



NOTICE OF MEETING

Alexandra Palace and Park Board

TUESDAY, 24TH NOVEMBER, 2009 at 19:30 HRS - THE LONDESBOROUGH ROOM,
ALEXANDRA PALACE WAY, WOOD GREEN, LONDON N22.

Councillors:

Councillor Egan (Chair), Hare, C. Harris, Peacock, Scott, Thompson (Vice Chair) and Williams

Non-voting representatives:

Ms V. Paley, Mr M. Tarpey and Mr N Willmott
(Alexandra Palace and Park Consultative Committee).

Observer:

Mr D. Liebeck (Chair, Alexandra Park and Palace Advisory Committee).

AGENDA

1. APOLOGIES FOR ABSENCE

2. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (late items will be considered under the agenda item where they appear. New items will be dealt with at items 14 & 18 below)

3. DECLARATIONS OF INTERESTS

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

4. QUESTIONS, DEPUTATIONS OR PETITIONS : TO CONSIDER ANY QUESTIONS, DEPUTATIONS OR PETITIONS RECEIVED IN ACCORDANCE WITH PART 4, SECTION B29 OF THE COUNCIL'S CONSTITUTION

5. TO CONSIDER A REQUEST FROM THE FOLLOWING ORGANISATION FOR REPRESENTATION ON THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE: (PAGES 1 - 14)

CONSERVATION AREA ADVISORY COMMITTEE FOR ALEXANDRA PARK AND PALACE

Please note that the organisation has furnished details of their organisation's constitution, and AGM or inaugural meeting. In accordance with the requirements of the constitution of the Alexandra Palace and Park Consultative Committee (attached) the request is therefore put to the Board for consideration.

Copies of the organisation's written request by email for representation and copies of the organisation's Constitution/AGM are also attached for information.

6. ADIZONE - PLANNING APPLICATION (PAGES 15 - 34)

Report of the Park Manager – Alexandra Palace - To advise the Board of the proposal for the AdiZone in the park, and to consider the advice of the Advisory Committee regarding the Planning Application for the AdiZone.

7. PROPOSALS TO MAKE IMPROVEMENTS TO THE PITCH AND PUTT COURSE (PAGES 35 - 52)

Report of the Park Manager – Alexandra Palace - To consider the proposals for the improvements to the pitch and putt course.

8. DEER ENCLOSURE - ALEXANDRA PALACE - EXTENSION - PLANNING APPLICATION (PAGES 53 - 60)

Report of the Park Manager – Alexandra Palace - To advise the Board of the planning application for the extension to the secondary deer enclosure, and to consider the advice of the Statutory Advisory Committee and comments of the Consultative Committee regarding this Planning Application.

9. FINANCE UPDATE (PAGES 61 - 68)

Report of the Head of Finance – Alexandra Palace – To advise the Board of the results for the six month period to 30th September 2009 and the forecast outturn for the 2009/10 financial year, and to update the Board on the capital and revenue growth bids submitted to the council for 2010/11 onwards.

10. GOVERNANCE UPDATE (TO FOLLOW)

Report of the Interim General Manager – Alexandra Palace (i) To update Trustees with the progress made, and key milestones to come, in relation to improving current governance.

11. APPOINTMENT OF EXTERNAL AUDITORS (PAGES 69 - 72)

Report of the General Manager – Alexandra Palace - To consider appointing auditors to the Trust with effect from the 2009/10 financial year.

12. FIREWORKS 2009 - UPDATE ON THE EVENT (TO FOLLOW)

Report of the Interim General Manager – Alexandra Palace

13. MINUTES (PAGES 73 - 92)

- (1) To approve the unrestricted minutes of the meeting of the Alexandra Palace and Park Board held on 6 October, and 15 October 2009 ;
- (2) To approve the minutes of the Consultative Committee held on 17 November 2009 **TO FOLLOW** ; and
- (3) To receive the minutes of the Advisory Committee of 3 November 2009 (**TO FOLLOW**)and to consider any recommendations for the Board to consider (attached marked 'A').

14. ANY OTHER UNRESTRICTED URGENT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

To consider any new items of urgent unrestricted business admitted under Item 2 above.

15. EXCLUSION OF THE PUBLIC AND PRESS

The following items are likely to be subject of a motion to exclude the press and public from the meeting as they contain exempt information as defined in Section 100a of the Local Government Act 1972; namely information relating to the business or financial affairs of any particular person (including the authority holding that information)

Note by the Deputy Head of Local Democracy and Member Services

Item 17 allows for the consideration of exempt information (if required) in relation to Item 11 which appears earlier on the agenda.

16. MINUTES (PAGES 93 - 98)

To approve the exempt minutes of the meeting of the Alexandra Palace and Park Board held on 6 October, and 15 October 2009.

17. APPOINTMENT OF EXTERNAL AUDITORS (PAGES 99 - 100)

Report of the General Manager – Alexandra Palace - To consider appointing auditors to the Trust with effect from the 2009/10 financial year.

18. ANY OTHER EXEMPT URGENT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

To consider any new items of urgent exempt business admitted under Item 2 above.

Ken Pryor
Deputy Head of Local Democracy & Member Services
River Park House
225 High Road
Wood Green
London N22 8HQ

Clifford Hart
Committee Manager - Non Cabinet Cttees
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16 November 2009

London Borough of Haringey**Alexandra Park and Palace Charitable Trust****ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE****CONSTITUTION****1. OBJECT**

1. To give representatives of appropriate local and national organisations the opportunity of full discussion on general matters affecting Alexandra Palace and Park.
2. To give the Board of Charity Trustees the opportunity of discussion and explaining to the organisations matters affecting the overall policy and efficient management of Alexandra Palace and Park.
3. To promote better understanding between the Board of Trustees, the Palace management and local organisations.
4. To enable appropriate local (and national) organisations to participate in decisions of direct concern to them.
5. To further the Alexandra Palace and Park as a conservation area.

2. CONSTITUTION**1. TITLE**

The Committee shall be called "The Alexandra Palace and Park Consultative Committee".

2. ORGANISATION**(a) Membership**

- (i) The Board of Charity Trustees shall be the representatives of the Charitable Trust.
- (ii) Organisations which fulfil the criteria set out in sub-paragraphs (a) to (e) below shall be eligible to apply for membership of the Consultative Committee. Such application shall be made to the Alexandra Palace and Park Board for approval.
 - (a) Local residents associations, properly constituted, whose membership includes at least 50 households resident within Alexandra, Bounds Green, Fortis Green, Hornsey, Muswell Hill and Noel Park Wards of the London Borough of Haringey.

- (b) Local organisations which are not residents associations but which demonstrate a sufficient interest in the Palace as an historic building or an interest in the use of the Palace and Park for leisure and recreation purposes or an interest in the dissemination of information about the Palace and Park.
 - (c) National organisations which demonstrate a sufficient interest as defined in (b) above.
 - (d) Lessees for the time being of the London Borough of Haringey within the Alexandra Palace and Park; and
 - (e) Trade Unions representing staff employed by the London Borough of Haringey at Alexandra Palace and Park.
- (iii) Where an organisation has been accepted for membership of the Consultative Committee it shall be entitled to nominate a representative as follows:
- (a) Local and national organisations – One named representative with full voting powers.
 - (b) Lessees – One named non-voting representative
 - (c) Trade Unions – One named representative with full voting powers.
- (iv) There shall not be more than 30 associations appointed to membership of the Consultative Committee at any one time.
- (v) For the avoidance of doubt it is hereby declared that:
- (a) Where a Charity Trustee ceases to hold that position he/she shall cease to be a Member of the Consultative Committee and their successor shall automatically become a Member.
 - (b) Where a lease has come to an end by effluxion of time or otherwise the lessee shall no longer be entitled to membership of the Consultative Committee; and
 - (c) Where any person ceases to be the duly appointed representative of a local or nation organisation, lessee or Trade Union, she/he shall not be entitled to membership of the Committee and the organisation shall be entitled to nominate a successor.
- (vi) Membership of the Consultative Committee from residents and local organisations shall be following nomination by voting at their A.G.M or at a general meeting to which all paid up membership is invited.

- (vii) Organisations accepted for membership of the Consultative Committee shall notify the Secretary of the name of their representative and deputy before the first Consultative Committee meeting of each Municipal Year. If for any reason neither the representative nor the deputy can attend a meeting of the Consultative Committee the organisation shall, wherever possible, inform the Secretary to the Consultative Committee before the meeting of the name of the person representing them.
- (viii) In the event of a vacancy arising, whether by resignation, removal or otherwise, applications for membership to fill the vacancy shall be considered within six weeks or as soon as reasonably possible thereafter.
- (ix) Organisations accepted for membership of the Consultative Committee shall, if requested by the Secretary, supply information concerning their membership, constitution and activities. Such information will usually be requested to be submitted not later than one month before the first meeting of the Consultative Committee in each Municipal Year. When requested, organisations should provide summaries of their objectives in relation to the running and any future developments at the Palace and Park.

(b) Chair

- (i) The Chair of the Consultative Committee shall be the person for the time being holding office of Chair of the Alexandra Palace and Park Board.
- (ii) In the event of the Chair not being present at the meeting, the Consultative Committee shall elect a Chair for the meeting.

(c) Deputies

Any Member of the Consultative Committee unable to attend a meeting may be represented at that meeting by a duly qualified deputy, provided that such Member or the deputy gives notice to the Secretary before the meeting.

(d) Secretary

The Head of Committee and Administrative Services shall be the Secretary to the Consultative Committee.

(e) Officers

Officers of the Charity shall attend meetings of and give advice to the Consultative Committee at the invitation of the Chair.

3. REPRESENTATION ON THE ALEXANDRA PALACE AND PARK BOARD

The Consultative Committee shall nominate three of its Members by majority vote of all Members present at the Consultative Committee, to act as representatives on the Board, without voting powers, but with an obligation to report the views of the Consultative Committee to the Board and decisions of the Board to the Consultative Committee.

4. TERMS OF REFERENCE

The Consultative Committee shall be primarily consultative in nature. Every aspect of Alexandra Palace and Park shall be open to discussion and consideration by the Consultative Committee.

5. RULES

- (i) The Consultative Committee shall meet at least three times a year, but a special meeting shall be called by the Secretary within seven days of receipt by him/her of a requisition signed by the Chair or on behalf of a majority of Member organisations, that meeting to be held within three weeks of receipt of the requisition.
- (ii) All meetings of the Consultative Committee shall be open to the press and public unless otherwise agreed by the Consultative Committee.
- (iii) Any Member of the Consultative Committee may request an item to be placed on the agenda for the next meeting. The matters to be discussed at a meeting of the Consultative Committee shall be determined by the Chair and stated upon the notice summoning the meeting. At the conclusion of each meeting the Chair may permit questions or comments upon matters of which notice has not been given provided they do not require a substantial decision from the Consultative Committee at that meeting and provided this could not more conveniently be referred to the next meeting. Individual management matters shall not be brought to the Consultative Committee unless the organisation concerned has first raised the matter with the General Manager, Alexandra Palace without satisfactory results.
- (iv) Meetings shall normally be held at Alexandra Palace and shall commence at 7.30 pm and terminate by 9.30 pm.
- (v) There shall be minutes taken of all meetings of the Consultative Committee for circulation to all Members of the Consultative Committee. The Minutes shall be submitted to the next or subsequent meeting of the Consultative Committee. Any recommendations shall be submitted to the Alexandra Palace and Park Board.
- (vi) Recommendations shall be arrived at only by agreement of a majority of Members entitled to vote. Voting shall normally be by show of hands.
- (vii) Any matter not provided in the rules and any question of interpretation shall be determined by the Alexandra Palace and Park Board.

- (viii) This Constitution as amended came into force on 24 November 1980 when it was approved by the Council. Any further amendment shall also require the approval of the Council.

(Last amended by Council 24 June
2002)

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From: Colin Marr [mailto:colin.marr@XXXXXXXXXXXXX]
Sent: 28 September 2009 15:15
To: Cole Natalie
Subject: Nomination for membership of the APPCC

ALEXANDRA PARK & PALACE CONSERVATION AREA ADVISORY COMMITTEE

Dear Natalie,

Thank you for the nomination form and other information.

The APPCAAC that I chair is not a residents association, it is a quasi-council body reporting in-effect to the planning department, as such and probably fits better under the (b) category given in your constitution note.

The attached documents should meet with your requirements. Please see the following explanatory comments:

1 The nomination form. This is attached as a Word doc. If you need me to send you a signed original I will be happy to do so.

2 Terms of reference. The document attached was produced by the council's planning department in November 2006 when a new CAAC was being established in Tottenham. The same TOR apply to the APPCAAC, which was formed earlier on.

3 Membership list as of September 2009.

4 Minutes of the Annual Meeting. These relate to our most recent meeting held on 22 September 2009. Minutes of two earlier Annual Meetings are available for 2008 and 2007 if requested.

5 Copy of an email from Pat Egan dated 8 April 2009. This includes a quote from Pat Egan, Trust Chairman in support of the APPCAAC coming into membership of the consultative committee.

I trust this is satisfactory. If you need more information, please let me know.

Yours sincerely,

Colin

Colin Marr (Chair APPCAAC)

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ALEXANDRA PARK AND PALACE CONSERVATION AREA ADVISORY COMMITTEE

Minutes of Meetings held on Tuesday 22 September 2009 – Annual and Ordinary Meeting

Members present:

Antonia Denford (AD), Jacob O'Callaghan (JOC), Ken Sabel(KS), Andrew Walker (AWr), Andy Wadsworth (AWh) and Colin Marr(CM)

Apologies for absence:

Oktaý Karel, Alan Fox (AF) and Barbara Erskine.

Part 1 – Annual Meeting

- 1 Minutes of last Annual Meeting held on 16 September 2008. Agreed with one amendment – the accounts showed a balance of £115 at 16.09.08, not £155 as minuted.
- 2 Review of the year/ Chairman's report. CM related events during the year including:
 - Correspondence with David Loudfoot and subsequent meeting on Park entry markers etc. Loudfoot's successor, Andrew Gill is now in post interim.
 - Correspondence with Paul Tomkins, which failed to resolve Thames Water using different colours to those agreed by the CAAC.
 - Submission on Heartlands School and objection raised at Planning Cttee on 10.11.08
 - Submission of objections to Heartlands Clarendon Square and inputs to Development Control Forum
 - Three submissions to the Local Development Framework, now acknowledged as 'valid'.
 - Submission of objections to the Grove Workshop proposal.
 - Private meeting with Pat Egan, new Chair of the APP Board, which should help get the APPCAAC a seat on the APP Consultative Committee (see later note).
- 3 Treasurer's report. AWr presented an accounts summary, which showed a balance of £101.20 at 22.09.09. Committed expenditure means this balance will fall to about £30. It was agreed that we should approach the Council for further support, not having requested anything since March 2007. *Action CM.*
- 4 Appointment/ re-appointment of officers: Antonia agreed to continue as named Secretary, Andrew agreed to continue as Treasurer and Colin agreed to continue as Chairman.
- 5 Review of membership:
 - JOC suggested Lynne Zilkha would be a useful additional member. Lynne has been effective as a researcher and activist in getting information related to the Grove Workshop and other matters related to the Palace. It was agreed that Lynne should be approached. *Action CM.*
 - All other members to continue, including Colin Kerr who continues as an 'associate/ consultant' member. (Note: Nothing has been heard from two members for some time, Kate Birrell and Janet Beale. *Action CM to contact them to find out more.*

Part 2 – Ordinary Meeting

1 Railtrack/ Thameslink depot proposal (HGY/2009/1450)

CM explained what he knew of the background to this proposal. It purports to be a submission for 'Prior Approval as Permitted Development', rather than straight 'planning permission'. Arup, who are managing the proposal claim it is permitted development for historical (1845!) reasons. The council is challenging this on legal grounds.

The council has also said it can only refuse Prior Approval if it considers that the development could reasonably be sited elsewhere on the land, or if it considers that the design or external appearance of the proposed works would injure the amenity of the neighbourhood and could reasonably be modified to avoid such injury.

CM summarised the objections that had already been registered on the planning website. These included many residents concerns about the dominant bulk, noise and light pollution, traffic etc. The major submission (15 pages) was from a legal company representing National Grid and the LDA (Heartlands landowners). This lists many objections including, the environmental statement - which was said to be flawed and inadequate, damage to the ecological corridor and ironically, that it is contrary to the UDP Policy OS5 (Development Adjacent to Open Spaces). All objections that could reasonably be levelled against Heartlands! The absence of proper consideration of other sites was also evident, e.g. Cricklewood, Bedford and Hornsey South.

It was agreed that the CAAC would object. The sheer size of the depot and its impact on the views from the Park and the Palace would be the basis of the objection, and it would refrain from commenting on the design. *CM to draft and distribute for review.*

AWr suggested that we contact the planning officer (Michelle Bradshaw) and alert her to the opportunity to link up with the LA responsible for Three Bridges (Sussex?) where a similar depot is planned and have a joint approach. *Action CM – done.*

2 Any other Business:

2.1 The APP Consultative Committee (CC)

The CAAC's previous view had been not to seek representation on the CC, but one of the outcomes of the private meeting between CM and Pat Egan in April (see earlier minute) had been his endorsement of the idea of the CAAC becoming a member. CM reported that he had raised this with the CC secretariat, but had not progressed it because of the possible need for the CAAC to have a formal constitution.

Discussion of this issue confirmed that we should make a fresh approach to the CC and justify our representation on the basis of the role that we played in relation to the Park and the Palace, and the support from Pat Egan, the chairman. *Action CM.*

2.2 Tree planting

In his absence Alan Fox had tabled his concerns about what he saw as inept tree planting in the Park and a lack of long term management plan for maintaining views from the Palace and Park. Alan had volunteered to do more work on this to enable the CAAC to make representations on it. It was agreed this would be useful and Alan would be encouraged to take it further. *Action AF.*

Also related to the Park: KS said reference should be made to the original historic landscape design and tree planting. AD expressed concerns about the recent cutting out of undergrowth which spoiled the natural habitat for birds and other wildlife.

2.3 Strategic Views

AF had also tabled the idea that the CAAC should write to the Mayor of London to thank him for reinstating the protection for the strategic view of St Paul's. This was agreed. *Action CM.*

2.4 The Victorian Theatre – heritage in danger

JOC raised concerns about the Victorian Theatre now being closed on health and safety grounds – this had prevented it being open for London open-house weekend and being used for BBC film productions, and hence cutting off a significant revenue stream. The lack of proper maintenance that had led to this closure (and that of the TV studios) is arguably a 'breach of trust' by the APP management. The CAAC shared these concerns and it was agreed that a letter should be sent to English Heritage with copies to Marc Dorfman (Haringey Planning) and the DCMS. *Action JOC to draft.*

2.4 APP 'stakeholders' meeting

JOC reported that there is to be an 'away-day/ stakeholders meeting' on 24 October to which all APP interested bodies are invited. *Action CM to find out more and attend.*

2.5 Bike stands

AW reported a recent appeal by the council for guidance on where to locate bike stands and agreed to let members know more about this. *Action AW- done.*

3 Date for next meeting.

No date was fixed for the next meeting and it was left open to be arranged when needed.

For the next meeting it was agreed that we would try to get closer to the Conservation Team. Although Sue Cooke has an open invitation to attend CAAC meetings, we should be more specific and invite Sue, or someone from the team to attend our next meeting particularly to discuss the scope for a Conservation Area Appraisal, for which there is some constitutional requirement. *Action CM.*

25 September 2009

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**TERMS OF REFERENCE, MEMBERSHIP
AND PROTOCOL FOR THE OPERATION
CONSERVATION AREA ADVISORY COMMITTEE
FOR ALEXANDRA PARK AND PALACE**

Introduction

Conservation Area Advisory Committees (CAACs) are local residential and business interest as well as representatives of local historical, civic and amenity societies. Representatives of national amenity societies can also be members of local CAACs.

The role of a CAACs help us to consider applications that may affect the character or appearance of a conservation area and assist in the formulation of conservation and design policies throughout the borough.

Terms of Reference

- The CAAC would have a formal status and its remit would be to consider applications for planning permission and related consents which could affect the character, appearance or setting of a conservation area, Buildings of Architectural or Historic Interest, Ancient Monuments and other sites of archaeological interest
- To consider proposals for new conservation areas and for the extension or alteration of the boundaries of existing ones
- To be actively involved in the preparation of conservation area appraisals, with the guidance of officers
- Applications, referred to the CAAC, should focus on those schemes where CAACs specialist advice would 'add value'
- To identify buildings or features which should be considered for listing and other buildings or features of local townscape, historic, architectural or archaeological interest
- To provide written representations on decisions concerning applications which have been appealed and providing evidence at public inquiries- pro forma to be provided by Design and Conservation Team

Membership

- Membership could comprise:
 - local amenity groups
 - professional bodies i.e. RTPI, RIBA, RICS including national amenity societies
 - business community
 - any other person with specialist knowledge or expertise, as deemed appropriate by the CAACs

- Elected members

Protocol

- The role, remit and contact details of the CAAC should be promoted on the Council website and in any literature promoting/explaining the value of conservation areas
- The Chair and Vice Chair for the CAAC should be nominated at the start of each municipal year. All other members would be nominated every two years (membership of the CAAC should be reviewed then to ensure it is balanced)
- The Chair and/or Vice Chair of the CAAC should be invited to attend Planning Committee by the Planning Chair
- Officers would be responsible for preparing/circulating an agenda and minutes
- The CAAC will receive the weekly planning applications list
- The Council should review in consultation with the CAACs, their training needs on a biannual basis

As adopted by the APPCAAC in 2007, based on the same TOR for the Tottenham CAAC when it was constituted in November 2006.



Agenda item:

Alexandra Park and Palace Board**on 24th November 2009**Report Title: **AdiZone Planning Application**Report of: **Mark Evison, Park Manager****1. Purpose**

- 1.1 To advise the Board of the proposal for the AdiZone in the park.
- 1.2 To consider the advice of the Advisory Committee regarding the Planning Application for the adiZone.

2. Recommendations

- 2.1 That the Board delegate to officers the power to negotiate and conclude a Memorandum of Understanding with London Borough of Haringey (LBH) Recreation Services to permit their use of the land for this project.
- 2.2 That the board consider the advice of the Advisory Committee regarding the planning application.

Report Authorised by: **Andrew Gill, Interim General Manager**.....Contact Officer: **Mark Evison, Park Manager, Alexandra Palace & Park, Alexandra Palace Way, Wood Green N22 7AY Tel No. 020 8365 2121****3. Executive Summary**

- 3.1 London Borough of Haringey (LBH) has been awarded funding to provide an Adizone outdoor gym in the park.
- 3.2 The Statutory Advisory Committee (SAC) and Consultative Committee have both considered the application, and their comments are appended to this report.
- 3.3 The facility will be installed and maintained by LBH Recreation Services.
- 3.4 The Trustees will be required to enter into a Memorandum of Understanding with LBH for the facility.

4. Reasons for any change in policy or for new policy development (if applicable)

- 4.1 N/A

5. Local Government (Access to Information) Act 1985

- 5.1 No specific background papers other than those appended were used in compiling this report.
- 5.2 The full application is available on the LBH website (www.haringey.gov.uk) using reference number HGY/2009/1591

6. Description

- 6.1 The summary of the planning application is: Construction of a new exercise and sports facility on part of the Newlands Playing Field.
- 6.2 This planning application can be viewed in full on the LBH website (www.haringey.gov.uk) using reference number HGY/2009/1591.
- 6.3 A presentation to the Board will be made by LBH Recreation Services at this meeting to give Trustees a full picture of the proposals.
- 6.4 A number of representations have been made and these are also available to view on the LBH website.
- 6.5 The Statutory Advisory Committee and Consultative Committees have both considered this planning application and their comments are appended to this report.

7. Consultation

- 7.1 The Trustee's process of seeking advice from the Statutory Advisory Committee under the Alexandra Park and Palace Act 1985 has been followed and their comments are appended to this report. The planning process invites comment from a much wider group of interested parties who should also put forward comments.
- 7.2 The information was also presented to the Consultative Committee and their comments are to follow.

8. Recommendations

- 8.1 That the Board delegate to officers the power to negotiate and conclude a Memorandum of Understanding with London Borough of Haringey (LBH) Recreation Services to permit their use of the land for this project.
- 8.2 That the board consider the advice of the Advisory Committee regarding the planning application.

9. Legal Implications

- 9.1 The Trust's solicitor and LBH Head of Legal Services have been sent a copy of this report.

10. Financial Implications

10.1 The LBH Chief Financial Officer has noted the report.

10.2 The initial capital costs will be met with a mixture of section 106 funding for the Campsbourne estate, sponsorship from Adidas and LBH Recreation Services funding.

10.3 The revenue costs will be met by LBH for the duration of the agreement.

11. Use of Appendices/Tables/Photographs

11.1 Appendix 1: Comments of the Advisory Committee, 3rd November 2009 (attached) and Consultative Committee, 17th November 2009. (TO FOLLOW)

Report Title: **AdiZone Planning Application**

Appendix 1

Comments of the Statutory Advisory Committee, 3rd November 2009:

The Committee supported the proposal in principal but expressed concerns that: security at the site could fall to the responsibility of the Safer Neighbourhood Teams and the Palace; the structure would have a negative aesthetic impact on the historic park; wider consultation was required and; there would be costs to Haringey and potential financial implications for the Palace.

Comments of the Consultative Committee, 17th November 2009:

To follow.

Appendix A

Alexandra Palace and Park Board – 24 NOVEMBER 2009

RESOLUTIONS of the Alexandra Park and Palace Advisory Committee (“SAC”) dated 3rd November 2009

ADIZONE OUTDOOR GYM PROPOSALS

The Committee received a presentation by Paul Ely (LB Haringey Recreation Service – Policy Development Manager) on proposals for adiZone outdoor gym equipment to be installed in the South East Corner of Alexandra Park, 45 metres from the edge of the Park abutting Newlands Road. Mr Ely was joined by Beverley Huie (LB Haringey Interim Neighbourhood Manager Crouch End Hornsey & Stroud Green) and Martin Hall (LB Haringey - Recreation Service - Open Space Performance & Programming Officer) to answer questions raised by the Committee.

The adiZones were multi-sports facilities, with 15-20 year life-spans, created in the shape of the Olympic logo by Adidas as part of its sponsorship of the London 2012 Olympic and Paralympic Games. Schools would be encouraged to use the equipment as would play-schemes during school holidays but other adiZone schemes showed that older people made full, and regular, use of the equipment.

The Council would be required to sign a maintenance contract with Adidas, and Alexandra Palace would require the area to be maintained under licence including daily, weekly, quarterly and yearly checks. There would be no cost to the Palace. The £150k cost of the equipment would be split between the Government (in partnership with Adidas) and the Council through a Section 106 Agreement by funding secured during development of the New River Village. Committee members questioned whether there would be scope to secure a better deal on funding given the amount of advertising Adidas would receive.

In response to their concerns about the cost of maintaining the structure Committee members were informed that maintenance for the first year was free and would cost £2700 per year subsequently. The Committee wanted a guarantee that the resources would be made available to maintain the equipment for 15-20 years and that the costs would not fall to the Palace.

Councillor Whyte expressed concerns from Hornsey Ward constituents as to how the site would be supervised. The site was hidden away and access was not from a main road. Mr Hall explained that the site was already heavily policed. It was not anticipated that anti-social behaviour would increase as a result of the adizone being installed.

Committee members were strongly of the view that consultation should take place with the local police as well as the residents in Newlands Road and in

the immediate vicinity of the adjoining area. A consultation event should be held at Campsbourne School. Mr Hall and Ms Huie explained that, whilst informal conversations had occurred, local residents would be formally consulted as part of the planning application process.

Other concerns raised by Committee Members concerned the nature of the structure as providing advertising on a metropolitan open area and that the structure would detract from what was a conservation area.

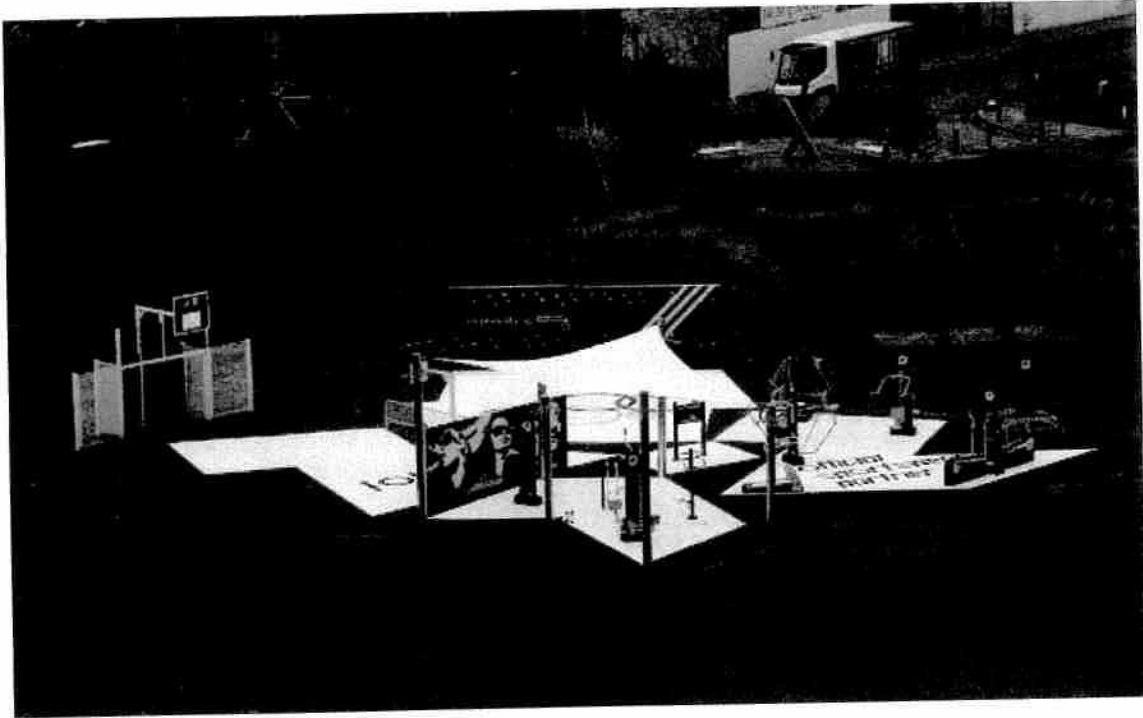
In response to concerns raised about vandalism of the equipment, officers explained that the equipment had already been installed in 5 Boroughs which were amongst the most deprived in the country and there had been no evidence of vandalism.

The Chair concluded that the Committee supported the proposal in principal but were concerned about: security issues; the structure would have a negative aesthetic impact on the historic park; wider consultation was required and that there would be on-going costs to Haringey and potential financial implications for the Palace, in the longer term.

RESOLVED

That the Board note that the Advisory Committee supported the proposal in principal but were concerned about: security issues; the structure would have a negative aesthetic impact on the historic park; wider consultation was required and that there would be on-going costs to Haringey and potential financial implications for the Palace, in the longer term.

What are adiZones?



adiZones are innovative multi-sports facilities designed in the shape of the London 2012 Olympic logo. They have been created by adidas to help get more young people and families into sport and physical activity, as part of adidas's sponsorship of the London 2012 Olympic and Paralympic Games. They are fantastic facilities which promote a healthy lifestyle for people of all ages – with a large outdoor gym, basketball and football area, climbing wall, tennis wall and a freestyle area for aerobics, dance and martial arts etc.

In 2008, adidas researched and developed adiZones. They were piloted in 4 of the host Olympic boroughs in London. Now schools, clubs and activity providers are making use of the facilities. Young people have taken positive ownership of the adiZones and family groups and individuals have engaged with them, from a wide range of ethnic backgrounds.

"The adiZone concept has brought joy and pleasure to all age groups in the Charlton area. I have watched from a distance on many occasions, all age groups strolling by but drawn to the

Zone, initially from a curiosity point of view but soon followed by testing out the equipment. The Zone has improved access to gentle workouts in a casual way. I can't wait to see more across the Borough."

Councillor John Fahy, Executive member for culture, sport and the Olympics, Greenwich Council

We also get a lot of feedback from adiZone users, which helps to measure the success of the facilities...

'Myself and my friend have been using the adiZone at Langthorne Park to get fit and prepare ourselves for the 5k 'race for life' run that we are doing on the 16th may. I would like to thank you as I would not be able to go to a gym and do it. I have a 6 year old daughter Amber (she is also doing the race) who can't go in other gyms but can come with me to the adiZone, allowing me to do more and it is also fun and safe for her.'

Hayley Bowden, adiZone user

'We thought it was a playground, then we got closer and saw how fun it was. It's made me think about exercise.'

Victoria, adiZone user

'I've been meaning to email for ages to congratulate you on the brilliant adiZone in my area (Mile End North, Bow). I have actually cancelled my gym membership and prefer to run around Victoria park followed by a good work out on the equipment at the outdoor gym. There is always a wide mix of ages and types of person using the equipment.'

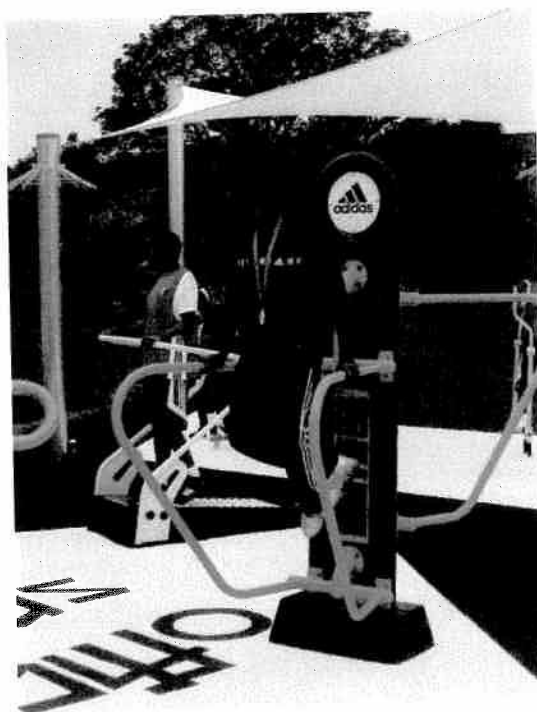
Nathan Rylatt, adiZone user

'I don't do any exercise – the adiZone is a good way for people like me to start training.'

Ben, adiZone user

adiZone objectives

- to extend the London 2012 Olympic and Paralympic Games into communities across the UK
- to provide a means to bring together local authority partners, local schools, community groups, clubs and activity providers
- to leave a legacy of increased participation in physical activity from the London 2012 Olympic and Paralympic Games, particularly targeted at young people and families
- to extend the positive impact of sport to community groups and previously inactive individuals.



Key characteristics of an adiZone

adiZones are iconic symbols of the spirit of the London 2012 Olympic Games. They embody the Games ethos – family focused, inclusive, sustainable and for everyone. The facilities are all in London 2012 and adidas brand colours, depicting current Olympic heroes and music stars.

Each adiZone comprises a multitude of activities in one space:

- an 18-station outdoor gym compliant to European safety standards (EN1176 and EN957) including:
 - resistance equipment (double leg press, combi chest press and lat pull down)
 - cardio equipment (treadmill, 2 x cross trainers, 2 x fitness bike, 1 x handbike)
 - toning equipment for the whole body (abdominal benches, dips, pull ups and double oblique)
 - Guidepost
 - No electricity is used on this gym equipment
 - No lighting is required
- a basketball area – with two basketball hoops and practice area

- a football goal
- a tennis wall
- a climbing wall
- a freestyle area to encourage taekwondo, judo, gymnastics, dance, aerobics etc
- a sail shade, covering part of the outdoor gym

adiZones break down the barriers to sport and physical activity in the following ways. They are:

- **accessible**
 - free to all
 - open 24 / 7 / 365
- **inclusive**
 - activities for people of all ages but targeted to engage youth
 - design includes DDA accessible ramps
 - intuitive equipment accessible to people with visual impairments or learning disabilities
 - incorporates elements of the Inclusive Fitness Initiative guidelines, such as easy to follow instructions and transfer handles on equipment
 - for people of all incomes
 - caters for a great number of different interests
- **innovative**
 - the design of the adiZone space is a unique way of cross-selling sports
 - the design of the adiZone brings together people of all ages in a way that other facilities do not, for example an indoor gym excludes younger people and people of low incomes
 - they can be used as a multi-sports coaching centre
 - they are a sporting legacy from the London 2012 Olympic and Paralympic Games for youth, clubs, National Governing Bodies of sport and local communities

Key characteristics of an adiZone – local context

The adiZone is a marketplace of sport and fitness opportunities. It does not duplicate existing local resources – rather it works as a central hub that connects local schools and communities with existing clubs, programmes and fitness initiatives. Through this central linking role, it breaks down barriers to continued and increased participation.

The adiZones become focal points for local communities through leveraging the interest in the London 2012 Olympic and Paralympic Games, combined with the brand power and attraction of adidas and its symbols (brand, athletes, musicians).



The tried and tested facilities for sports and physical exercise (gyms, dance areas, climbing walls) and the appeal across a multitude of sports (basketball, football, tennis, judo, etc) ensure that adiZones have maximum appeal to the local community. Surveys show that large groups of young people, as well as family groups of up to three generations are using the existing facilities. They are attracting a new audience into physical activity – alongside people who already have an interest in sport and fitness.

Sally Brading, a Tower Hamlets adiZone user, said: “Just wanted to say thanks for installing the adiZone at Wennington Green. It’s a fantastic facility to have nearby and is enjoyed by so many people of all ages. It really is an innovation.”

Improved outcomes for children, young people and families

adiZones have been designed with children, young people and families in mind. They contribute directly to PSA 21 (adult sport) and PSA 22 (Olympics and sport for young people) and the related local authority adult and youth sport indicators in the National Indicator Set (particularly NI8, increasing participation in sport and physical activity).



The innovative design, Olympic association and multi-sports facilities are attractive to children, young people and families. adiZones encourage people of all ages and backgrounds to try out different sports – they are a one-stop shop for young people who want to play basketball or football, children who want to try out climbing or tennis, and family groups and individuals who want to keep fit on the outdoor gym equipment. Urban artwork on the tennis wall and climbing wall depicts musicians and world class athletes, adding a strong visual appeal to the design.



adiZones are unique in the sense that parents and grandparents can exercise while their children play alongside them – this is not the case with traditional playgrounds where adults have nothing to do while their children are playing. In research conducted at the pilot sites in the host Olympic boroughs, family groups were interviewed at the adiZones, as well as many large groups of young people.

All equipment is safe: the facilities meet stringent European safety standards. This ensures that Health & Safety / insurance requirements are met – children, young people and families are not put at any risk. The equipment passes both the EN1176 (play) and EN957 (gym) standards. This means the equipment does not require individual inductions and is a safe environment for children. The process of designing the gym equipment to be compliant to EN1176 meant the elimination of all crush points, entrapments and sharp edges. For example our outdoor cross

trainer is fully encased so that no child can get their hands trapped within the mechanism. The equipment is unique in this regard.

Community surveys have been conducted at the pilot adiZone sites and they show a positive impact on their communities – they are used by on average 200-250 people a day, for example – a figure which is projected to increase by at least 50% during the summer months.

One survey carried out at the Greenwich adiZone on Saturday 14th February 2009, between 1.30pm and 4pm, recorded 68 adiZone users, aged between 5 and 65. The profile included big groups of pre and early teens, parents and grandparents with children, whole family units and individuals. The average stay was 31 minutes (between 5 and 85 minutes). Verbatim comments captured on the day include:



Ryce (aged 12): *"It's a fun way of losing weight – I feel lighter already."*

Phoebe (aged 10): *"The Olympic rings get you inspired about the Olympics – it shows you how the athletes would exercise and it challenges you."*

Steven - father (aged 39): *"It's great to have it – hopefully this type of stuff will stay beyond the Olympics."*

Brandon (aged 11): *"I come down after football training in Charlton Park – the resistance training is good for upper body."*

Partnership working

adiZones bring together a world famous brand and tier one Olympic sponsor adidas, London 2012 and local authorities. On a local level, adiZones encourage partnership working between the local authority, local schools, clubs and activity providers and the local community.

The adiZone is an ideal location for clubs to demonstrate their sports and reach out to a new audience and for local authorities to operate community-based fitness sessions – eg gym instruction, circuit training, dance classes, aerobics, yoga, gymnastics, judo, karate, taekwondo, basketball skills, soccer skills, tennis and keep fit classes. It is also an ideal spot for LA community sports coaches to be based for outreach work. Here are a few examples of how adiZones are already being used:

- In Newham, Gallions school use the adiZone for PE lessons and parents use the facilities with their children before and after school, with support from community policing.
- The Newham Sports Development team run sports sessions on the adiZone and in the adjacent community centre.
- Local sports clubs use the facilities for community-based training sessions – Blackheath Rugby Club and Charlton Athletic Football Club at the Greenwich adiZone, for example.
- Organised exercise sessions for the local community are being arranged by local authorities – there are twice-weekly fitness classes at the Waltham Forest adiZone, for example.
- Local residents, workers and fitness professionals use the adiZones as part of their health and fitness routines.
- At all existing adiZones, the equipment signage promotes contact details for local clubs and activity providers.



adiZones contributes to Government priorities

a) Increasing physical inactivity and decreasing obesity

adiZones contribute to the Department of Health's physical activity drive, including Change for Life and its PSA and NIS targets on increasing physical activity and decreasing obesity. In 2008, physical inactivity levels across the UK were at an average of 78.7%. With obesity levels consistently the highest in Europe, and a growing proportion of children and young people affected, the time is now to invest in attractive fitness facilities, which are free to the end user – particularly important in these economically challenging times.

b) Raising sports participation

The Government aims to increase sports participation by 2 million by the time of the London 2012 Olympic Games. An initiative, such as adiZones, which attracts young people and families into sport can contribute to this aim of creating a lasting sporting legacy in the UK. With the Olympic branding and multiple sports on offer, adiZones are an ideal gateway into sport. According to Sport England research, the two main barriers to sports participation are cost and accessibility – adiZones eliminate both of these, being free to the end user and completely accessible to everyone in parks and open spaces.



c) The Five Hour Offer



adiZones bridge the gap between schools and clubs, which provides one solution to the Government's target of the '5 hour offer' of sporting activity for young people. Within Every Child Matters is the ambition of offering at least 4 hours of sport every week to children, comprised of at least 2 hours high quality PE at school with the opportunity for at least a further 2-3 hours beyond the school day (delivered by a range of school, community and club providers). In Newham, the adiZone is already being used for exactly this purpose, with activity taking place

inside and outside school hours. In a recent study, the gym equipment was being used heavily by girls aged 12 and 13 outside of school hours, for example. This is the age that government studies show girls dropping out of exercise (Sport England research).

d) adizones target all including minority groups

adiZones are inclusive for people of all abilities and socio-economic backgrounds. The equipment and space is designed with key elements of the Inclusive Fitness Initiative with pieces of equipment designed for both able bodied and people with disabilities. The signage is easy to read for people with visual impairments and learning difficulties and complete accessibility throughout the adiZone for wheelchair users. Design features such as the access ramp into the dance floor, transfer handles on the equipment, lowered access points on the equipment and the smooth surfacing all attribute to this inclusive design. The Newham adiZone was launched by the Great Britain Paralympic basketball team to demonstrate the usability for wheelchair users. The intuitive design of the outdoor gym equipment also means that people with visual impairments can participate. The gym equipment is designed with the playground safety standards so children can access it. The space is free to use and accessible for people of all ages.



e) Reducing anti social behaviour and gang violence

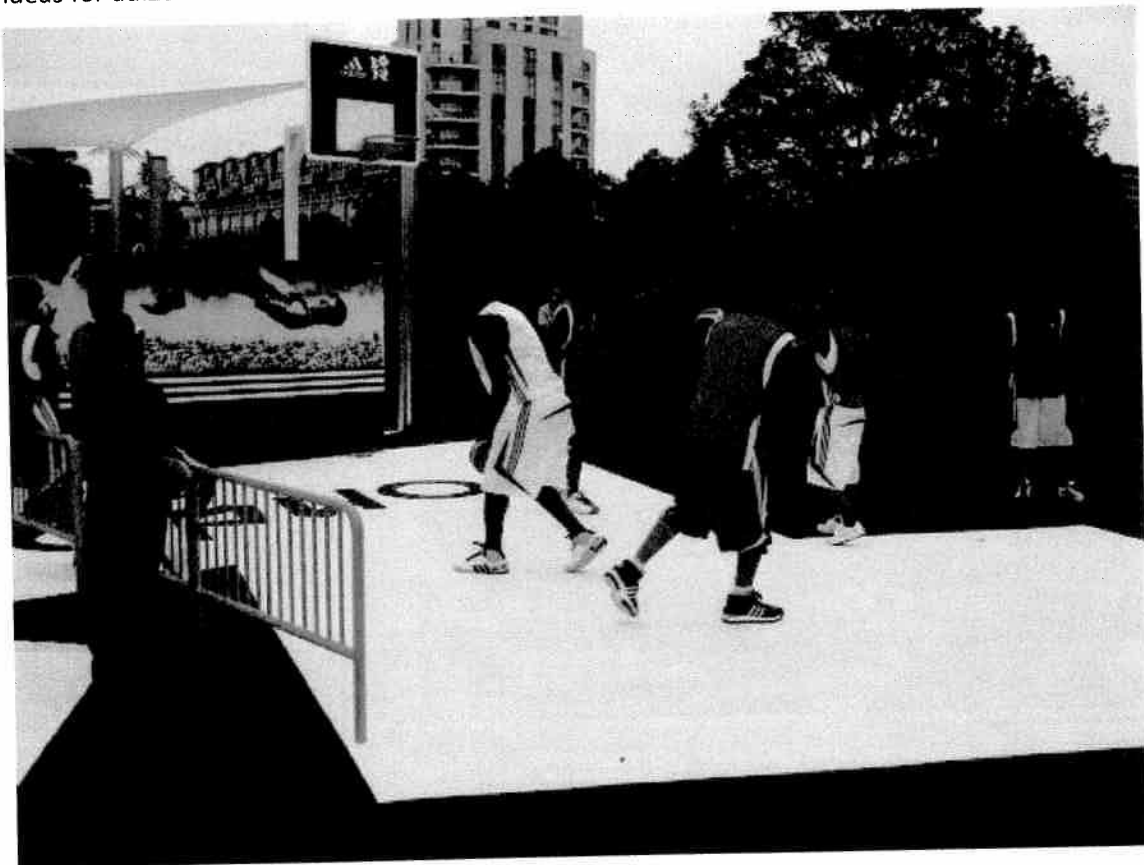
Strathclyde Police used an outdoor gym as part of a wider initiative to reduce gang violence in East Glasgow. The project was successful reducing crime in the area by 8%.

"The concept of the gym was about providing a fantastic modern focal point for teenagers. Anti social behaviour, disorder and gang violence is not inevitable. Most people just drift into offending behaviour. The outdoor gym can be a catalyst for change, with agency and communication support."

Chief Superintendent, John Pollock, Strathclyde Police

Sustainability of adiZone facilities

We have put together a full activation model to engage local schools, clubs and residents with the adiZone – we would be more than happy to share this with funding applicants. The activation plan involves inviting clubs to do outreach sessions at the adiZones so that local people are exposed to new sports. The model also connects schools and clubs and provides ideas for adiZone communication materials and events.



Clubs, schools and community coaches can be encouraged to use the space

The equipment and structure of the adiZone is designed to last beyond 20 years. Subject to maintenance being carried out correctly the guaranteed life of the installation is five years. There is the option to renew the outdoor gym equipment at a relatively low cost after the five year period. As adiZones do not duplicate existing activities and programmes – rather they provide a natural home for them – their benefit to communities is both sustainable and ongoing.

After over 50 weeks in some very deprived communities, there has yet to be any graffiti – a sign that communities have embraced the facilities and they are proving to be self-policing due to their popularity.

The intention is that as we draw nearer to the London 2012 Olympic Games, adidas will activate their Olympic marketing campaigns in communities using adiZones.



Investment

The price for an adiZone is £143,000 + VAT on a hard standing site, or £150,000 + VAT on a green field site - this price includes one year's free maintenance of the adiZone.

Funding applications can be made for up to 50% of the cost of 1 adiZone for your area. If you are interested in multiple sites then there would be economies of scales we could apply to additional adiZones – please indicate your interest in the application form provided with this information pack.

Multiple services come together in one space

The adiZones co-locate a multitude of sports and fitness facilities in one space. Whilst the gym attracts one type of audience, the streetball court attracts another. The idea behind this is that by locating these different options in one place, cross-selling occurs from physical activity to sport. By encouraging local clubs to do outreach on the adiZones, residents get exposure to sports coaches they wouldn't have normally met. In addition, adiZone users come together and talk to each other about how to use the facilities, which provides a community engagement aspect to adiZones – with beginners learning from sports and exercise enthusiasts.



Agenda item:

Alexandra Park & Palace Board

On 24th November 2009

Report Title: **Proposals to make improvements to the Pitch and Putt Course**

Report of: **Mark Evison, Park Manager**

1. Purpose

1.1 To consider the proposals for the improvements to the pitch and putt course

2. Recommendations

2.1 That the Board notes the report.

2.2 That the Board consider the proposals and decide if they are appropriate for the park, and if so;

2.3 That the Board delegates to officers and legal advisors the power to conclude negotiations and finalise the necessary legal documents.

2.4 That the Board notes that the proposal will be subject to planning permission.

Report Authorised by: **Andrew Gill, Interim General Manager:**

Contact Officer: **Mark Evison, Park Manager,
Alexandra Park & Palace Charitable Trust, Alexandra Palace Way,
Wood Green N22 7AY. Tel No. 020 8365 2121.**

3. Executive Summary

3.1 This report details the background for the proposed improvements to the pitch and putt course.

4. Reasons for any change in policy or for new policy development (if applicable)

4.1 N/A

5. Local Government (Access to Information) Act 1985

5.1 No specific background papers were used in compiling this report.

6. Description

- 6.1 Golfwise Ltd have operated the pitch and putt course since it reopened in 2008. They currently hold a 12 year lease which commenced in March 2008.
- 6.2 The pitch and putt site suffers from poor drainage and the topography reduces playability during the winter months. The Trust does not have funding to carry out large scale improvements to the course.
- 6.3 As a long-term partner, Golfwise Ltd have plans to improve the facilities on the course and will make a presentation to Trustees in this meeting. This is a consultation exercise before ideas are finalised and a planning application is made.
- 6.4 The proposals have been presented to the Advisory Committee and Consultative Committee and their comments are appended to this report.
- 6.5 The lease prohibits the tenant from making “any addition to” and “cut alter maim or injure” the premises so permission for this project would need documented agreement.
- 6.6 The proposals will require planning permission from the Local Authority; further consultation will be carried out by the Planning Department when an application is submitted.
- 6.7 The landscaping works will involve importing material to achieve the terrace-effect required to improve the course. These works will be allied with suitable planting schemes to minimise the visual impact from the palace.
- 6.8 The lease currently requires an annual rental figure to be paid. This is supplemented with a turnover rent payable once a threshold is reached. The additional facility will increase turnover and therefore income to the palace.
- 6.9 This enhancement project represents a significant investment in the site. The current tenants are likely to approach the Trust in future to request an extension of the lease term.
- 6.10 Enhancing the facility will improve footfall and should raise the profile of the palace and park site.

7. Recommendations

- 7.1 That the Board notes the report.
- 7.2 That the Board consider the proposals and decide if they are appropriate for the park, and if so
- 7.3 That the Board delegates to officers and legal advisors the power to conclude negotiations and finalise the necessary legal documents.
- 7.4 That the Board notes that the proposal will be subject to planning permission.

8. Legal Implications

- 8.1 The Trust's solicitor was provided with a draft of this report and his advice has been taken into account in the production of this final version.
- 8.2 The LBH Head of Legal Services has been sent a copy of this report.

9. Financial Implications

- 9.1 The LBH Chief Financial Officer has noted the report.
- 9.2 Any increased revenue will increase turnover rent payable.

10. Use of Appendices/Tables/Photographs

- 10.1 **Appendix 1:** Comments of the Statutory Advisory Committee and Consultative Committee.

Report Title: **Proposals to make improvements to the Pitch and Putt Course**

Appendix 1

Comments of the Statutory Advisory Committee, 3rd November 2009:

Committee members expressed concerns that lorries entering the Park to bring in materials would affect local residents. Members of the Advisory Committee were supportive of the proposals as long as the view of the Park was not affected by installation.

Comments of the Consultative Committee, 17th November 2009:

To follow.

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APPENDIX A

**RESOLUTION of the Alexandra Park and Palace Advisory Committee
("SAC") dated 3rd November 2009**

**PITCH & PUTT IMPROVEMENT WORKS - BY DAVID BUGG (GOLF
WISE LTD) AND JOHN ANGEL (URBAN CRAZY LTD) – COMBINED
PRESENTATION**

The Committee received a verbal presentation (supported by attachments a & b). In response to questioning the Committee were informed that the toilets and refreshments facilities in the pitch and putt course would be accessible for patrons using the mini-golf course.

Committee members expressed concerns that heavy duty lorries entering the Park to deliver materials would have an adverse affect on local residents. The Advisory Committee was supportive of the proposals as long as the view of the Park was not materially affected by installation.

RESOLVED

That the Board be asked to note that the Advisory Committee was supportive of the proposals for Pitch and Putt improvements as long as the view of the Park was not materially affected by installation but had concerns that heavy duty lorries entering the Park to deliver materials would have an adverse affect on local residents.

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Proposal:

Miniature Golf Course in Alexandra Park

Presented by Golfwise Ltd

in partnership with

UrbanCrazy Ltd

Proposed Course Specifications

Course of 'miniature golf' variety, not 'crazy golf'. Will comprise many natural materials and elements

Located at top of the hill, alongside the Pitch & Putt golf course. Unique layout will take advantage of the existing topography

Holes individually designed to suit the location and environment. Will dovetail with other park facilities

Soft landscaping; site decorated with appropriate, attractive features such as rockeries, locally-sourced plants and so on

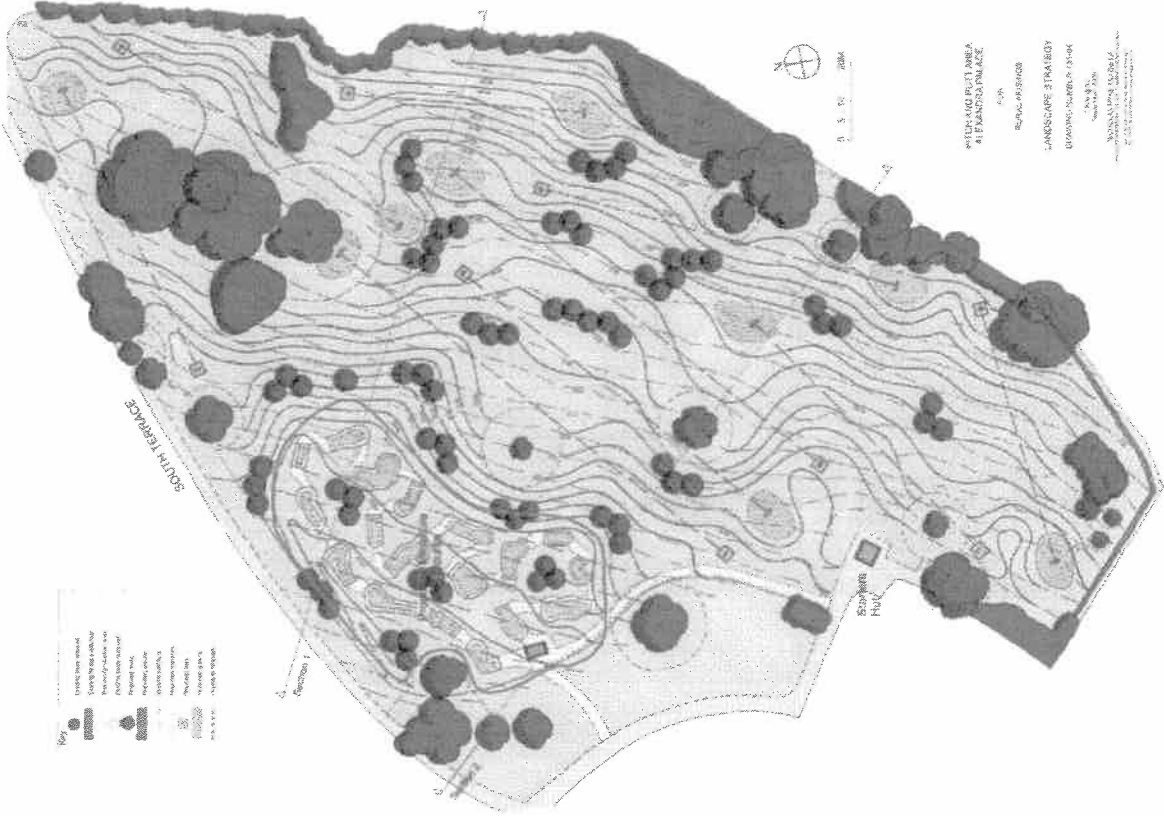
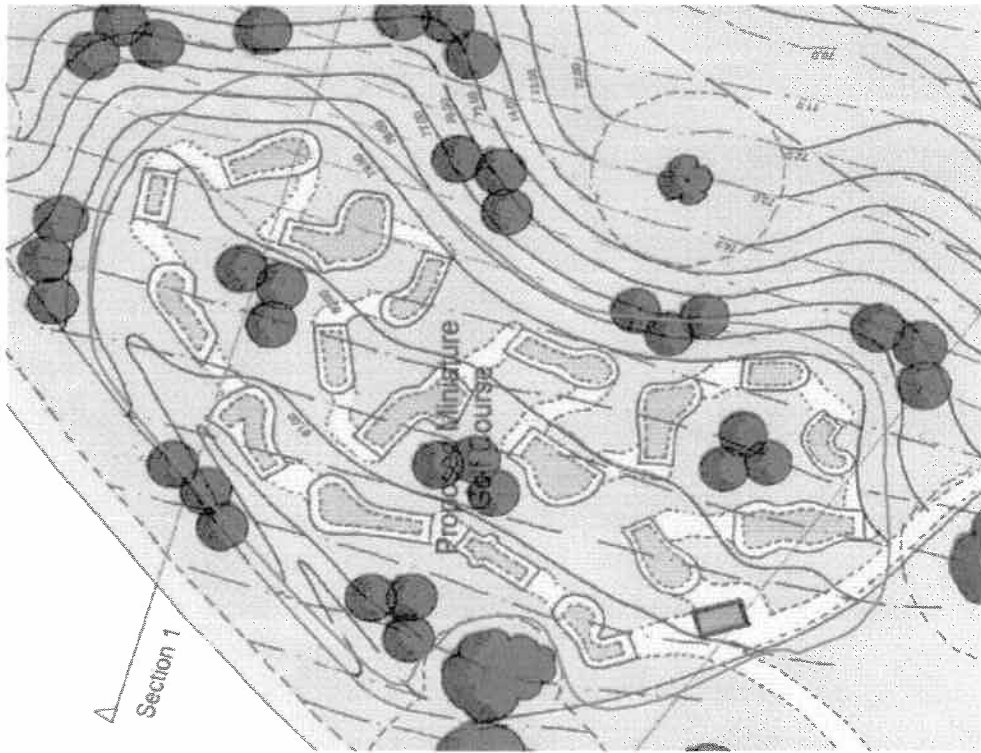
Sustainable design, upholding the excellent reputation of the Green Flag park

Key Benefits

Will provide a facility for the entire community that is:

- Family-orientated
- Enjoyable for people of all ages and abilities
- Healthy and invigorating
- Safe and accessible (DDA-compliant)
- Inexpensive to play
- An ideal recreational and educational facility for schools and other groups

Proposed Layout



Artistic Impression

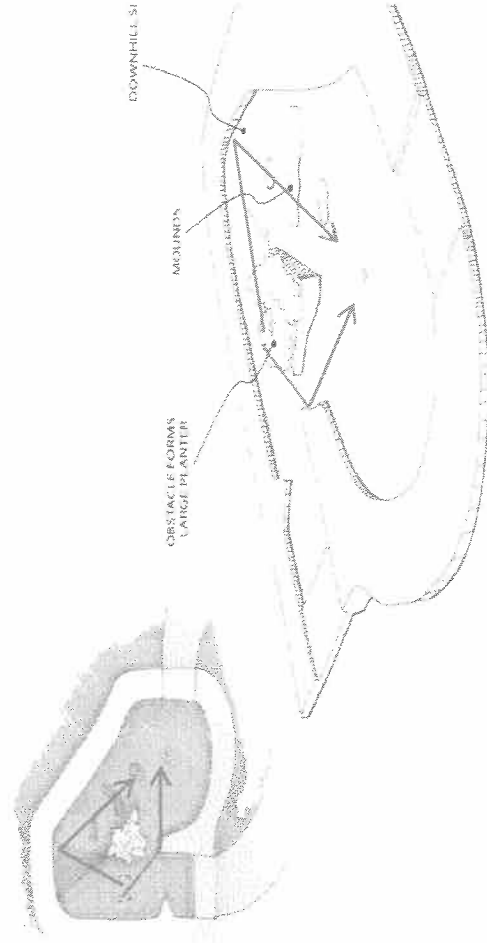


Social & Developmental Benefits

- Hand eye coordination is improved
- Advances arithmetic and understanding of geometry and physics
- Visually stimulating. Will inspire discussion and create excitement. Balls and putters are brightly-coloured
- A non-intimidating place for families, friends, companions and groups to interact
- This mode of miniature golf complements the government's "Change4Life" campaign. It also doubles as a good introduction to golf and other sports

Social & Developmental Benefits / cont'd

- Unique “risk/reward” design and attractive layout encourages visitors to return to improve their scores and enjoy the scenery



Additional Benefits

All costs relating to the design, build, management and maintenance of the facility will be borne by the course management, not the local authority

UrbanCrazy, a company with a strong reputation in the miniature golf industry, will not only design and build the facility, but also assist Golfwise in its long-term management

Juniors will have the opportunity to identify decorative plants with the help of a free guide, available with each round played

The course will be eligible to stage BMGA national tournaments, attracting the UK's top players. Can also apply to stage WMF international tournaments



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Alexandra Park and Palace Board

on 24th November 2009

Report Title: **Deer Enclosure Planning Application**

Report of: **Mark Evison, Park Manager**

1. Purpose

- 1.1 To advise the Board of the planning application for the extension to the secondary deer enclosure.
- 1.2 To consider the advice of the Statutory Advisory Committee and comments of the Consultative Committee regarding this Planning Application.

2. Recommendations

- 2.1 That the Board consider the advice of the Advisory Committee regarding the planning application.
- 2.2 That the Board as landowner support the planning application.

Report Authorised by: **Andrew Gill, Interim General Manager**.....

Contact Officer: **Mark Evison, Park Manager, Alexandra Palace & Park, Alexandra Palace Way, Wood Green N22 7AY Tel No. 020 8365 2121**

3. Executive Summary

- 3.1 The Deer Manager has recommended that area available to the deer is enlarged.
- 3.2 The Trustees visited the area and agreed with the proposal.
- 3.3 The date of the planning decision is unknown.

4. Reasons for any change in policy or for new policy development (if applicable)

4.1 N/A

5. Local Government (Access to Information) Act 1985

- 5.1 No specific background papers other than those appended were used in compiling this report.
- 5.2 The full application is available on the LBH website (www.haringey.gov.uk) using reference number HGY/2009/1618.

6. Description

- 6.1 The summary of the planning application is: "Erection of chain link fencing to extend the existing secondary deer enclosure."
- 6.2 This planning application can be viewed in full on LBH website (www.haringey.gov.uk) using reference number HGY/2009/1618.
- 6.3 The date of the planning decision is unknown, but a request has been made for the decision to be made in line with the timetable of Trustee's Board Meetings.
- 6.4 The Deer Manager has recommended that the area available to deer is made larger to reduce their reliance on supplementary feed.
- 6.5 The new fencing will be set back from the footpath and match the existing. The attached plan (Appendix 1) depicts the area involved. Some small branches may be pruned to allow the fencing to be installed
- 6.6 Currently the proposed area consists of rough grass and trees. The area has no formal public use or facilities. It is felt that loss of this area to public use will be compensated by the enhanced facility for the deer. The two large oak trees in the area are substantial and should not be affected by the deer. However, they will be monitored for damage.
- 6.7 The area will be made available to the deer in its current state and the herd will be free to browse any green material present.
- 6.8 As the park is a conservation area, planning permission is required for fencing of this height. The planning authority will consider if the fencing is appropriate and if it conflicts with the status of the site as metropolitan open land.

7. Consultation

- 7.1 A report was presented to the Advisory Committee on 3rd November 2009 as part of the Trustee's process of seeking advice under the Alexandra Park and Palace Act 1985.
- 7.2 A report has also been presented to the Consultative Committee.
- 7.3 The planning process invites comment from a much wider group of interested parties who should also put forward comments.

8. Recommendations

- 8.1 That the Board consider the advice of the Advisory Committee regarding the planning application.
- 8.2 That the Board as landowner support the planning application.

9. Legal Implications

- 9.1 The Trust's solicitor and LBH Head of Legal Services have been sent a copy of this report.

10. Financial Implications

10.1 The LBH Chief Financial Officer has noted the report.

10.2 The costs will be met from the existing park maintenance budget.

10.3 The extended area will mean the deer rely less heavily on supplementary feed.

11. Use of Appendices/Tables/Photographs

11.1 A copy of the site plan is attached.

11.2 Appendix 1: Comments of the Statutory Advisory Committee and Consultative Committee.

Report Title: **Deer Enclosure Planning Application**

Appendix 1

Comments of the Statutory Advisory Committee, 3rd November 2009:

That the Board be asked to note that the majority of the Committee supported the proposal for the extension of the secondary deer enclosure with the exception of Ms Hayter.

Comments of the Consultative Committee, 17th November 2009:

To follow.

Appendix a

Alexandra Palace and Park Board – 24 NOVEMBER 2009

RESOLUTIONS of the Alexandra Park and Palace Advisory Committee (“SAC”) dated 3rd November 2009

DEER ENCLOSURE PLANNING APPLICATION

The Committee received the report (attachment d) of Mark Evison, Park Manager, informing of the planning application for the extension to the secondary deer enclosure. Mr Evison stated that the Chief Financial Officer had noted the report with no additional comments and invited the Committee’s comments.

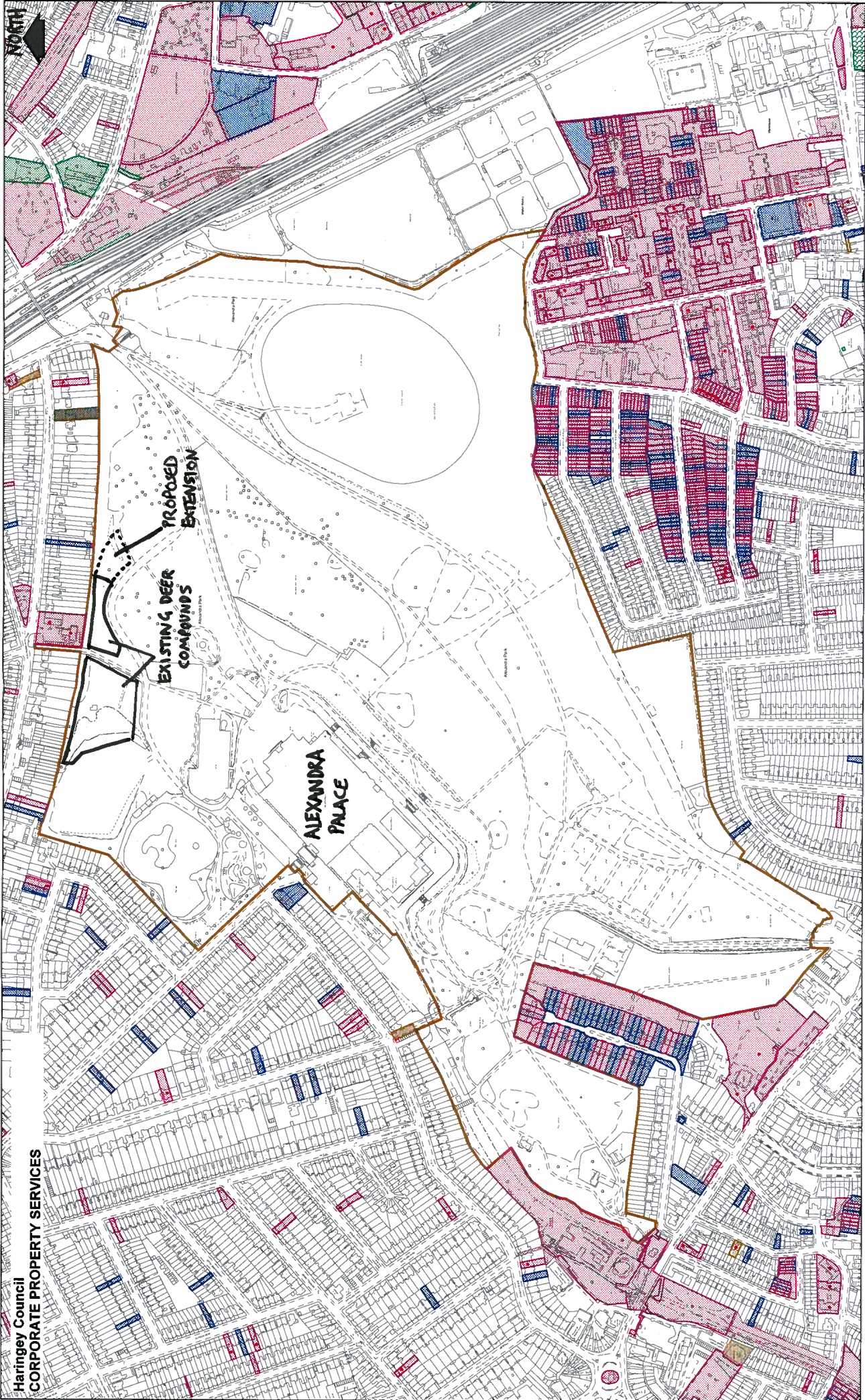
Caroline Hayter (Alexandra Residents Association) expressed concern that the extension would take space away from public use. In response Mr Evison stated that the small extension fitted into the area and would benefit the wellbeing of the deer. This particular area was not in active use by the public. Mr Aspden commented that he had taken part in the site-visit, to which all interested groups had been invited and confirmed that the proposed extension was currently inaccessible.

The Committee was given assurance that the mature oak trees in the proposed extension would not be damaged.

RESOLVED

That the Board be asked to note that the majority of the Committee supported the proposal for the extension of the secondary deer enclosure (with the exception of Ms Hayter).

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Haringey Council
CORPORATE PROPERTY SERVICES

HARINGEY COUNCIL OWNERSHIP in vicinity of
Alexandra Palace & Park
LONDON
N22

Shaded pink - Haringey Council freehold ownership
Shaded green - Haringey Council leasehold ownership
Verged brown - Other Council interest eg field in trust
Red dot - over 21yr lease out from Haringey Council
Shaded blue - Freehold sales

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CPM No.

Overlay : Property Terrier

Plan produced by Janice Dabinett on 23/05/2008

Scale 1:5000

BVES Drawing No.A3 misc.

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Report Title: **FINANCE UPDATE**

Report of: **Helen Downie, Head of Finance, Alexandra Palace & Park**

1. Purpose

- 1.1 To advise the Board of the results for the six month period to 30th September 2009 and the forecast outturn for the 2009/10 financial year
- 1.2 To update the Board on the capital and revenue growth bids submitted to the Council for 2010/11 onwards.

2. Recommendations

- 2.1 The Board is asked to note the results for the six month period to 30th September 2009 and the forecast outturn for the 2009/10 financial year
- 2.2 The Board is asked to note the position on the capital and revenue bids

Report Authorised by: **Helen Downie, Head of Finance**... *H. Downie*

Contact Officer: Helen Downie, Head of Finance, Alexandra Palace & Park, Alexandra Palace Way, Wood Green, London N22 7AY. Telephone number 0208 365 4310.

3. Executive Summary

- 3.1 The results for the six month period ended 30th September 2009 are tabulated against budget at Appendix 1.
- 3.2 Income is £7k above budget and expenditure is £18.5k above budget, giving a net adverse variance against budget of £11k. The key variances are explained below.
- 3.3 The reforecast for the year is given at Appendix 2. The Trust net deficit for the year is currently projected to be £204k higher than the budget approved by the Trustees at their meeting of 30th June 2009. This compares with a forecast overspent of £168k reported to the Trustees at their meeting of 6th October 2009. The reasons for the increase are explained below. LB Haringey has already been informed of the likely additional deficit funding requirement.
- 3.4 The Trust is taking the following action to minimise the deficit:

- Reducing the use of external consultants where possible
- Restricting repairs and maintenance expenditure to items which are necessary either to support the trading company or ensure compliance

3.5 Appendix 3 (to follow) provides an update on the capital and revenue bids the Trust has made to the Council.

4. Reasons for any change in policy or for new policy development (if applicable)

4.1 N/A

5. Local Government (Access to Information) Act 1985

5.1 No specific background papers were used in compiling this report.

6. Results for the period ended 30th September 2009

- 6.1 The results for the period ended 30th September 2009 are shown in Appendix 1. Overall, income is £7k above budget and expenditure is £18.5k above budget, giving a net adverse variance against budget of £11k. Explanations for the key variances are given below.
- 6.2 Income is £7k above budget due to the receipt of £16k of restricted income which was not budgeted for, offset by a £11.5k shortfall in concessions/lease income. There is a net positive variance of £2.5k in other income categories. £13k of the restricted income relates to a grant from the Environment Agency for the improvement of habitats around the boating lake and £3k is for restoration of the organ. Lease income is £7.5k below budget due to the delay in signing the Workshop lease and Concession income is £4k below budget.
- 6.3 Prime costs are £42k or 5% over budget for the year to date. Salaries are £51k above budget due to higher management costs and increased staff costs during the secondment period. Contracted services are £9k below budget in the areas of park security and park maintenance, although the Parks Manager does not expect his budget to be underspent overall by year end.

Fixed overheads are in line with budget.

Variable overheads are £7.5k below budget overall. There are a number of over and under spends in this category as follows;

| Category | Year to Date (Over)/Underspend | Explanation |
|-------------------|--------------------------------|--|
| Repairs building | £30k | Timing issue – the timing of expenditure has been reprofiled in the forecast |
| Repairs equipment | (£30k) | Exceptional cost of £13k to repair ice rink |

| | | |
|-------------------------|--------------|--|
| | | equipment, the overspend otherwise reflects the increasingly dilapidated state of equipment |
| Professional fees | (£10k) | One-off cost of an investigation by the Trust's health and safety consultant into issues surrounding the West Hall Floor |
| Depreciation | £9k | Underspent as the budget was calculated on a prudent basis, assuming capital expenditure would be made earlier in the year |
| Printing | £9k | Credit note received for previous years' printing costs |
| Other | (£0.5k) | Smaller over/under spends |
| Total underspend | £7.5k | |

6.7 The Development cost budget is underspent by £15k but this is also due to timing. This budget is expected to be fully spent on the governance project by year end.

7. Forecast outturn for the financial year

7.1 Income and expenditure have been reforecast on a line by line basis, in consultation with individual budget holders. The savings identified in the budget review are being delivered.

7.2 The overall forecast is for a net overspend of £204k on budget. Income is forecast to be £7k higher than budget, which reflects the current YTD position. No other significant variances from the income budget are anticipated.

7.3 Salaries are forecast to be £123k above budget by year end. However, £34k relates to the Trust's contribution to admin salaries, which was previously included in the professional fees budget line (see 7.6). The actual forecast overspend is therefore £89k. The key reasons for this are as follows:

- Higher than budgeted management costs;
- The fact that two of the six permanent posts are being covered by agency staff;
- One permanent member of staff is currently on long term sickness absence and additional staffing costs have been incurred to cover his role;
- There has been a requirement for additional expertise on the Facilities Management side to oversee the preparation of capital bids, introduce key controls and monitoring arrangements and head up the procurement team for the new Facilities Management contract.

7.4 Contracted services are forecast to be broadly on budget for the year. The budget approved by the Board on 30th June 2009 includes savings of £15k in park security when compared with the original version of the budget. These savings are being delivered.

- 7.5 Fixed overheads are forecast to be broadly on budget at year end. Fixed overheads include savings of £30k in central admin charges and £3k in insurance when compared with the original budget, which are being delivered.
- 7.6 Variable overheads are forecast to be £86k overspent by year end. This compares with a £52k forecast overspend in variable costs reported to the Board on 6th October 2009. The increase in the forecast is due primarily to the cost of recruiting new non-executive directors to the Board of Alexandra Palace Trading Limited, a cost borne by the Trust as the body that appoints directors to the APTL Board.

When compared with the original budget, the overspend comprises an £87k overspend in buildings repairs and maintenance, a £27k overspend in recruitment and £6k net overspend in other categories, offset by a £34k reduction in the professional fees budget line (see 7.3).

The agreed budget savings of £25k on park maintenance and £5k on professional fees are being delivered.

- 7.7 Development costs are forecast to be £5k above budget; this represents the Trust's contribution to the governance and branding work.
- 7.8 The forecast gift aid payment from Alexandra Palace Trading Limited remains unchanged at £600k. However, the Trustees should be aware that this is a very challenging target in the current business environment and therefore represents a significant risk within the Trust budget. The Trading company's performance is monitored by the APTL Board and Senior Management Team on a monthly basis and the Managing Director liaises closely with the Interim General Manager of the Trust to highlight areas of concern.

8. Capital and Revenue bids update

- 8.1 Capital and revenue submissions have been made by the officers of the Trust to the Council in line with the Council's Pre-Business Planning Review Process. The Council's cabinet at its meeting on the 17th November 2009 will consider an update of the financial and business planning process, including the release of the pre business plan reviews.
- 8.2 An addendum to this report will be issued as Appendix 3 when that information is available.

9. Consultation

- 9.1 N/A

10. Legal and Financial Comments

- 10.1 The Trust's Solicitor has been sent a copy of this report.

The LBH CFO has been sent a copy of this report and his comments are as follows:

The projected increase in the Trust's deficit position is noted. However, the trust's agreed budget is already £239k above the Council's budget which increases to £443k with this latest outturn forecast. It would be prudent for the Trust to review any discretionary elements of spend to see if it can bring this projected overspend down.

11. Equalities Implications

11.1 There are no perceived equalities implications in this report.

12. Use of Appendices / Tables / Photographs

12.1 Appendix 1 – Actual versus budget for the period ended 30th September 2009

12.2 Appendix 2 – Forecast outturn for the 2009/10 financial year

APPENDIX 1

ALEXANDRA PALACE AND PARK CHARITABLE TRUST

ACTUAL VERSUS BUDGET FOR THE PERIOD ENDED 30TH SEPTEMBER 2009

| | Budget To Date | Actuals To Date | Variance To Date | Variance % To Date | Annual Budget |
|---------------------------------------|--------------------|--------------------|---------------------|-----------------------|--------------------|
| Concessions/Leases | 148,825 | 137,316 | (11,509) | -8% | 297,650 |
| Community Events | 26,250 | 30,143 | 3,893 | 15% | 50,000 |
| Sundry Sales | 2,500 | 0 | (2,500) | -100% | 5,000 |
| Service Charges | 0 | 1,165 | 1,165 | 0% | 12,000 |
| Restricted income | 0 | 16,260 | 16,260 | 100% | 0 |
| TOTAL INCOME | 177,575 | 184,884 | 7,309 | 4% | 364,650 |
| EXPENDITURE | | | | | |
| Salaries | 165,440 | 216,873 | (51,433) | -31% | 294,145 |
| Contracted Services | 760,300 | 751,363 | 8,937 | 1% | 1,252,000 |
| TOTAL PRIME COSTS | 925,740 | 968,236 | (42,496) | -5% | 1,546,145 |
| Fixed overheads | 184,000 | 182,630 | 1,370 | 1% | 368,000 |
| Variable overheads | 376,883 | 369,292 | 7,591 | 2% | 987,515 |
| TRUST BEFORE DEVELOPMENT COSTS | (1,309,048) | (1,335,274) | (26,226) | 1% | (2,537,010) |
| Development costs | 15,000 | 0 | 15,000 | 100% | 30,000 |
| TOTAL TRUST OPERATION | (1,324,048) | (1,335,274) | (11,226) | 1% | (2,567,010) |
| Gift aid payment from APTL | 0 | 0 | 0 | 0% | 600,000 |
| TRUST NET DEFICIT | (1,324,048) | (1,335,274) | (11,226) | 1% | (1,967,010) |

APPENDIX 2

ALEXANDRA PARK AND PALACE CHARITABLE TRUST

FORECAST OUTTURN FOR THE 2009/10 FINANCIAL YEAR

| | Actuals to September | Forecast Oct-Mar | Forecast Total | Annual Budget | Variance | Variance % |
|---------------------------------------|-------------------------|---------------------|--------------------|--------------------|------------------|-------------|
| Concessions/Leases | 137,316 | 148,825 | 286,141 | 297,650 | (11,509) | -4% |
| Community Events | 30,143 | 23,750 | 53,893 | 50,000 | 3,893 | 8% |
| Sundry Sales | 0 | 2,500 | 2,500 | 5,000 | (2,500) | -50% |
| Service Charges | 1,165 | 12,000 | 13,165 | 12,000 | 1,165 | 10% |
| Restricted Income | 16,260 | 0 | 16,260 | 0 | 16,260 | 100% |
| TOTAL INCOME | 184,884 | 187,075 | 371,959 | 364,650 | 7,309 | 2% |
| EXPENDITURE | | | | | | |
| Salaries | 216,873 | 200,751 | 417,624 | 294,145 | (123,479) | -42% |
| Contracted Services | 751,363 | 498,716 | 1,250,079 | 1,252,000 | 1,921 | 0% |
| TOTAL PRIME COSTS | 968,236 | 699,467 | 1,667,703 | 1,546,145 | (121,558) | -8% |
| Fixed overheads | 182,630 | 184,000 | 366,630 | 368,000 | 1,370 | 0% |
| Variable overheads | 369,292 | 704,702 | 1,073,994 | 987,515 | (86,479) | -9% |
| TRUST BEFORE DEVELOPMENT COSTS | (1,335,274) | (1,401,094) | (2,736,368) | (2,537,010) | (199,358) | -8% |
| Development costs | 0 | 35,000 | 35,000 | 30,000 | (5,000) | -17% |
| TOTAL TRUST OPERATION | (1,335,274) | (1,436,094) | (2,771,368) | (2,567,010) | (204,358) | -8% |
| Gift aid payment from APTL | 0 | 600,000 | 600,000 | 600,000 | 0 | 0% |
| TRUST NET DEFICIT | (1,335,274) | (836,094) | (2,171,368) | (1,967,010) | (204,358) | -10% |

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ALEXANDRA PALACE & PARK BOARD

On 24th November 2009

Report Title: Appointment of External Auditors

Report of: Helen Downie, Head of Finance, Alexandra Palace & Park

1. Purpose

1.1 To appoint auditors to the Trust with effect from the 2009/10 financial year.

2. Recommendations

2.1 The Board notes the tender and selection process followed to identify the most suitable firm to carry out the external audit of Alexandra Park and Palace Charitable Trust

2.2 The Board approves the re-appointment of Deloitte as external auditors to the Trust with effect from the 2009/10 financial year.

Report Authorised by: **Helen Downie, Head of Finance**.....*H. Downie*.....

Contact Officer: Helen Downie, Head of Finance, Alexandra Palace & Park, Alexandra Palace Way, Wood Green, London N22 7AY. Telephone number 0208 365 4310.

3. Executive Summary

3.1 The charity trustees resolved at their meeting of 22nd July 2008 to re-tender the provision of external audit services to the Trust and Trading Company in line with best practice.

3.2 The tender exercise was carried out in line with the Council's Contract Standing Orders and the Trading Company's draft procurement policy. In addition, advice was sought from the Council's Head of Procurement to confirm that the process followed met the Council's requirements.

3.3 For practical reasons, a joint tender process was followed on behalf of the Trust and Trading Company.

3.4 Of the nine firms invited to tender, six submitted full written tenders, which were evaluated by a panel against pre-determined criteria. The panel consisted of the Head of Finance, the Interim General Manager of the Trust and the Managing

Director of the Trading Company. Two firms were shortlisted to attend presentations, which were also evaluated against pre-determined criteria.

3.5 Based on the selected criteria, the panel was unanimous in identifying Deloitte as the most suitable firm to conduct the external audit of the Trust and Trading Company.

3.6 Given the long standing relationship between Deloitte and the Trust, Deloitte has been asked to confirm their internal processes for reviewing independence and objectivity, which are detailed under 7.1 below. The trustees are reminded that 2009/10 will be the third year that Sue Barratt has been the audit partner for the Trust and Trading Company. The previous audit partner, Pesh Framjee, has now left the firm.

4. Reasons for any change in policy or for new policy development (if applicable)

4.1 N/A

5. Local Government (Access to Information) Act 1985

5.1 No specific background papers were used in compiling this report.

6. The tender process

6.1 Currently, the combined audit fees of the Trust and Trading company are £36,500 per annum, or £109,500 for a three year contract. This is below the £139k threshold for service contracts contained within the EU Procurement Directives, which means that the tender did not need to be advertised in the Official Journal of the European Union (OJEU).

6.2 Following consultation with the Head of Procurement at LB of Haringey, it was resolved to invite the ten largest firms in the UK to tender for the audit of the Trust and Trading Company. This approach was taken on the basis that the Palace's accounts are open to scrutiny and it is therefore important that the audit is carried out by a well-known and reputable firm, whose opinion adds credibility to the accounts.

6.3 Of the top ten firms in terms of fee income in the UK, Grant Thornton was eliminated due to potential conflicts of interest arising from their role as the Council's auditor.

6.4 Of the nine firms invited to tender, six submitted tender documents by the advertised deadline. Details of the firms are given in Appendix 1 (exempt).

6.5 The written tenders submitted by the above firms were evaluated on the basis of pre-agreed criteria. The criteria were weighted according to their relative importance as follows:

High Importance

- Demonstrable experience of conducting external audits in the charity sector

- Fee income from external audit in the UK
- Demonstrable experience of auditing similar event and exhibition venues with substantial catering operations
- Experience of auditing local authorities and able to demonstrate a thorough understanding of local authority structures and reporting requirements
- Ability to demonstrate a thorough understanding of the key issues and risks faced by Alexandra Palace

Medium Importance

- Details of the personnel likely to be involved in the audit of Alexandra Palace (including grades, experience, charge out rates)
- Estimated overall fees for the audit for financial years 2009/10 to 2011/12

Lower Importance

- Other services provided in the UK
- Approach to external audit assignments

6.6 Each criteria was given a weighting (1-4). The respective tenders were scored out of 10 against each criteria. The scores were then multiplied by the weighting to give an overall score for each firm. At the end of this process, the scores were as follows (out of a maximum possible score of 300):

| Tenderer | Score |
|-----------------|--------------|
| 1 | 202 |
| 2 | 178 |
| 3 | 166 |
| 4 | 152 |
| 5 | 112 |
| 6 | 68 |

On this basis, tenderers 1 and 2 were shortlisted to present their tenders to the panel.

6.7 The aim of the presentation stage was to test the firms' presentation skills, ability to explain financial concepts to a non-financial audience and to probe further their approach to customer service and understanding of the issues and risks facing the Trust and Trading Company. Although tenderer 2 demonstrated a good understanding of our needs, tenderer 1 (Deloitte) scored higher on presentation skills and customer service. The final combined scores (out of a maximum possible score of 350) were as follows:

| Firm | Score |
|-------------|--------------|
| Deloitte | 243 |
| Tenderer 2 | 212 |

6.8 The panel therefore recommends that the Board re-appoints Deloitte as auditors of the Trust for the financial years 2009/10 to 2011/12. The proposed audit fee for 2009/10 is £29,500 for both entities (compared with £36,500 in 2008/09) with fees for future years set to increase by inflation.

7 Independence and objectivity

7.1 Deloitte have been asked to confirm their internal processes to counter threats or perceived threats to their objectivity, which are set out below:

- Every opinion issued by Deloitte is subject to technical review by a member of their independent Professional Standards Review unit.
- Deloitte report annually to directors their assessment of objectivity and independence. This report includes a summary of non-audit services provided together with fees receivable.
- There is formal consideration and review of the appropriateness of continuing the audit engagement before accepting reappointment.
- Every audit partner goes through a formal annual review process with senior service line partners to consider their client portfolio. Independence is one of the key areas considered as part of this review.
- Periodic rotation takes place of the audit engagement partner, the independent review partner and key partners involved in the audit in accordance with the firm's policies and professional and regulatory requirements
- In the UK, statutory oversight and regulation of auditors is carried out by the Professional Oversight Board (POB) which is an operating body of the Financial Reporting Council (FRC). The firm's policies and procedures are subject to external monitoring by both the Audit Inspection Unit (AIU) which is a division of the POB and the ICAEW's Quality Assurance Directorate (QAD).

8. Consultation

8.1 N/A

9. Legal and Financial Comments

9.1 The Trust's Solicitor has been sent a copy of this report and his comments have been incorporated.

The LBH CFO has been sent a copy of this report and his comments are as follows:

'The CFO notes the report.'

10. Equalities Implications

10.1 There are no perceived equalities implications in this report.

**UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 6 OCTOBER 2009**

PRESENT *

Councillors *Egan (Chair), *Hare, *C. Harris, *Peacock, *Scott, *Thompson
(Vice-Chair) and *Williams

Non-Voting *Ms Val Paley, Mr M. Tarpey, *Mr N. Willmott (from 20.45hrs)
Representatives:

Observer: *Mr D. Liebeck

Also present:

Mr A Gill – Interim General Manager – Alexandra Palace
Mr I Harris – Trust Solicitor
Mr M Evison – Park Manager – Alexandra Palace
Ms R Kane – Managing Director – Alexandra Palace
Ms H Downie – Head of Finance – Alexandra Palace
Ms J Parker – Director of Corporate Resources – LB Haringey
Mr T Mitchison – Principal Lawyer – Alexandra Palace
Mr C Hart – Committees Manager – LB Haringey

**MINUTE
NO.**
SUBJECT/DECISION

| | |
|----------------|---|
| APBO30. | <p>APOLOGIES FOR ABSENCE</p> <p>An apology for absence was received on behalf of Mr Tarpey, and for lateness on behalf of Mr Liebeck, Mr Willmott, and Councillor Thompson.</p> <p>NOTED</p> |
| APBO31. | <p>URGENT BUSINESS</p> <p>There were no items of urgent business.</p> <p>NOTED</p> |
| APBO32. | <p>DECLARATIONS OF INTEREST</p> <p>Councillor C Harris declared a non prejudicial interest in Agenda Item 6 as Chair of the Pensions Committee of the London Borough of Haringey.</p> <p>Councillors Hare and Peacock declared a non prejudicial interest in agenda Item 9 as they were both Members of the Planning Committee of the London Borough of Haringey.</p> <p>NOTED</p> |
| APBO33. | <p>QUESTIONS, DEPUTATIONS OR PETITIONS : TO CONSIDER ANY QUESTIONS, DEPUTATIONS OR PETITIONS RECEIVED IN ACCORDANCE</p> |

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 6 OCTOBER 2009**

| | |
|-----------------------|--|
| | <p>WITH PART 4, SECTION B29 OF THE COUNCIL'S CONSTITUTION There were no questions, deputations or petitions.</p> <p>NOTED</p> |
| <p>APBO34.</p> | <p>FINANCE UPDATE</p> <p>The Chair asked for a brief introduction of the report.</p> <p>The Head of Finance – Alexandra Palace Ms Downie reported to the Board that overall, year to date income was £9k above budget and expenditure was £26k above budget, giving a net adverse variance against budget of £17k. Income was £9k above budget due to the receipt of £16k of restricted income which was not budgeted for, offset by a £9k shortfall in concessions/lease income. £13k of the restricted income related to a grant from the Environment Agency for the improvement of habitats around the boating lake and £3k was for restoration of the organ. Lease income was £4k below budget due to the delay in signing the Workshop lease (now signed) and Concession income was £5k below budget due to the timing of invoices to concession holders.</p> <p>Ms Downie further reported that Prime costs were £23k or 3% over budget for the year to date with Salaries £33k above budget due to higher management costs and increased staff costs during the secondment period. Contracted services were £10k below budget, mainly in the area of park security, although this was a timing issue and it was not expected that this category would be underspent by year end.</p> <p>Ms Downie further advised that fixed overheads were £4k above budget overall. Within this category, there was a £17k overspend in legal fees, central admin charges were underspent by £10k, and variable overheads were £11k above budget overall.</p> <p>Ms Downie also advised the Board that the forecast gift aid payment from Alexandra Palace Trading Limited remained unchanged at £600k. Ms Downie commented that Trustees should be aware that this was a very challenging target in the current business environment and therefore represented a significant risk within the Trust budget. The Trading company's performance was monitored by the APTL Board and Senior Management Team on a monthly basis and the Managing Director continued to liaise closely with the Interim General Manager of the Trust to highlight any areas of concern.</p> <p>Ms Downie also advised the Board in respect of bank signatories, and in particular for the period of the secondment of the Interim General Manager as the Board was aware all current bank signatories for the Trust were Trustees, which had at time led to unavoidable delays in getting payments authorised as signatories were not on site. Ms Downie advised that the Board was being asked to agree to add the Interim General Manager to the bank mandate with immediate effect. Ms Downie also reminded the Board that under the current mandate, two signatures were required for all payments above £5,000. This was designed to minimise the risk associated with lack of segregation of duties.</p> <p>Following clarification to a number of points raised by Members, questions were</p> |

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 6 OCTOBER 2009**

asked in relation to the costs of employing external consultants, notice periods, together with the number of consultants currently employed – the Interim General Manager undertook to provide the Board with written breakdown of the savings achieved in consultancy costs.

The Interim General Manager – Mr Gill also reported the Board that the budget for the 2009/10 financial year included a £202,000 cessation payment to Mitie to cover the shortfall in their contributions to the LB Haringey defined benefit pension scheme at the point at which their contract with the Trust expired and they left the scheme. Mr Gill reminded the Board of its request of 30 June 2009 that the General Manager to confirm the arrangements under the new contract with Europa. Mr Gill advised that the LB Haringey Legal Services Team had confirmed that Europa was contractually required to make the monthly pension contributions in respect of the employee transferred to them under TUPE. Beyond that, Europa was not liable and was entitled under the contract to pass on any additional pension costs liability to APPCT. Mr Gill reported that should Europa become liable for any shortfall in contributions at the point of exiting the scheme, the Trust would have to meet this liability. However it should be borne in mind that , that the liability relates to one employee only.

Mr Gill further advised that the tender process for the provision of external audit services to the Trust and Trading Company was currently underway and would be reported on a future Board agenda item.

The Chair then summarised and it was:

RESOLVED

- i. that the results for the five month period to 31st August 2009 and the forecast outturn for the 2009/10 financial year be noted;
- ii. that approval be given to the Interim General Manager being added to the list of authorised signatories on the Alexandra Palace Trust bank mandate;
- iii. That the position with regard to potential future pension liabilities relating to subcontracted security staff be noted; and
- iv. That the progress on the external audit tender process be noted.

APBO35. INTERNAL AUDIT REPORT ON THE TRUST - COVERING REPORT TO LB HARINGEY'S INTERNAL AUDIT

The Chair asked for an introduction of the report before the Board.

The Interim General Manager Alexandra Palace – Mr Gill – informed the Board that the LB Haringey's internal audit service conducted an audit of the internal controls operating within Alexandra Park and Palace Charitable Trust, the findings of which were reported to the Board in October 2008. The report noted that there was a great deal of overlap between the internal audit recommendations and those arising from the first Independent Investigation conducted by Mr. Walklate. The Board resolved that the actions arising from the internal audit report would be cross referenced to the work already being undertaken on governance and requested future updates on the status of the audit recommendations.

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 6 OCTOBER 2009**

Mr Gill then reported that the LB Haringey's internal audit service carried out a follow up audit in April 2009, which consisted of discussions with the former General Manager and a review of documentation. The report at Appendix 1 of the circulated report outlined the results of the follow up audit, including the status of management actions on each of the recommendations at June 2009. Mr Gill advised that this has since been updated with comments by himself added in September 2009.

Mr Gill advised that since June 2009, the Interim GM's team has focused on a range of pressing and urgent priorities, some of which had impacted positively on the audit recommendations. Mr Gill commented that he had agreed with the LBH Head of Internal Audit to update the report with management comments and return it to LBH Internal Audit, and any further evidence of progress against the recommendations would be provided on request.

Mr Gill referred to the details of the audit recommendations and reported that in his assessment seven of the original twelve recommendations had now been fully achieved, one had not been achieved (Corporate Governance) and the remaining four had been partially achieved. Mr Gill commented that whilst the recommendations in the Audit report were relevant and noteworthy, they no doubt reflect the original Audit Brief and did not identify several important areas in which the documents and systems of the Trust were lacking. The current business operations were being strategically reviewed together with short term urgent issues of skill deficiencies and legislative compliance, and regularly updating a master compliance sheet. Mr Gill also advised that in addition to the tasks and activities that the Board were aware of, on advice from expert consultants in the fields of Facilities Management and Health and Safety, the following key priority areas had been identified for the Management Team, and the Board would be receiving further details on progress on the key areas in future board reports.

- skills and resources
- legislative, regulatory and health and safety compliance
- finance – capital and revenue budgets
- establishing and quantifying the extent of dilapidations
- practical and proactive support of APTL in meeting their business objectives

In response to points of clarification from Board Members Mr Gill commented that he was in the process of drafting an Executive Briefing which aimed to provide the Trustees with a holistic view of management priorities. The Executive Briefing would accompany a further report to the Board in late 2009, by which time it was anticipated that all of the management actions arising from the recommendations would be completed, with the possible exception of the final outcome of the review of corporate governance. The aim of the Executive Briefing was to provide the Trustees with a holistic view of management priorities including:

- a. Progress on internal audit recommendations
- b. Governance action plan
- c. Review of business critical systems on site with condition surveys
- d. Facilities Management action plan
- e. Draft risk register

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 6 OCTOBER 2009**

f. Other key issues

The Chair thanked Mr Gill for his succinct introduction and asked if there were any points of clarification.

Councillor Hare referred to 2 points of clarification in respect of the reference at page 16 – to the role of the Local Authority in terms influence over decisions and that in his view it was difficult to avoid influence given the financial and legal advice of the Local Authority. He commented that he hoped that the revised governance arrangements would address this. Councillor Hare also commented on the need to strengthen reference to business planning, given the crucial importance of checks and safeguards when business planning.

Mr Gill responded that in respect of the role of the Local Authority in terms of decision influence it was necessary to liaise with the local authority on a whole range of issues but that the final decisions rested with him as General Manager. It was intended that a further report would be submitted on this issue and that this issue was currently 'partly achieved'.

Following responses to other minor points of clarification the Chair summarised and it was:

RESOLVED

- i. That the content of the updated follow up report from London Borough of Haringey's internal audit service be noted; and
- ii. that the strategy for prioritising and completing the remaining audit recommendations be endorsed.

APBO36. PARK ACTIVITIES UPDATE

The Chair asked for a brief introduction of the report.

The Park Manager Alexandra Palace – Mr Evison briefly outlined the park events as detailed in paragraphs 6.1-6.20 of the report.

The Board received clarification to a number of points raised as contained within the report.

Mr Evison advised that the Park Concession Workshop lease had now been signed and sealed, and refurbishment work had now commenced. Concerns were expressed by Mr Liebeck in respect of the operation of the new Park Concession Workshop and its likely encroachment on the existing trade at the Grove café. In response Mr Evison advised that the operation of all Park concessions were monitored to ensure that there was neither overlap nor encroachment.

Mr Liebeck also sought clarification in respect of the current status of the proposal put forward by the Advisory Committee in respect of a path at Redston Fields. In response Mr Gill advised that this proposal had been considered and costed but as it was an additional cost to the already agreed

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD
TUESDAY, 6 OCTOBER 2009**

budget it would be necessary for it to compete with other priorities. The Chair also commented that considerable work had been carried out in terms of a proper study of the area in question, together with costings.

The Chair then summarised and it was:

RESOLVED

- i. that the contents of the report be noted;
- ii. that the progress to date in respect of the Workshop Lease be noted;
- iii. that the Park Manger be authorised to submit a planning application to the LB Haringey for the proposed deer inclusion extension; and
- iv. that it be noted that the cost of construction of a path across Redston Field was in addition to the Trust's planned expenditure for the financial year 2009/10.

APBO37. FIREWORKS 2009 - UPDATE

The Chair asked for a brief introduction of the report.

The Interim General Manager Alexandra Palace – Mr Gill advised the Board that the report before it detailed the options available in terms of the annual firework display. Mr Gill commented that a review of the event had been carried out to consider the overall impact of the event on the organisation and benefits for/to the local community.

Mr Gill went on to detail the three options considered being:

Option 1 - To deliver the event as usual

- As the event was one way that the Trust delivered its charitable objectives.
- The event was well known and appreciated by local people. It was also a fact that the event prevented any other business opportunities on the weekend of the event, together with a huge clear up operation after the event in both the park and building following the fireworks.
- The predicted costing showed a £30,000 overspend based on the 2008 costs but cost saving measures would be put in to operation

Option 2 – Cancel the event

- Were the event to be cancelled there could be issues of public disorder as in previous years when there had been an event and no publicity/press, coverage/advertising the numbers attending had been in the region of 35,000. When the event had been advertised there was upwards of 65,000 attending.

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Option 3 – Limit the size of the event

- Limit the event to 20,000 tickets only. However in addition up to 35,000 could still attend therefore requiring security and safety cover separate for non ticket holders
- The cost of ticket production would be costly and the overall saving would be minimal

Option 4

- Offering an alternative event at Christmas. Were the event to be cancelled there could be issues of public disorder as up to 35,000 could still attend therefore requiring security and safety cover.

Mr Gill advised the Board that Option 1 was by far the preferred option but in order to minimise the cost the Trust would not be providing a function for VIPs this year in the Panorama Rooms or balcony areas. Other cost saving measures would also be undertaken.

The Chair thanked Mr Gill for his introduction and asked if there were any questions from Members.

Councillor Peacock clarified if the Fun Fair was still going to be in operation, and if food and beverages would be available to the public. Mr Gill advised that it would be and located in the Great Hall. The fee paid by the Fun Fair organisers was to APPCT. Ms Kane – the Managing Director – APTL advised that there would be food and beverage services available.

In response to further points of clarification, Ms Kane advised that in terms of sponsorship for the 2009 event this had not been possible, as the seeking of sponsors had not commenced in time. The lead in period for seeking sponsors was about 12 months and it was incredibly difficult to secure a sponsor in less than 12 months before the event. However, APTL was already seeking sponsors for the 2010 event.

Councillor Williams commented that the issue highlighted the fact that officers should have advised Board Members in advance of the difficulties before now, and whilst he appreciated that the Chair had been kept up to date, then Members should have been made aware.

The Chair thanked Councillor Williams for his comments which were noted. The Chair also asked if the normal road closure/parking arrangements and health/safety issues were being looked at.

The Park Manager – Mr Evison advised that meetings had and would take place in the coming weeks with the Statutory Authorities and all such requirements would be addressed.

The Chair then summarised and it was:

RESOLVED

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| | <ul style="list-style-type: none"> i. that the contents of the report be noted; and ii. that in respect of the four options for the Fireworks event on 7 November 2009, Option 1 be agreed being to deliver the Fireworks event as per usual noting that would not be any function for VIPs this year in the Panorama Rooms or balcony areas. |
| <p>APBO38.</p> | <p>HARINGEY HEARTLANDS - PLANNING APPLICATION</p> <p>At this point in the proceedings (20.25hrs) Councillors Hare and Peacock, having declared a prejudicial interest under agenda item 2 as Members of the LB Haringey Planning Committee, withdrew from the proceedings.</p> <p>The Chair asked for a brief introduction of the report.</p> <p>The Park Manager Alexandra Palace – Mr Evison advised the Board that the planning application for Haringey Heartlands had been received the previous March by Haringey Council. The application had been discussed at both the Statutory Advisory Committee (SAC), and the Consultative Committee who had both expressed concerns that its size and aspect would have an adverse effect on the Park and Palace as a whole. Mr Evison also advised that the application did not encroach on the Park or its boundaries and was therefore not formally referred to the SAC or Board for comment.</p> <p>The Trust Solicitor – Mr Harris commented that he felt it necessary to point out the key issue in respect of this application. Within the requirements of acting as Charitable Trustees the Board had to consider whether a planning application would have an impact on the objectives of the Charity in term of adversely affecting the recreational ambience and view of the Palace. However this application for development fell outside the boundaries of the Park and Palace and therefore the only consideration should be whether it affected the Trust's strategies and objectives. As commented by Mr Evison, Mr Harris reiterated that the application fell outside the boundaries of the Park and therefore it had not been formally passed to the Board and the SAC for formal comment.</p> <p>The Chair thanked both Mr Evison and Mr Harris for their clarification and asked if there were any comments from Members.</p> <p>Councillor C Harris commented that any planning application near to the boundary of the Park would only help to enhance the use of the Park itself. Also in terms of the location of the new school this was across the other side of the railway line and therefore its site would surely not affect the view from the Palace.</p> <p>Councillor Scott commented that he felt that the application was a positive step to enhancing education for 11-18 year olds in the Borough and could not see that the application would have detrimental effects on the views from the Park given the citing of the new school.</p> <p>Councillors Williams, and Thompson both concurred with the comments</p> |

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expressed.

The Chair, in also concurring with the comments expressed, reiterated the comments of the Trust Solicitor in terms of the remit of the Board.

Councillor Scott also commented that there should have been a considerable local consultation as to the proposals and that local people would have had the opportunity to express their concerns etc during this period. Mr Evison responded that when the application was discussed by the SAC, advice had been given there that local residents/groups etc could express their views directly to the planning service of LB Haringey.

Ms Paley concurred with the view of Councillor Scott and commented that it was normal practice for individuals, or a Resident's Association to comment directly to the planning service when/if consulted.

The Interim General Manager – Mr Gill advised that the period for consultation had in effect passed sometime ago and he advised that there had been an oversight on the part of the planning service in that the Trust should have been consulted but were not. However he reiterated the comments of the Trust Solicitor in respect of the locus of the Trust in respect of the application.

Councillor Williams advised that for the record he expressed his concerns that the application should have been sent to the Board for its consideration and that the Planning Service had referred it to the conservation advisory committee for its views, then why not the Board.

The Board also sought clarification in respect of the proposed Railtrack application at Hornsey (Coronation Sidings) and when the matter would be consider. Mr Evison undertook to advise the Board in writing with details.

Mr Liebeck asked that the Board note the comments expressed by the SAC and advised the Board of their contents.

There being no further comments the Chair summarised and it was:

RESOLVED

- i. That, given that the Haringey Heartlands Planning application fell outside the boundary of the Alexandra Park, there be no comments expressed to the LB Haringey Planning Service in terms of the nature size and affect of the application on the outlook of the Park and Palace; and
- ii. that any local resident or Group should express their views with regard to the Haringey Heartlands application directly to the planning service of the LB Haringey.

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| | <p>(i) Minutes of the meetings of the Board held on (a) 30 June 2009, and the special meeting of the Board held on 2 September 2009;</p> <p>(ii) Minutes the meeting of the Consultative Committee held on 8 September 2009;</p> <p>(iii) Minutes the meeting of the Statutory Advisory Committee held on 1 September 2009</p> <p>At this point in the proceedings (20.40hrs) Councillors Hare and Peacock re-entered the proceedings.</p> <p style="text-align: center;">RESOLVED</p> <p>i. That the Minutes of the meetings of the Board held on 30 June 2009, and the special meeting of the Board held on 2 September 2009 be agreed as accurate records of the proceedings; .</p> <p>ii. That the Minutes of the meeting of the Consultative Committee held on 8 September 2009 be agreed as accurate records of the proceedings</p> <p>iii. That the Minutes of the Statutory Advisory Committee held on 1 September 2009 be received and noted..</p> |
| <p>APBO40.</p> | <p>NEW ITEMS OF URGENT UNRESTRICTED BUSINESS</p> <p>There were no other items of unrestricted urgent business.</p> |
| <p>APBO41.</p> | <p>EXCLUSION OF THE PUBLIC AND PRESS</p> <p>Councillor Williams sought clarification as to why the following Item agenda item 14 was confidential as in his view the matter did not warrant it being so.</p> <p>In response the LB Haringey's Principal Lawyer – Mr Mitchison – advised the Board that the matter had been exempted under Para 5 of Schedule 12A of the Local Government Act 1972 in that namely information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. Whilst he appreciated that Members may wish for a redacted version to be available in the public domain it was in fact impossible to do as a redacted version would be meaningless. The content of the Independent Review by Mr. Walklate were by and large unrestricted but there were parts thereto that were also exempt to allow for legal privilege under the said act and that this matter fell under the same rules,. Any of the information contained in the exempt report may prejudice an individual's position if the information contained therein was disclosed.</p> <p>The Chair then moved and it was:</p> <p style="text-align: center;">RESOLVED</p> <p>That the Public and Press be excluded form the proceedings as Items 13-15 are exempt as defined in Section 100a of the Local Government Act 1972;</p> |

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| | <p>namely information in respect of which a claim to legal professional privilege could be maintained in legal proceedings, information relating to any individual, information likely to reveal the identity of an individual, and information relating to the business or financial affairs of any particular person (including the authority holding that information).</p> <p style="text-align: center;">SUMMARY OF EXEMPT/CONFIDENTIAL PROCEEDINGS</p> |
| APBO42. | <p>MINUTES</p> <p>AGREED THE EXEMPT CONFIDENTIAL MINUTES OF BOARD MEETINGS HELD ON 30 JUNE, AND 2 SEPTEMBER 2009</p> |
| APBO43. | <p>MATTER ARISING FROM APB021</p> <p>AGREED THE RECOMMENDATIONS CONTAINED IN THE REPORT</p> |
| APBO44. | <p>NEW ITEMS OF EXEMPT URGENT BUSINESS</p> <p>THERE WERE NO ITEMS OF EXEMPT URGENT BUSINESS</p> |

The meeting ended at 21.05hrs.

COUNCILLOR PAT EGAN

Chair

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Councillors Egan (Chair), Hare, C. Harris, Peacock and Thompson (Vice-Chair)

Non-Voting
Representatives: M. Tarpey, N. Willmott

Also present: 4 members of the press and public

**MINUTE
NO.**

SUBJECT/DECISION

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| APBO45. | <p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Councillors Scott and Williams.</p> |
| APBO46. | <p>URGENT BUSINESS</p> <p>There were no items of urgent business.</p> |
| APBO47. | <p>DECLARATIONS OF INTEREST</p> <p>Councillor C. Harris declared a personal interest in item 5, Signing-off of Statutory Accounts for the Financial Year 2008/09, as she was the Chair of the Council's Pension Committee.</p> <p>Councillor Thompson declared a personal interest in item 5, Signing-off of Statutory Accounts for the Financial Year 2008/09, as he was the Vice-Chair of the Council's Pension Committee.</p> |
| APBO48. | <p>QUESTIONS, DEPUTATIONS OR PETITIONS : TO CONSIDER ANY QUESTIONS, DEPUTATIONS OR PETITIONS RECEIVED IN ACCORDANCE WITH PART 4, SECTION B29 OF THE COUNCIL'S CONSTITUTION</p> <p>There were no questions, deputations or petitions.</p> |
| APBO49. | <p>SIGNING OFF OF STATUTORY ACCOUNTS FOR THE FINANCIAL YEAR 2008/09 AND LETTER OF REPRESENTATION AND REPORT OF THE AUDITORS</p> <p>Helen Downie, Head of Finance, Alexandra Palace and Park, introduced the report which had been presented to the Board on 30th June 2009 and since then, on the advice of the auditors, an amendment had been made relating to the restricted income resulting in the removal of a debtor (English Heritage). Auditors had decided that there was insufficient evidence to suggest the funds would be paid. This was classed as a "booked adjustment". Ms Downie explained that the Palace could still claim the funds.</p> <p>Ms Downie reported that the accounts for Alexandra Palace Trading Limited (APTL) had been signed-off on 4th September 2009.</p> <p>Board members were required to declare related parties and related party transactions. Ms Downie would circulate forms to members.</p> |

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Sue Barrett, Deloitte, explained that the auditors had noted an improvement on the controlled environment of the Palace and all matters relating to the financial statements had been completed and there were no significant un-booked mistakes.

Councillor Hare expressed concerns about the English Heritage (EH) grant which had not been received due to the Palace not meeting EH requirements and asked whether a robust action plan was in place. Ms Downie confirmed that a separate cost-centre had been established to deal with restricted funds, which would avoid any future issues and that Andrew Gill (Alexandra Palace General Manager) and Rebecca Kane (Managing Director of Alexandra Palace Trading Limited (APTL)) were meeting with EH to try to resolve the issues. The Board noted that there was a time-limit by which EH needed to provide the funds. Members agreed that the wording of the relevant note in the accounts should be amended to remove reference to EH.

Mr Gill stated that the Charitable Trust's disaster recovery plan was being prepared and would be brought to the Board late this year or early in 2010 for approval.

Councillor Hare expressed his dissatisfaction that the accounts made no mention of the second Walklate report (dealing with the failed Firoka lease). Ms Downie advised that this had been considered but officers had decided that the report was not relevant to the accounts. Councillor Hare disagreed with this and stated that it would be helpful for readers to be referred to the Walklate report on the Council's website where the sum of money involved in the lease could be identified.

Councillor Hare suggested that donations made at the Palace fireworks events should be included in the Voluntary Income section of the accounts. Ms Downie explained that the fireworks-night donations were classed as Community Events income but explained that she would include a note (under Incoming Resources from Charitable Activities, note 5 of the accounts) stating that Community Events included £21k relevant to donations on fireworks-night and would include a comparison to the previous year.

Members queried why workforce costs were so high in 2008 and Ms Downie explained that this covered the time when the Palace was paying for Firoka staff (as well as the transfer of ice-rink activities from the Trust to APTL). The Board agreed that a note explaining this would be added to the accounts.

The Chair summarised the recommendations detailed in the report and it was:

RESOLVED

- i. That the contents of the letter of representations be signed by the Chair on behalf of the charity.
- ii. That the relevant forms detailing declarations of interests or related party transactions be signed by Trustees.

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| | <p>iii. That the Annual Report and Consolidated Accounts for 2008/09 be approved and that the Chair signed them on behalf of the Trust for submission to the Charities Commission and that Councillor Hare's dissent (that the accounts made no mention of the second Walklate report) be recorded.</p> <p>iv. That the content of the report provided by Deloitte on the audit of the consolidated financial statements for the year ended 31st March 2009 be noted.</p> |
| <p>APBO50.</p> | <p>GOVERNANCE UPDATE - TO FOLLOW</p> <p>Rebecca Kane, Managing Director – Alexandra Palace Trading Limited (APTL) presented the report updating the Board on the progress of the review of governance for Alexandra Palace and Park.</p> <p>The Board noted that at the forthcoming event (on Saturday 24th October 2009) stakeholders would be presented with the same information that Trustees had received at the away day on 26th September 2009. After the event strategies for governance and communications would be drafted.</p> <p>Board members commented that the away day on 26th September was successful in addressing the fundamental problems with the Trust and welcomed the project giving thanks to both Rebecca Kane and the Chair and it was:</p> <p>RESOLVED</p> <p>i. That the update on the Trustees' away day and next steps as prepared by the independent facilitator Alison Millward be noted.</p> <p>ii. That the key actions arising from the current communications strategy be supported and noted.</p> <p>iii. That the financial commitment to the project to date, which is budgeted for within the Trust's development fund and an element of branding work as budgeted within APTL's marketing plan be noted. Any additional works arising from the yet to be approved Communications Strategy would be subject to Trustee approval.</p> <p>iv. That the Chair write a letter of thanks to Rebecca Kane, Managing Director, Alexandra Palace Trading Company (APTL) on behalf of Trustees.</p> |
| <p>APBO51.</p> | <p>ADJOURNMENT OF MEETING</p> <p>RESOLVED</p> <p>That the meeting be adjourned to allow Jacob O'Callaghan (Hornsey Historical Society) to speak in response to Item 7, the Theatre Update report.</p> |

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| <p>APBO52.</p> | <p>THEATRE UPDATE</p> <p>Andrew Gill, Interim General Manager, Alexandra Palace, introduced the report advising on the current state of the Theatre and detailing the options for bringing the Theatre into a basic state of good repair.</p> <p>The meeting was adjourned at this point (as agreed above) to allow Mr Jacob O'Callaghan of the Hornsey Historical Society to speak.</p> <p>Mr O'Callaghan welcomed the report and emphasised that the Council should preserve the Theatre, which if brought back to full use could generate a large income. Mr O'Callaghan agreed to discuss the report with the Hornsey Historical Society and feedback to the Alexandra Palace and Park Consultative Committee in the future.</p> <p>The meeting reconvened and the Committee received a written response to the report (tabled) from Nigel Willmott on behalf of the Friends of the Alexandra Palace Theatre. Mr Willmott emphasised the importance of continuously conserving the Theatre and that there should be more working with external bodies including the re-establishment of a steering group. Mr Willmott expressed that the accessible areas of the theatre should be used whenever possible.</p> <p>Mr Gill emphasised that the report did not detail a long-term plan for the theatre and that the building was not safe and could not be used in its current state. In response to Members' questions Mr Gill and Ms Kane explained that Trustees were responsible for keeping the building wind and water tight and the building was currently on the English Heritage listed buildings at-risk register (a further report would be provided to the Board in future detailing the difference between conserving and preserving).</p> <p>Members discussed the possibility of obtaining funds from other sources and generally agreed that option 2 should be proceeded with.</p> <p>Mr Willmott requested that the Board appoint a member of the Board to Chair the Friends of the Alexandra Palace Theatre Committee and it was:</p> <p>RESOLVED</p> <ol style="list-style-type: none"> i. That Councillor Hare act as Chair of the Friends of the Alexandra Palace Theatre Committee. ii. That the condition statements on the Theatre be noted. iii. That the Board's preferred course of action in addressing the dilapidations and potential re-use of the Theatre was option 2. iv. That a further report be produced in March 2010 once the position of the General Dilapidation capital bid is known and the business case assessed. |
| <p>APBO53.</p> | <p>INVESTMENT CONSIDERATIONS</p> <p>The Board received the report detailing the current progress of the approved</p> |

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| | <p>2009/10 capital bid and it was:</p> <p>RESOLVED</p> <p>i. That the progress report on the approved £300k be noted.</p> <p>ii. That the capital bid made to the Council to replace the ice-rink be endorsed.</p> <p>iii. That the capital bid made to the Council to address the general dilapidations and compliance works across the site be endorsed.</p> |
| APBO54. | <p>NEW ITEMS OF UNRESTRICTED URGENT BUSINESS</p> <p>There were no new items of unrestricted business.</p> |
| APBO55. | <p>EXCLUSION OF THE PUBLIC AND PRESS</p> <p>RESOLVED</p> <p>That the press and public be excluded the from the meeting for consideration of Item 12 as it contains exempt information as defined in Section 100a of the Local Government Act 1972 (as amended by Section 12A of the Local Government Act 1985); namely information relating to the business or financial affairs of any particular person (including the authority holding that information).</p> <p style="text-align: center;">SUMMARY OF EXEMPT/CONFIDENTIAL PROCEEDINGS</p> |
| APBO56. | <p>INVESTMENT CONSIDERATIONS</p> <p>Discussion recorded in the exempt minutes.</p> |
| APBO57. | <p>NEW ITEMS OF EXEMPT URGENT BUSINESS</p> <p>There were no items.</p> |

The meeting ended at 21:55 hrs

COUNCILLOR PAT EGAN

Chair

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ATTACHMENT 'A'

Alexandra Palace and Park Board – 24 NOVEMBER 2009

RESOLUTIONS of the Alexandra Park and Palace Advisory Committee (“SAC”) dated 3rd November 2009

- (a) PITCH & PUTT IMPROVEMENT WORKS - BY DAVID BUGG (GOLF WISE LTD) AND JOHN ANGEL (URBAN CRAZY LTD) – COMBINED PRESENTATION**

RESOLVED

That the Board be asked to note that the Advisory Committee was supportive of the proposals for Pitch and Putt improvements as long as the view of the Park was not materially affected by installation but had concerns that heavy duty lorries entering the Park to deliver materials would have an adverse affect on local residents.

- (b) ADIZONE OUTDOOR GYM PROPOSALS**

RESOLVED

That the Board note that the Advisory Committee supported the proposal in principal but were concerned about: security issues; the structure would have a negative aesthetic impact on the historic park; wider consultation was required and that there would be on-going costs to Haringey and potential financial implications for the Palace, in the longer term.

- (c) DEER ENCLOSURE PLANNING APPLICATION**

RESOLVED

That the Board be asked to note that the majority of the Committee supported the proposal for the extension of the secondary deer enclosure (with the exception of Ms Hayter).

- (d) ANY OTHER BUSINESS**

Resolutions of the Advisory Committee held on 10th February 2009

Mr Aspden highlighted that the Board had not responded to the resolutions of the Advisory Committee at its meeting on 10th February 2009.

RESOLVED

That the Board be asked to respond to the resolutions of the Advisory Committee at its meeting on 10th February 2009.

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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