

## MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD

29 OCTOBER 2002

**Councillors:** \*Krokou (Chair), \*Dobbie (Deputy Chair), \*Diakides, \*Haley, Knight and \*Reynolds. (Two vacancies)

**Non-voting representatives:** \*Ms. V. Paley, \*Mr. C. Richell and \*Mr. M. Tarpey

\*Members present

**Observer:** Mr. D. Liebeck (Chair, Alexandra Park and Palace Advisory Committee) was also present.

**Also present:** Councillor Hare.

**AP17 APOLOGIES FOR ABSENCE:** Apologies for absence were received from Councillor Knight and for late arrival from Colin Richell.

### AP18 MINUTES

#### RESOLVED –

- i) That the Minutes of the meeting of the Board held on 29 July 2002 be approved and signed.
- ii) That the Minutes of the meeting of the Alexandra Palace and Park Consultative Committee held on 10 September 2002 be received and noted.
- iii) That the Minutes of the meeting of the Alexandra Park and Palace Advisory Committee held on 15 October 2002 be received and the Committee's recommendation concerning further information on the cumulative effect of communication dishes on the Mast be noted. (See also item AP24).

(With regard to the Advisory Committee's concerns at the problems in securing a quorum, it was reported that the Majority Party whips were pursuing this issue).

- iv) That Minutes of a meeting of the Friends of the Studios Steering Group held on 10 October 2002 be received. (See also item AP22).

### AP19 CONSTITUTIONAL CHANGES

Following approval by the Charity Commissioners to amending the provisions of the Alexandra Park and Palace Act 1985 to reflect the recent change in Ward names is was

#### RESOLVED –

THAT in accordance with para 14, Schedule I to the Alexandra Park and Palace Act 1985, para 2 of Schedule I to the Act be amended by the substitution of "Bowes Park" with "Bounds Green" and "Hornsey Central" with "Hornsey".

**AP20 OPERATING BUDGET 2002/2003**

The Board received information on the half year position and full year forecasts. Both showed a favourable variance with an overall deficit for the full year of £718,000 (£28,000 better than budget). However, latest information suggested that the covenanted contribution from the Trading Company may be lower than forecast by £100,000 (10%).

**AP21 HERITAGE LOTTERY FUND**

It was hoped to confirm an appointment to the post of Development Manager (Park) shortly and expected that the contract for landscape architectural services would be agreed by the end of November.

The Board noted the report and that the programme of works was likely to be submitted to Trustees in April 2003 with works beginning in July 2003.

**AP22 CAPITAL AND MAINTENANCE WORKS**

It was reported that a conservation plan for the Theatre was being drawn up and works necessary to the stage were being assessed.

The Board also noted that as the provision of roofing on the South East Pavilion had now become urgent it was proposed to proceed with a temporary roof at an estimated cost of £15,000.

With regard to the Television Studios, meetings were continuing with the BBC property department and a meeting was to be held shortly with English Heritage. The Board was encouraged to note that there had been positive interest shown by the BBC and other organisations in the development of the Television Studios, possibly as a heritage/education centre.

**AP23 COMMUNITY USAGE**

The Board noted recent and forthcoming community events.

For the first time, Alexandra Palace had participated in the London Open House event and it was noted that weekend tours of the Palace were proving popular. There were also many school visits arranged as part of the Trust's charitable activity.

**AP24 PLANNING APPLICATIONS**

Two applications, for communication dishes on the roof of the Phoenix Bar and the Mast respectively, were reported. It was noted that the Advisory Committee had not raised objections to these particular applications.

**RESOLVED –**

That no objections be raised to the planning applications and Landlord consent for the structures be given.

## AP25 CHARITY STAFFING STRUCTURE

The Board noted adjustments to work allocations which would re-focus energies on new work such as the Park refurbishment and development of initiatives for the Theatre and Television Studios. These changes would take place within the existing establishment and it was also noted that additionally the position of Contracts Manager would not be replaced on retirement of the current postholder in 2004.

## AP26 CHANGE OF AUDITOR'S NAME; SHAREHOLDER RESOLUTION AND CHANGES TO BANK SIGNATORIES

### i) Auditor

Auditors Arthur Andersen had been dissolved and its business and employees, insofar as Trust was concerned, transferred to Deloitte & Touche.

#### RESOLVED –

To note that the Trust's Auditors now operate as Deloitte & Touche and that in due course the Trustees will consider re-tendering for the Auditor.

### ii) AGM of Trading Company – Shareholder's Resolution

#### RESOLVED –

That the General Manager be authorised to vote in the affirmative on the following items acting as proxy on behalf of the Board at the forthcoming AGM of Alexandra Palace Trading Ltd.:

- Receipt of the Report of the Directors and Annual Accounts for the period ended 31 March 2002
- Re-election of Auditors
- Authorisation of Directors to fix the remuneration of Auditors

### iii) Bank Mandate

The mandate needed amendment to replace the former Chair and Deputy Chair who had been back-up signatories and to remove the authorisation of a Director of Finance, now no longer required.

#### RESOLVED –

- i) That the Chair and Vice-Chair be authorised to act as account signatories in the absence of the normal signatories and the Trust's Bank Mandate be amended by the addition of Councillors A. Krokou and A. Dobbie as account signatories and deletion of former Councillors N. Whitnott and L. Craig.
- ii) That the Trust's Bank Mandate also be amended by the deletion of "J. Pirrie" as an authorised signatory.

**AP27 "PRIVATE ACTION, PUBLIC BENEFIT"**

This recently published Home Office consultation document proposed major changes to the definition and constitution of charities. The extent to which existing charities such as the Trust might be affected was being assessed and a further report would be made to the Board.

**AP28 LICENCES AND LEASES**

The press and public were excluded from the meeting for this item as it contained exempt information relating to the negotiation of terms for the disposal of property.

The Board noted progress on negotiations and that the lease with Camden Job Train had now been completed.

**AP29 CONTRACTS**

The press and public were excluded during consideration of this item, as it contained exempt information relating to proposed expenditure and terms for the supply of goods and services.

The Board noted contracts placed or proposed mainly for maintenance and repair works. There were concerns that (more recent) rendering in the Great Hall was now needing repair and at the rising trend in maintenance costs.

**RESOLVED –**

That the report be noted and action taken or proposed by officers ratified.

**AP30 DATES OF FUTURE MEETINGS**

**Consultative Committee**  
Tuesday 3 December 2002  
Tuesday 4 March 2003

**Board**  
Thursday 30 January 2003  
Monday 7 April 2003

The meeting ended at 8.45 pm.

**ANDREW KROKOU**

**Chair**