

MINUTES OF THE GENERAL PURPOSES COMMITTEE
28 October 2002

Councillors: *Rice (Chair), *GMMH Rahman Khan (Deputy Chair), Bloch, *Davies, Millar, *Pa
 *Peacock and E. Prescott.

*Members present.

In Attendance: Councillor Bull

GP16. APOLOGIES: Apologies for absence were received on behalf of Councillor Prescott.

GP17. MINUTES:

RESOLVED:

That the minutes of the meeting held on 10 September 2002 be confirmed and signed as correct record.

GP18. ESTABLISHMENT OF CONSTITUTION ADVISORY PANEL

We considered the report of the Head of Local Democracy concerned with the establishment of the Constitution Advisory Panel and the practicalities of reviewing the Council Constitution. We noted the membership and terms of reference of the panel and the proposal to establish an officer working group to undertake the work programme agreed by members. We noted that the officer working group would report to the Chief Executive's Management Board prior to any proposals being presented to the panel as it was critical that senior management had the opportunity to feed their comments or views into the review. The officer working group would create a priority list to be worked through and highlight those areas which were prescribed and those over which the Council had some discretion, as the focus should clearly be on areas in which there was discretion.

We agreed that in addition to the minutes of General Purposes Committee being considered by Council the Chair of the Committee should report up to Council for formal approval and implementation any changes or amendments to the Constitution in the preceding six months with the first such report being made to the last meeting of the Council in the current Municipal Year.

RESOLVED:

1. That the Committee notes the membership of and Terms of Reference for the Constitution Advisory Panel.
2. That the Committee note and approve the proposed approach for reviewing the constitution.
3. That the Chair of the Constitution Advisory Panel be asked to convene the first meeting of the Panel.

4. That the Head of Local Democracy be authorised to establish the officer Constitution Review Group and to convene its first meeting.
5. That the Constitution Advisory Panel report its progress and recommendations to future meetings of the General Purposes Committee.
6. That the Chair of General Purposes Committee report to the Council on a six monthly basis any changes or amendments to the Constitution for formal approval and implementation.

GP19. INTERNAL REVIEWS OF DECISIONS MADE UNDER PARTS VI AND VII OF THE HOUSING ACT 1996:

RESOLVED:

That responsibility for internal reviews of decisions made under parts vi and vii of the Housing Act 1996 be delegated to the Director of Housing and that periodically reports be made to this committee summarising decisions made, ethnic background of appellants, reason for appeal etc.

GP20. APPOINTMENT OF ASSISTANT DIRECTOR SOCIAL SERVICES (OLDER PEOPLES SERVICES):

We considered the report of the Head of Personnel in relation to the appointments panel for the appointment of the Assistant Director Social Services (Older Peoples Services). We noted that the proposed panel comprised Councillors Rice and Rahman Khan an Executive Member, plus a Member of the Opposition.

RESOLVED:

That the panel as submitted be approved with confirmation of the Executive Member and Opposition Member being made to the Head of Personnel.

GP21. APPOINTMENT OF POLITICAL ASSISTANTS:

RESOLVED:

That the arrangements for the appointments of the Political Assistants be noted.

GP22. MINUTES OF SUB BODIES:

RESOLVED:

That the minutes of

Licensing Sub Committee - 23 July 2002 and 17 September 2002

be adopted.

REG RICE
Chair

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