or Scrutiny Review Panel shall in consultation with the member or officer arrange an alternative date for attendance, to take place within a maximum of 10 days from the date of the original request.

14. Attendance by others

The Overview and Scrutiny Committee or Scrutiny Review Panel may invite people other than those people referred to in paragraph 13 above to address it, discuss issues of local concern and/or answer questions. It may for example wish to hear from residents, stakeholders and Members and officers in other parts of the public sector and may invite such people to attend. Attendance is optional.

15. Call-in

The call in procedure is dealt with separately in this Part of the Constitution, immediately following the Overview and Scrutiny Procedure Rules.

16. Councillor Call for Action (CCfA)

The Council has adopted a Protocol for handling requests by non-Committee Members that the Committee should consider any local government matter which is a matter of significant community concern. This procedure should only be a last resort once the other usual methods for resolving local concerns have failed. Certain matters such as individual complaints and planning or licensing decisions are excluded.

Requests for a CCfA referral should be made to the Head of Local Democracy & Member Services who will check with the Monitoring Officer that the request falls within the Protocol. The Councillor making the referral will be able to attend the relevant meeting of the Committee to explain the matter. Among other actions, the Committee may: (i) make recommendations to the Cabinet,

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Directors or partner agencies, (ii) ask officers for a further report, (iii) ask for further evidence from the Councillor making the referral, or (iv) decide to take no further action on the referral.

The Protocol is not included within this Constitution but will be subject to regular review by the Committee.

17. Procedure at Overview and Scrutiny Committee meetings and meetings of the Scrutiny Review Panels.

(a) The Overview and Scrutiny Committee shall consider the following business as appropriate:

- (i) apologies for absence;
- (ii) urgent business;
- (iii) declarations of interest;
- (iv) minutes of the last meeting;
- (v) deputations and petitions;
- (vi) consideration of any matter referred to the Committee for a decision in relation to call in of a decision;
- (vii) responses of the Cabinet to reports of the Committee;
- (viii) business arising from Area Committees;
- (ix) the business otherwise set out on the agenda for the meeting.

(b) A Scrutiny Review Panel shall consider the following business as appropriate:

- (i) minutes of the last meeting;
- (ii) declarations of interest;
- (iii) the business otherwise set out on the agenda for the meeting.

(c) Where the Overview and Scrutiny Committee or Scrutiny Review Panel has asked people to attend to give evidence at meetings, these are to be conducted in accordance with the following principles:

- (i) that the investigation be conducted fairly and all members of the Overview and Scrutiny Committee and Scrutiny Review Panels be given the opportunity to ask questions of attendees, to contribute and to speak;

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- (ii) that those assisting the Overview and Scrutiny Committee or Scrutiny Review Panel by giving evidence be treated with respect and courtesy;
 - (iii) that the investigation be conducted so as to maximise the efficiency of the investigation or analysis; and
 - (iv) that reasonable effort be made to provide appropriate assistance with translation or alternative methods of communication to assist those giving evidence.
- (d) Following any investigation or review, the Overview and Scrutiny Committee or Scrutiny Review Panel shall prepare a report, for submission to the Cabinet and shall make its report and findings public.

18. The Party Whip

Scrutiny is intended to operate outside the party whip system. However, when considering any matter in respect of which a member of scrutiny is subject to a party whip the member must declare the existence of the whip and the nature of it before the commencement of the Committee/Panel's deliberations on the matter. The Declaration, and the detail of the whipping arrangements, shall be recorded in the minutes of the meeting.

The expression "party whip" can be taken to mean: "Any instruction given by or on behalf of a political group to any Councillor who is a member of that group as to how that Councillor shall speak or vote on any matter before the Council or any committee or sub-committee, or the application or threat to apply any sanction by the group in respect of that Councillor should he/she speak or vote in any particular manner."

19. Matters within the remit of more than one Scrutiny Review Panel

Should there be any overlap between the business of any Scrutiny Review Panels, the Overview and Scrutiny Committee is empowered to resolve the issue.

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Call-In Procedure Rules

1. When a decision is made by the Cabinet, an individual member of the Cabinet or a committee of the Cabinet, or a key decision is made by an officer with delegated authority from the Cabinet, or under joint arrangements, the decision shall be published, including where possible by electronic means, and shall be available at the Civic Centre normally within 2 working days of being made. The right to Call-In does not apply to a decision by way of an appeal hearing or a quasi-judicial procedure.
2. The notice of the decision will be dated and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 working days after the publication of the decision, unless a valid request has been received objecting to the decision and asking for it to be called-in. This does not apply to “urgent” decisions.
3. The Monitoring Officer will deem valid a request that fulfils all of the following 6 criteria:
 - (a) it is submitted by any five Members of the Council.
 - (b) it is received by the Proper Officer by 10am on the fifth day following publication.
 - (c) it specifies the decision to which it objects.
 - (d) it specifies whether the decision is claimed to be outside the policy or budget framework.
 - (e) it gives reasons for the call-in and outlines an alternative course of action.
 - (f) it is not made in relation to a decision taken in accordance with the urgency procedures in paragraph 18 below.
4. The Proper Officer will forward all timely and proper call-in requests, once deemed valid by the Monitoring Officer, to the Chair of the Overview and Scrutiny Committee and the Overview and Scrutiny Manager and will notify all Cabinet Members including the decision taker and the relevant Chief Officer.
5. A decision will be implemented immediately after a call-in request is deemed invalid by the Monitoring Officer or after the expiry of ten working days following the receipt of a valid call-in request by the

PART FOUR - RULES OF PROCEDURE
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Chair of the Overview and Scrutiny Committee, unless a meeting of the Overview and Scrutiny Committee takes place during the 10-day period.

6. If a call-in request is deemed valid, the Proper Officer will forward the call-in request to the Monitoring Officer and/or Chief Financial Officer for a report to be prepared for the Overview and Scrutiny Committee advising whether the decision does fall inside or outside the policy or budget framework.
7. Unless a decision is designated "urgent" pursuant to paragraph 18, when it shall be implemented immediately, no action shall be taken to implement the decision until 5 working days have elapsed after the date of the publication of the decision. In the event that a call-in request has been received, no action shall be taken until the Monitoring Officer has determined the validity of the request.
8. Subject to paragraph 5, when a request for call-in is deemed valid, all action to implement the decision is suspended until the Overview and Scrutiny Committee has met to decide what action to take. The Committee must meet no later than 10 working days after the Chair has received a valid call-in request.
9. Discussion of any called-in decisions shall precede all other substantive items on the agenda of the Overview and Scrutiny Committee. Any reports of the Monitoring Officer and Chief Financial Officer shall be part of that agenda.
10. The Committee shall consider any report of the Monitoring Officer / Chief Financial Officer as to whether a called-in decision is inside or outside the policy / budget framework. The Overview and Scrutiny Committee shall have regard to that report and any advice but Members shall determine whether the decision is inside or outside the policy / budget framework. If the Overview and Scrutiny Committee determine that the decision was within the policy / budget framework, the Committee has three options:
 - (a) The Overview and Scrutiny Committee may decide not to take any further action, in which case the decision is implemented immediately.
 - (b) The Overview and Scrutiny Committee may decide to refer the decision back to the decision taker, in which case the decision taker has 5 working days to reconsider the decision before taking a final decision.
 - (c) The Overview and Scrutiny Committee may decide to refer the decision to Full Council.

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Section H- Call-In Procedure Rules

11. When the Overview and Scrutiny Committee refers a decision to Council (when the decision is deemed to fall within the policy / budget framework), any Council meeting must be held within 10 working days (with an extraordinary meeting being called if necessary) of the date of the Overview and Scrutiny Committee's referral.
12. When considering a called-in decision (when this decision is deemed to fall within the policy / budget framework) the Council has two options:
 - (a) The Council may decide not to take any further action, in which case the decision is implemented immediately.
 - (b) The Council may refer the decision back to the decision taker, in which case the decision taker has 5 working days to reconsider the decision before taking a final decision.
13. Once a final decision has been made there is no further right of call-in. This decision or any decision having the same effect may not be called-in again for a period of six months following the date at which the final decision was taken.
14. If the Overview and Scrutiny Committee determines that the decision is outside the policy / budget framework, the Committee shall refer the decision to the decision taker and with a request to reconsider it on the grounds that it is incompatible with the policy / budget framework. The decision taker shall have 5 working days in which to reconsider the decision.
15. **The decision taker has two options:**
 - (a) Amend the decision in line with the Overview and Scrutiny Committee's determination, in which case the decision is implemented immediately.
 - (b) Reaffirm the original decision, in which case the decision goes to a Council meeting which must convene within 10 working days of the reaffirmation of the original decision.
16. When considering a called-in decision where a decision taker fails to amend a decision in line with the Overview and Scrutiny Committee's determination, that it falls outside the policy / budget framework, the Council has two options:
 - (a) Amend the policy / budget framework to accommodate the called-in decision, in which case the decision is implemented immediately.

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- (b) Require the decision taker to reconsider the decision again and refer it to a meeting of the Cabinet to be held within 5 working days of the Council meeting. The Cabinet's decision is final.

17. Abuse of Call-in

- (a) Members are expect to ensure that call-in is not abused, or causes unreasonable delay to the functioning of the Cabinet.
- (b) The call-in procedure is to be reviewed annually (see paragraph 18 f), if such a review leads to the conclusion that the call-in procedure is being abused, the Constitution may be amended to include greater limitations.

18. Call-In and Urgency

- (a) The call-in procedure set out above shall not apply when the action being taken is urgent or time-critical in terms of (b) below.
- (b) A decision will be urgent if any delay in implementation likely to be caused by the call-in procedure would seriously prejudice the Council's or the public's interests.
- (c) If a decision is urgent and therefore not subject to call-in in, this will be stated on the record.
- (d) In order for a decision to be deemed urgent, the Chair of the Overview and Scrutiny Committee must agree that the decision is both reasonable in all circumstances and that it should be treated as a matter of urgency. In the absence or unavailability of the Chair the consent of the Mayor is required. In the absence of both, the consent of the Deputy Mayor shall be required.
- (e) Decisions taken as a matter of urgency must be reported to the next available meeting of the Council, together with the reasons for urgency.
- (f) The operation of the provisions relating to call-in and urgency shall be monitored annually and a report submitted to Council with proposals for review if necessary.

19. Call-In and the Forward Plan

- (a) The Overview and Scrutiny Committee should consider the Forward Plan as its chief source of information regarding forthcoming Cabinet decisions.
- (b) The Overview and Scrutiny Committee may select a forthcoming decision and examine the issues around it.

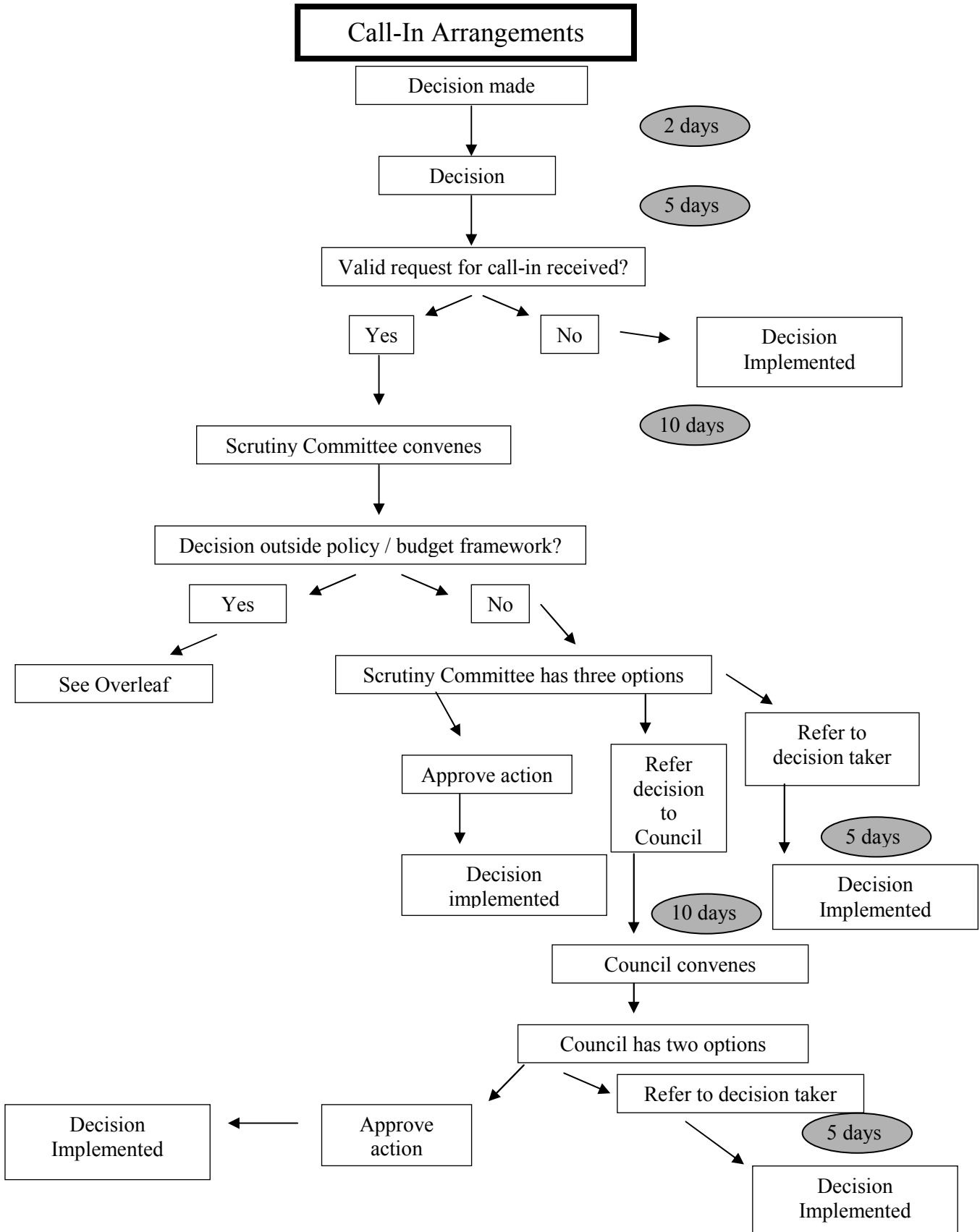
PART FOUR - RULES OF PROCEDURE
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- (c) In order not to obstruct the Council in its business, the Overview and Scrutiny Committee may call-in a decision in advance of its actually being taken. In such a situation all the time-limits apply as above, except that a decision cannot actually be implemented any sooner than it would have been had the Overview and Scrutiny Committee not called it in.
- (d) Where the Overview and Scrutiny Committee has called-in a decision from the Forward Plan before its due date, the decision cannot be called-in again after the final decision has been taken.

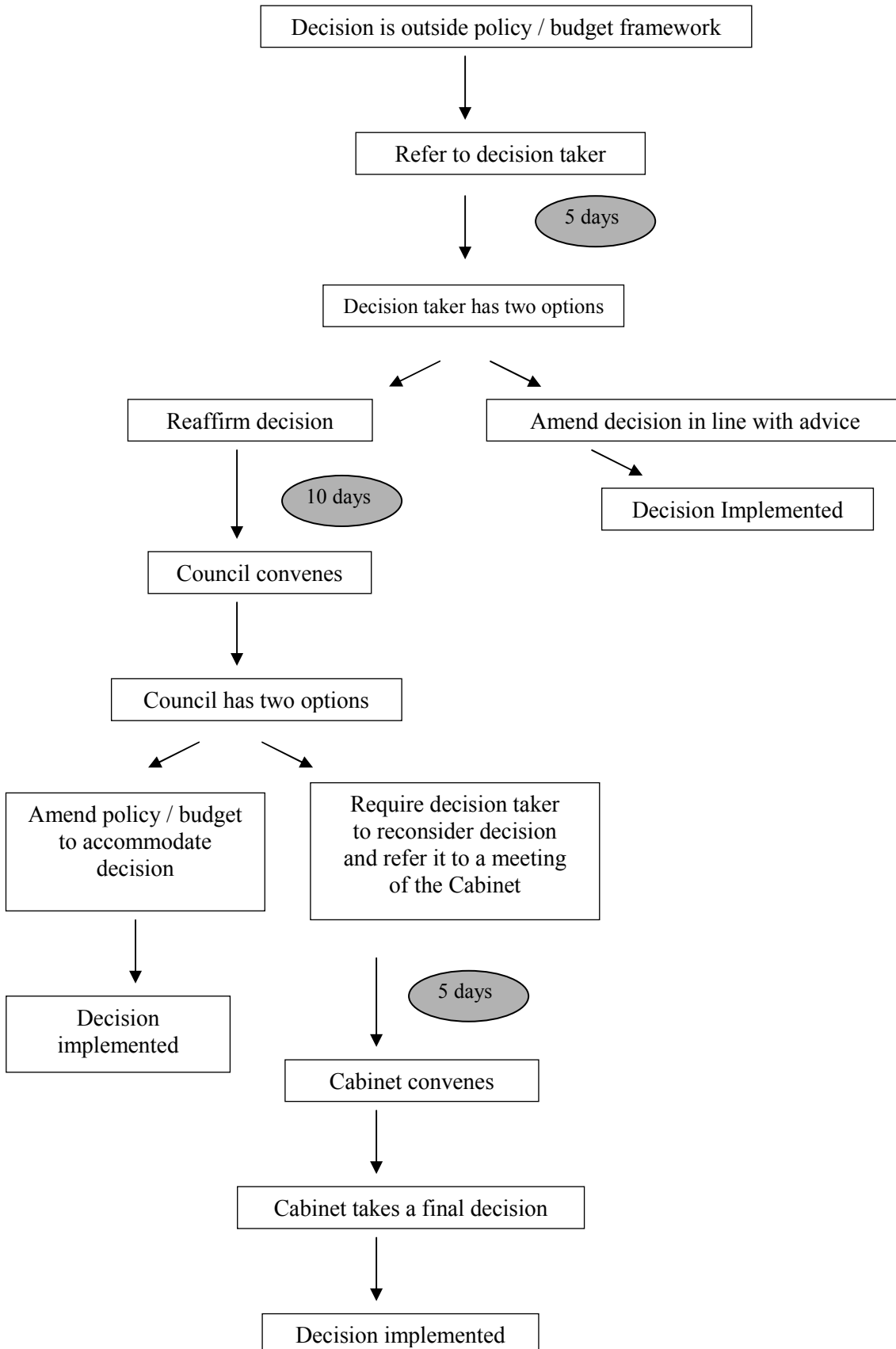
20. Monitoring Arrangements

The operation of the provisions relating to call-in and urgency shall be monitored by the proper officer, and a report submitted to Council annually with proposals for review if necessary.

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Report for:	Overview and Scrutiny Committee; 23 July 2012	Item number	
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Title:	North Central London Standing Joint Health Overview and Scrutiny Committee – Appointment of Haringey Representative
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Report authorised by :	Chair of Overview and Scrutiny Committee
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Lead Officer:	 Robert Mack, Senior Policy Officer 020 9489 2921 rob.mack@haringey.gov.uk
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Ward(s) affected: ALL	Report for Key/Non Key Decision:
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1. Describe the issue under consideration

The Committee is requested to consider the appointment of two representatives to sit on the North Central London Joint Health Overview and Scrutiny Committee.

2. Cabinet Member Introduction

N.A.

3. Recommendations

1. That the Committee appoint two representatives to the North Central

London Joint Health Overview and Scrutiny Committee (JHOSC) for the forthcoming municipal year.

2. That a further report be submitted to the Committee in due course regarding the future of the JHOSC.

4. Other options considered

N/A

5. Background information

Haringey's Overview and Scrutiny Committee is entitled to appoint two representatives to the standing joint health overview and scrutiny committee for north central London. Following recent changes in the membership and structure of the Overview and Scrutiny Committee and, in particular, the establishment of an Adults and Health Scrutiny Panel consideration needs to be given to the Committee's representation.

6. Comments of the Chief Financial Officer and Financial Implications

There are no direct financial implications associated with the recommendations contained within this report.

7. Head of Legal Services and Legal Implications

There are no specific legal implications arising from this report.

8. Equalities and Community Cohesion Comments

9. Local Government (Access to Information) Act 1985

None.

10. Report

In 2009, NHS London asked each of the NHS commissioning clusters across the capital to review hospital provision within their areas. The drivers behind this were both clinical and financial. The view of NHS London was that acute services in London did not measure up to the vision within *Healthcare for London*, which aimed to offer more care provided closer to home but with some specialist services being centralised to give higher quality and dedicated care. It was also clear that there was likely to be an increase in demand for health services in the next few years that was not matched by similar increases in NHS funding, which would result in a significant funding gap if not addressed effectively. Haringey is in the north central cluster of primary care trusts together with Barnet, Enfield, Camden and Islington. The funding gap for NC London was estimated as likely to be approximately £560m by 2016/17.

It was originally envisaged that, following the development of detailed reconfiguration options, a formal public consultation would need to take place in autumn 2010. Such proposals would undoubtedly have constituted a "substantial

variation” to health services across the sector. As the proposals would have affected all the boroughs in the sector, there would have been a statutory obligation to set up a joint health overview and scrutiny committee (JHOSC) to consider the proposals and respond accordingly.

In the light of the considerable public concern that the review process generated, the Chairs of the overview and scrutiny committees within the cluster were of the view that a JHOSC should be set up in advance of any public consultation in order to engage proactively with NHS North Central London, who were leading the exercise on behalf of the NHS. It was therefore agreed that each Council would approve the terms of reference before the local government elections in order that the JHOSC would be able to begin its work in a timely manner.

This was duly undertaken, with Haringey’s Council approving the terms of reference on 22 March 2010. Council also agreed to delegate appointment of the borough’s representatives to the Overview and Scrutiny Committee. This was to facilitate a quick appointment following the local government elections so that the work of the JHOSC could begin without delay.

Appointments to the JHOSC were duly made by each of the constituent boroughs shortly after the election. Haringey appointed Councillors Bull and Winskill. However, the review process was suspended by the cluster in the light of a change of policy by the new government. Further work was nevertheless undertaken in line with the new government’s priorities for the NHS, which included a commitment to end what was referred to as “top down” reconfigurations and to shift commissioning responsibilities to GPs. In order to enable the NHS to meet the clinical and financial challenges that it faced, service initiatives other than major reconfiguration were instead identified.

NHS North Central London had originally been established as a cluster wide commissioning agency by local PCTs. Following the publication of the government’s proposals in Health and Social Care White Paper, it became established formally and took on a more significant role than was originally envisaged.

NHS North Central London assumed two main functions;

- The five PCTs allocated their acute sector budgets of £1.6 billion to the sector for them to commission hospital services. They were also allocated a range of functions by the Strategic Health Authority relating to the planning and performance management of the acute sector and primary care.
- The cluster organisation became the transitional body for GP commissioning. It will be in existence until the PCTs and the SHA are abolished and the system is ready for GP commissioning to start.

Overview and Scrutiny Members that had been appointed to the JHOSC from the five boroughs recognised that significant numbers of key commissioning and other

decisions were now likely to be taken at cluster level rather than by individual PCTs. This was likely to increase in the period leading up to the implementation of the Health and Social Care Act and the winding up of PCTs. The JHOSC therefore agreed to recommend that it take on a strategic role in scrutinising sector wide issues through regular engagement with NHS North Central London.

Amendments to the previously agreed terms of reference were accordingly agreed by all of the Councils involved. The current terms of reference are as follows:

- “1. To engage with NHS North Central London on strategic sector wide issues in respect of the commissioning of health services across the area of Barnet, Camden, Enfield, Haringey and Islington; and
2. To scrutinise and respond to stakeholder engagement, the consultation process and final decision in respect of any sector wide proposals for reconfiguration of specific services in the light of what is in the best interests of the delivery of a spectrum of health services across the area of, taking account of:
 - The adequacy of the consultation being carried out by the health bodies including the extent to which patients and the public have been consulted and their views have been taken into account
 - The impact on the residents of those areas of the reconfiguration proposals, as set out in the consultation document
 - To assess whether the proposals will deliver sustainable service improvement
 - To assess whether the proposed changes address existing health care inequalities and not lead to other inequalities
 - The impact on patients and carers of the different options, and if appropriate, which option should be taken forward
 - How the patient and carer experience and outcomes and their health and well-being can be maximised whichever option is selected
 - Whether to use the joint powers of the local authorities to refer either the consultation or final decision in respect of the North Central London Service and Organisation Review to the Secretary of State for Health.
1. The joint committee will work independently of both the Executive and health scrutiny committees of its parent authorities, although evidence collected by individual health scrutiny committees may be submitted as evidence to the joint committee and considered at its discretion.
2. To maintain impartiality, during the period of its operation Members of the

Joint Committee will refrain from association with any campaigns either in favour or against any of the reconfiguration proposals. This will not preclude the Executives or other individual members of each authority from participating in such activities.

3. The joint committee will aim work together in a spirit of co-operation, striving to work to a consensual view to the benefit of local people.”

Ongoing support for the JHOSC is provided jointly by all of the participating authorities. Each authority supports its own representatives whilst advice and guidance to the joint scrutiny committee will be provided, as required, through liaison between relevant authorities.

The JHOSC was originally envisaged as a time limited body and appointments were made on this basis. It was previously assumed that it would cease to exist when NHS North Central London was wound up and commissioning responsibilities passed on to Clinical Commissioning Groups within each borough in April 2013. However, the picture is now less clear and it now seems likely that at least some commissioning will still be undertaken on a cluster wide level. In addition, commissioning support for a range of services will continue to be undertaken on a sub regional basis by commissioning support services with contracts covering several boroughs. It is therefore possible that there will continue to be a role for the JHOSC and discussions on this issue are scheduled to take place with at the JHOSC during the autumn. In the event of it being proposed by the JHOSC that its work continue beyond April 2012, a further report will be submitted to the Committee.


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Haringey Council

Report for:	Overview & Scrutiny Committee 23 July 2012	Item number	
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Title:	Budget Management
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Report authorised by :	 Kevin Bartle – Interim Chief Financial Officer
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Lead Officer:	Kevin Bartle – Interim Chief Financial Officer
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Ward(s) affected:	Report for Non Key Decision:
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1. Describe the issue under consideration
 - 1.1 For the Overview and Scrutiny Committee to consider the Council's Financial Outturn 2011-12 as reported to Cabinet on 12th June 2012.
2. Cabinet Member Introduction
 - 2.1 N/A
3. Recommendations
 - 3.1 To note the Financial Outturn 2011-12 report (attached) that was submitted and approved by Cabinet on 12 June 2012.
4. Other options considered
 - 4.1 N/A
5. Background information
 - 5.1 Financial Outturn 2011-12 report to Cabinet on 12th June 2012.



Haringey Council

6. Comments of the Chief Financial Officer and Financial Implications

Comments are included in the Cabinet report attached.

7. Head of Legal Services and Legal Implications

Comments are included in the Cabinet report attached.

8. Equalities and Community Cohesion Comments

Comments are included in the Cabinet report attached.

9. Head of Procurement Comments

N/A

10. Policy Implications

Comments are included in the Cabinet report attached.

11. Use of Appendices

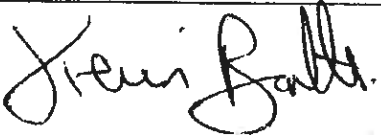
Financial Outturn 2011-12 report to Cabinet 12th June 2012.

12. Local Government (Access to Information) Act 1985

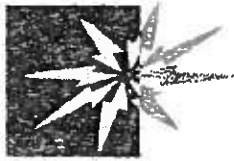
N/A



Haringey Council

Report for:	Cabinet	Item Number:	
Title:	Financial Outturn 2011/12		
Report Authorised by:	 Kevin Bartle – Interim Chief Financial Officer		
Lead Officer:	Barry Scarr – Interim Head of Corporate Finance		
Ward(s) affected: All	Report for Key decisions		

1. Describe the issue under consideration
 - 1.1 To set out the provisional revenue and capital outturn for 2011/12, to consider revenue and capital carry forward requests, and to approve 2012/13 virement proposals.
2. Introduction by Cabinet Member for Finance and Carbon Reduction – Councillor Joe Goldberg
 - 2.1 2011/12 was the first year of the Coalition's comprehensive spending review, and Haringey was hit hard by the Government's tactic of front-loading reductions to Local Government Finance. The Medium Term Financial Plan identified a need to cut £84m from budgets, and eye watering cuts of £41m were required in 2011/12, nearly 50% of the total.
 - 2.2 The risks associated with the 2011/12 budget were immense. The Council had to demonstrate that it could deliver savings and transformation on a massive scale, and if the savings were not achieved, the knock on effect for next year's budget and service delivery would have been catastrophic.
 - 2.3 I am pleased to report that the Council has risen to this significant challenge and has managed the budget to a surplus on General Fund net expenditure of £3.7m while at



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the same time protecting priority areas from the worst impact of the Coalition policy. Staff and Members are to be commended for all of their hard work in delivering this achievement. The prudent and sensible decisions that have led to this underspend have demonstrated that the Council leadership can be trusted to deliver financial stability.

- 2.4 I reiterate that we remain absolutely opposed to the size, speed and scale of central government cuts to our budget, not just because of the damage they inflict on much valued, loved and needed services, but because of the damage they are doing to the economic recovery within the Borough and beyond.
- 2.5 The achievement of a balanced budget represents prudent management of our resources, giving us freedoms to make choices for the people of Haringey in future years, and to prevent frontline services from deeper cuts than are necessary. The creation of the One Borough One Future (OBOF) fund, designed to deliver on top priorities, exemplifies this approach. We resolve to drive our borough forwards despite being starved of a fair level of resources to do so.
- 2.6 I said last year that the achievement of a balanced position in 2010/11 should give confidence to residents, colleagues on both sides of the Chamber, and staff that the Council has the strength to steward and navigate the impacts of the Coalition's ideological agenda. Having delivered a much more savage package of government induced reductions in 2011/12 and still achieving a surplus position should further boost that confidence.
- 2.7 The capital outturn shows slippage in line with what had been reported at Period 11 with a final under spend of £13.6m equating to 13.8% of the approved programme. The explanations for the variances are set out in Appendix 2
- 2.8 The HRA is showing a surplus for the year of £3.7m which is an improvement on the projected position in Period 11 due to lower than anticipated capital financing and insurance recharges.
- 2.9 The Council's draft Statement of Accounts for 2011/12 is currently being finalised. This draft will be subject to audit which is due to be completed in early September. The final audited accounts will then be submitted to Corporate Committee in late September for approval.
- 2.10 I commend this report to the Cabinet for approval.

3. Recommendations

- 3.1 Cabinet is recommended to:
- 3.2 note the provisional general fund revenue outturn of a £3.7m surplus for 2011/12;
- 3.3 note the reasons for variations and to approve the planned transfers to reserves (£8.8m) detailed in Appendix 1 and section 7;
- 3.4 approve the transfer of an additional £300k to the One Borough One Future Fund as set out in section 7;
- 3.5 approve revenue carry forward requests of £3.5m set out in Appendix 1 to be held



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- centrally and subsequently released into the 2012/13 budget when the need identified in the request is reviewed and approved by the Chief Financial Officer in consultation with the Cabinet Member for Finance and Carbon Reduction;
- 3.6 note the provisional Housing Revenue Account (HRA) outturn surplus of £3.7m and the reasons for variances set out in Appendix 3;
 - 3.7 note the provisional capital outturn of a £13.6m programme net underspend and the reasons for variations set out in Appendix 2;
 - 3.8 approve capital carry forward requests of £8.99m set out in Appendix 4
 - 3.9 note the outturn of a £2.475m underspend for schools that increases schools' balances to £5.1m at the end of 2011/12;
 - 3.10 note that the Council's draft Statement of Accounts for 2011/12 will be approved by the Chief Financial Officer by 30 June 2012. The accounts are subject to audit and the final audited accounts will be presented to the Corporate Committee on 27 September 2012 for final approval; and,
 - 3.11 approve the budget virement requests for 2012/13 set out in Appendix 5.
- 4. Other options considered**
- 4.1 The reporting of the Council's outturn and management of financial resources is a key part of the role of the Chief Financial Officer (Section 151 Officer) and there are no other options available.
- 5. Background information**
- 5.1 This report sets out the provisional financial outturn position for the General Fund, Housing Revenue Account, Dedicated Schools Budget, Collection Fund and the Capital Programme. The Statement of Accounts will be prepared in accordance with the Accounts and Audit Regulations 2011 and the draft accounts (which will be subject to audit) will be approved by the Chief Financial Officer before 30 June.
 - 5.2 The external audit of the accounts will commence in July. The auditors will submit a report on the findings, and issue their formal opinion, at Corporate Committee on 27 September 2012.
 - 5.3 The report also includes a request to approve a number of virements above £100,000 for the 2012/13 budget in line with financial procedure rules.
- 6. Outturn – Revenue General Fund**
- 6.1 The general fund revenue outturn is summarised in the following table. There is a net general fund surplus of £3.7m after carry forwards and planned transfers to reserves: the variance represents 1.3% of the net approved budget. The variances are explained in more detail in Appendix 1. This figure in total is broadly in line with the Period 11 outturn projection.



Haringey Council

Table showing the general fund revenue outturn summary

Directorate	Approved revenue budget	Variance from budget after transfers and carry forwards
	£'000	£'000
Children and Young People's Services	87,758	(65)
Adults and Housing Services (excluding HRA)	98,966	(2,029)
Corporate Resources	11,850	(43)
Place and Sustainability	54,491	(206)
Chief Executive	969	(219)
Public Health	932	24
Non-Service Revenue	31,203	(1,200)
Total – General Fund	286,169	(3,738)
Children and Young People - Non-Schools DSG	0	(610)
Children and Young People - Schools DSG	0	(2,475)

- 6.2 The main budget variances throughout 2011/12 have been underspends in Adults and Housing Services and Non Service Revenue. The underspend in Adults and Housing Services has mainly been driven by the early achievement of savings. The full year effect of these savings in 2012/13 has already been accounted for in the Council's MTFP and the service will be reviewing cost pressures to ensure that the levels of demand and thus associated spend next year is contained within the approved budget.
- 6.3 The Non-Service Revenue budget consists of four main elements, Treasury (interest earnings and debt financing costs), contingencies and provisions, the Council's contribution to Alexandra Palace and Park, and payments to levying bodies (e.g. Lee Valley, North London Waste Authority and London Pensions Fund Authority). The underspend on NSR is mainly attributable to:
- Savings in debt management costs in relation to the repayment of Housing Revenue Account debt as a result of HRA self financing. The Council is one of a small number of Local Authorities that underwent repayment of debt as a result of recent changes to the financing of the Housing Revenue Account, and the loan portfolio was optimised in order to receive maximum benefit from this opportunity and savings were made as a result.
 - Contingencies were not drawn upon during the year to the extent that was previously envisaged. Contingencies are established in order to provide a financial buffer against events that cannot be foreseen, and given the significant change that the Council underwent during 2011/12, the contingency budget was understandably high. The transformation and savings programme was managed successfully, and contingencies were not required to cover any shortfalls. The level of contingencies will be reviewed



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as part of the on-going MTFP process.

- The provisional outturn for the Alexandra Park and Palace Trust shows a deficit of £1.7m, compared to a budgeted deficit of £2.1m.

7. Transfers to Reserves

- 7.1 Transfers to reserves are made at the end of each financial year in line with the approved financial strategy.
- 7.2 The tables in Appendix 1 show the planned transfers to reserves of £8.2m that will be made as part of the accounts closure process. These include transfers to meet known future liabilities and are in accordance with previous reports to Members.
- 7.3 The Council established a transition reserve in order to provide financial resilience when implementing the coalition Government's austerity policy. The reserve has been used to meet redundancy costs relating to planned savings, and the MTFP identified the need to replenish the reserve over the medium term. It is therefore proposed that £2.5m is transferred into this reserve as part of the final accounts closure process. Movements in this reserve are analysed below:

	£000
Balance Brought Forward 1 April 2011	29,096
Less: Transition Costs	(15,935)
Add: 2010/11 Capitalisation Approval	780
2011/12 Capitalisation Approval	4,277
Contribution to Reserve 2011/12	2,500
Balance Carried Forward 31 March 2012	20,718

- 7.4 The Council has established a 'One Borough One Future' fund of £1.2m in order to provide resources for innovative projects designed to deliver the best outcomes for our community in the most efficient way possible. The outturn, specifically the IT service underspend, allows for a £300k top up of this fund so that the scheme can be extended and outcomes maximised.
- 7.5 Each year the Council submits a substantial housing benefits claim which is in the region of £302m. As in previous years, it is proposed that additional estimated £1.3m grant above budget should be added to the reserve taking a prudent approach in the event that there are any issues arising from the subsequent audit of the subsidy claim.
- 7.6 The collection fund has generated a deficit of £4.4m, £3.8m of which will be met by the Council. This is the second year that the fund has been in deficit, and the underlying structural reasons for this are under consideration as part of the 2013/14 MTFP process. Recommendations arising from this review will be presented to Cabinet as part of this process. £3.8m will be transferred, therefore, into an earmarked reserve to meet the Council's share of the deficit for 2011/12.
- 7.7 The general fund underspend of £3.7m, broadly in line with the forecast previously reported to Cabinet, will be transferred to General Fund Reserves.
- 7.8 The table in paragraph 6.1 shows an outturn for schools of a £2.5m underspend



Haringey Council

which will increase school reserves to £5.1m at the end of 2011/12.

7.9 Section 10 below sets out the reasons for a £3.6m increase in HRA reserves.

8. Outturn - Capital

8.1 The final approved capital programme for 2011/12 was £98.6m. The provisional net underspend, including slippage, is £13.6m as set out in the following table (13.75% of the approved budget). The level of underspend and slippage was in line with the prediction at Period 11.

Directorate	Approved Budget	Outturn	Variance
	£'000	£'000	£'000
Children & Young People	35,734	30,422	(5,312)
Adults and Housing Services	3,971	4,485	514
Corporate Resources	6,725	1,780	(4,945)
Place and Sustainability	17,285	14,338	(2,947)
Housing Revenue Account	34,911	34,039	(872)
Total	98,626	85,064	(13,562)

8.2 Detailed explanations of the variances are set out in Appendix 2 but substantially relate to a £3.3m underspend on Building Schools for the Future projects, £4.5m slippage on corporate IT and infrastructure programmes, £1m slippage on the accommodation strategy and £900k for re-provision of household waste recycling centre now expected to be undertaken by the North London Waste Authority.

8.3 The Council's agreed capital programme for the period 2011/12 to 2014/15 was partly based on achieving usable capital receipts of £9.8m in 2011/12 (excluding Compulsory Purchase Orders). This total was not achieved.

8.4 The capital receipts reserve for 2011/12 has a balance at the year-end of £0.8m after financing spend on capital receipts funded projects as outlined below:

	£000
Opening balance at 1 April 2011	4,729
Net Usable receipts generated in 2011/12	4,407
Used for financing in 2011/12	(8,374)
Closing balance at 31 March 2012	762

8.5 A number of projects have slipped and are the subject of carry forward requests as set out in Appendix 4. The Place and Sustainability Directorate carry forward requests marginally exceed the reported underspend/slippage due to a late decision to switch funding from leasing to prudential borrowing regarding sports gym equipment, identified in the capital variances. This decision has saved the Council money, but in presentational terms only, shows the Directorate capital budget



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slightly overspent in 2011/12. However, in total, the carry forward requests of £9m can easily be accommodated within the £13.6m reported variance.

9. Carry Forward Proposals – Revenue and Capital

- 9.1 The Council's financial regulations stipulate that Cabinet will determine any carry forward sums in respect of budget variations at the year-end.
- 9.2 Revenue carry forward proposals totalling £3.507m are shown in Appendix 1. If approved, these items will be held centrally and released into the 2012/13 budget when the need identified in the request is reviewed and approved by the Chief Financial Officer in consultation with the Cabinet Member for Finance and Carbon Reduction.
- 9.3 Capital carry forward proposals are included for consideration amounting to £8.991m and are detailed in Appendix 4.

10. Housing Revenue Account (HRA)

- 10.1 The provisional HRA outturn for the year is a surplus of £3.7m against a target of £0.3m, a variance of £3.4m. The working balance, therefore, is increased to £11.6m as at 31 March 2012, as shown in the following table.

Item	Revised Budget	Outturn	Variance
	£'000	£'000	£'000
Income	108,166	107,753	413
Expenditure	107,875	104,099	(3,776)
Net deficit / (surplus)	(291)	(3,654)	(3,363)
Working balance b/fwd 1 April 2011		(7,958)	
Working balance c/fwd 31 March 2012		(11,611)	
Planned closing balance as at 31 March 2012		(8,248)	
Variation in closing balance		(3,363)	

- 10.2 The main budget variances relate to interest payments and housing subsidy. A reduction in the interest rate applied to HRA debt resulted in a saving of £3m, although this was offset by a resulting reduction of £1.4m in subsidy. A full list of variations to the HRA budget is shown in Appendix 3.

11. Collection Fund

- 11.1 The provisional outturn on the collection fund is showing a £4.4m deficit relating to Council Tax income for 2011/12. At this stage £3.8m has been transferred to, and earmarked in, reserves for the Council's share of the deficit. The Council is considering the underlying reasons for the deficit, and will be reviewing the target collection rate and provision for bad debts as part of the 2012/13 budget and MTFP process.



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12. Provisions and Contingent Liabilities

12.1 Under accounting requirements the Council is required to consider any areas where it feels there is a potential future liability. Depending on the certainty of this liability and information on the value of the liability, the Council will either raise a provision for this liability or disclose a contingent liability in the notes to the accounts. All areas for provisions and contingent liabilities are in the process of being reviewed. These will be considered in the near future and finalised and reported as part of the Statement of Accounts.

13. 2012/13 budget virements

13.1 The out-turn report is the first report of a financial nature to be presented to Cabinet during the current committee cycle. Financial procedure rules require Cabinet to approve budget virements above £100, 000, and a number have been identified for the current financial year (2012/13). Inclusion in this report presents an opportunity for approval in a timely manner.

13.2 Cabinet are asked to approve the virement requests set out in Appendix 5.

14. Comments of the Chief Financial Officer and financial implications

14.1 As the report is primarily financial in its nature, comments of the Chief Financial Officer are contained throughout the report.

15. Head of Legal Services and legal implications

15.1 The Head of Legal Services has been consulted in the preparation of this report, and makes the following comments:

15.2 The Head of Legal Services notes the report, and confirms that all statutory, and constitutional, requirements are met. Accordingly, there are no immediate legal implications arising from this report.

16. Equalities and Community Cohesion Comments

16.1 Equalities issues are a core part of the Council's financial and business planning process.

17. Head of Procurement Comments

17.1 Not applicable

18. Policy Implication

18.1 The Medium Term Financial Plan represents the resource framework for delivery of Council Policy and objectives. The outturn report identifies whether or not those



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policies and objectives have been delivered within the approved resource envelope.

19. Use of Appendices

- Appendix 1 - Explanation of significant revenue variances, transfers to / from reserves and revenue carry forward proposals
- Appendix 2 - Explanation of significant capital variances.
- Appendix 3 – Explanation of significant Housing Revenue Account variances
- Appendix 4 - Capital carry forward proposals.
- Appendix 5 – 2012/13 virement requests

20. Local Government (Access to Information) Act 1985

20.1 The following background papers were used in the preparation of this report:

- SAP outturn reports
- Final accounts working papers.

20.2 For access to the background papers or any further information please contact Barry Scarr, Interim Head of Corporate Finance, on 0208 489 3743.

APPENDIX 1

Revenue Outturn 2011/12- explanation of variances from budget		Variation £000's
Children & Young People Services		
1	LAC Placements - The total number of children in care has fallen from 583 as at March 2011 to 547 in March 2012. During the first six months of 2011-12 the average monthly number of children in care was 598 and during the last six months of the year it was 571 which was within the budget provision.	582
2	First Response and Safeguarding salary costs - there was an increase in staff costs in the first six months of the year due to the high level of referrals to the service on safeguarding and child protection issues. In the second six months the number of referrals has reduced and staff numbers are now in line with establishment and more permanent staff are in place.	651
3	Leaving Care/Children in Care salary costs - during the first six months of the year additional staff costs were incurred because of the increased number of children in care together with costs associated with agency premia payments. During the last six months the number of children in care reduced and staff numbers reduced to establishment accordingly. There has also been a reduction in the number of agency staff due to successful recruitment campaigns.	316
4	Education and Safeguarding team salaries - 2 posts in this non-front line Child Protection Team were held vacant throughout the financial year to compensate for overspends elsewhere in the business unit.	(102)
5	Contact costs - (between LAC, their families of origin, and others who have played an important part in their lives) were overspent, mostly because of conditions being imposed through the courts.	115
6	Family Intervention Service - 2 extra key workers were recruited by the service due to an increased number of referrals. The families that the team works with have multiple problems and intensive family support work can lead to improved outcomes and reduce the need for further intervention.	98
7	School Related Premature Retirement costs and redundancies - commitments against this budget were out of the Council's control in 2011/12. The policy is under review to enable these costs to be charged to schools in the medium term. Increasing numbers of schools changing to academy status will also reduce liabilities in the future.	525
8	Special Guardianship and Residence Order Allowances, foster carer expenses - Provision for an additional 20 Special Guardianship Orders was made available and only 14 were progressed. There were savings on other allowances and expenses when payments ceased more than offset those paid to new clients, largely due to new carers not meeting means tested criteria for support.	(245)
9	Local Safeguarding Children's Board - this is a ring fenced account that brings together each of the main agencies that work with children and families in Haringey, to ensure joint working is effective in keeping children safe - a request to carry forward the underspend and 'Munro' grant funding has been submitted.	(112)
10	Children's Workforce Development Council Grant maximisation - this is a grant received for the improvement of Social Work practice and was fully spent in 2011/12.	(476)
11	Special Educational Needs transport saving - salary costs were underspent due to a staff restructure resulting in vacancies, and payments to contractors were also below budget.	(361)
12	Youth Offending Service salaries - this area has been subject to a restructuring exercise following changes to the previous grant funding regime. As a result there have been a number of unfilled posts held under the recruitment freeze. A carry forward request of £43k has been submitted.	(369)
13	Prevention and Early Intervention Service salaries - attendance and welfare, education psychology services. Savings mostly due to new structures being put in place and recruitment delays as a result of this.	(335)
14	Legal - reduction in the need for expert witness payments and disbursements as a result of reduced activity.	(54)
15	Additional Grant Resources received and applied - receipt of additional grant resources for example Troubled Families and Asylum,	(320)
Total - Children & Young People Services - Before Transfers & c/wds		(87)
Transfer to / from reserves:		
16	Application of DSG Reserve in accordance with School Forum recommendation	(200)

APPENDIX 1

Revenue Outturn 2011/12- explanation of variances from budget		Variation £000's
	Proposed Carry Forwards:	
17	Youth Opportunities Fund – carry forward of £30k requested to be used as match funding for 2012/13 Youth Innovations Fund application of £40k	30
18	Youth Offending Service - underspend of £43k. Carry forward request will be used to keep 2 agency social workers until the end of July to address recommendations from the HMIP Inspection (many as a result of individual caseloads being too high and staff being unable to complete quality work).	43
19	Children's Workforce Development Council - Resources received to support Council's with the implementations from the Munro Review of Child Protection were unspent in 2011-12. Funding was received in Autumn 2011 and the Service is developing a plan to ensure that the resources are deployed in the most effective way. The service is seeking the formal re-provision of the resources into 2012-13 to allow the plan to be funded without recourse to the base 2012-13 budget.	86
20	Local Safeguarding Board - ring fenced account that brings together each of the main agencies that work with children and families in Haringey, to ensure joint working is effective in keeping children safe. Contributions are received from Health, Police, Probation, Tottenham Hotspur and CAF/CASS. Request to carry forward the underspend of £47k which will be used to supplement the Munro spending plan described above.	47
21	Troubled Families – initiative which targets the most vulnerable families living in the Borough for assistance in breaking the cycle of deprivation and need. Request to carry forward unspent income of £15,500 to pay for a dedicated resource to project manage this initiative.	16
	Total - Children & Young People Services (Including transfer to / from reserves & c/fwds)	(65)
	DSG	
22	Children & Young People Services (DSG) - The centrally retained element of the DSG was underspent primarily in respect of the Independent and out borough school SEN placements budget and the SEN Autism and Language Support Teams	(610)
23	Transfer to / from Dedicated Schools Grant (DSG) reserves - Any under or over spend within the DSG must, in accordance with Regulations, be carried forward between financial years. This transfer therefore reflects the carry forward of the 2011-12 underspend which will be used in support of allowable costs within the Dedicated Schools Budget in future years'.	610
	Total - Children & Young People Services (General Fund and DSG).	(65)

APPENDIX 1

Revenue Outturn 2011/12- explanation of variances from budget		Variation £000's
Adults and Housing Services		
1	Personalisation and Assessment Service. Because of the need to deliver HESP; the fact that client numbers in Older People's Services increased by 237 in year part of the agreed and carefully considered management action to contain and mitigate against the pressures was to hold a number of staffing vacancies	(547)
2	Adaptations Service. Because of the need to deliver HESP; the fact that client numbers in Older People's Services increased by 237 in year part of the agreed and carefully considered management action to contain and mitigate against the pressures was to hold a number of staffing vacancies	(316)
3	Customer and Support Services. Net settlement of long-standing council tax debts not just in adults services also in children's services paid for from overall year-end adults underspend	367
4	Older People Social Care Commissioning. Significant increases in client numbers - from 1,140 to 1,377. This is in keeping with the national trend in terms of aging population; increased expectations; people living longer and requiring more intensive services when they do become frail and in need of services. The underlying outturn was £877k, however this has been offset by in year management action that has allowed for realising prior year over accruals of £305k	465
5	Physical Disability Care Commissioning. £165k over accrual realised. Proactive management to contain costs and spend: review of high cost packages; value for money commissioning; robust controls in place i.e. senior authorisation on FWi and SAP for all care package expenditure and strict adherence to Fair Access To Care Services (FACS) eligibility threshold. The underlying outturn was £207k overspend, however this has been offset by in year management action that has allowed for realising prior year over accruals of £151k and virement of overachieved income Residential care of £259k	(203)
6	Mental Health Care Commissioning. Haringey has the second highest incidence of people with diagnosed mental health issues in London. We have a net increase in client numbers (from 213 to 286) including several high cost clients transferred back from NHS/Continuing Health Care (CHC) funding. Carry forward is requested to support this client growth until Commissioning strategy allows costs to be managed down i.e. we are trying to contain costs through robust value for money commissioning; use of the Care Funding Calculator (a tool used across London to try to standardise costs on care provision) and use of supported housing rather than costly residential care and integrated commissioning to contain and manage costs down.	1,546
7	Home Care Service. Early realisation of saving from reconfiguration as Reablement service to assist with the containing and offsetting of care purchasing pressures particularly in older people's and mental health services. Also, in preparation for non-agreement of other required HESP proposals.	(700)
8	Day Care Reduction in running costs; underspend on staffing vacancies held previously pending closures and restructures. Decision made by Cabinet not to proceed with all proposed day care cuts but these reductions made in preparation for cuts implementation programme and to mitigate against non-approval of other HESP efficiencies. Early achievement of HESP savings relating to Whitehall Street Residential Home closure of £270k primarily offset against withdrawal of Health funding for Alexandra Road Crisis Unit and MH Day Care.	(168)
9	Residential Care Increased income from Health and Self Funders (£383k) plus some reduction in running costs as client numbers start to reduce	(456)
10	LD Social Care Commissioning. Very successful programme of moving people back into in borough supported housing provision with lower care costs than expensive out of borough residential care; use of value for money and care funding calculator to review high cost care packages and placements; review high cost placements; robust negotiation of with the NHS regarding transfer of CHC cases; transition costs managed down or deferred into 12-13. Health are reviewing all 100% CHC clients and there is a high risk that many of these will become part funded by the Council.	(661)
11	Deputy Director's Care Commissioning Contingency. Good, proactive and robust management action (as detailed) to contain care purchasing pressures hence why underlying projected pressure much lower than forecasted; tight spending controls in place as detailed and high cost packages reviewed and reduced as far as possible. Also, robust negotiations with the NHS and the introduction of joint and integrated commissioning. Contingency held against increased risk of clients transferring from NHS responsibility. However, now there is a clearer transfer process in place for NHS cases coming over, there is a significantly increased risk for high cost CHC cases coming over to adult social care. Also, NHS Haringey strongly arguing they have the highest spend on CHC cases than other NCL partners. Offsets MH overspend above and non-achievement of HESP. Holding back a proportion of the Transformation Grant to offset predicted commissioning pressures.	(592)
12	Management Overheads. Ensuring appropriate overheads to cost centres that we manage. Management overheads for Supported Housing recharged to HRA	(382)

APPENDIX 1

Revenue Outturn 2011/12- explanation of variances from budget		Variation £000's
13	Director of Adults and Housing. Underspends across various central budgets - £80k Directors cost centre+ bad debt, £42k Trade Union recharge, £45k business management, £36k Assets and Buildings.	(203)
14	Homelessness Savings in Temporary Accommodation procurement costs and the favourable settlement of dilapidation claims with Private Sector Leasing landlords	(2,217)
15	Community Housing Services. Underspend on salaries as vacancies held during restructure	(917)
16	Housing Related Support. Overspend as existing contracts were coming to an end and savings packages were being implemented	308
17	Miscellaneous other.	(44)
	Total: Adults & Housing Services - Before Transfers & c/fwds	(4,719)
	Transfer to / from reserves:	
		0
	Proposed Carry Forwards:	
18	Adult Services - The Adults service has experienced above national growth in the numbers of clients it is supporting. The management team will be continuing their cost control action into 2012/13 to mitigate the existing care purchasing pressures. However, there is significant risk of funding transfers from Health to council funding for clients who no longer meet Continuing Health Care criteria and other changes in the Health economy such as reduced hospital admissions. Adults Services will work to contain this pressure through improved value for money commissioning and other management action. However substantial risk remains which the carry forward would be used to off set while the service works on a long term strategy in partnership with Health.	1,700
19	Community Housing Services - HRS (formerly known as Supporting People) faces a second year of savings against a challenging timescale. Carry forward will cover slippage until contracts are renegotiated and savings can be fully realised.	600
20	Adults Services - The service has introduced a new Commissioning based approach to the Voluntary Sector and made significant savings. This may result in disruption to a number of organisations that have a long relationship with the council and are dependent on its funding. One off Carry forward will be used to ease the transition until these organisations find alternative funding or are able to reduce their costs.	390
	Total - Adults and Housing Services (Including transfer to / from reserves & c/fwds)	(2,029)

APPENDIX 1

Revenue Outturn 2011/12- explanation of variances from budget		Variation £000's
Corporate Resources		
1	Director - reductions in sundry aged debt across the Directorate have enabled a reduction in the required bad debt provision	(85)
2	Revs, Bens & Customer Services Management Costs - the underlying cause of this over spend is the higher than planned demand for services particularly around benefits. This has led to notable over spends on salaries and postage costs. These pressures have been mitigated down by an overachievement of income from reimbursement of court costs incurred during recovery activity.	261
3	Revs, Bens & Customer Services Ring fence - the variance is predominately due to a slightly higher subsidy rate of return compared to net benefit payments in the accounts. These figures will be subject to the audit of the 2011/12 grant claim and an adjustment may be required; to this end, the bulk of this surplus will be transferred to reserves as planned, to deal with this possibility.	(1,312)
4	Corporate Legal Services - the under spend has been caused by the release back to revenue of unused provisions (£300k); un-budgeted one off income in relation to commercial activity and lower than originally forecast demand from Children's services combined with an increase in the use of the in-house advocacy expertise.	(824)
5	Registrars (Legal) - the variance is due to over achievement of budgeted income which has been forecast through the year.	(133)
6	Local Land Charges (Legal) - this under spend is due to the release of unused provisions set aside as part of 10/11 closure.	(118)
7	IT Services - The Business Unit has been forecasting an under spend of £250k since Period 6 due to the early achievement of a 2012/13 saving on telephone call costs and negotiation of a one-off rebate from one of our suppliers.	(274)
8	Other minor variances	(88)
Total - Corporate Resources - Before Transfers & c/fwds		(2,553)
Transfer to / from reserves:		
9	Benefits & Customer Services Ring fence - planned transfer of Housing Benefit surplus against possible audit amendments to prior and current year grant claims	1,300
10	One Borough One Future fund - contribution from IT Services underspend.	300
11	Legal - planned transfers to service reserve to provide funding for significant ET / JR cases, legal costs relating to regeneration of Tottenham, risk of failure to make savings of budgeted £500K in child care cases, advice on Public Health integration and legal support on HMO enforcement.	500
Proposed Carry Forwards:		
12	Legal Services - As previously agreed to provide legal support on Localism issues	60
14	IT Services - Costs associated with the delivery of the One SAP transformation and savings project	350
Total - Corporate Resources (after transfer to/from reserves & c/fwds)		(43)

APPENDIX 1

Revenue		Variation
Outturn 2011/12- explanation of variances from budget		£000's

Place and Sustainability		
1	Front Line Services - Restructure savings due in 12-13 achieved early (£250k), One-off increases in waste income (£150k), some vacancies frozen to offset wider departmental pressures (£150k) and a provision for single status payments that was no longer required (£300k)	(897)
2	Community Safety - Funding committed at Safer Communities partnership but not actioned in 11-12. Spend was delayed due to late confirmation of external funding and need to re-prioritise spend after August riots.	(178)
3	Tottenham Regeneration - Costs of Tottenham Team and Business Support Activity not reclaimable via Grant money	143
4	Corporate Property - Shortfalls in Technopark rental income (£213k) and late achievement of cleaning outsourcing savings (£223k) which have been partly offset by savings elsewhere in the business unit including income from the rest of the commercial portfolio and freezing of some vacant posts.	274
5	Culture - Shortfalls in income relating to Consultancy Services (£63k), DVDs (£87k) and Bruce Castle Museum Hire (£64k), as well as staffing budget shortfall for Sunday opening (£45k), partly offset by cost reductions elsewhere in business unit (£120k)	139
6	Leisure Services - Pressures from shortfalls in Leisure income (£525k) and Bereavement Income (£134k) partly offset by net spending reductions across the wider service (£500k)	149
7	Minor variances	9
Total - Place and Sustainability - Before Transfers & c/fwds		(351)
Transfer to / from reserves		0
Proposed Carry Forwards		0
8	Community Safety Partnership - Funding committed at Safer Communities partnership but not actioned in 11-12. The overall budget reduced in 12-13 so the amount cannot be funded from base. Spend was delayed due to late confirmation of external funding and need to re-prioritise spend after August riots	90
9	Community Safety Grant - It was agreed with the Mayors Office that £30k can be carried forward to part fund the Independent DV advisor until March 2013	30
10	Leisure Procurement - The procurement is ongoing and significant legal costs are likely to be incurred towards contract sign date in summer 2012. Budget for procurement was one-off in 11-12 only	35
Total - Place and Sustainability (after transfers to/from reserves & c/fwds)		(206)

APPENDIX 1

Revenue		Variation
Outturn 2011/12- explanation of variances from budget		£000's

Chief Executive		
1	Electoral Services - circa half of the over spend is the result of non-achievement of planned income with the remainder being due to higher than budgeted costs associated with registration return postage costs and postal ballots.	83
2	Human Resources - the majority of this over spend has been caused by delay's in fully implementing planned restructure in HR in order to provide support to the wider organisation.	104
3	Organisational Development & Change - the main cause of the over spend is that some prior year expenditure was not accrued for and the cost fell into 2011/12.	90
4	Local Democracy & Member Services - the service realised savings identified for 12/13 during 11/12. This, along with a delay to recruitment to the restructured Leader's office, contributed to significant, one off, under spend on salaries. There was also an under spend on none essential items namely member and officer training budgets.	(120)
5	Strategy & Business Intelligence - the vast majority of this under spend (£270k) was against salaries as posts were held vacant pending the restructure to deliver the 2012/13 agreed savings. There was further under spend against the project / consultancy budget.	(375)
6	Communications - the underlying reason for this over spend is under achievement of budgeted income; delays in implementing restructure of the Translation & Interpretation team and unplanned historic copyright and newspaper printing licence fees.	108
7	Other minor variances	(139)
Total - Chief Executive - Before Transfers & c/fwds		(249)
Transfer to / from reserves:		0
Proposed Carry Forwards:		0
8	Chief Executive funding for residents survey to be carried out in 2012/13	30
Total - Chief Executive (after transfers to and from reserves & c/fwds)		(219)

Public Health		
1	Minor Variances	24
Total - Public Health - Before Transfers & c/fwds		24
Transfer to / from reserves:		0
Proposed Carry Forwards:		0
Total - Public Health (after transfers to and from reserves & c/fwds)		24

Non Service Revenue (NSR)		
1	Treasury - savings from active management of the debt portfolio	(1,389)
2	Pay award - contingency provision not required during the year	(1,500)
3	Inflation - contingency provision not required during the year	(2,487)
4	General Contingencies - draw down not required during the year	(2,000)
5	Alexandra Palace - lower than planned draw on deficit funding budget.	(468)
6	Other Minor variations	344
Total NSR - Before Transfers & c/fwds		(7,500)
Transfer to / from reserves:		
7	Transition Reserve	2,500
8	Deficit on Collection Fund	3,800
Proposed Carry Forwards:		0
Total Non Service Revenue (after transfers to/from reserves)		(1,200)

APPENDIX 2

Capital		Variation £000's + / (-)
Outturn 2011/12 - explanation of variances from budget		
Children & Young People Services		
1	BSF Programme - Construction Projects - Underspend on programme on advisor fees re PFI contract, specialist furniture not required and asbestos removal.	(1,339)
2	BSF Programme- ICT Managed Service - The pattern of expenditure is now largely controlled by when schools choose to spend their local allocations. Most schools are now planning to delay any ICT refresh expenditure until towards the end of the contract. Budgets will need to be rolled forward to allow for this.	(1,349)
3	BSF Programme - Lifecycle Projects. Expenditure relates to planned maintenance projects commissioned towards the end of the BSF programme, and the balance of expenditure will fall in 12/13.	(855)
4	Programme Delivery - The salary and overhead costs of the capital programme team are fully capitalised. With the close of the BSF construction programme, a higher proportion of these costs need to be covered by this budget, which was insufficient for the current year. The overspend will be absorbed by programme contingency, cost reduction plans are being implemented, and the budget has been adjusted for 12/13.	237
5	Broadwater Farm - project spend is ahead of profile.	58
6	Rhodes Avenue - Project spend is behind profile, due to construction delays on phases 1 and 2 of the project. Budget carry forward will be required.	(510)
7	Primary Pupil Places - Temporary/Permanent expansions. The £1m budget was to support temporary expansions for both September 11 and September 12 intakes, and preliminary design work on proposed permanent expansions. The bulk of spend for recently commissioned projects for September 12 will fall in 12/13. Discrete budgets for all planned permanent expansions are included in the 12/13 programme.	(380)
8	Mulberry - Variance is due to expenditure being behind budget profile, although the scheme is progressing well and will complete in August 2012.	(512)
9	Ferry Lane Multi Use Games Area - This scheme is now going to be delivered in partnership with the Cruyff Foundation and will be undertaken in 2012. Sufficient budget provision already exists in 12/13 programme, so no carry forward is required.	(150)
10	Aiming High - Short break facilities for Special Needs children. Plans for the use of this specific grant are still under development and a carry forward request will be made.	(205)
11	Heartlands Playing Fields/Alexandra Sports Club - The works on this project are expected to start in September 2012, subject to final negotiations on the lease between Alexandra Sports Club and Heartlands School. The budget will be subject to a carry forward request but is funded from S106 resources.	(222)
12	Electrical and ICT infrastructure - project spend is behind budget profile.	(72)
13	Devolved schools capital - Returns from schools show expenditure in advance of budget profile. This overspend will be adjusted against next year's schools devolved budgets.	100
14	Other minor variances less than £50k	(113)
Total Children's & Young People Services		(5,312)

Adults and Housing Services		
15	Community Capacity Grant. This DH grant funds a number of schemes, designed around key objectives of extra care housing and other alternatives to residential care, telecare and telehealth and the social care infrastructure. The grant was not fully allocated to schemes in 11-12. The service has requested carry forward as money has now been fully allocated to schemes fitting the grant objectives. Project plans and fortnightly monitoring meetings with the Deputy Director are now in place to ensure there is no slippage in 12-13	(98)
16	Transforming Social Care Grant - DH capital grant - carry forward requested. Now allocated to schemes with project plan and fortnightly monitoring in place	(42)
17	Compulsory Purchase Orders. Expenditure on purchasing a property, matched by receipt from subsequent sale. (Funding virement not actioned before year end.)	212
18	Private Sector Housing Activity. Capital improvements to private sector stock. Funded by London sub region grant. (Funding virement not actioned before year end.)	413
19	Miscellaneous other.	29
Total - Adults and Housing Services		514

Capital		Variation £000's + / (-)
Outturn 2011/12 - explanation of variances from budget		

Corporate Resources		
20	Corporate IT Programme - during the year, the Corporate IT Board review bids for resources against the Council's agreed IT capital budget and only allocate resources once fully worked up business cases are approved. At year end £381k was left unallocated however, given the significantly lower level of resource agreed for 12/13, the Corporate IT Board have requested this to be carried forward. The remaining under spend (£725k) is largely due to timing around when equipment is delivered and installed and the impact of on-going uncertainty over the eventual size of the council and its estate. The majority is fully committed and due to spend in the early part of 2012/13.	(1,106)
21	Infrastructure Renewal Programme - £2.4m of the under spend is in relation to the renewal of PC & Laptops which is the single biggest component of this programme. The majority of this spend was originally planned for the final quarter of the year, however the significant reduction in the price differential between PC and laptops has necessitated greater dialogue with business units deferring this spend until early 2012/13. Deployment is now well underway and is expected to complete in a timely fashion. The remaining under spend is spread across the other projects in the programme and is a result of agreed revisions to scope/profile as well as the result of some genuine under spends on individual projects.	(3,443)
22	Alexandra Palace - Slippage at the year end on various repairs/enhancement schemes that have been contractually committed but not completed as at 31 March. Completion is expected within the first 3 months of the year.	(396)
Total Corporate Resources		(4,945)

Place and Sustainability		
23	Reprovision of Recycling Centre - Original scheme for re-provision has been closed. Land transfer to North London Waste Authority expected to take place in 12-13.	(899)
24	Parking Plan - underspend relates to re-programming of work on new CPZ schemes now scheduled to take place in 12-13.	(221)
25	TFL Schemes - Late allocations were received from Transport for London on a number of schemes. Budgets on SAP were not adjusted, but resources are available to cover this expenditure.	238
26	Section 278/Section 106 - Scheme costs were not finalised until late in the financial year, as a result of which Budgets in SAP were not adjusted, however relevant Section 278/Section 106 funding was available to meet these costs	92
27	Ferry Lane Towpath/Stonebridge Lock Water Sports - These projects were not able to be progressed by British Waterways Board. A revised scheme has been proposed and the associated GAF funding is the subject of a carry forward request.	(200)
28	Affordable Housing - Initial feasibility and options to undertake Council new build project not progressed for a variety of reasons, including lack of HCA support. Policy now reviewed to propose creation of enabling fund to support AH projects in west of borough.	(844)
29	Energy Saving Measures (Green Deal Pilot scheme) - Scheme launch delayed to late in current year. Expressions of interest and energy audits booked show that demand for scheme will need to be met in 12/13.	(500)
30	Mydleton Road - Partnership Schemes in Conservation Area - Stakeholder consultation on enabling project requirements took longer than expected, which delayed the commitment of expenditure.	(27)
31	Monroe Works Refurbishment - Twelve week contract was let in January 2012. Start on site was delayed pending site clearance.	(389)
32	Corporate Management of Property - Commissioning and procuring the programme of priority works has been slower than anticipated due to reduced resources.	(325)
33	Accommodation Strategy Phase 2 - Smart Working - The reshaping of the council involving significant changes to Council Structure and staff numbers meant that the original Accommodation plan/SMART-working project required review. A revised plan is still under development for which a c/wd request is proposed.	(204)
34	Accommodation Strategy Phase 2 - Essential Health and Safety Works - This work is linked to the Accommodation Plan and SMART Working budget and has been slipped/delayed to avoid abortive expenditure pending the completion of the revised plan, which is currently being developed. A partial carry forward of this budget will be requested.	(725)
35	Hornsey Town Hall Redevelopment - Project management costs and internal charges for the year less than budgeted.	(91)
36	Lordship Recreation Ground - Expenditure is ahead of budget profile for this scheme, which is fully funded, and due to complete in 12/13.	333
37	Bereavement disposal costs - these costs are associated with the outsourcing of the disposal service and resources are available to fund this expenditure, although no budget was loaded on SAP.	125
38	Broadwater Farm Community Centre - This project was approved to proceed at a total cost of £140k although SAP budget not adjusted. Will be funded from underspends on other schemes.	70
39	Sports Gym Equipment - No budget was loaded for this expenditure as the original assumption was that this equipment would be leased and paid from revenue. It has now been decided to purchase the equipment and fund from Prudential Borrowing.	655

APPENDIX 2

	Capital	Variation £000's + / (-)
	Outturn 2011/12 - explanation of variances from budget	
40	Other minor variances less than £50k	(35)

	Capital Outturn 2011/12 - explanation of variances from budget	Variation £000's + / (-)
	Total Place and Sustainability	(2,947)

APPENDIX 2

Capital		Variation £000's + / (-)
Outturn 2011/12 - explanation of variances from budget		

Housing Revenue Account		
42	Structural Work - Five of the properties on the programme were removed from programme and sold instead.	(214)
43	Extensive Voide - Programme was reviewed and demand reduced	(139)
44	Energy Conservation. Programme halted mid year pending completion of new energy strategy	(103)
45	Capitalised Repairs - This is a activity led budget - demand was reduced in year	(318)
46	Lift Improvements - Broadwater Farm works came in significantly over original estimate. This was foreseen and other programmes adjusted to ensure overall spend was contained within budget.	234
47	Decent Homes. Some works brought forward using slippage elsewhere on the capital programme	280
48	Major Works Conversions - Additional bedroom conversions were carried out in some Broadwater Farm properties	145
49	Digital TV System (IRS) Significant number of blocks required only digital aërials not full IRS system. Programme now complete (except some satellite dishes still to be removed) and digital switchover happened with no disruption	(903)
50	Retained Hostels - Overspend due to Fire Risk Assessment works carried out in addition to the planned programme	96
51	Miscellaneous other.	48
Total - Housing Revenue Account		(872)

Total Capital Variances		(13,562)
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APPENDIX 3

Housing Revenue Account Outturn 2011/12- explanation of variances from budget		Variation £000's
Housing Revenue Account		
1	Capital Financing Costs - Reduction in interest rates has resulted in a decrease in in the Capital financing costs.	(3,040)
2	HRA Subsidy - The reduction in the interest rates has meant a reduced claim on the subsidy, however compensated by the reduction in the actual charge to the HRA	1,365
3	Leasehold Service Charge Income - Increased income and a lower level of bad debt provision required.	(598)
4	Bad Debt Provision - The level of rent collection is under the budgeted level for most of the year reflecting increased financial stress in household budgets which means that some tenants are finding it more difficult to pay their rent and others are falling behind with repayment plans	315
5	Insurance - The Council entered into a Consortium with several other London Boroughs to purchase our insurance policies and as a result savings were made as part of a re-tender exercise. The premium apportionment exercise is based on claims experience and asset value. This produced a sizeable saving to the HRA.	(554)
6	ALMO Management Fee - The management fee was increased in 2010/11 to cover redundancy costs, but the costs should have been met from base budget. This was rectified in 2011/12 by a one off deduction from the management fee equal to the amount overpaid in 2010/11 leaving an underspend on the retained budget.	(801)
7	Miscellaneous other	(49)
Total - Housing Revenue Account		(3,362)

APPENDIX 4

Capital Capital carry forward requests from 2011/12		Carry forward request £'000
Children and Young People		
1	BSF Programme- ICT Managed Service. The carry forward of capital resources is required for future financing of the MSP contract.	1,349
2	BSF Programme - Lifecycle Projects. The carry forward is required to support the delivery of lifecycle projects commissioned at the end of the BSF programme.	855
3	Rhodes Avenue - Contract is committed and on site, and budget carry forward is required to complete this project.	510
4	Primary Pupil Places - This budget carry forward is required to deal with Pupil Place expansion schemes for September 2012 and September 2013.	547
5	Mulberry - Contract is committed and on site, and budget carry forward is required to complete this project.	512
6	Aiming High - Short break facilities for Special Needs children - Carry forward of this specific grant is requested to fund future facilities for SEN short breaks.	205
7	Heartlands Playing Fields/Alexandra Sports Club - Project is required to be delivered as part of providing appropriate playing fields for Heartlands High School. Project is part funded from S106 resources.	222
8	Electrical and ICT Infrastructure - clwd is required for completion of committed projects.	72
Total Carry Forward Request – Children and Young People		4,272
Adults and Housing Services		
9	ASC capital grants (Community Capacity Grant and Transforming Social Care Capital Grant.) Potential projects already identified to meet stated DoH objectives of the grant.	134
Total Carry Forward Request – Adults and Housing Services		134
Corporate Resources		
10	Parking IT system - completion of Civica upgrade project	114
11	IPT (Internet Telephony) - implementation of call centre solution in Customer Services and final remaining Council locations	354
12	Web Renewal - upgraded social media capability and hardware upgrade following introduction of new web look and feel	49
13	Single Front Line Mobile Working - completion of project to implement a mobile working solution for street officers within Frontline Services	94
14	Icon Migration & Upgrade - migration of Council's central payments system from current provider to upgraded version hosted at supplier site (resulting in savings for Council). Project approved in 2011/12 and scheduled for implementation in 2012/13.	77
15	IT Infrastructure Replacement Strategy 2010-13 - projects are in progress and budget is required to complete in 2012/13	176
16	IT Infrastructure Replacement Strategy 2010-13 - contingency to be held centrally should funding requirement be identified in 2012/13	500
Total Carry Forward Request – Corporate Resources		1,364

APPENDIX 4

Capital Capital carry forward requests from 2011/12		Carry forward request £'000
	Place and Sustainability	
17	Parking Plan - Work programme includes extensions to existing CPZs at Woodside, Bruce Grove, Seven Sisters and Green Lanes. New CPZ planned for Muswell Hill/Hornsey, and review of Wood Green Inner and Outer CPZ. Carry forward is required to supplement reduced budget in 2012-13	221
18	Street Lighting - S106 funding from New River Village for Hornsey Street Lighting has been applied to financing in 2011/12 instead of original planned receipts financing. In order to complete the scheme the cfwd of Council resources is required for 2012/13.	120
19	Mydleton Road PSICA - carry forward is required to fund plans that have now been agreed with Mydleton Road stakeholder group.	27
20	Ferry Lane Towpath/Stonebridge Lock Water Sports - carry forward of GAF funding is required to provide for revised proposal relating to river transport to Olympic Park.	200
21	Affordable Housing - Full carry forward request to enable creation of enabling fund to support Affordable Housing projects in west of Borough.	844
22	Energy Saving Measures (Green Deal Pilot scheme) - The scheme to provide loans for energy efficiency measures has now been launched and preliminary applications and audits are underway. Offers are expected to be made in late April and May to estimated current take up of 40 known applicants. July deadline for applications.	500
23	Monroe Works - the scheme is now contractually committed and will complete in early 2012/13	389
24	Accom Strat. Phase 2 Smart Working - This budget cfwd is required to complete the known decant and planned moves to complete current phase of Accommodation Strategy.	204
25	Accom Strat. Phase 2 H & S works - A partial carry forward of this budget is requested to fund essential works. A prudent approach taken in 11_12 pending future decisions on revised strategy, however some works will have to be completed soon to maintain c	300
26	Corporate Property - Whilst not yet committed schemes have been identified and some advanced preparation for tendering has been completed this year. A number of already scoped projects are ready for commissioning/tender action in Quarter 1 for completion within the new financial year. These works are required to prevent further deterioration or failure of Council assets.	325
27	Hornsey Town Hall - a budget for continued Project Management costs is required during the project development phase.	91
Total Carry Forward Request - Place and Sustainability		3,221

APPENDIX 5

Reason	Recurring	Description	Amount (£'000)
All Directorates			
Energy Inflation	Y	Allocation of inflation on energy contracts for the 6 months to 30 September, across all relevant cost centres	613
Place and Sustainability			
Contract Inflation	Y	Allocation of inflation budget for Waste Collection contract	890
NNDR Uplift	Y	Allocation of inflation budget for NNDR on Council Buildings	207
Energy Inflation	Y	Allocation of inflation budget for contracts relating to Property Services R&M budgets	102
Energy Inflation	Y	Allocation of inflation budget for Single Front Line	115
Budget Realignment	Y	Realignment of North London Waste Authority budget between levies and frontline services	400
Budget Realignment	Y	Base budget cost of settlement of single status claims for Parking enforcement staff.	190
Budget Realignment	N	Worklessness allocation to Place & Sustainability (P&S) as per the MTFP report to Cabinet 7th February 2012	2,000
Budget Realignment	N	Parks Maintenance allocation to P&S as per the MTFP report to Cabinet 7th February 2012.	200
Budget Realignment	N	Olympics allocation to P&S as per the MTFP report to Cabinet 7th February 2012	200
Budget Realignment	Y	Transport Virement to reflect savings in vehicle costs in Veolia contract	220
Energy Inflation	Y	Energy Inflation - Leisure	140
Budget Realignment	Y	Allocation of Cleaning Budget Inflation across properties.	1,479
Budget Realignment	Y	Centralisation of Property Services Office Accommodation Recharge income to one cost centre.	3,900
Budget Realignment	Y	Catering Services - reconfiguring of budgets reflecting revised service provision.	2,600
Budget Realignment	Y	Realignment of Income Budget responsibility - Parks Operations/Client Services.	367
Budget Realignment	Y	Bereavement budget reconfiguration following service transfer.	160
Budget Realignment	Y	Directors Office reconfiguration of budget to reflect service provision.	144
Budget Realignment	N	Housing budget pressure as a result of internal migration in London and changes to benefits regime funded from Non Service Revenue under provision.	109
Total Place and Sustainability			13,423
Chief Executive			
One Borough One Future	N	Transfer of Budget From NSR to Haringey Future Jobs fund Budget	1,200
Budget realignment	N	Budget transfer to cover the costs of a one-off contribution to Jackson's Lane Community Centre	110
Total Chief Executive			1,310
Corporate Resources			
Budget realignment	Y	Transfer of staffing budget within directorate	142
Budget realignment	Y	This move correctly allocates pre-agreed saving target to the service area that will be responsible for delivering it.	250
Budget realignment	Y	Allocation of legal budget across services as per CEMB report 27/03/12 to reflect planned 12/13 usage	5,559
Budget realignment	Y	Pre-agreed IT related investment transferred from service to NSR to be held contingent on business case being provided	600
Contract Inflation	Y	Allocation of inflation budget relating to IT contracts	104
Total Corporate Resources			6,655

APPENDIX 5

Reason	Recurring	Description	Amount (£'000)
Public Health			

APPENDIX 5

Reason	Recurring	Description	Amount (£'000)
Budget realignment	Y	Budget transferred from Public Health to CYP Service to cover the costs of substance misuse commissioner and senior practitioner posts.	107
Adults and Housing Services			
Care Contract Inflation	Y	Transfer of Care contract Inflation to the Adults Directorate	703
Budget Realignment	Y	Separating out the administration costs of the Housing Related Support Team from the Commissioning Budget by moving them to a separate cost centre	289
Total Adults and Housing			992
Children's and Young Peoples Services			
Virement Required to correct budget position	Y	Realignment of budgets to reflect 2012-13 savings proposals	208
Budget Realignment	Y	Moving cost centres from Business Support business unit to other areas within CYPS reflecting new Service Manager responsibilities.	1,341
Budget Realignment	Y	Release of additional Early Intervention Grant from central contingencies following Cabinet Member sign-off of business case	460
Budget Realignment	Y	Transfer of additional savings from closure of children's homes to the youth budget following Cabinet Member sign-off of business case.	200
Budget Realignment	Y	Additional summer youth activities to be funded from Non Service Revenue under provision (3 year virement only)	400
Total CYPS			2,609

The New St Ann's Consultation 2012



Introduction

This consultation document outlines an exciting vision for the future of the St Ann's Hospital site in Haringey. This has been developed over the last year by the Mental Health Trust, as the owners of the site, with significant input from a range of local representatives. Now we want to hear wider views to enable us to develop the plans for the future of the site further. Once you have read this document, there are some questions at the end so you can tell us what you think.



Firstly, and very importantly, we want to make it clear that St Ann's is not closing. The local NHS is committed to retaining existing health services on the site in the future and to exploring possible new services as well, all provided in improved, modern facilities. We want to retain mental health inpatient facilities at St Ann's as part of the wider redevelopment of the site, along with the other services on the site.

Many of the current buildings at St Ann's are outdated and hinder the provision of high quality health services and the development of more integrated services. Major changes are required to improve the health facilities on the site for the future. We have identified that over a third of the site will still be required to accommodate existing and future

health facilities on the site, but we do not think that the whole site will be needed for healthcare in the future, if redeveloped with improved buildings.

We are committed to engaging all those who have views about the future in an open and transparent way. We want to ensure that you have ongoing opportunities to input your views as the plans for the new St Ann's are developed. We have worked with local people over the last two years to build broad support for a high level vision for the future of St Ann's. This has included Community Workshops with representatives of patients, carers and local community groups. Following these Workshops, a Community Reference Group was established to encourage the ongoing involvement of local people, patients, carers and community leaders.

The vision for the future of St Ann's is:

To create a modern healthcare campus with a sustainable mix of mental health and other services including the existing Moorfields Eye Hospital, Whittington Health community health services, North Middlesex Hospital and breast screening services and potentially a new renal care centre, with new housing, public open space and other community infrastructure.

The anticipated benefits include not only improved health services and facilities, but a range of wider community benefits, which are equally important to the local community. These are expected to include:

- **Modern and integrated health facilities** developed to meet the current and future needs of the local population in Haringey.

- **Green sustainable homes** including affordable, family and low carbon homes.
- **'Place making'** creating a safer and greener neighbourhood with well designed public open spaces.
- Residents will enjoy and be part of an **exciting, vibrant and highly sustainable community** having strong links to its surroundings with modern community facilities and improved transport links.
- **Opportunities for local people** will be maximised through early community participation and new job opportunities during and after the construction phase.



What we are consulting about

The vision for the future

We want to hear your views about the emerging vision of how the St Ann's site might be best used in the future to provide a wide range of health services and the future use of the remainder of the St Ann's site to benefit local communities in Haringey.

The future of mental health services at St Ann's

Currently St Ann's provides a number of different mental health services for the local community it serves. The Mental Health Trust is planning to retain all current mental health services, including inpatient services, as part of the New St Ann's, in improved premises.

The future of other health services at St Ann's

The local NHS is seeking to use the redevelopment of St Ann's to significantly improve the health and well-being of the people of Haringey by creating an integrated healthcare campus with a large number of health services which can be accessed by local people. The NHS organisations currently based on the site have been working together to develop plans for the services which will be provided as part of New St Ann's, these are summarised in the initial concept diagram on pages 6 and 7.



Other possible uses for St Ann's

As can be seen from the initial concept diagram, it is likely that more than a third of the site would still be used to accommodate the existing and potential new health services. The remainder of the site is likely to be surplus to healthcare requirements once new health facilities are developed.

Initial concept diagram for the New St Ann's

The initial concept diagram in this document provides an illustration of the emerging vision for the New St Ann's. This diagram has been developed from recent discussions with representatives of the local community and we are now interested in your views on it.



Health services to be provided at the New St Ann's

Mental health services at St Ann's

The Mental Health Trust will continue to provide the following services from St Ann's:

- Adult inpatient services
- Community mental health services
- Outpatient services
- Eating disorder services
- Drug and alcohol advisory services
- Dementia services including memory assessment, Admiral Nursing, Dementia and Home Treatment Team services

The Trust will also continue to locate administrative buildings on the site.

Other health services at St Ann's

The NHS organisations currently based on the site have been working together to develop plans for the services which will be provided as part of the New St Ann's. These are summarised below:

Whittington Health: is expected to continue to provide community health services for children and adults in Haringey on the site, including:

- Audiology
- Foot Health
- Sexual Health
- Child development
- Community dentistry
- Community physiotherapy
- Seating and mobility service (wheelchair clinic)
- Improving access to psychological therapies (Talking Therapies)

North Middlesex Hospital: is considering potential new services in addition to continuing to provide:

- X-ray services
- Sickle cell services

Moorfields Eye Hospital: is considering potential new community-based services in addition to continuing to provide:

- Day surgery hospital services
- Outpatient services

North London Breast Screening Service: is expected to continue to provide screening services on the site.

London Ambulance Service: will continue to have its Tottenham base in the north west corner of the site.



Health services to be provided at the New St Ann's

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A new community at St Ann's

- Welcoming public open spaces including a new public square and a retained ecological corridor running along the railway line
- New homes, including affordable homes for social rent and shared ownership, family housing with private gardens, flats and apartments
- A small number of retail units, possibly incorporating convenience stores and a post office
- Community and cultural facilities



Key

- Extent of site 
- Extent of healthcare campus 
- Retained healthcare buildings 
- New healthcare buildings 
- Retained buildings 
- Retail use at ground level 
- New residential buildings 
- Vehicular access 
- Pedestrian access 

Likely timetable for the New St Ann's

Autumn / Winter 2012:
Outline planning application submitted to Haringey Council followed by further public consultation

Early 2013:
Outline planning decision by Haringey Council

Late 2013 – 2015:
Phased redevelopment of the site

How you can have your say about the future of St Ann's

St Ann's Hospital is at the heart of the community and we would like to hear your views on these proposals for its future.

On page 11 of this document are some questions that we would be grateful if you could answer. There is also a space where you can give your general views on the future use of St Ann's.

The public consultation period about the future of St Ann's runs for 8 weeks from 11 June 2012 to 3 August 2012.

There will be a number of open events during this period where you can share your views. These are as follows:

Date	Time	Venue
11 June - 3 August 2012	14:00 – 16:00	Mayfield House, St Ann's Hospital*
21 June 2012	14:00 – 20:00	St Ann's Library Hall, Cisburry Road, N15 5PU
23 June 2012	11:00 – 16:00	Tottenham Carnival, Bruce Castle Park
5 July 2012	18:30 – 20:00	St Ann's & Harringay Area Forum
11 July 2012	14:00 – 20:00	Turkish Cypriot Centre, 628-630 Green Lanes, N8 0SD

* Open Wednesdays at stated time or on other days and times by appointment by contacting 020 8442 5886

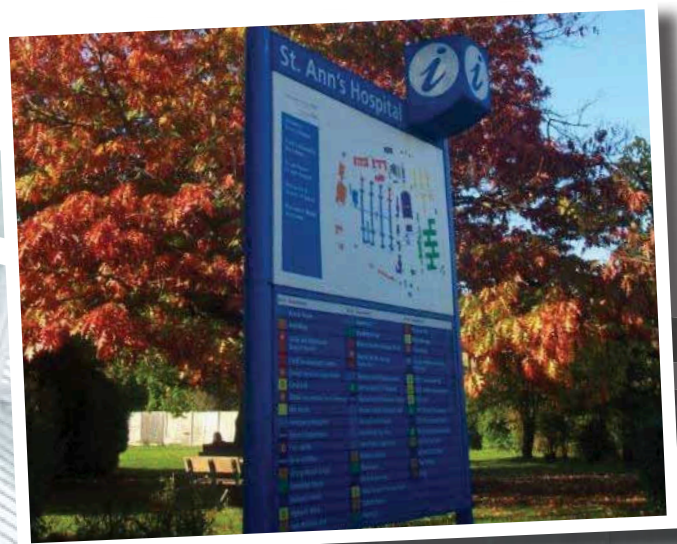
What happens next after the consultation?

Once this consultation closes we will look at all the responses and write a report that we will send to you if you give us your contact details. The consultation report will then be used to develop the plans for the New St Ann's further.

Further information

If you have any questions or wish to get additional copies of this consultation document, response forms or a copy in a different language or format or any other information about this consultation, please contact Geoffrey Ocen, Project Manager, at stanns@beh-mht.nhs.uk or 020 8442 5886.

More information about this consultation can also be found on our website: www.beh-mht.nhs.uk/stanns





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The New St Ann's Consultation

Please answer the following questions in the spaces provided opposite. Tear off the page, fold in half and post back to the Freepost address overleaf.

1. The overall vision for the New St Ann's

The vision for the future of St Ann's is to create a modern and integrated healthcare campus providing a wide range of mental and physical health services, together with new housing, public open space and other community infrastructure.

What do you think about this vision?

2. Health services at St Ann's

Future health services at St Ann's will include mental health inpatient, outpatient and community services, community health services for children and adults, x-ray and sickle cell services, eye outpatient and day surgery services, breast screening services and potentially new services, such as a renal care centre. These will be provided in improved buildings on the site as part of the redevelopment.

What do you think about the proposals to improve health facilities and provide a range of health services from the New St Ann's?

3. Other possible uses for St Ann's

Other proposed uses of the site include providing public open spaces including a new public square and the retained green corridor; new homes for local people including affordable homes for social rent and shared ownership, family housing with private gardens, flats and apartments; a small number of retail units including convenience stores and community and cultural facilities.

What do you think about possible other uses for land surplus to healthcare needs at St Ann's for the benefit of local people in Haringey?

4. Design and architecture of the New St Ann's

The vision for the future of St Ann's involves creating an attractive, safe and green neighbourhood with well designed buildings, including retaining many of the heritage buildings. The scale of development will reflect the character of the surrounding area and the height of new buildings will be in keeping with the height of buildings in the surrounding area.

Do you have any comments about design and architecture for the New St Ann's, including retaining buildings of local architectural merit and how the redevelopment fits with the character of the surrounding area?

5. Do you have any other comments?

Contact details (Optional)

Name:

Address:

Postcode:

Email:

**The New St Ann's
Consultation 2012**



1. The overall vision for the New St Ann's

Blank white area for response to question 1.

2. Health services at St Ann's

Blank white area for response to question 2.

3. Other possible uses for St Ann's

Blank white area for response to question 3.

4. Design and architecture of the New St Ann's

Blank white area for response to question 4.

5. Do you have any other comments?

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THE NEW ST ANN'S OFFICE

Barnet, Enfield and Haringey Mental Health NHS Trust

B2 Block

St Ann's Hospital

St Ann's Road

London N15 3TH

**MENTAL HEALTH SUPPORT ASSOCIATION & HARINGEY MH
SERVICE USER NETWORK:
COMMENTS: – ‘THE NEW ST ANN’S CONSULTATION 2012’**

-12 July 2012

Below, for information to Haringey Council Overview and Scrutiny Committee, is the outline response from Haringey Service User Network and Mental Health Carers Support Association (MHSA) to the five questions presented by the Barnet Enfield and Haringey Mental Health Trust in its document: ‘The New St Ann’s Consultation 2012’.

Points re questions in consultation document:

Q1 The overall vision for St Ann’s – to create a modern integrated healthcare campus providing a wide range of mental and physical health services together with new housing public open space and other community structure

- a. This vision spelt out by the consultation document is very general and is not actually catered for in the information in the document provided for question 2.
- b. Vision should be to address health inequalities in that area of the borough – questions of mental ill health, morbidity, poverty, etc [These issues are all contained in the Haringey Strategic Plan]

Q2 Health Services at St Ann’s

1. This section could be renamed Health and Wellbeing services at St Ann’s to reflect a vision that is holistic.
2. All the services listed in the document, apart from a possible new renal care centre, are all based at St Ann’s at the moment. So the New St Ann’s would actually be the old St Ann’s, with perhaps one extra facility. Not ambitious enough.
3. Comments from the NCAT and Gateway reports, that looked at the original proposal to move the acute inpatient wards to Chase Farm, both talk about the redevelopment of the St Ann’s site as providing the opportunity for creating new integrated top quality health facilities. Any such vision is missing from the consultation document.
4. Facilities should support and enhance on-going recovery of mental health service users. This may include a dedicated wellbeing centre which may group together some/all of the following: service user, carer and IMHA/advocacy space, rehabilitation team
5. Out-reach Social Services care team-providing on site access to initiate and follow through housing needs and immediate benefit issues. This would enhance patient discharge and decrease the likelihood of relapse. Could the LBH Apex Offices move to the St Ann’s site?

**MENTAL HEALTH SUPPORT ASSOCIATION & HARINGEY MH
SERVICE USER NETWORK:**

COMMENTS: – ‘THE NEW ST ANN’S CONSULTATION 2012’

-12 July 2012

6. An opportunity for the Clinical Commission Group to commission work on improving Physical and Mental Health of those living in the East of the borough –especially men who are disproportionately poorly engaged and have higher mortality rates.
7. Gym facilities -which may be used towards fighting obesity in the wider community (specific for BMI >25) and generally increasing activity. Specific times for psychiatric inpatients (as part of an O.T. programme), outpatients (via exercise prescription and referral from rehab/wellbeing team) and perhaps those living in the new housing area at a reasonable cost “out of hours”.
8. Other facilities could include a dietician on site; Smoking cessation clinic; Sexual health and family planning clinic; Possibly a more east centred diabetic clinic
9. Community workshops, allotments, and such facilities could be used by both the service users and the general public.
10. Inpatient facilities could include not only the four wards currently at St Ann’s - one male acute, one female acute. one assessment ward and one eating disorders unit - but serious consideration should be given to relocation of an older persons ward from Chase Farm to allow facilities to be conveniently based within the borough; to creating a new Psychiatric Intensive Care Unit (PICU) currently located in Edgware community hospital; to creating a new unit for the 18-25 year olds who find the adult wards disturbing and difficult to be on.

Q3 Other Possible Uses for St Ann’s – listed in the consultation document are housing, public spaces, retail units, community and cultural facilities.

- a. Question surrounding ratio of space for housing versus space for medical facilities is the primary issue. On the consultation map the ratio of health to housing is around 1 to 3. There is no flexibility in the space for the health facilities. To provide that flexibility for future needs and to accommodate some of the services suggested in points to question 2 the ratio may need to be adjusted to 1:1.
- b. Housing area should be designated for supported housing, key workers and social and affordable housing.
- c. Practical issues involving housing include:
 - (i) Vehicle access for: hospital -enlarged main entrance ensuring good ambulance access (as opposed to the small one on plan) with equal sized exits. A separate pedestrian access point would be useful.
 - (ii) Vehicle access for: residential area- definite need for at least 2 both way entrance/exits.

**MENTAL HEALTH SUPPORT ASSOCIATION & HARINGEY MH
SERVICE USER NETWORK:**

COMMENTS: – ‘THE NEW ST ANN’S CONSULTATION 2012’

-12 July 2012

- (iii) Service provision for new population e.g. schools (already a big issue for primary schools in Haringey), health centre (doubtful whether The Laurels can cope with such a large increase in patients), local transport, new bus routes.
 - (iv) Parking space is already a large problem on the site and will need to be adequately addressed for the health and residential site. Even with increased bus links “out of hours” key staff will need parking space as will disabled patients, visitors and staff.
- d. Community facilities could include workshops and allotments (see points against question 2)

Q4 Design and Architecture of the New St Ann’s – document is generalised in what it says.

Points to look at:

1. Current redevelopment of mental health and other health facilities seems to be very limited. Only very small new build; the rest is using current buildings? Why? Surely no more expensive to build a proper well planned building with all the modern facilities needed rather than do an add on and try to refurbish the old.
2. Little space for expansion of health and community facilities in the future. We don’t want to be faced with a situation where we cannot develop new needed health services in the future because no-one thought to provide for that flexibility.
3. Need good amount of green space on both medical and housing sites. Patients who are unable to leave the hospital need adequate areas of green space to look at, sit out and walk in; there needs to be space for visitors too.
4. New build should be as environmentally friendly as possible using new technology to reduce running costs
5. How does The Water tower fit into the plan - isolated amongst the built up area. Who will “own “ it.

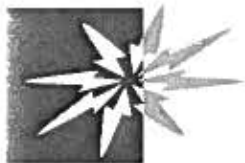
**MENTAL HEALTH SUPPORT ASSOCIATION & HARINGEY MH
SERVICE USER NETWORK:**

COMMENTS: – ‘THE NEW ST ANN’S CONSULTATION 2012’

-12 July 2012

Q5 Do you have any other comments?

1. No figures given for value of land; cost of rebuild of new health facilities; thus very difficult to make proper judgements about what is possible and what is not.
2. Who/what is driving this development? The MHT’s primary aim is to save the money that the site is currently costing. How does LB Haringey fit in? To carry out the vision spelt out in Question 1, there needs to be a partnership between the MHT, LBH, and other stakeholders in drawing up the detailed plans.
3. What is the Trust’s view of linking any occupancy of the residential part of the site not taking place until the health facilities have been provided?



Haringey Council

Report for:	Overview & Scrutiny Committee	Item number	12
	DATE 23 July 2012		

Title:	Post implementation review of the increase to pay and display charges
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Report authorised by :	Lyn Garner, Director of Places and Sustainability
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Lead Officer:	Ann Cunningham
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Ward(s) affected: All	Report for Key/Non Key Decision:
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1. Describe the issue under consideration

1.1 The Cabinet agreed on 22nd March 2011 to increase the following Pay and Display charges:

	Low	Medium	High
Old Charge	£1.00	£1.40	£2.40
New Charge (Post April 2011)	£1.20	£1.90	£3.00

It also agreed following an Economic Impact Assessment, undertaken by the parking service, to move the charge banding in Muswell Hill, Crouch End & Green Lanes from Medium to High.

1.2 This assessment highlighted that the availability of parking spaces was one of motorist's biggest concerns. With limited kerb space and competing demands there was little capacity to increase parking spaces. The aim was to use charging as a traffic management tool to ease parking pressures in those town centres and increase turnover of spaces. This resulted in the charges in these Town Centres increasing from £1.40 to £3.00.



Haringey Council

1.3 The Cabinet agreed to review the impact this had (on achieving those objectives) after 12 months of implementing those new charges.

1.5 This review has now been finalised and this report informs members of Overview and Scrutiny of the findings.

2. Cabinet Member Introduction

2.1 Parking charges were increased in Green Lanes, Crouch End and Muswell Hill to ease parking pressures and improve the turnover of parking spaces in those Town Centres.

2.2 The Council agreed to review the impact this had after 12 months of implementation, and while there was no formal commitment to undertake a further Economic Impact Assessment, Businesses and motorists were encouraged to tell us how they felt about local traffic management issues in regards to sustaining vitality of our town centres. This report sets out the results of the research undertaken.

3. Recommendations

3.1 That members of overview and scrutiny note the results of the post implementation review of the parking charge increase.

4. Other options considered

4.1 It was originally expected that due to resource limitations a desk top review would be relied on. However it was felt that it would be appropriate to extend the scope and offer businesses and pay & display users the opportunity to contribute in a planned manner.

5. Background information

5.1 The review followed a very similar process to that adopted in 2011 when undertaking the Economic Impact Assessment. This involved a total of 750 questionnaires being distributed to businesses in Muswell Hill, Crouch End and Green Lanes. The Green Lanes Traders asked for an additional 300 questionnaires which they distributed within the Green Lanes area. A further 750 were placed on vehicles parked in pay & display bays in those town centres over a period of three weeks ensuring that our target audience was reached.

5.2 The analysis of feedback to questionnaires is available in **Appendix 1**. This includes where possible comparisons with information previously gathered in 2011. The feedback received directly from Businesses is also available in this document.

5.2 The detailed feedback to those questionnaires, with information broken down by Town Centre is also available in **Appendix 2**.

5.3 The key summary issues for consideration are detailed below, which includes the feedback from Businesses and the evidence gathered through the market survey.

6.0 Business views



Haringey Council

The Businesses in each of those town centres feel that parking charges are too high and are damaging the local economy.

- **Green Lanes**

The Green Lanes Traders Association and the Ladder Community Safety Partnership are particularly concerned about the impact that charges are having on the day time economy in their town centre. They report that shops are closing down or relocating, while restaurants are constantly expanding as evening parking is free.

They feel that their town centre is unique in that it is completely surrounded by CPZs, and that they are competing with nearby town centres that have either lower cost off-street parking, or still have uncontrolled free parking available in adjacent streets.

- **Crouch End**

Businesses in Crouch End state that their customers frequently tell them that that they do not come to Crouch End so often anymore the parking charges are too high, particularly when contrasted to the free parking offered by many supermarkets. They also raise concerns about the confusing and ambiguous signage which results in many of them to getting parking tickets because they have inadvertently parked illegally when they thought they were safely parked.

- **Muswell Hill**

Businesses in Muswell Hill report that they have seen a marked decrease in shoppers coming to the area as a direct result of the parking charges. They also feel that the two hour stop and shop scheme does not encourage the kind of shopping Muswell Hill is trying to promote. They feel that Muswell Hill shops not only serve their local community, who they urge to walk to their local shops through initiatives such as our 'Green Is Good' event, but also shoppers from Crouch End, Highgate, and Hampstead and beyond. They feel that those shoppers must either use public transport which is poorly served from the west or drive their cars.

6.1 Key issues arising in relation to the response to questionnaires

6.2 The analysis of responses to questionnaires gives a snap shot of views. This would suggest that that there is still a marked difference in views on how town centres are accessed (when compared to independent research), and would suggest that Businesses overestimate the proportion of visits by private cars and underestimate the number of shoppers walking or cycling to the town centres.

6.3 Likewise while Businesses report under occupancy of parking bays, visitors still rate the availability of parking spaces as one of their biggest concerns. In particular visitors to Crouch End and Muswell Hill are more concerned about the availability of parking spaces than they are about parking charges.



Haringey Council

6.4 The occupancy surveys conducted also suggest that the increase in charge has not resulted in a significant overall reduction in uptake or use of pay & display facilities, but reduced usage to a level where supply can now meet demand.

6.5 The other key summary points from the questionnaires are as follows;

- In general motorists feel that current parking charges in those town centres are too high.
- Many acknowledge the need for parking charges; others feel that short term parking should be free.
- One of motorist's highest priorities is still the availability of parking spaces. In Crouch End and Muswell Hill this outweighed concerns about the level of parking charges.
- A high percentage of motorists still find it too difficult to find a parking space, this averaged at 60% across the three town centres, however the % was higher at 74% in Crouch End
- There is a % increase in those visiting on a daily basis. This may suggest that Traders and businesses are benefiting more from passing trade, and this may represent those on their way to or from work as more parking spaces are freed up.
- There is a decrease in the length of time that drivers are parking for.
- The majority of people visiting our town centres (by car) are local to that area and visit on a regular basis.
- Car use is still seen to be more convenient and as such the charge increase has not deterred motorists from using their cars to visit our town centres.
- While businesses still take the view that increased charges is driving customers away to other shopping centres, the reality of feedback from visitors is that while they do visit other shopping areas, they still visit their local town centre on a regular basis.
- It is clear that ease and distance of travel are significant factors when making choices of shopping destination.
- There is evidence that a significant number of businesses and their employee's drive to work and park on-street, reducing capacity for shoppers. This is likely to influence views on the availability of parking spaces and parking charges.
- There are some suggestions of a 'loyalty scheme' or priority parking for local residents emerging from this recent survey.

7.0 Pay and display occupancy levels

The table below indicates average occupancy levels in each of those town centres before and after the charge increase.

Town Centre	average usage (prior to charge increase)	average peak time usage (prior to charge increase)	average Usage (post charge increase)	average peak time Usage (post charge increase)
Crouch End	80%	87%	65%	79%
Muswell Hill	90%	90%	72%	79%



Haringey Council

Green Lanes	68%	93%	60%	70%
-------------	-----	-----	-----	-----

**The average usage reflects changing occupancy levels at different times of day. The average peak time usage reflects changing occupancy during peak times.*

7.1 Parking occupancy of over 80% indicates high levels of parking pressure or stress, with actual supply either struggling or not meeting the high demand. Occupancy less than 70% is generally felt that supply is likely to be meeting demand. Occupancy of 45% or lower would suggest under usage of those facilities.

7.2 On this basis using the survey data provided, it would suggest that occupancy levels are appropriate in Crouch End, Muswell Hill, and Green Lanes.

7.3 Pay & display charges in neighbouring boroughs

Borough	Lowest charge	Highest charge
Hackney	£1.00	£4.00
Camden	£1.60	£4.90
Islington	£1.20	£4.80

**Those boroughs are used for comparisons as they have similar traffic management and parking issue to Haringey.*

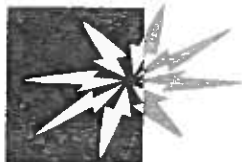
8.0 Comments of the Chief Financial Officer and Financial Implications

8.1 The forecasted income from pay & display for 2011/12 was £2,661,000. The table below shows budget estimates for pay & display income in those particular town centres. Whilst Pay and Display income was below budget by £407k, this was offset by additional income in other areas which has enabled a balanced budget position to be achieved in 11/12.

Town Centre	Budget estimate	Actual outturn	Variance
Green Lanes	£455,977	£454,086	-0.41%
Crouch End	£340,408	£343,870	1.02%
Muswell Hill	£419,373	£400,070	-4.60%
Others	£1,445,242	£1,055,811	-27%
Total	£2,661,000	£2,253,907	-15.30%

8.2 However, this is not sustainable longer-term as the shortfall was largely made up by increased income from Penalty Charge Notices due to the decision by London Councils to increase the fixed charge in early 2011 and the Parking income target increases by £430k in the 2012-13 budget due to this change. This will mean a shortfall in P&D income can no longer be offset elsewhere and thus any decision to reduce charges would need a corresponding reduction in the income budget.

9 Head of Legal Services and Legal Implications



Haringey Council

- 9.1 The Council has power under the Road Traffic Regulation Act 1984 to set and review charges for parking in its area. In doing so it has to have regard to the objectives of the Act "to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway". The Council can vary the charges at designated parking places pursuant to s46A of the 1984 Act. The procedure for amending the charges under that section is set out in the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996.
- 9.2 There is no statutory obligation to consult on such changes; however there is a requirement to publish notification of any variation made.
- 9.3 It is also noted that Members must have regard to the Council's obligations under equalities legislation and that an Equalities Impact Assessment was carried out and attached to the Cabinet report of 22 March 2011 to assist in this regard. Members must have regard to these obligations and the EQIA in taking a decision on this proposal. If Members consider that the proposals could have an adverse impact on equality, they should consider whether the adverse impact could be reduced by taking particular measures.

10. Equalities and Community Cohesion Comments

- 10.1 Policy and Equalities Team confirm and make no addition to the comments of the Head of Legal Services in paragraph 9.3 of this report.

11. Head of Procurement Comments

N/A

12. Policy Implications

- 12.1 Current policy is that parking charges should be used to help demand management and charges set at a level that encourages the turnover of parking spaces.

13. Use of Appendices

- Appendix 1 - summary analysis of feedback to Market Survey
- Appendix 2 - detailed feedback to Market Survey
- Appendix 3 - Business questionnaire
- Appendix 4 - Visitors questionnaire

14. Local Government (Access to Information) Act 1985

- Report to Cabinet 9 March 2011.
- Equalities and Economic Impact Assessment 2011

Appendix 1 – feedback from businesses and a summary analysis of responses to questionnaires.

Summary analysis of responses to questionnaires

A total of 750 questionnaires were distributed to businesses in Muswell Hill, Crouch End and Green Lanes. The Green Lanes Traders asked for an additional 300 questionnaires which they distributed within the Green Lanes area. A further 750 were placed on vehicles parked in pay & display bays in those town centres over a period of three weeks ensuring that our target audience was reached. The Council received a total of 259 responses; of those 146 were returned by businesses and 113 from individual motorists

1. When asked to each (visitors) of the three local town centres what town centres or shopping centres they mainly used.

Crouch End

- 41% of visitors to Crouch End also use Muswell Hill
- 32% use Brent Cross
- 18% use Westfield

Green Lanes

- 32% of visitors to Green Lanes also use Wood Green
- loyalties are then split more or less evenly between the Arena centre (Green Lanes), Tottenham, Seven Sisters, Brent Cross and Westfield.

Muswell Hill

- 52% of Muswell Hill visitors go to Brent Cross
- 39% also go to Crouch End

2. When asked how frequently those visitors visit those town centres (the average for all three town centres).

- 52% reported most days
- 29% reported weekly
- 18 % reported monthly

The response to the 2011 survey

- 41% reported most days.
- 36% reported weekly
- 20% reported monthly

This indicates an increase in those visiting our town centres on a daily basis.

3. When asked how long it took those visitors to drive to those town centres.

- 58%. that it took less than 15 minutes
- 29% reported that it took 15-30 minutes
- 13% reported that it longer than 30 minutes

The response to the 2011 survey

- 54%. that it took less than 15 minutes

- 32% reported that it took 15-30 minutes
- 14% reported that it longer than 30 minutes

This indicates that the majority of those visiting those town centres are local to that area.

4. When asked how easy it generally to find a parking space.

- 9% reported that it was quite easy
- 25% reported that they could usually find a space
- 60% reported that they found it difficult. This % was higher in Crouch End at 74%

The response to the **2011 survey**

- 13% reported that it was quite easy
- 36% reported that they could usually find a space
- 76% reported that they found it difficult. This % was higher in Green Lanes at 82%

5. When Businesses were asked what their customers say about parking.

- 57% reported that their customers complain mostly about the difficulty in finding an available parking space. This % was higher in Crouch End at 68%
- 55% reported that customers complain about the level of charges; however this % was much higher Green Lanes at 71%
- 16 % reported that customers complain that there are not enough spaces close to all shops and restaurants
- 12% reported that customers complain about the clarity of parking restriction signage
- 33% inconvenient not being able to park for more than 2 hours

The response to the **2011 survey**

- 63% reported that their customers complain mostly about the difficulty in finding an available parking space
- 43% reported that customers complain that there are not enough spaces close to all shops and restaurants
- 24% reported that customers complain about the level of charges; however this % was much higher Green Lanes at 41%.
- 23% reported that customers complain about the clarity of parking restriction signage
- 17% inconvenient not being able to park for more than 2 hours

6. When visitors were asked what the most important aspect of parking was.

- 55% felt that the ability to quickly find a parking space was most important. This % was higher at 65% in Crouch End.
- 61% felt that parking charges were most important. However this % was disproportionately higher in Green Lanes at 83%, with 55% in Crouch End and 45% in Muswell Hill.
- 19% felt that the ability to park for more than 2 hours was most important
- 23% felt that clear and simple signage was most important

The response to the **2011 survey**

- 63% felt that the ability to quickly find a parking space was most important.
- 46% felt that parking charges were most important; however this % was disproportionately higher in Green lanes at 62% and Tottenham and Seven Sisters at 54%.
- 27% felt that the ability to park for more than 2 hours was most important.
- 34% felt that clear and simple signage was most important

The biggest priority issue for visitors to Crouch End and Muswell Hill is still the availability of parking spaces, outweighing concerns about the level of parking charges.

7. When Businesses were asked how long their customers generally want to park for.

- 33% reported that customers needed to park for two hours or more.

The response to the **2011 survey**

- 35% reported that customers needed to park for two hours or more,

8. When visitors were asked how long they generally want to park for;

- 26% reported that they needed to park for about half an hour
- 45% reported that they needed to park for one to two hours.

The response to the **2011 survey**

- 16% reported that they needed to park for about half an hour
- 57% reported that they needed to park for one to two hours. The % was higher in Crouch End (67%), Green Lanes (50%) Muswell Hill (54%).

9. When visitors were asked why they decided to travel by car.

- 66% reported that car was more convenient
- 42% reported that public transport was not practical
- 8% reported that public transport links were poor
- 8% reported that it worked out cheaper to use the car

The response to the **2011 survey**

- 44% reported that car was more convenient
- 41% reported that public transport was not practical because of need the carry heavy shopping
- 4% reported that public transport links were poor
- 4% reported that it worked out cheaper to use the car

10. Businesses were asked to say how many of their staff drive in to work

The average overall was just over 2 members of staff per business who drive in to work. The majority of those individuals park on street adding to the parking pressures experienced in those town centres. This is higher than expected due to the fact that parking provision in those town centres is generally prioritised for residents and their visitors and pay & display users, apart from the uncontrolled free parking available in

residential streets in Muswell Hill and outside the CPZ hours in Crouch End. This is likely to influence business views on the availability of parking spaces and parking charges.

When asked whether or not businesses agreed that customers should have parking priority; the majority of businesses tended to agree however, 37% of businesses in Crouch End did not agree that customers or visitors should have parking priority and 20% of Green Lanes businesses also disagreed with the suggestion.

11. Businesses were asked to consider how the current economic climate is affecting trade.

- 55% stated that Customers were more likely to go to shopping malls
- 45% Customers made fewer visits than they did last year
- 38% Cost of parking had put off many customers and visitors
- 26% Visitors park for shorter periods
- 16% Shortage of convenient parking space is a problem

12. Visitors were asked how the current economic climate affected their visits to those town centres

- 38% stated that they come less often
- 36% stated that they go to centres like Brent Cross
- 29% stated that it hasn't really changed how often they visit
- 29% stated that they park for a shorter time
- 14% stated that they do a lot more shopping on the internet
- 12% stated that the range and type of shops are changing

Additional feedback received directly from Businesses and Traders

Green Lanes Traders association

Our initial concerns about the high cost of parking expressed last year has now become a reality on Green Lanes. It's one of the contributing factors that is causing the major decline and collapse of retail (A1) businesses. In an ideal world local shops for local people and parking is for outsiders, the fact is during daytime hours, the 'locals' are at work (which is good because they have to earn the money first!), and it's this daytime economy that is being eroded. Being busy just on weekends is not enough to sustain all the expenses on GLs, and businesses just can't survive on 2 days a week. Shoppers in the current climate are looking after their every penny!

This situation will no doubt topple the balance between the numbers of A1/A3 split within the Council's UDP guidelines, and this will take many years to rebuild the retail confidence again. Clearly here is an ideal opportunity for the Council to manage the Green Lanes situation. We are unlike any of the other Haringey town centres, and we urge you to reconsider the current parking fee in light of these impacts, and consider the suggestions of Ian Sygrave's letter.

Rob & Shef

From: rob@tao [mailto:rob@taosport.co.uk]

We are very concerned with the under utilisation on the parking bays for Green Lanes high street since the increase earlier this year and we are looking to the Council for help. We believe that if the Council can decrease the parking charges from £3 p/h to £2 p/h, this will increase parking revenue with higher turnover of bays, and it will bring the much needed

trade to our high street. We would like to suggest it as a pilot scheme with a review at the end.

We will be happy to meet and discuss this further before updating our traders as promised.

With regards

Rob & Shef

Harringay Traders Association

c/o 523 Green Lanes, Harringay, London N4 1AN

m: 07810 308867

t: 020 8348 0870

www.harringay4shops.com <<http://www.harringay4shops.com/>>

www.harringayfoodfestival.com <<http://www.harringayfoodfestival.com/>>

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Letter from Green Lanes Traders dated 30 March 2012 also appended to this document.

Parking Consultation - response by Ladder Community Safety Partnership

The Ladder Community Safety Partnership (LCSP) is an umbrella organisation, representing numerous Residents= Associations and Neighbourhood Watches and aims to represent the views and concerns of local residents in the Ladder and Green Lanes area of Haringey, as expressed in our regular monthly meetings and updates.

Residents have asked the LCSP to write to you regarding this consultation because of the important issues which it raises for Green Lanes. In particular, we are writing to express our concern that the present parking system is harming the economic health and vitality of our local town centre, Green Lanes. Our major concern is the well-being of the daytime economy, particularly the survival of A1 related outlets. These businesses rely on a regular and consistent daytime trade and are clearly being penalised by the existing regulations.

There is a Pay and Display system in operation from 8am until 6.30pm (Ladder and Garden roads) and until 7pm (in Green Lanes), priced at £3/hour, or 5p per minute. As it is difficult to predict exactly how long shopping may take, most customers err on the side of caution and go for the £3 option. This is simply too expensive for a centre which is offering basic, low-cost items, and adds a sizeable percentage to the overall spend, thereby deterring potential customers.

By contrast in Crouch End free parking is always available in adjacent residential roads as residents-only parking is restricted to 2 hours (weekdays only), the periods of which are staggered to the east and west of the centre. The situation in Muswell Hill is similar. Equally, Wood Green has a cheap multi-storey facility, while parking at the Arena Shopping Centre is free, but only for their customers. This means that Green Lanes is effectively surrounded by more cost-effective shopping venues and it is at a serious disadvantage. Shops are closing down and/or relocating, while restaurants - unaffected by charges as evening parking is free - are constantly expanding, leaving local residents with fewer and fewer retail choices.

For example, at the moment (May 2012) four A3 restaurants in Green Lanes are applying to LBH Planning for change of use to double in size at the expense of adjacent A1 retail outlets. Long -established businesses such as CG Gas, Cyplon Travel Agents and Steph & Xenon's Barbers (all extremely useful and varied services for local residents) are about to close and relocate to more friendly parking environments, often outside the borough. We

know that several other shops are also on a knife-edge, and on the verge of closing. All have specified the loss of day-time trade - the result of a punitive parking system - as a key factor.

It cannot be in anyone's interest for this to continue - the borough is losing small businesses, residents are losing valued services and the day-time economy is collapsing.

We accept that the overall economic climate is a harsh one, but the parking regime is something over which the Council can and does have control, and if it does nothing it risks killing the goose laying the golden eggs of parking revenue. It should surely anyway be doing everything in its power to help struggling shops - and to support its own UDP which explicitly highlights the importance of the vitality and viability of the daytime economy in Haringey's High Streets.

Unless there is a change of policy, this spiral of decline will intensify and Green Lanes will simply become a high street full of restaurants (which benefit from free evening parking) interspersed with a number of other non-retail premises, such as betting shops and estate agents.

This need not happen, although much damage has already been done. Given the gravity of the situation the Council should be prepared to address the problem by a simple change to its parking policy for the Green Lanes area. There are several obvious options/alterations to save Green Lanes as a local high street, with a flourishing day-time economy.

(a) offer a clearly defined period, eg 11am-2pm, of free parking on Green Lanes and the adjacent CPZs, subject of course to appropriate consultation (still less generous than Crouch End or Muswell Hill, but enough to make a significant and positive impact).

(b) offer free parking after 1pm on Saturdays (this is already the case in key shopping areas of Islington, Enfield and Barnet)

(c) offer a reduced fee of £2/hour, perhaps at specified times (still not cheap, but would obviously encourage shoppers who are purchasing low value items)

Any one, or combination of, these suggestions would have a positive impact by encouraging more day-time shoppers to visit Green Lanes and spend money in our local shops.

We very much hope the Council will give urgent consideration to these suggestions. There can be no doubt that Green Lanes shopkeepers are being treated harshly in comparison to other areas by this 'one size fits all' parking system which fails to take into account wider free parking opportunities elsewhere.

In conclusion, we would stress that we are not asking for special treatment for local shopkeepers. Rather, we are seeking fair and equal treatment with other comparable town centres in the borough, all of which benefit from a more favourable parking regime than that which presently operates in the Green Lanes area.

Muswell Hill Businesses and Traders

I'm writing in support of Emma Whittlestone's email to you dated 25th April.

I'm a very small independent retailer in Muswell Hill struggling to survive. Since Haringey Council in their wisdom decided to increase parking charges, there has been a marked difference in trade in Muswell Hill. My customers now think twice about making the effort to travel to MH and when they do, they are time watching. There have never been so many empty spaces in the parking bays.

By comparison St John's Wood High Road, which is a very affluent area as you know, has much more sensible parking charges of £1.20 per hour as opposed to £3 in our borough.

Haringey also refuse to put money into any kind of regeneration in MH and I therefore feel that the hike in parking is unfair and totally unjustified.

I know our neighbouring Barnet council also increased their parking fees and also changed to pay by phone only which has completely killed trade so I hope Haringey do not opt for this too. No thought went to the elderly who find it difficult to use this facility.

You are being urged to reconsider these unsustainable fees on many fronts and would appreciate to be kept updated on all consultations taking place on this subject. We are members of the MHTG and attend most meetings where these issues are discussed on numerous occasions.

Thank you for taking the time to read my email.

Martha Behiri
Aziza boutique
27 Fortis Green Road
Muswell Hill
London
N10 3HP

I am contacting you as a local Muswell Hill business owner with two sites on Fortis Green Road, N103HN. Last year I wrote to the Council as Co-Chair of the Muswell Hill Traders Group (MHTG) setting out the concerns of our business owner members with the proposed increases. Much of what we raised then with the Council has, sadly, come to pass. It is pretty clear to most businesses that the last round of parking charge increases has had a negative effect on retail trade throughout Muswell Hill. In these difficult economic times with the Council budgets under pressure we can understand the need to look at all possible ways to increase Council income. Accordingly a reasonable rise in parking charges may well have appropriate and that was the position taken previously by the MHTG. What we are now faced with is a significant boycott by car owners who clearly feel the new charges are punitive as they are similar to West End charges and, wonderful though Muswell Hill may be, it is not the West End! If these shoppers were then walking into MH to do their shopping it may make the Council's case for such a rise – but they are simply moving their trade to the numerous out of town shopping centres nearby which offer free parking. The fee rise has been self defeating because with the decline in trade since the increases more and more local businesses are finding it difficult to pay their rates, or even survive! As I write this note there are five empty spaces in Fortis Green Road and that is a fairly average vacancy level with the corresponding drop in trade for our shops. Prior to the increase we rarely had one vacant parking space! We believe passionately in a thriving local shopping centre to serve our community and attract customers from far and wide. For this we need all the support we can get from our Council. Please be good enough to reconsider the current parking fees as one positive step towards reviving local businesses in this part of our Borough. I would welcome your views on this plea from the heart! Kind regards, Roger Ward CBE, MSc, AFS, FRSA, FCIPD. Chairman FEAST CATERING, FEAST DELI and FEAST ON THE HILL restaurant.

I am writing this email re the parking charges in Muswell Hill.

It has been brought to my attention that you did not receive the representation that we made, along side the TC chairs for Green Lanes and Crouchend, before the current prices were brought in. This is a surprise to me as the Muswell Hill Traders Group sent an email and we also urged our membership to do the same. We also attended meetings along side Crouch End and Green lanes to discuss the proposals. We were not pleased when the increase went ahead regardless.

To put it clearly at this point we strongly object to the level of increase in parking charges in Muswell Hill and throughout the borough. In the current retail climate we are fighting on every front for trade and the increased parking charges have caused a massive drop in trade.

Businesses in Muswell Hill not only serve our local community, whom we urge to walk to their local shops through initiatives such as our Green Is Good event last month, but also shoppers from Crouch End, Highgate, Hampstead and beyond. These shoppers must either use public transport - poorly served from the west - or drive their cars.

Businesses in Muswell Hill have seen a marked decrease in shoppers coming to the area as a direct result of the parking charges. Further more the two hour stop and shop scheme does not encourage the kind of shopping Muswell Hill is trying to promote. We wish customers to come to Muswell Hill and shop, stop for lunch and also browse shops they may not have come directly to use. The turn over time is too short and the prices prohibitive.

This has been eloquently demonstrated by the number of empty bays you can see daily throughout Muswell Hill.

The local high streets, as we know them, are dying and the MHTG feel that whilst we are making every effort to survive parking charge increases are making the battle harder. We urge you to reconsider the increase to a much fairer amount. We are not a naive group and understand an increase was necessary but we are very clear that the increase was way beyond that which the area can support.

We wish to be included in all consultations in order to give the Muswell Hill businesses a voice and to ensure the review is a fair and balanced consultation. Please can you let me know how and when the review is taking place.

We look forward to speaking to you on this issue. Many thanks

Emma Whittlestone
Operational Chair

for and on behalf of The Muswell Hill Traders Group
www.InMuswellHill.co.uk

Crouch End businesses

I am writing in response to the Business Parking Management Survey

Customers frequently tell us that they do not come to Crouch End so often anymore for two principle reasons;
because of the high parking charges, particularly when contrasted to the free parking offered by many supermarkets

- the confusing and ambiguous signage which results in many of them to getting parking tickets because they have inadvertently parked illegally when they thought they were safely parked. One particular comment that it is more difficult to park late afternoon because of the parking restrictions in force.

Customers are now using centres such as Haringey Arena and Tesco at Colney Hatch Lane because it avoids the twin problems of paying to park and penalty fines.

Research analysts such as Mintel consistently report a down turn of foot fall on the high street. I can confirm this experience as we are seeing a 7% reduction in footfall. Therefore as in my previous email dated I urge the council to not do anything that adversely effects the vitality of its own high streets and, consequently, encourages customers to shop at retail parks and Super stores.

With so much publicity around The Mary Portas high street report I believe that it is important that Haringey is seen to be supportive of its own high streets.

It is crucial that the vitality and employment in the high street is protected and no adverse action taken that may have an effect to increase shop closures and job losses: parking is an integral part of this mix.

Also attached my parking survey

Kind regards

Christopher

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Haringey Council

Traffic Management

Parking charges impact assessment 2012: Full report with tables and charts

INTRODUCTION

All Haringey's residents and businesses are affected by parking issues irrespective of whether they use or own a car. While many residents and businesses want accessible and cheap parking; Councils have to think about many other aspects including managing scarce kerb space, the safe and efficient movement of traffic, and providing an attractive street environment.

This report sets out results of research into the impact of parking charges on businesses and visitors in the main shopping areas of three of Haringey's district town centres: Muswell Hill Broadway, Crouch End Broadway and Harringay Green Lanes. The research has been carried out with businesses in and visitors to these local town centres.

The survey commenced mid May 2012 with 250 business survey questionnaires with Freepost return envelopes hand delivered to shops and businesses in each of the three town centres making a total of 750. A further 750 visitor survey questionnaires were placed on cars parked in the shopping areas of each town centre. Parking in these areas is mainly of the 'pay and display' type.

The questionnaires were hand-delivered by staff of Reliable Distribution who also made two follow-up visits at different times and days of the week to each town centre to ensure good and representative responses were received by the survey closing date of 11 June.

Over 300 additional forms were requested from the council by Green Lanes traders' representatives, who announced they would assist the exercise by encouraging businesses and visitors to complete the questionnaires. These additional forms were marked '*GL Extra*' so as to distinguish them from the main distribution.

The survey questionnaires were designed to obtain objective information rather than just listen to familiar and repetitive value judgments about how local authorities run parking services. Haringey Council, along with most local authorities across the country entirely understands that businesses would like readily available, long stay parking spaces available at low cost. We are equally aware of competition faced by local town centres from shopping malls and centres which offer cheap or free car parking. Unfortunately the increasing competition for limited road space means the old objective of providing this type of parking solution has had to give way to a more strategic approach to parking management.

DATA ANALYSIS 1: THE BUSINESS PERSPECTIVE

Although proceeding in much the same way as a consultation; this survey has ensured that responses are representative of the main types of business in each town centre. Thus in Harringay Green Lanes the retail offering is notable for:

- Bakers, specialist grocers and convenience stores
- Fast food takeaway outlets
- Cafes, snack shops and tea rooms
- Jewellers
- Hairdressers, barbers and beauty salons
- Letting and estate agents

- Betting shops

Many of these outlets reflect the ethnicity and culture that gives Green Lanes and Crouch End and Muswell Hill their unique community atmosphere which attracts many visitors from outside the borough. It is this community atmosphere allied with quality goods and services which make Green Lanes, Crouch End and Muswell Hill very attractive to shoppers and visitors in ways which are not replicated by the major shopping centres and malls.

A total of 146 businesses responded to the business survey. The numbers from each local town centre are set out in table Q2 below.

Table Q2

		Count
Location of business	Crouch End	42
	Harringey Green Lanes	65
	Muswell Hill	39
	Total	146

Businesses were asked to estimate the proportions of shoppers coming to their town centres by car, bus or tube, and by foot or bicycle. The average estimates by businesses in each locality are set out in Table Q3a and show that Green Lanes businesses believe that 66% of their customers come in by car. In Crouch End the estimate is significantly lower at 47%.

Table Q3a

Report

Location of business		Est Travel by car	Est Travel by bus or tube	Est Travel by foot
Crouch End	Mean	46.55	20.60	32.86
	N	42	42	42
Harringey Green Lanes	Mean	65.85	18.32	15.83
	N	65	65	65
Muswell Hill	Mean	59.49	20.26	20.26
	N	39	39	39
Total	Mean	58.60	19.49	21.91
	N	146	146	146

Comparing these estimates with analysis from the GLA Town Centre Health Check report, 2009 (Table Q4); there is a marked difference in views of how the town centres are accessed and suggests an overestimate of the proportion of visits by private cars and a significant underestimate of number of shoppers walking or cycling to the town centres.

Table Q4

Centre	% of weekday trips to town centre			
	Bus or Tube	Car	Cycle	Walking
Wood Green	43.3	11.3	0.5	44.9
Crouch End	18.8	23.5	10.9	46.8
Green Lanes	39.4	33.0	0.0	27.6
Muswell Hill	12.4	40.5	0.0	47.1
Tottenham	34.1	26.4	0.0	39.5
West Green Road	20.0	19.0	0.0	61.0

Note: The data is from London Travel Demand Survey [September 2005- March 2008]. Data are for trips with either an origin or destination wholly within the town centre

Question 5 asked businesses to report the nature of any comments made by customers about parking issues. Crouch End businesses were most likely to report customers as complaining about the time taken to find a parking space; while Green Lanes businesses were much more likely to refer to customer complaints about excessive parking charges. In Muswell Hill the reports were often about the often lengthy time taken to find a space as well as excessive charges.

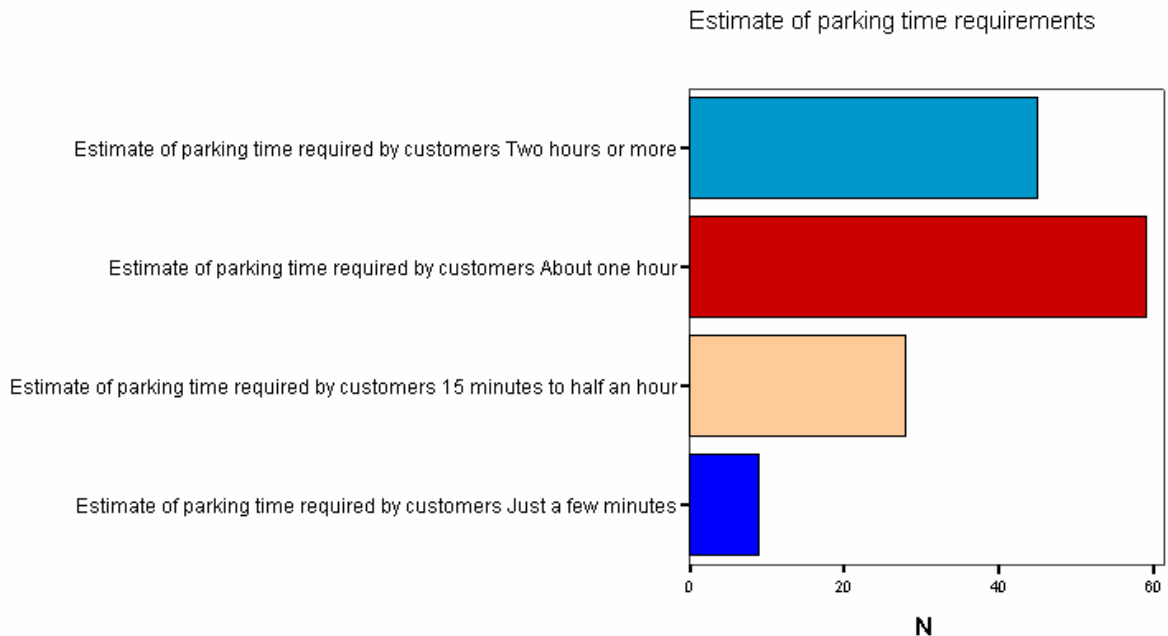
The survey of visitors asked a similar question to those coming in by car and respondents gave broadly similar views to those set out in the table Q5. The views of visitors are analysed later in this report.

Table Q5

		Location of business		
		Harringey Green Lanes Muswell Hill		
		Crouch End	Green Lanes	Muswell Hill
		%	%	%
Comments reported by businesses	Takes too long to find a space	68%	46%	56%
	Inconvenient not being able to park for more than 2 hours	32%	21%	38%
	Not enough Pay and Display bays conveniently located	10%	24%	13%
	Excessive pay and display parking charges	37%	71%	56%
	Not enough parking spaces close to all the shops/restaurants	22%	13%	10%
	Lack of clear signs about where they can park and for how long	15%	14%	8%

Question 6 asked businesses how long their customers coming in by car generally needed to park for. Detailed results are set out in Table Q6a after a graphical summary overview

Summary overview – estimates provided by businesses



Summary overview – times stated by visitors for parking

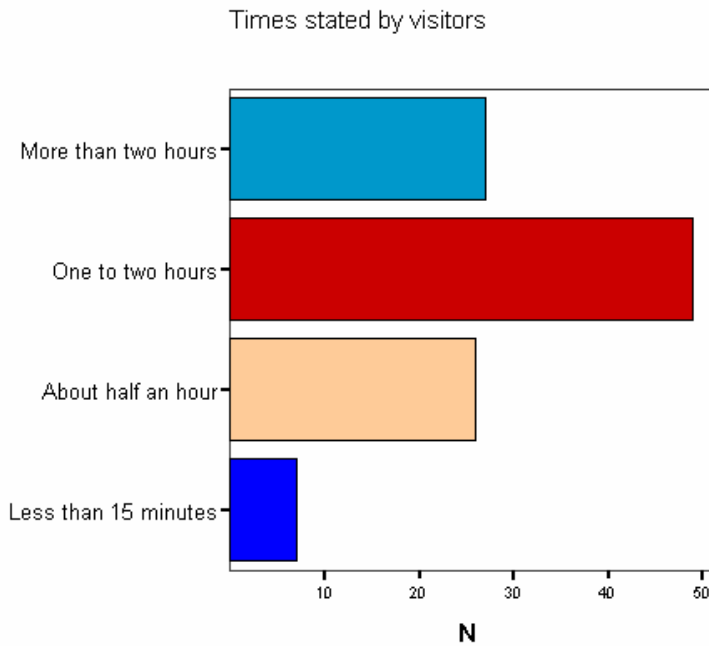


Table Q6a

		Location of business					
		Crouch End		Harringey Green Lanes		Muswell Hill	
		Count	%	Count	%	Count	%
Estimate of parking time required by customers	Just a few minutes	4	10%	5	8%	0	0%
	15 minutes to half an hour	5	12%	18	29%	5	14%
	About one hour	18	43%	22	35%	19	51%
	Two hours or more	15	36%	17	27%	13	35%

Table Q6a sets out the assessments provided by businesses. When visitors were asked how long they needed to park for the responses showed some differences (Table Q6b). Thus Crouch End and Muswell Hill businesses significantly underestimated the proportion of their customers who only want to park for around 30 minutes, while Green Lanes businesses significantly overestimated this proportion.

Table Q6b

		Local centre					
		Crouch End		Harringay Green Lanes		Muswell Hill	
		Count	%	Count	%	Count	%
How long do you need to park for	Less than 15 minutes	1	5%	4	9%	2	5%
	About half an hour	5	26%	7	15%	14	33%
	One to two hours	9	47%	22	47%	18	42%
	More than two hours	4	21%	14	30%	9	21%

What is clear from the survey is that while the modal (most frequently occurring) demand for parking is between 1 and 2 hours, there is also very significant demand for short stay parking of up to 30 minutes.

Question 9 asked businesses to say how many of their staff drive in to work. Results are shown in terms of average numbers of staff driving in to work in each town centre.

Report

Location of business	Mean	N	Std. Deviation
Crouch End	2.57	42	2.318
Harringey Green Lanes	2.08	65	1.652
Muswell Hill	2.26	39	2.035
Total	2.27	146	1.963

The average overall is just over 2 members of staff who drive in to work. Crouch End has the highest proportion who drive to work. These numbers are significant in that if, as is quite possible, staff use their own cars rather than sharing, then the amount of parking spaces required by only those businesses who responded to the survey is over 300 spaces.

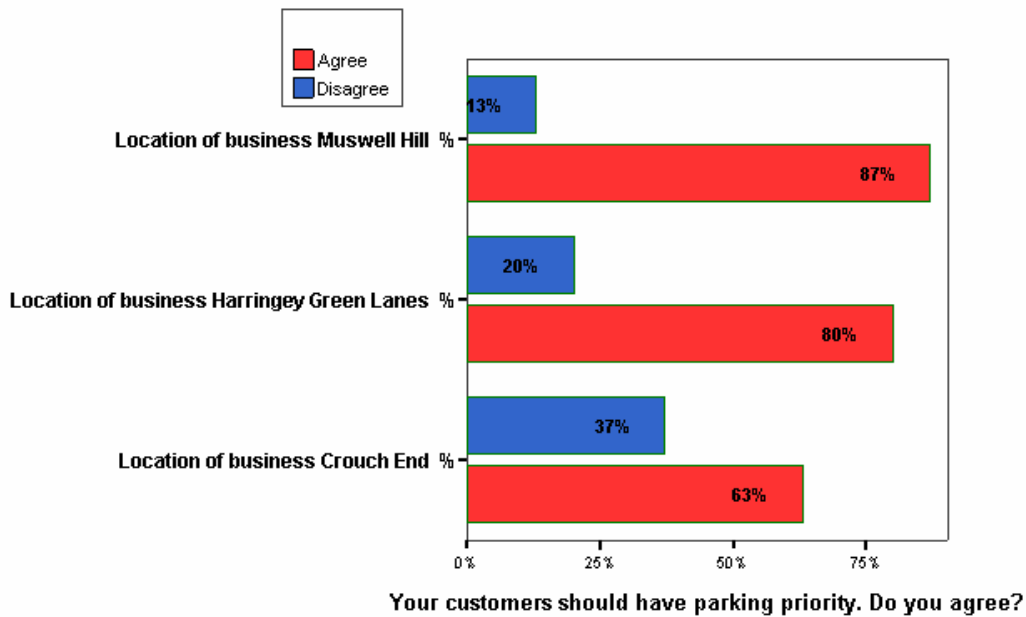
If these proportions are applied to the total of around 600 businesses across all three town centres, then shop and office staff could occupy anything up to 1500 parking spaces in the three town centres. Some of these spaces are in private or other car parks, but most staff park on the street as shown in chart Q10 which shows responses to the question: where do staff park.

Chart Q10



When asked whether or not they agreed that customers should have parking priority; the majority of businesses agreed - as shown in Chart Q11. Interestingly, 37% of businesses in Crouch End do not agree that customers or visitors should have parking priority. 20% of Green Lanes businesses also disagree with the suggestion.

Chart Q11



Question 12 asked businesses to consider how the current economic climate is affecting trade. The results are shown firstly as an overall graphical summary and then in detail in Table Q12.

How is the economic climate affecting business?

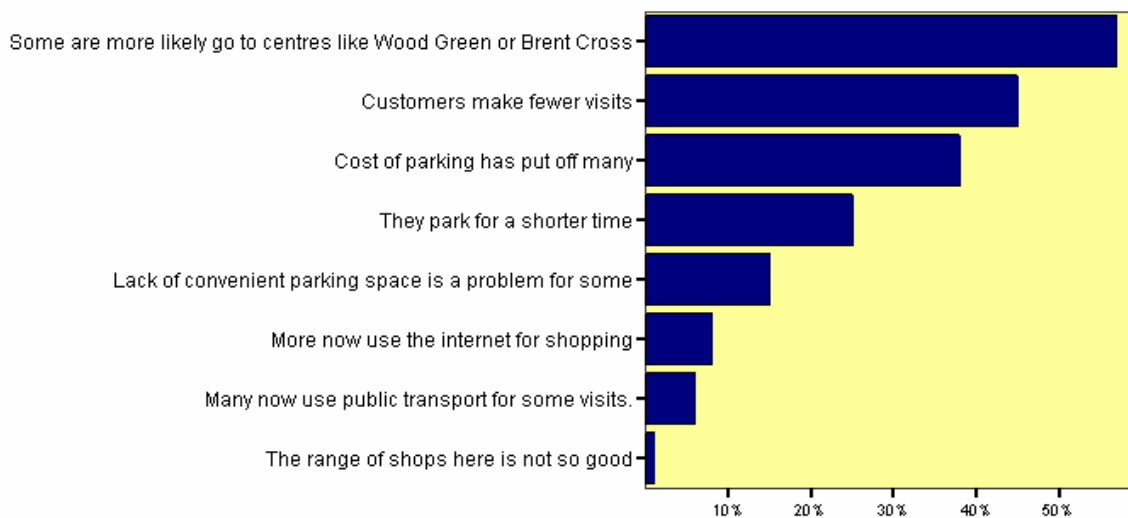


Table Q12

	Location of business		
	Crouch End	Harringey Green Lanes	Muswell Hill
	%	%	%
Some customers/visitors are now more likely go to shopping malls like Wood Green or centres like Brent Cross where there is cheaper or free parking	48%	67%	50%
Customers now make fewer visits than they did last year	38%	47%	50%
Cost of parking has put off many customers and visitors	33%	41%	39%
Visitors / customers who drive in park for a shorter time than they used to	33%	17%	29%
Shortage of convenient parking space is a problem for customers	25%	9%	13%
Many more customers now use the internet for shopping	8%	5%	13%
Many customers who used to drive now use public transport (or walk/cycle) for some visits.	5%	6%	5%
The range and type of shops in the town centre has changed (e.g. more fast-food outlets)	3%	0%	3%

Why do your customers chose to come and shop here?

	Please tell us the name of your business, road name and n...	Location of business	In your view, why do shoppers and visitors choose to come here?
1	Broadway Fruiterers, 15 The Broadway.	Crouch End	good service and value for money.
2	the Broadway	Crouch End	family business and local and friendly
3	moment to print, 19 Broadway Parade N8	Crouch End	we are experiencing less and less footfall in our area
4	W Nodes Funeral Directors, 2 Broadway Parade N8	Crouch End	convenience and specialist service provide.
5	Parnes and partners solicitors, 30 Broadway Parade	Crouch End	
6	The Broadway N8 8DU	Crouch End	Family business and local and friendly service
7	A Spandu Electrical market, 17 Broadway Parade N8	Crouch End	nobody come to Crouch End for shopping any more unless they need something quickly and small
8	Barnes & Ptnrs 30 Broadway Pde	Crouch End	
9	Dr Zhang clinic, 53 the Broadway N8	Crouch End	
10	Newton and Garner 47 Topsfield Parade, Crouch end	Crouch End	My client come mainly to see me

11	Crouch End Food Centre, 34 - 35 Broadway Parade, N8	Crouch End	
12	The Red shoes, 30 Topsfield Parade	Crouch End	I provide a specialist service and Crouch end used to be famed for his excellent independent shops. They are now all doing badly and it will all close, included me within two years if nothing changes
13	Field, Topsfield Parade N8	Crouch End	crouching his unique shopping area and has very few shops. Different from the normal.
14	Property Net, 49 Topsfield Parade N8	Crouch End	like the area
15	M & L Carpets	Crouch End	most of our customers are recommended to us we are specialist trade.
16	Soup Dragon 27 Topsfield Parade	Crouch End	
17	Martyn Gerrard estate agent, 45 the Broadway N8	Crouch End	independent shops, bars, restaurants give a unique feel and higher quality in general.
18	Hornsey Agency 7 Topsfield parade N8	Crouch End	it's village atmosphere, the stores are often local and independent
19	Virgin active 31 Topsfield parade	Crouch End	local shops and parks
20	oxygen	Crouch End	Love the community and they want to support
21	Eden Ltd 8 Topsfield parade N8	Crouch End	there is a good mix of independent shops, Restaurants Which Provide a Pleasant Shopping Experience but Parking Is Limited
22	Indish , 16 Broadway Parade, N8 9DE	Crouch End	diversity of independent shops
23	Broadway Dry Cleaners , 54 The Broadway N8	Crouch End	The variety of independent high quality retail shops not found elsewhere
24	Minikin, 22 Broadway parade	Crouch End	it's a village feel and customers like to support the local shops. We offer a unique service not available anywhere else
25	O'S Thai Cafe 10 Topsfield Parade	Crouch End	because they live locally they can walk to shops and restaurants
26	Roxanne, 57 The Broadway	Crouch End	they drive to Brent Cross of Westfield's, no parking tickets
27	Freeman the Butcher, 9 Topsfield parade N8	Crouch End	lots of good quality food shops Artisan bakers organic butchers etc
28	C.H.LIM Opticians, 16 Topsfield Parade N8	Crouch End	smaller shopping centre
29	Orange	Crouch End	there are lots of little independent stores which are appealing to shoppers

30	Junk & Disorderley Park Road N8 8JJ	Crouch End	good variety small shops, no big chains
31	Perfection Nails and Beauty, 8 Broadway Parade	Crouch End	lots of individual shops
32	Oliver Bonas, 3 The Broadway N8	Crouch End	because local independent shops for Also give their weekly food shop as there is such a variety of shops
33	Hair On The Heel, 22 Crouch End Hill	Crouch End	To help support local businesses in the places they live or else they drive-through ghost towns for the customer service we can offer Tesco
34	Santander,5 The Broadway Crouch End	Crouch End	village line, different shops, more beauty, not a chain area
35	Santander, 3-5 the Broadway N8	Crouch End	coffee shops, shopping etc. And banking with high street banks
36	kinleigh Folkard and Hayward	Crouch End	Crouch end feels cafes and boutique that are exclusive C.E
37	Reena pharmacy, 14 Crouch End Hill	Crouch End	shoppers used to love coming and shopping in Crouch end but now this parking restrictions makes them go to Wood Green or better Brent Cross
38	Satay Malaysia, 10 Crouch End Hill N8	Crouch End	local and less crowded
39	Michaels Barbers, 38 Topsfield parade N8	Crouch End	Crouch end has a village fill, has everything shoppers need
40	made to measure express 5 Broadway Parade N8	Crouch End	the friendly village like atmosphere, the parking is a massive issue and we have seen footfall since you made the changes
41	Aziza Boutique, 27 Fortis Green Road N10	Crouch End	they love the uniqueness of Muswell Hill shops
42	Links Broadway parade	Crouch End	I think it's because Crouch and has a good reputation
43	Mezzo Foods Ltd, 493-491 Green Lane N4	Haringey Green Lanes	our business sell veg-greens fruits cheaper and good quality all time of the year. Price and quality and better
44	OAS Accounting Ltd, 51 Glenwood Road N15 GL	Haringey Green Lanes	
45	Ada centre limited, 41 grand Parade GL	Haringey Green Lanes	writing quality of restaurants and shops, good value for money on products and services. Multicultural friendly shops.
46	Sams chickens GL	Haringey Green Lanes	
47	N4 Cafe, 351 green lanes N4 1DZ	Haringey Green Lanes	because they can have anything in Haringey shops, restaurants, cafes at any time
48	Parade Chemist 25 Grand Parade N4	Haringey Green Lanes	The personal service is very satisfactory it is convenient

49	Deniz Jewellery, 415 Green Lanes	Haringey Green Lanes	Cheap and quality products many selections to eat and shop
50	Rostos Ltd, 44 Grand Parade GL	Haringey Green Lanes	
51	Zavi's Fried chicken, 527 Green Lanes N4	Haringey Green Lanes	multi choice restaurants
52	Gokynzy restaurant, 26-27 Grand Parade N4	Haringey Green Lanes	restaurants and shops of the main attraction. It's different from other centres.
53	Mertotex London GL	Haringey Green Lanes	culture, something different specialist shops, quality restaurant shopping
54	Vizyon Optik 527 Green Lanes	Haringey Green Lanes	they used to come here but now parking is too expensive
55	Santander UK plc card 141	Haringey Green Lanes	It's local to where they live - inconvenient to go to Wood Green or further away. Also a community who understand the language
56	Dostlar supermarket	Haringey Green Lanes	Variety of shops and reasonable price for shoppers
57	the optical shop	Haringey Green Lanes	familiarity, local and convenience. Our customers are also loyal and choose to return, however some are being put off by the parking charges
58	Green Lanes Haringey N4 GL	Haringey Green Lanes	due to the lack of long-term most visit Haringey to gamble, use estate agent
59	Antep Baklavasi 24 Grand Parade N4 1LG	Haringey Green Lanes	good quality cakes and Baclavas
60	Akbas, Kumuncu 463 green lanes N4	Haringey Green Lanes	lots of Turkish jewellers and restaurants which they can't find elsewhere
61	Tao Sports card 142	Haringey Green Lanes	We're conveniently located 'en route' to the west End and central London
62	Nafsikas Taverna, 499 Green Lanes N4	Haringey Green Lanes	long-time customers good quality food and services
63	Ozcan Jewellery uk 383 Green lanes N4	Haringey Green Lanes	
64	CAN GB Ltd, 391 Green Lanes N4 1E3	Haringey Green Lanes	the best Turkish restaurants are based in this location with reasonable prices
65	Antepliler restaurant, 46 Grand Parade	Haringey Green Lanes	
66	Cafe Lemon, 28 Grand Parade N4	Haringey Green Lanes	Green lanes is at the centre, interesting cultural restaurants, special road
67	Re-style	Haringey Green Lanes	we have been here for a while and have built up a loyal customers. We provide very good service and customer care.
68	Icut Gents Hair Saloon	Haringey Green Lanes	Because we have best customer service and we do best for them much as we can.

69	Apollo 77 Grand Parade N4	Haringey Green Lanes	variety of shops
70	Daves News Agents, 68 Grand Parade N4 GL	Haringey Green Lanes	yes because they get all this from our parade
71	Medlocks / Lightplan 60-60a Green Lanes N8 0RE GL	Haringey Green Lanes	For the quality of shops. People from all over N London want to come to our shop
72	Disney's Ltd, 34-35 Grand Parade N4 GL	Haringey Green Lanes	at present we have no idea, apart from the increase in costs that we have spent on advertising
73	Med - Chem GL	Haringey Green Lanes	The service Haringey traders are providing is the best that's why
74	Raising my voice foundation, 473 Green Lanes	Haringey Green Lanes	restaurants high-volume bedsits land, people's receipt of benefits.
75	Kricoss, 58 grand Parade GL	Haringey Green Lanes	in Haringey there is everything people need food, clothing, Sainsbury's, Homebase and one stop shop
76	London care homes Ltd 439 Green Lanes	Haringey Green Lanes	
77	Manor house dental surgery, 363 green lanes	Haringey Green Lanes	
78	Leader Enterprises Ltd, 46 grand Parade	Haringey Green Lanes	the shops are better than another place so everyone will be choosing Haringey if parking fees cheaper than three pounds hour.
79	Occam Ltd 47 grand Parade	Haringey Green Lanes	because this shop is the best one in Haringey
80	Devran Restaurant, 485-487 Green Lanes	Haringey Green Lanes	high number of restaurants cafes, good value for money
81	Yasar Foods LTD, 495 Green lanes N4	Haringey Green Lanes	Yasar Halim big name in Haringey- traditional bread unique original bakery in North of London that's why businesses choose to come here
82	Winkworth	Haringey Green Lanes	Restaurant shops business transport links
83	Kings group estate agents, 39-14 grand Parade N4	Haringey Green Lanes	it is mainly to use this Suppliers not found elsewhere
84	Petrou law partnership, 21 Grand Parade	Haringey Green Lanes	
85	Pizza - Hut uk ltd Delivery and take-away	Haringey Green Lanes	Traditional shops bars and restaurants . Good value for money deals fruit and veg shop
86	The garden Ladder, N4 1AL	Haringey Green Lanes	it is close by
87	Turnam Jewellers, 2 grand Parade N4 1JX GL	Haringey Green Lanes	

88	Onur jewellers, 453 green lanes	Haringey Green Lanes	the common area for jewellers
89	Akasya Ltd, 431 green lanes GL	Haringey Green Lanes	
90	Semra , Hair and beauty salon, 337 Green Lanes N4 1DZ GL	Haringey Green Lanes	because foods are so tasty and it is in the main area
91	Brian Thomas, 66 Grand Parade, N4	Haringey Green Lanes	Convenient if they walk or use public transport
92	D.P. Mark chemist, 4 Grand Parade N4 GL	Haringey Green Lanes	They like centre put off by parking charges
93	The Gold Bar, 79 grand Parade N4	Haringey Green Lanes	because we do something different
94	Evkur, 3 Grand Parade N4 1JX GL	Haringey Green Lanes	
95	Komsu restaurant, 434 St Anns Road N15 3JH	Haringey Green Lanes	
96	Cherie hair salon, 455 Green Lane N4	Haringey Green Lanes	value and quality for shopping , friendly shops and it has been known for many years as cosmopolitan shopping
97	Anthos Florist, 601 green lanes N8 0RE GL	Haringey Green Lanes	only for restaurants of fruit and veg
98	Archgate Solicitors, 345 green lanes N4 GL	Haringey Green Lanes	restaurants and other shopping
99	News and Mags,459 Green Lane N4	Haringey Green Lanes	local Turkish food, good price and longer opening hours.
100	Antep Ocakbasi, 52 grand Parade	Haringey Green Lanes	Haringey has expanded over the past few years, it is now the central location for all customers who want to eat Turkish food
101	Ora Cafe, 581 Green Lanes N8	Haringey Green Lanes	quality of service and staff
102	Ladbrokes, 56 Grand Parade	Haringey Green Lanes	market competition, increased buyers powers
103	Kinas solicitors, 393 Green Lanes N4	Haringey Green Lanes	variety of shops in the area, reputation of the green lanes, friendly service by the shops
104	Lynbo. 457 Green Lanes, Harringey N4	Haringey Green Lanes	
105	Mezzo Bar, Restaurant	Haringey Green Lanes	There is a variety of restaurants and customers have a choice
106	Coco Hair studio,437 Green lanes	Haringey Green Lanes	the only visit if they desperately in need of something, they will prefer other places on the parking is a great problem within the area.
107	Lido Housewares, 481-479 Green Lanes	Haringay Green Lanes	Haringey has a large variety of stores for restaurants hardware and household stores to supermarkets. Haringey provides affordable shopping school locals.

108	Kate Kuba Shoes 71 Muswell Hill Bdy	Muswell Hill	
109	Robert opticians 11 Fortis Green Road	Muswell Hill	the practice is not close to tube lines, good bus service. Give them come there to do so because they live locally, by recommendation
110	snap happy 394 Muswell Hill Broadway N10	Muswell Hill	
111	Colin Jewellers 225 Muswell Hill Broadway	Muswell Hill	because of the locality
112	Panoptica Ltd,150 Muswell Hill Broadway	Muswell Hill	local and independent shops
113	Oxfam, 233 Muswell Hill Broadway	Muswell Hill	Muswell Hill has a village, said crime rate lowish Cure change shore shops
114	Woods and Woods	Muswell Hill	the variety of unusual independent shops and multiples.
115	Sally Bourn Interiors, 26 Muswell Hill Broadway N10	Muswell Hill	good range of shops independently retailers and proximity to their home
116	225 Jewellery Muswell Hill Bdy N10 1DE	Muswell Hill	
117	The Jewellery, 22 5 Muswell Hill Broadway N10	Muswell Hill	
118	Muswell Hill,3 Muswell Hill Broadway N10	Muswell Hill	
119	Fabric menswear, 34 Fortis Green Road, London	Muswell Hill	because Muswell Hill has most independent shops and restaurants.
120	GNC 243 Muswell Hill BDY	Muswell Hill	
121	Destination skin, 22-24 the Broadway	Muswell Hill	it has a wider choice of shops
122	Robert Bale Jewellers & Engravers, 486 Muswell Broadway	Muswell Hill	Choice of individual independent retailers
123	Royals, 119 Muswell Hill Road	Muswell Hill	independent and specialised shops.
124	W Martyn	Muswell Hill	W. Martyn is a unique shop. We opened in 1897, came to Muswell Hill just to see one shop. Their concern is the cost of parking. So they know longer come so often
125	"N/A as we are not a shopping centre"	Muswell Hill	good quality service
126	Goldilocks Muswell Hill Broadway	Muswell Hill	local to their home has the necessary shops and stores they require

127	Perfect smile 438 Muswell Hill Broadway N10	Muswell Hill	because they are already registered with us
128	Toffs of Muswell Hill	Muswell Hill	it offers a good selection of shops and restaurants
129	Tom Foolery, 109 Fortis Green Road N10+	Muswell Hill	Muswell Hill has a good High Street, Tomfoolery is a destination shop, many people come from out of the area
130	Cyplon Travel 561-563 Green Lanes N8 0RL card 140	Muswell Hill	We've been here almost 40 years and have loyal customers
131	The John Baird Pub, 122 Fortis Green Road N10	Muswell Hill	yes, as this area is commonly known as a lovely village area. if we cannot arrange better system then all people will do is use other areas to spend their money
132	travel wise Ltd, 51 Fortis Green Road	Muswell Hill	more independent shops, personal service offered, it is very pretty, clients don't like generic high streets
133	Oxygene	Muswell Hill	
134	Bairstow Eves, 36 Muswell Hill Broadway N10	Muswell Hill	this
135	Cosi homeworks, 854 Fortis Green Road	Muswell Hill	they want cheaper parking, still independent stops restaurants, architecture news open air strolls with variety of outlets
136	Neckline Ltd, 164 Fortis Green Road N10	Muswell Hill	because of the individuality of shops, said will disappear to lack of parking space
137	Muswell Hill Pharmacy, 110 Fortis Green Road	Muswell Hill	local family atmosphere Muswell Hill is like a little village
138	Frocks Away	Muswell Hill	Villages feel nice selection of shops independent and destination shop, of products not offered elsewhere. Better customer service more relaxed environment. The parking changes have made a marked difference our trade
139	John Lewis of Hungerford , 108 Fortis Green Road	Muswell Hill	the range of independent shops, village atmosphere, good transport links
140	O baby, 126 Fortis Green N10	Muswell Hill	
141	New century, Muswell Hill	Muswell Hill	good specialist and friendly shops
142	H&S Hair & Beauty, 77 Muswell Hill Broadway N10	Muswell Hill	choice of shops
143	Planet organic	Muswell Hill	Muswell Hill has a nice village like atmosphere with not many charms of retailers and the small businesses need every customer to service.
144	Mint Velvet, 172-174 Muswell Hill Broadway	Muswell Hill	gift shops, coffee shops family atmosphere
145	Bones, 253 Muswell Hill Broadway N10	Muswell Hill	Boutique and individual shops, not chains local village fill to the area wanting to support local independent shops.

146	Moss, 27 Muswell Hill Broadway	Muswell Hill	its local area
Total	146	146	146

DATA ANALYSIS 2: THE VISITOR / CUSTOMER PERSPECTIVE

A total of 113 responses were received from customers / visitors who had driven to each local town centre on days when the survey questionnaire was distributed. Table Q1 has the detail by town centre location

	Count	%
Local centre Crouch End	22	19%
Harringay Green Lanes	47	42%
Muswell Hill	44	39%
Total	113	100%

Question 2 asked visitors to each of the three local town centres what town centres or shopping centres they mainly used.

Those in Crouch End also use Muswell Hill (41%), Brent Cross (32%) and Westfield (18%). Green Lanes visitors also use Wood Green (32%) but otherwise their loyalties are split more or less evenly between the Arena centre, Tottenham and Seven Sisters, Brent Cross and Westfield.

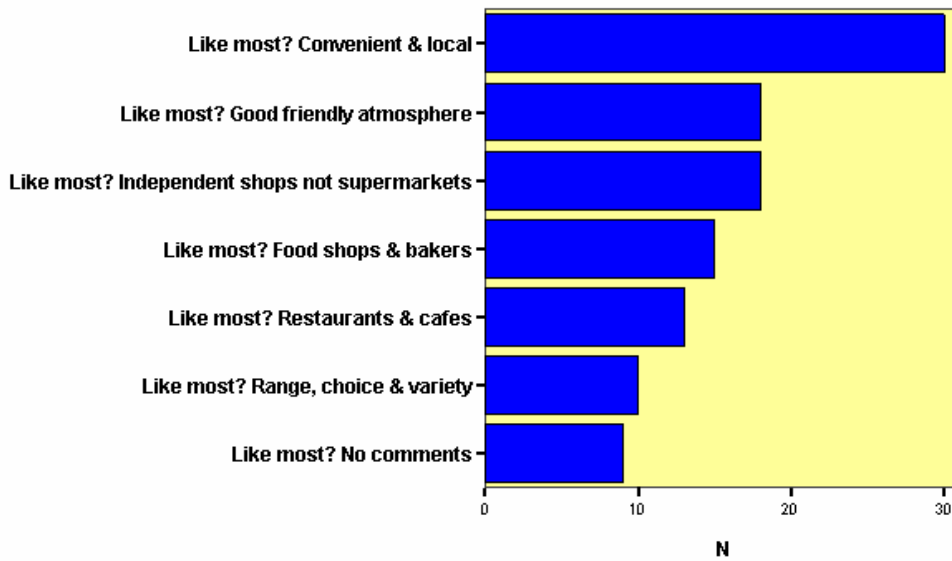
Muswell Hill visitors are much more likely (than visitors to the other town centres) to go to Brent Cross (52%) and Crouch End (39%).

It is clear that ease and distance of travel are significant factors when making choices of shopping destination. For Green Lanes visitors, Wood Green is a short bus ride away.

	Local centre		
	Harringay		
	Crouch End	Green Lanes	Muswell Hill
	%	%	%
Green Lanes	9%	94%	7%
Muswell Hill	41%	2%	93%
Wood Green	18%	32%	16%
Arena Centre	0%	11%	2%
Tottenham 7 Sisters	5%	11%	0%
Brent Cross	32%	13%	52%
Harlequin	0%	2%	0%
Westfield	18%	11%	5%
Bluewater	0%	2%	0%
Lakeside	0%	2%	0%
Crouch End	91%	9%	39%
Other	0%	0%	0%

Question 3 asked visitors what attracted them to the local town centre. Views are summarised in the chart below, and are set out in detail in Table Q3.

What do you like most about coming here?



The main attraction for visitors and shoppers is that their town centre is indeed local and very convenient for them. They also like the friendly community atmosphere and the fact that many shops are independent and offer a wide range of interesting products.

Also popular are the food shops, bakers, cafes and restaurants. Several visitors commented on the pleasure of walking around in the open rather than in an enclosed mall or shopping centre.

Table Q3

	Local centre		
	Harringay		
	Crouch End	Green Lanes	Muswell Hill
	%	%	%
Convenient & local	18%	19%	39%
Good friendly atmosphere	14%	15%	18%
Independent shops not supermarkets	23%	11%	18%
Food shops & bakers	14%	23%	2%
Restaurants & cafes	14%	15%	7%
Range, choice & variety	14%	9%	7%
No comments	5%	9%	9%

The 'convenient and local' factor is most apparent in Muswell Hill, while Crouch End visitors are most likely to value the independent stores. Green Lanes visitors particularly value the speciality food shops and bakers. However it is the combination of all these attributes which are widely appreciated by visitors.

Question 4 asked visitors what they liked least about driving in to the town centre. The main issues were lack of space, difficulty parking and the cost of parking. Details are given in Table Q4

Table Q4

		Local centre		
		Harringay		
		Crouch End	Green Lanes	Muswell Hill
		%	%	%
Like least?	Lack of space / difficulty parking	36%	38%	43%
	Cost of parking	36%	49%	39%
	Too much traffic	5%	9%	5%
	Longer stay time needed	5%	0%	2%
	Too many downmarket shops	14%	2%	5%
	No comments	5%	2%	7%

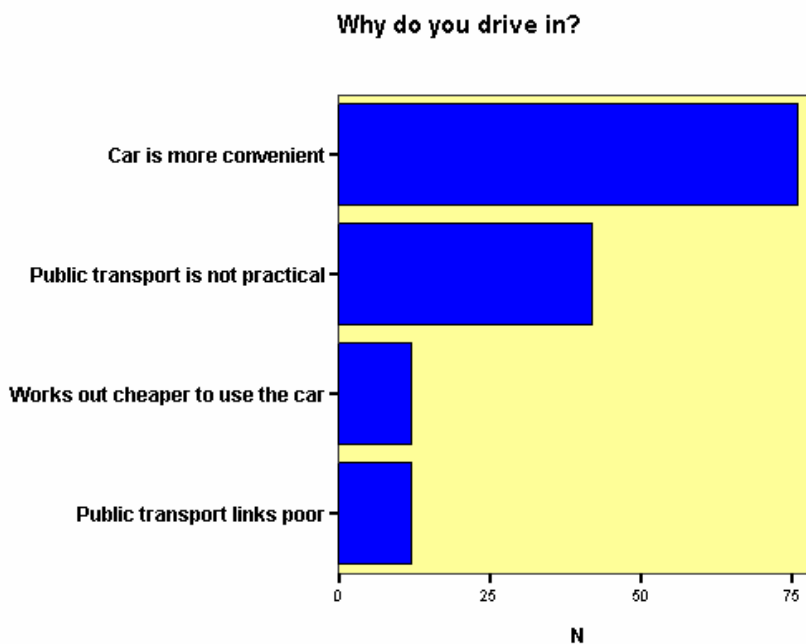
Q6 asked visitors what they thought the Council could do to help. Their suggestions were to cut parking charges and provide more spaces on road and in car parks. Green Lanes visitors were more concerned to have charges reduced, while Crouch End visitors wanted more parking spaces.

Question 7 asked visitors how frequently they come in to the town centre. Frequency of visits is fairly consistent across the three centres with a large majority coming in more than three times per week.

Table Q7

		Local centre		
		Harringay		
		Crouch End	Green Lanes	Muswell Hill
		%	%	%
How frequently do you come to this town centre	Most days	55%	49%	50%
	Weekly	23%	32%	32%
	About once a month	18%	19%	18%
	Other	5%	0%	0%

When asked why they drive in to the town centre, most visitors comment it is more convenient. Several pointed out they were on their way to or from work. Views on this subject are consistent amongst visitors to all three town centres



Questions about parking here today

Visitors were asked several questions about parking experiences:

1. The time taken to drive in
2. How long they needed to park for
3. How easy it is generally to find a parking space
4. How long it took to find a space today

Responses to these four questions are set out in the tables below

		Local centre		
		Harringay		
		Crouch End	Green Lanes	Muswell Hill
		%	%	%
Time taken to drive here today?	Less than 15 minutes	67%	40%	68%
	15 - 30 minutes	17%	44%	25%
	Longer than 30 minutes	17%	16%	7%

		Local centre		
		Harringay		
		Crouch End	Green Lanes	Muswell Hill
		%	%	%
How long do you need to park for	Less than 15 minutes	5%	9%	5%
	About half an hour	26%	15%	33%
	One to two hours	47%	47%	42%
	More than two hours	21%	30%	21%

		Local centre		
		Harringay		
		Crouch End	Green Lanes	Muswell Hill
		%	%	%
How easy is it to find a space here?	It's easy	5%	17%	5%
	I can usually find a space	21%	35%	39%
	It's difficult	74%	48%	57%

		Local centre		
		Harringay		
		Crouch End	Green Lanes	Muswell Hill
		%	%	%
How long did it take find a P & D space today?	Quickly - just a few minutes	42%	60%	59%
	About 10 minutes	37%	36%	24%
	Longer than 15 minutes	21%	4%	17%

Questions to visitors about parking priorities

While visitors identify charges as a single priority issue; this is significantly outweighed by the combined desire to find a space quickly and which is close to the shops they want to visit and the need for good signage.



	Local centre		
	Harringay		
	Crouch End	Green Lanes	Muswell Hill
	%	%	%
Ability to quickly find a parking space	65%	43%	57%
Parking charges	55%	83%	45%
Ability to park for at least 2 hours	20%	11%	25%
Parking spaces close to all the shops /restaurants	15%	30%	23%
Clear and simple signs which tell me where and when I can park and for how long	25%	11%	32%

Visitors were asked to comment about the need for parking charges as a means of ensuring space is available when needed. Their comments are listed below

Parking charges are necessary to ensure availability of parking space

	Local centre	No one likes paying parking charges but if parking was free.....
1	Crouch End	
2	Crouch End	Charges OK but availability is really poor. I now have to do more work with my clients at night
3	Crouch End	Allow parking from 9am and have cheaper rates
4	Crouch End	Happy to pay something but it is the lack of parking space which is the main issue

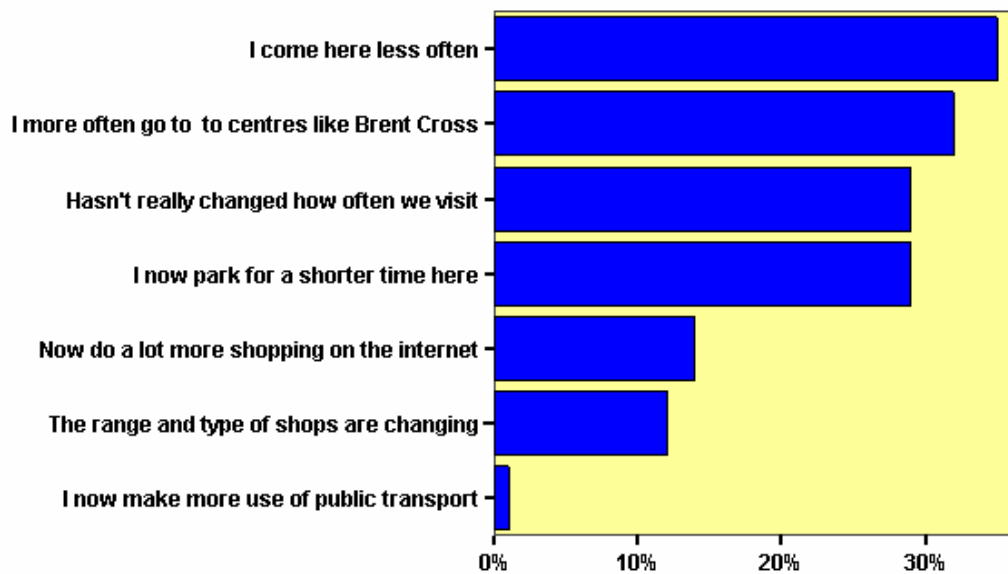
5	Crouch End	Parking should be free for a limited period - for local residents only
6	Crouch End	It was no more difficult to find a parking space in Muswell Hill before the charges increased
7	Crouch End	Agree with need to pay but the cost is the issue
8	Crouch End	Loss of independent shops incl Prospero, Joy and Verdant. Too many cafes and too few decent restaurants. Concern that supermarkets will destroy local shops like butchers and quality food shops
9	Crouch End	Please can you introduce telephone paying
10	Crouch End	Free parking for 1 hour. Tickets could be purchased on arrival with first hour free. 10p minimum fee
11	Crouch End	Issue Crouch End residents with ticket priority to park in area
12	Crouch End	
13	Crouch End	Agree that charges are necessary but they are far too expensive
14	Crouch End	Free parking for 1 hour to shop. Tickets for longer times. It's not rocket science. You still have small businesses which are good for community and localism. Lose this and you lose all that makes us human rather than robots
15	Crouch End	More parking is essential, fees is not the issue
16	Crouch End	You would get more people if shopping was free
17	Crouch End	Walter Purkiss, Bons, fishmongers, Broadway Fruiterers, Bishops the ironmonger, Freemans Butchers, Waitrose, M & S.
18	Crouch End	A free 2 hour parking slot would encourage more people into the area
19	Crouch End	
20	Crouch End	Have designated parking for shoppers with charges redeemable at shops. You will kill all trade if you continue as is
21	Crouch End	I just think the meter prices should be reduced
22	Crouch End	In some conditions certain people could be exempt
23	Harringay Green Lanes	
24	Harringay Green Lanes	We come on Sunday because it is free
25	Harringay Green Lanes	OK don't make it totally free but charge much less
26	Harringay Green Lanes	Three hours parking should be allowed
27	Harringay Green Lanes	
28	Harringay Green Lanes	£1.75 per hour and some free parking daily
29	Harringay Green Lanes	
30	Harringay Green Lanes	£1.50 per hour
31	Harringay Green Lanes	the charges is way too expensive should be £1.50 , £1.75per hour, daily free parking hours
32	Harringay Green Lanes	1st hour £1 then £2 per hour after that
33	Harringay Green Lanes	Parking charges are extremely high in Green Lanes compared to the rest of North London
34	Harringay Green Lanes	I think that £1.50 per hour is reasonable
35	Harringay Green Lanes	£1.50 per hour you free parking Saturdays after 1 PM
36	Harringay Green Lanes	Three pounds for two hours
37	Harringay Green Lanes	Allocated spaces or workers permits

38	Harringay Green Lanes	£1.75 per hour
39	Harringay Green Lanes	Agree - but doubling the rates means there will be no shoppers. They will go to other centres
40	Harringay Green Lanes	Free initial period e.g. 20 mins
41	Harringay Green Lanes	if you do go ahead with parking charges it should be reduced
42	Harringay Green Lanes	Make it cheaper please
43	Harringay Green Lanes	I don't think the staff office workers have that many cars - that cannot excuse charges
44	Harringay Green Lanes	
45	Harringay Green Lanes	Introduce parking rebates for shoppers. Shops to offer refund to customers
46	Harringay Green Lanes	Decrease the space available to residents and CPZ up to 10pm is useless
47	Harringay Green Lanes	£1.70 per hour Saturday free parking
48	Harringay Green Lanes	free parking 10 AM to 12 PM daily £1.50 per hour charges
49	Harringay Green Lanes	
50	Harringay Green Lanes	£2.00/hour
51	Harringay Green Lanes	Lower the charges to about £1 per hour
52	Harringay Green Lanes	Increasingly I'm finding it difficult to carry out my shopping in this area and will eventually stop visiting. Shoppers are most definitely deterred for the parking problems. Without help, the shopping area will suffer
53	Harringay Green Lanes	
54	Harringay Green Lanes	more hours to park
55	Harringay Green Lanes	Parking charges should be reduced
56	Harringay Green Lanes	Parking could be limited to 2 hours but tickets made cheaper. Shop staff and commuters etc. then wouldn't want to use them
57	Harringay Green Lanes	I don't expect it to be free but do want it reasonably priced - not like robbery
58	Harringay Green Lanes	Don't need free parking but it would be good if cheaper. We used to come a lot at night when it was very active. Now after 9pm the roads are empty - too quiet
59	Harringay Green Lanes	
60	Harringay Green Lanes	£6 /hour is very expensive. As parking meters are so expensive nowadays
61	Harringay Green Lanes	Increase business bays. Swap business bays within the 'Gardens' for free parking
62	Harringay Green Lanes	1. Reasonable charges 2. No return for 2or 3 hours 3. Vouchers for shopkeepers allowing them to attract business
63	Harringay Green Lanes	If the prices are reasonable I doubt there will be any problem
64	Harringay Green Lanes	£1.50 per hour
65	Harringay Green Lanes	Have cheaper prices or some customer permit scheme

66	Harringay Green Lanes	I do not agree the parking should be free but not too expensive either, maximum charge should not be more than £1.20 per hour
67	Harringay Green Lanes	two pounds an hour
68	Harringay Green Lanes	You are right. Make residential streets free so that commuters can park in side roads
69	Harringay Green Lanes	I don't want it to be free - I want the charges to be more reasonable
70	Muswell Hill	To stop this have a time e.g. 11-12 when parking is restricted - solves the problem
71	Muswell Hill	£3 for one hour is a lot - give local people a discount
72	Muswell Hill	I need to use disabled space
73	Muswell Hill	£1 for 20 minutes is more expensive than central London. This cannot be right
74	Muswell Hill	
75	Muswell Hill	Keep the car parks cheap. Keep short term on street. Things are fine as they are. Thanks for Source London EV in Muswell Hill & Crouch end behind Waitrose. Well done!
76	Muswell Hill	Make it free
77	Muswell Hill	
78	Muswell Hill	I agree to paying for parking but this is too expensive
79	Muswell Hill	Parking doesn't need to be free all day - just for 30 mins
80	Muswell Hill	I agree wholeheartedly. Have a special 20 minute rate for quick shopping
81	Muswell Hill	Could have one hour free parking - as seen in some other town centres
82	Muswell Hill	The charges are too high - s/be reduced. Charity shops have increased - there are too many and they reduce the diversity of shops
83	Muswell Hill	Lower them
84	Muswell Hill	Only pay between 10 - 12 to stop commuters and shop staff
85	Muswell Hill	One needs at least 2 hours to enjoy the area and shop to help the shops survive.
86	Muswell Hill	
87	Muswell Hill	Have first 15 minutes free
88	Muswell Hill	Allow 30 mins free parking. I don't think the above comment is true
89	Muswell Hill	Far too many useless boutiques and restaurants. For instance Singers closed down and we got another ice cream shop!
90	Muswell Hill	Free parking for first 30 mins
91	Muswell Hill	N/A There are more charity shops now. There is a reduced range of shopping
92	Muswell Hill	
93	Muswell Hill	Designate parking area purely for shop & office staff who are there all day
94	Muswell Hill	Simple signage is very important. You could increase parking times and reduce charges
95	Muswell Hill	
96	Muswell Hill	Have a free period of, say, 15 minutes
97	Muswell Hill	
98	Muswell Hill	Like all of London it's a rip off. £1 for 20 mins is too much but it's the lack of short term spaces that's the problem. Far too much double yellows and too many empty disabled bays (90% unoccupied). Also you should have pelicon crossings instead of zebra to cut congestion. Sort it out!!
99	Muswell Hill	Need clearer signage - avoid confusion. Lots of shops are closing down which is demoralising and disappointing
100	Muswell Hill	Parking charges are reasonably accepted
101	Muswell Hill	Local residents within catchment area should be given a free parking permit for up to 4 hours to do local shopping etc.
102	Muswell Hill	
103	Muswell Hill	

104	Muswell Hill	Have shoppers' loyalty card - if you spend more than £200/month in local stores, benefit from free parking. The range of shops here has changed but not as affected as Crouch End where there are lots of empty shop units.
105	Muswell Hill	£6 for 2 hours is much too much to pay
106	Muswell Hill	£3/hour is nearly as high as Westminster and double those of other UK towns.
107	Muswell Hill	I do agree with a pay to park system as it creates a turnover but not at the rate of £3/hour. That is a lot of money.
108	Muswell Hill	Yes, but the level of charges are astronomical
109	Muswell Hill	Commuters, shop and office staff take every space at all times. I have a resident permit but on Thursdays, Fridays and weekends I can't get any spaces to park my car.
110	Muswell Hill	It doesn't need to be free. The charges were reasonable but are now just greedy and inappropriate for the area
111	Muswell Hill	Charges can seem high but it means I am efficient in my shopping
112	Muswell Hill	Cheaper rates and more parking space e.g. car parks
113	Muswell Hill	I don't expect them to be free but they are overpriced -. I would come more often if cheaper parking
Total	N	113
		113

How has the economic climate affected your visits?



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Businesses' views on parking space management

We want to hear from local businesses about changes in the last 12 months affecting the economic vitality of the town centre. Please help us by taking 5 minutes to complete this questionnaire. Views and comments will be kept confidential and unattributable. Please send the completed form back to us Freepost (no stamp required) by 2 June. Please email frontline.consultation@haringey.gov.uk if you would prefer to complete this form online. Thank you for your cooperation

Q1 Please tell us the name of your business, road name and number. (Names will not be published but we need the information to ensure we have a good cross section of views and businesses).

Q2 Please confirm which of these town centres your business is in or nearest to

- Crouch End
- Haringey Green Lanes
- Muswell Hill

Q3 Which other town or shopping centres do you see as the main competitor to yours and other businesses here? In other words which centre would your customers go to if they didn't come here? (Tick one only please).

- | | |
|---|--|
| Crouch End <input type="checkbox"/> | Brent Cross <input type="checkbox"/> |
| Haringey Green Lanes <input type="checkbox"/> | Harlequin <input type="checkbox"/> |
| Muswell Hill <input type="checkbox"/> | Westfield <input type="checkbox"/> |
| Wood Green <input type="checkbox"/> | Bluewater <input type="checkbox"/> |
| Arena Centre <input type="checkbox"/> | Lakeside <input type="checkbox"/> |

Q4 Please give us your best estimate about the means of transport used by your customers/visitors. For example if you think that 80% of your customers come here by car, 15% by bus, and 5% walking or cycling, then you would put 80, 10, and 5 as your answers.

Estimated % travelling here by car, van or motor-cycle

Estimated % travelling here by bus or tube

Estimated % travelling here on foot or bicycle

Q5 Assuming some of your customers who come here by car talk to you about parking, what sort of issues do they mention? (Please tick no more than two from the following list).

- Takes too long to find a space
- Inconvenient not being able to park for more than 2 hours
- Not enough Pay and Display bays conveniently located
- Excessive pay and display parking charges
- Not enough parking spaces close to all the shops/restaurants
- Lack of clear signs about where they can park and for how long

Other, please state

Q6 To the best of your knowledge how long do your customers who drive here usually want to park for?

- Just a few minutes
- 15 minutes to half an hour
- About one hour
- Two hours or more

Q7 In your view, why do shoppers and visitors choose to come here - in preference to another centre?

Q8 What do you think that the council might do to improve the economic vitality and wellbeing of the town centre? Please identify up to THREE suggested actions

Q9 How many of your staff usually come to work by car? (please enter amount)

Q10 Where do your staff usually park when they drive in to work?

- On the street.....
- In a privately managed car park.....
- Staff car park.....
- In a 'permit bay'.....
- In a business bay.....
- In a public or council car park.....

Q11 Do you agree that parking priority (eg 'Pay & Display' bays) should be given to your customers and visitors, rather than to your staff?

- Agree.....
- Disagree.....

Q12 In what ways do you think the economic climate may have affected trade in your town centre over the last year? (Please tick up to three factors you think most relevant)

- Customers now make fewer visits than they did last year.....
- Visitors / customers who drive in park for a shorter time than they used to.....
- Some customers/visitors are now more likely go to shopping malls like Wood Green or centres like Brent Cross where there is cheaper or free parking.....
- Many customers who used to drive now use public transport (or walk/cycle) for some visits..
- Cost of parking has put off many customers and visitors.....
- Many more customers now use the internet for shopping.....
- Shortage of convenient parking space is a problem for customers.....
- The range and type of shops in the town centre has changed (e.g. more fast-food outlets).....

Please give details of any changes

Q13 If you have any other comments, please give details in box below

Thank you for taking the time to give us your views. Please send the completed form back to us freepost in the envelope provided, or use your own and send it to: Haringey Traffic Surveys, FREEPOST NAT 20890, PO Box 264, Wood Green N22 8BR

Visitors' views on local traffic space management

Haringey Council wants to know your views on any changes in the last year affecting the economic health and vitality of this town centre. Please help us by answering these questions and sending the completed form back to us Freepost (no stamp needed) by 2 June.

Q1 Please confirm which local town centre you're visiting today

- Crouch End*
- Haringey Green Lanes*
- Muswell Hill*

Q2 Please tell us your home postcode or the name of the road you live in, as this information helps us with traffic management and journey planning. (Please note that no individual postcodes or personal information will be published).

Q3 Which of these shopping centres / town centres do you most often visit? (Tick up to THREE ONLY please)

- Crouch End*
- Haringey Green Lanes*
- Muswell Hill*
- Wood Green*
- Arena Centre*
- Tottenham & Seven sisters*
- Brent Cross*
- Harlequin (Watford)*
- Westfield*
- Bluewater*
- Lakeside*
- Other, please state*

Q4 Please tell us what you most like about coming to this local town centre.

Q5 Please tell us what you least like about this local town centre.

Q6 Please tell us what you think the Council could do in, to make this town centre more attractive to shoppers?

Q7 How frequently do you come to this town centre

- Most days*
- Weekly*
- About once a month*
- Other*

Q8 How do you usually travel to this town centre?

- By car*
- Bus or tube*
- Bicycle*
- Walk*

Q9 What made you decide to come here by car today - rather than by some other means of transport?

- Car is more convenient*
- Public transport is not practical because of need to carry shopping etc.*
- Not applicable (didn't use a car)*
- Public transport links poor*
- Works out cheaper to use the car*
- Other, please state*

Q10 How long did it take you to drive here today?

- Less than 15 minutes
- 15 - 30 minutes.....
- Longer than 30 minutes.....

Q11 How long do you generally need to park for when visiting this area?

- Less than 15 minutes
- About half an hour
- One to two hours
- More than two hours.....

Q12 How easy is it usually to find a parking space in this area?

- It's easy
- I can usually find a space.....
- It's difficult.....

Q13 About how long did it take you to find a 'pay and display' parking space here today?

- Found one almost Immediately
- It took about 5 minutes.....
- About 10 minutes
- About 15 minutes
- Longer than 15 minutes.....

Q14 What are the two most important considerations for you when parking in town centres

- Ability to quickly find a parking space
- Parking charges
- Ability to park for at least 2 hours
- Parking spaces close to all the shops /restaurants
- Clear and simple signs which tell me where and when I can park and for how long
- Other, please state

Q15 No one likes paying parking charges but if parking was free, nearly all space would be taken up by commuters or shop and office staff, and there would be very little space left for shoppers and visitors. If you have any comments and suggestions on parking charges, please write them below:

Q16 How has the current economic climate affected how often you visit here, compared with a year ago?

- I/we come here less often than a year ago
- I/we now park for a shorter time when coming here
- I/we more often go to to centres like Brent Cross where parking is free.....
- I/we now make more use of public transport for visits here
- We now do a lot more shopping on the internet
- It hasn't really changed how often we visit here
- The range and type of shops here have changed (Please explain how in space below)

Thank you for taking the time to give us your views. The completed form should be sent to us in the envelope provided, or you can use your own envelope and send it to: Haringey Traffic Surveys, FREEPOST NAT 20890, PO Box 264, Wood Green, London N22 8BR



Cllr C Kober
London Borough of Haringey
Civic Centre
High Road
Wood Green
N22 8LE

30th March 2012

Re: Haringey Council Parking Review

Dear Cllr Kober,

Following the introduction of the Council's new Parking Charges for Green Lanes last year, we would like to make the following submission for your consideration as part of the Parking Fee Review you will be carrying out in April 2012.

As you are already aware in 2011, Harringay Green Lanes Traders Association with some 200 shop keepers along Green Lanes and members of the general public and the Traders Association submitted its comments to the Council following an extensive consultation. This was carried out as part of the Council's review of its Parking Charges and we feel that the main points raised at that time are still valid.

In 2011 we pointed out that small businesses are already disadvantaged by the larger companies. Every Sainsbury, Tesco, B&Q, Homebase etc. have their own car parking facilities, whilst the local high street business totally rely on the limited Council controlled parking bays. The current increase of parking charges has had a detrimental effect on local small businesses.

Our understanding is that the data collected over the past year, following the introduction of the new fees, show an increase in parking revenue collected by the Council. However, the number of pay and display tickets issued over this period has considerably dropped.

A number of businesses in Green Lanes rely on trade during the operation times of the CPZ. The drop in number of pay and display tickets issued is an indicator that fewer visits have been made to Green Lanes. This has been substantiated by a number of traders who have seen a drop in their trade and are struggling to stay open. Although there are certain types of businesses in Green Lanes that do operate outside the CPZ and pay and display restrictions, these tend to be A3 use and we are concerned that

Harringay Traders Assoc (Since 1985)
C/o 455 Green Lanes, London, N4 1HE
t:07956 876669 e:shf@harringay4shops.com
www.harringay4shops.com

due to the current parking policies, A3 may be the only viable type of business in the future.

We feel that it is important to sustain the business viability of Green Lanes and encourage a good mix of businesses to serve not only the local community, but to still have the London wide attraction Green Lanes has particularly, for its food cluster.

We also feel that parking is integral to the success of delivering the Round 2 Bid and it is therefore, important to ensure that a charging and parking policy is developed specifically for Green Lanes in order to support this initiative. This would in turn support local businesses and to retain the “unique” character that has evolved over the past 10 years which has positively put Green Lanes back on the map.

In view of the above, we would welcome the opportunity of meeting with you and your colleagues as part of your review, to discuss this matter and examine in detail the impact of the new charges.

We would also like to work together in partnership with you so that we can develop a “Green Lanes Parking Policy” to meet the Council’s objectives and that of the traders and community in Harringay Green Lanes.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S. Mehmet', with a stylized flourish at the end.

Mr Shefik Mehmet
Chair

cc Kevin Crompton
Cllr Canver
Cllr Brabazon
Cllr Browne
Cllr Adamou
Cllr Schmitz
Cllr Alexander
David Lammy
Steve McDonnell
Joan Hancox
Ann Cunningham

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Councillors Councillors Bull (Chair), Winskill (Vice-Chair), Alexander, Browne, Diakides, Ejiofor, Engert and Waters

Apologies Councillor Christophides

Also Present: **Co-optees:** Helena Kania (Local Involvement Network (LINK)), Yvonne Denny, Sandra Young (John Loughborough Secondary School) and Mariatta Ezeji (St Francis de Sales RC Infants and Primary Schools)

Councillors: Bevan and Reece

Officers: Kevin Bartle (Assistant Director, Finance), Avi Becker (Business Intelligence Manager), Libby Blake (Director – Children & Young People’s Service), Kevin Crompton (Chief Executive), Debbie Haith (Deputy Director Children & Families), Phil Harris (Deputy Director, Community Housing Services), Rob Mack (Senior Policy Officer (Scrutiny)), Susan Oti (Assistant Director – Public Health), Melanie Ponomarenko (Senior Policy Officer (Scrutiny)), Lisa Redfern (Deputy Director, Adult and Community Services), and Felicity Parker (Committee Clerk)

MINUTE NO.	SUBJECT/DECISION
OSCO114.	WEBCASTING NOTED that the meeting was Webcast.
OSCO115.	APOLOGIES FOR ABSENCE Apologies for absence were received from Councillor Christophides.
OSCO116.	URGENT BUSINESS The Chair allowed a request from the Vice-Chair that the following business be allowed and discussed under ‘New Items of Urgent Business’ (minute 126): Communication with Members and the general subject of ‘need to know’.
OSCO117.	DECLARATIONS OF INTEREST The Chair and Vice-Chair both declared a personal interest in respect of item 6 (minute 119), as they were both leaseholders. Councillor Engert declared a personal interest in agenda item 9 (minute 122), as a close family relative worked for the Government’s Education department.
OSCO118.	DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS

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	<p>There were no deputations, petitions, presentations or questions for the Committee to consider.</p>
<p>OSCO119.</p>	<p>CABINET MEMBER QUESTIONS - CABINET MEMBER FOR HOUSING</p> <p>The Committee received a brief update of the Cabinet Member Portfolio for Housing.</p> <p>NOTED the following in response to questions and discussion:</p> <ul style="list-style-type: none"> • The database for social housing stock was being updated. • Homes4Haringey were working with other Housing Associations to carry out benchmarking exercises. • The number of people in Temporary Accommodation was 2943. The waiting list was 10,392, which had decreased from over 21,000 in 2011. • There were only 11 unoccupied properties for sheltered housing. • It was hoped that some new builds would be started in the next 1-2 years, but this depended on the amount of funding available. • In response to how the benefit / welfare reforms would impact, it was expected that single people under 35 would be most impacted – 800 in LB Haringey. No decision had yet been made about placing tenants in properties outside the Borough, but a range of options would be required to mitigate the impact. Landlords were not obligated to reduce their rent in order to allow tenants to afford their properties. • HMO licensing pilot – a bid was being prepared under the 1 Borough fund. The pilot was working well in Haringey ward. There were plans to extend into the Tottenham ward, but this would be resource intensive. • Information was requested on comparison of voids turnovers by LB Haringey compared to other boroughs / nationally. (Action 119.1) Cllr Diakides • The Chair asked for an update on Protheroe House. (Action 119.2) Cllr Bull • Councillor Engert asked for details of properties under the sheltered housing/good neighbourhood scheme, particularly in Clissold Close. Councillor Bevan informed the Committee that all properties under the sheltered housing scheme had been repaired to Decent Home standard (apart from 5 or 6, due to access issues). It was agreed that a detailed briefing would be provided. (Action 119.3) Cllr Engert • Decent Homes funding was an indicative £35million over the next 2 years. The Chair informed Councillor Bevan that some of the works carried out were not up to Decent Homes standard and that care needed to be taken when signing off works to ensure that they were up to the required standard. • The Chair asked about properties outside of the borough and whether they had been repaired to Decent Homes standard. Councillor Bevan confirmed that all properties outside of the borough had been repaired to Decent Homes standard. <p>The Committee thanked Councillor Bevan and Phil Harris - Deputy Director, Community Housing Services.</p>
<p>OSCO120.</p>	<p>BUDGET MONITORING</p> <p>RECEIVED the Council's Financial Performance Forecast report as at 31 December 2011, introduced by Kevin Bartle, Assistant Director – Finance.</p>

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NOTED the following in response to questions and discussion:

- Financial information was reported quarterly - the 4th quarter report (to 31 March 2012) would be reported with the close of accounts. Kevin Bartle drew the Committee's attention to the paragraph on the covering report, which detailed the reasons for figures up to 31 December 2011 being reported to a meeting in April 2012.
- The Chair made reference to the forecasted underspend within Adult and Community Services and asked how the service would respond to possible questions from the public on cuts to service provision, despite an underspend. Lisa Redfern – Deputy Director, Adult and Community Services – explained that the underspend was a one-off, following the budget cuts in 2010. These savings were part of the Council-wide budget savings exercise.
- Two day centres had been closed, however whilst this meant a disruption to services, there had been no loss in services as they were available in different places. It had been identified that there was a need for more services (both locally and nationally), and this needed to be monitored, tracked and reviewed, for future planning.
- The pressure on Local Authorities to achieve savings was still great. LB Haringey were still to identify £25million savings for the next two years. It was anticipated that, like Adult and Community Services, other services would be able to make a one-off underspend, but would struggle to identify further savings in coming years.
- In response to a question of where the underspend would go, the Committee were informed that this decision would be taken at the end of the year, and it was likely that services would put in a request to carry forward some of the underspend achieved.
- Schools with overspends were being worked with in an attempt to control the deficits. Deficits were variable, and some could be recovered in the next financial year. Information was requested on which schools had an overspend (licensed and unlicensed). **(Action 120.1) Cllr Ejiofor**
- The £400k overspend within the Place and Sustainability Directorate due to the underachievement of budgeted levels of rental income within Commercial Property may be supplemented with an underspend across the directorate.
- Councillor Winskill informed the Committee that he had repeatedly requested information with regards a breakdown of overspends in the Children & Young Peoples Service. The Chief Executive expressed his disappointment that Councillor Winskill had felt he had not been listened to and added that the strategy for improvement plans within the service would take time. Debbie Haith - Deputy Director Children & Families – added that the biggest challenge was not to over-promise on timescales and the most important aim was to build strong foundations, to lead to a sustainable future.
- An up to date report was requested on the Technopark. **(Action 120.2) Cllr Engert**
- Further information was requested on the status of the project on the reprovision of the recycling centre. **(Action 120.3) Cllr Engert**
- The Chair asked whether there was a report or explanatory note with regards to the Accommodation Strategy Phase 2. **(Action 120.4) Cllr Bull**
- A breakdown of costs for expenditure on all areas of the Tottenham regeneration project was requested. **(Action 120.5) Cllr Winskill**

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	<p>RESOLVED that the report be noted and the actions above be reported back to Committee Members.</p> <p>At this point in the meeting, the Chair varied the order of the meeting. The minutes follow the order of the agenda.</p>
<p>OSCO121.</p>	<p>REVIEW UPDATE: SEXUAL HEALTH</p> <p>RECEIVED an update from Susan Otití - Assistant Director of Public Health – on the Sexual Health review carried out in 2010.</p> <p>NOTED that:</p> <ul style="list-style-type: none"> • Majority of the recommendations following the review had been implemented. • The need to make savings had resulted in the loss of a full time Sexual Health Commissioner, and two Public Health Officers. • The responsibility for commissioning Sexual Health services had moved to NHS North Central London. • Public Health provision was due to transfer from the NHS into Local Authorities by April 2013. Sexual Health provision would then become the responsibility of the Local Authority. <p>The following information was noted in response to questions from the Committee:</p> <ul style="list-style-type: none"> • Teenage pregnancy in the borough was still on a downwards trajectory, based on 3 year average trends. The 2010 figures released by the Department of Health however, showed an increase. It was agreed that Susan Otití would circulate a briefing paper on teenage pregnancy. (Action 121.1) Chair <p>RESOLVED that the report be noted and the actions above be reported back to Committee Members.</p>
<p>OSCO122.</p>	<p>REVIEW UPDATE: EXAM RESULTS</p> <p>RECEIVED the report as introduced by Libby Blake – Director of Children’s Services – and Avi Becker – Business Intelligence Manager – on the analyses of school results at the end of the Foundation stage, Key Stages 1, 2, 4 and Post 16 for 2011.</p> <p>NOTED the following points of discussion:</p> <ul style="list-style-type: none"> • Councillor Ejiofor commented that although there were many ‘good news stories’, the report was 121 pages long and it would be useful to have a few ‘headline’ stories. • Concerns were raised over the number of schools ‘falling beneath the floor’ and requested information on which schools were affected and what strategies were in place to combat this. It would be useful for Ward Councillors to be informed if these schools were in their wards. It was agreed that this information would be provided to relevant Ward Councillors.

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	<p>(Action 122.1) Councillor Ejiofor</p> <ul style="list-style-type: none"> • Councillor Ejiofor referred to the difference in attainment for black children and asked whether this was across the whole Borough or in specific areas. This had been raised when discussing the last report, but no information had been provided. It was agreed that this analysis would be provided. (Action 122.2) Councillor Ejiofor • Information was requested on 'Link Officers'. (Action 122.3) Councillor Waters • The East-West gap has been of concern in the past, with schools in the West of the borough achieving more 5 GCSE A-C passes than schools in the East of the borough. The gap has been closing over the past few years, although further support was required to close the gap further. • The topic of Scrutiny Panels being introduced was raised and it was suggested that the achievements of Looked After Children could be looked at in more detail, as could the impact of school improvements on a local area. <p>RESOLVED that the report be noted and the actions above be reported back to Committee Members.</p>
<p>OSCO123.</p>	<p>REVIEW REPORT: MEN'S HEALTH</p> <p>At this point in the meeting, the Chair passed the Chairmanship to the Vice-Chair for consideration of this item, and briefly vacated the meeting.</p> <p>RECEIVED the report on Men's Health as introduced by the Vice-Chair. The review looked at the life expectancy gap and made recommendations to improve this.</p> <p>NOTED</p> <ul style="list-style-type: none"> • Due to technical issues, a short video could not be played to the Committee. A link to the video can be found here - http://vimeo.com/39963402 • Melanie Ponomarenko - Senior Policy Officer (Scrutiny) – informed the Committee that a short paragraph needed to be included within the report and a revised version would be circulated to Committee members. • Councillor Winskill thanked all who worked on the review for their hard work. <p>RESOLVED to approve the report and recommendations to be taken forward to Cabinet and other appropriate bodies.</p>
<p>OSCO124.</p>	<p>REVIEW REPORT: MISSING CHILDREN</p> <p>The Chair returned to the meeting and resumed chairmanship.</p> <p>RECEIVED the report as introduced by Councillor Alexander. The review was set up in light of a recommendation of the Scrutiny Review of Corporate Parenting in response to concerns that were raised in respect of missing children during the course of the review.</p> <p>NOTED the following points of discussion:</p> <ul style="list-style-type: none"> • The annual Corporate Parenting report would be available for Councillors in late Summer/early Autumn. • Councillor Ejiofor highlighted the recommendation of the review that

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	<p>additional capacity to carry out return home interviews be commissioned. Debbie Haith - Deputy Director Children & Families – explained that this was being explored, and Barnados had been commissioned to carry out the interviews. A full response would be given to each recommendation in the review update report.</p> <ul style="list-style-type: none"> • It was suggested that further work was required in terms of integrated reporting between services. These links could help to identify patterns / potential issues. <p>RESOLVED that the report be approved and the recommendations noted.</p>
<p>OSCO125.</p>	<p>FEEDBACK FROM CHAIRS OF AREA COMMITTEES</p> <p>NOTED:</p> <ul style="list-style-type: none"> • HMOs were raised as an issue at the Muswell Hill, Alexandra, Fortis Green and Highgate Area Forum – further clarification had been requested on what procedures were in place for reporting unlicensed HMOs and what actions could be expected. • The Pay & Display review was raised at the Crouch End, Hornsey and Stroud Green Area Forum – there were concerns from both residents and Ward Councillors with regards to the lack of consultation. The Chair suggested that a letter be sent to the Cabinet Member for Environment requesting that the review be suspended until local traders and residents have been given the opportunity to comment. A copy of the scoping document for the desk-top review would also be requested. (Action 125.1) <i>Councillor Winskill / Chair</i> • Young people complained of bullying in schools at the West Green and Bruce Grove Area Forum – it was suggested that this could be a good subject for a future Children & Young People Scrutiny Panel. • Fortnightly waste collections were a general issue across the Area Forums – concerns over overflowing bins, lack of education about the scheme and a lack of feedback on where the scheme had already been introduced.
<p>OSCO126.</p>	<p>NEW ITEMS OF URGENT BUSINESS</p> <p><u>Communication with Members on child protection issues and Member ‘need to know’</u></p> <p>Councillor Winskill addressed the Committee to raise concerns over late / little communication with Members, particularly in relation to the recent press coverage of a child protection case where a briefing was only provided to Members after the Daily Mail had published an article. Assurances were sought that all Members would receive advanced briefings and be kept up to date with issues concerning the Local Authority.</p> <p>The Chief Executive responded to the Committee and explained that he had not been made aware of the case until the article was due to be published in the Daily Mail – this was because the Children’s Services team had been dealing with the case in the proper manner and although the case was complex, it was not thought that this case should be singled out for a briefing over the rest of the caseload. The Chief Executive also pointed out that Members had been alerted</p>

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	<p>on the Thursday, and the article published the day after. He informed the Committee that the Judge had not referred to the Authority whilst summing up, although the journalist had stated that he had.</p> <p>Councillor Reece addressed the Committee and echoed Councillor Winskill's concerns. She added that it was important that Members were briefed on issues so that they in turn could respond to concerns from their constituents.</p> <p>The Chair agreed that Members could not expect a briefing on every case, but reminded officers that it was important that Members' were considered and essential briefings were provided. He added that if the Children's Scrutiny Panel was introduced in the next Municipal Year then that would be best placed to receive reports on cases and ensure that Members' 'need to know' was being considered and applied.</p>
OSCO127.	<p>MINUTES</p> <p>NOTED that outstanding actions needed to be chased and reported back to the Committee.</p> <p>RESOLVED that the minutes of the Overview and Scrutiny Committee meeting held on 6 February 2012 be agreed as a correct record of the meeting.</p>
OSCO128.	<p>FUTURE MEETINGS</p> <p>The Chair thanked all Committee members and officers for their hard work over the past year.</p> <p>NOTED the provisional date of the next meeting as 23 July 2012.</p>

COUNCILLOR GIDEON BULL

Chair

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