

ADDITIONAL PAPERS 2

SPECIAL LICENSING SUB COMMITTEE

Thursday, 21st April, 2022, 10.30 am - Microsoft Teams (watch the live meeting [here](#) and watch the recording [here](#))

Members: Councillors Gina Adamou (Chair), Bob Hare and Yvonne Say

Co-optees/Non Voting Members:

Quorum: 3

6. APPLICATION FOR A REVIEW OF A PREMISES LICENCE AT OZ SULTAN, 348 HIGH ROAD, WOOD GREEN, LONDON, N22 (PAGES 1 - 2)

To consider an application for a review of a premises licence.

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Thursday, 21 April 2022

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Oz Sultan, 348 High Road, N22 8JW.**Additional Conditions agreed by Trading Standards and Premises licence holder**

1. The business shall adopt a “Challenge 25” policy.
2. A refusals register shall be maintained to record instances where age restricted product sales are refused. These records shall be made available for inspection by Police and Authorised Council officers on request.
3. All staff responsible for selling alcohol shall receive regular training in the requirements of the Licensing Act 2003 and all other age restricted products stocked on the premises. Written records of this training signed and dated by the person receiving the training and the trainer shall be retained and made available to Police and authorised council officers on request.
4. Posters shall be displayed in prominent positions around the till advising customers of the “proof of age” required under the “Challenge 25” policy at the premises.
5. Only Employees of the business who have been formally trained on licensing requirements and age restricted sales may serve behind the counter.
6. The refusals register shall be kept at the premises to record details of all refusals to sell alcohol and age restricted products. This register shall contain:
The date and time of the incident,
The product which was the subject of the refusal
A description of the customer,
The name of the staff member who refused the sale
The reason the sale was refused.
7. The Premises Licence Holder and Designated Premises Licence Holder shall ensure alcohol is only purchased from a wholesaler registered with HMRC under the Alcohol Wholesaler Registration Scheme (AWRS).and shall produce receipts for the same upon request for inspection.
8. The Premises Licence Holder and Designated Premises Supervisor shall ensure persons responsible for purchasing alcohol do not take part in any stock swaps or lend or borrow any alcohol goods from any other source unless the source is another venue owned and operated by the same company who also purchase their stock from an authorised wholesaler.
9. The Premises Licence Holder shall ensure all receipts for alcohol goods purchased include the following details:
 - I. Seller’s name and address
 - II. Seller’s company details, if applicable
 - III. Seller’s VAT details, if applicable
 - IV. AWRS registration number
 - V. Vehicle registration detail, if applicable
- Legible copies of receipts for alcohol purchases shall be retained on the premises for six months and made available to Authorised Officers on request.
10. An ultraviolet light shall be purchased and used at the store to check the authenticity of all stock purchased which bears a UK Duty Paid stamp.
11. Where the trader becomes aware that any alcohol may be not duty paid, they shall inform the Council of this immediately.
12. Only alcohol which is available for retail sale shall be stored at the licensed premises.

13. All tobacco products which are not on the covered tobacco display cabinet or on the under counter shelf marked for 'Tobacco Stock' shall be stored in a container clearly marked 'Tobacco Stock'. This container shall be kept within the storeroom or behind the sales counter.
14. Tobacco shall only be taken from the covered tobacco display cabinet behind the sales counter or the undercounter shelf marked for 'Tobacco Stock' in order to make a sale.
15. Only tobacco which is available for retail sale can be stored at the licensed premises.
16. The Designated Premises Supervisor shall regularly check the refusals book to ensure it is being consistently used by all staff. They shall sign and date when inspected.
17. After evidence of any legal non-compliance relevant to the promotion of the Licensing Objectives is found, the licensee shall attend a meeting, upon reasonable request, with appropriate Responsible Authorities at the Council Offices or other suitable location. This condition does not require the licensee to say anything while under caution.
18. A CCTV system should be installed and maintained which should be able to record colour footage for a period of 31 days and be able to capture clear video of persons faces and shoulders when they enter the premises and cover the area of the sales counter. These images should be able to be loaded onto disc or other electronic media should a Police Officer or Authorised Council Officer require a copy. Where copies of recordings are requested, they should be provided in a reasonable time and in a format which can be viewed without specialist software. Any malfunction in the operation of the CCTV system shall be reported to the Licensing Authority within 24 hours.
19. All Staff left in charge of the premises should be trained in the operation of CCTV and the production of copies of recordings.
20. Where a locked safe, cupboard or stock storage area is maintained at the licenced premises within the designated sales or stock room area during normal opening hours, immediate access to these locked areas shall be provided on request of Police or an Authorised officer who wishes to carry out an inspection. Where keys or codes necessary to access these locked areas are not immediately available to staff on the premises they shall be provided by a responsible person/keyholder within 20 minutes of a request for access or within a reasonable time as agreed by the Authorised Officer.
21. The till age prompt system will be activated for the sale of all age restricted products.
22. Mr Mehmet Aydemir will not be permitted to manage or be in control of the shop or be employed at the premises without appropriate supervision from the licence holder, DPS or other person nominated by the licence holder in writing and notified to the licensing authority.