

MINUTES OF THE GENERAL PURPOSES COMMITTEE

2 July 2002

Councillors: Rice (Chair), GMMH Rahman Khan (Deputy Chair), Bloch, Davies, Millar, Patel, E. Prescott and one vacancy.

*Members present.

GPI. TERMS OF REFERENCE: The Committee requested that clarification be given in respect of responsibility for internal reviews of homelessness decisions.

RESOLVED:

I. That the following terms of reference be approved:

- i) all the functions listed below in (ii) and stated not to be the responsibility of the Council's Executive in Reg. 2 and Schedule 1 of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 S.I. 2853 (as amended or further amended in any statute or subordinate legislation) (references to paragraphs are to those in the appropriate Schedule of the Regulations).
- ii) the following Schedule 1 functions:
 - (a) paragraph A - Town Planning; determining any matters referred from the Planning Applications Sub-Committee
 - (b) paragraph B - Licensing and Registration; determining all policy issues and standard terms and conditions but excluding decisions in individual cases which are delegated to the Licensing Sub-Committee
 - (c) paragraph C - Health and Safety
 - (d) paragraph D - Elections
 - (e) paragraph H - Pensions
 - (f) paragraph I - Miscellaneous; including:
 - all functions relating to public rights of way except the creation, stopping up and diversion of footpaths and bridleways in connection with development control decisions which is delegated to the Planning Applications Sub-Committee
 - making arrangements for proper administration of financial affairs under section 151 Local Government Act 1972
 - approving statements under The Access to Information Act 1997

- appointing proper officers under section 270(3) of the Local Government Act 1972
- appointing senior officers (Deputy Chief Officers and above) and determining terms and conditions of service of all staff including procedures for dismissal
- making payments in cases of maladministration

iii) the following "Local Choice" functions set out in Schedule 2 of the above Regulations: -

- (a) any function under a local Act other than a function specified or referred to in Reg. 2 or Schedule 1 or expressly delegated elsewhere in this Constitution
 - (b) the determination of an appeal against any decision made by or on behalf of the authority
 - (c) passing a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply to the Council's area (consent to the operation of loudspeakers)
- iv) the power to make recommendations to the Council on any of its functions set out in Article 4.02, including the terms of Standing Orders, and the power to establish Sub-Committees to consider and report on any such functions.

2. The Committee requested that clarification be given to the next meeting in respect of responsibility for internal reviews of homelessness decisions.

GP2. MODEL NATIONAL STANDARD CONDITIONS FOR PLACES OF ENTERTAINMENT (Report of the Chief Executive – agenda item 5):

RESOLVED:

That the new National Standard Conditions for places of public entertainment, as described in the report, be adopted to supersede the existing Rules of Management for Places of Public Entertainment and that these new provisions be brought into effect from 1 April 2003.

GP3. TECHNICAL REGULATIONS FOR PLACES OF PUBLIC ENTERTAINMENT (Report of the Chief Executive – agenda item 6): The Committee noted that the Regulations were supplemented by the Technical Standards document and that this would be regularly updated and reported to Licensing Sub Committee.

Officers were requested to circulate the old Regulations by email in order to allow comparison to be made.

RESOLVED:

1. That the new Technical Regulations for places of public entertainment, described in the report, be adopted to supersede the existing Regulations, and that these new provisions be brought into effect from 1 April 2003.
2. That the old Regulations be circulated to the Committee by email to enable Members to make comparisons with the new ones and that any questions or requests for clarification be submitted to officers.

GP4. APPOINTMENTS PROCEDURE (Report of the Assistant Chief Executive - Organisational Development – agenda item 7): The Committee noted that Panels would range in size from 3 to 5 Members.

Officers were requested to expedite training of new members.

RESOLVED:

1. That the arrangements for recruitment to chief officer and deputy chief officer vacant posts, as provided in the Council Constitution, be noted.
2. That it be noted that the Council's Constitution allowed Member involvement in recruitment to chief officer and deputy chief officer posts.
3. That training in recruitment be developed as a matter of urgency and made available to all Members likely to be involved in appointments.
4. That the Head of Personnel prepare an appointments procedure for chief officer and deputy chief officer posts, incorporating the principles within the report and in the preamble above, to be reported to the Committee at its next meeting.

GP5. APPOINTMENTS PANEL – HEAD OF BENEFITS AND LOCAL TAXATION (Report of the Chief Executive - agenda item 8):

RESOLVED:

That a Panel of three members comprising Councillor Rice, one member of the Executive and one opposition member, both to be advised, be agreed in respect of this appointment and that the final composition be delegated to the Chair for approval in consultation with the Director of Finance Services.

GP6. APPOINTMENTS PANEL – HEAD OF LOCAL DEMOCRACY (Report of the Assistant Chief Executive – Organisational Development - agenda item 9):

RESOLVED:

That a Panel comprising Councillors Irwin, Bull, Robertson, Millar and Winskill, be agreed in respect of this appointment.

GP7. MINUTES OF SUB BODIES:

RESOLVED:

That the minutes of the Property Panel held on 12 March 2002 be adopted and signed.

REG RICE
Chair