

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD (SPECIAL MEETING)  
27 June 2002**

Councillors: \*Krokou (Chair), \*Dobbie (Deputy-Chair), \*Diakides, \*Haley, \*Knight, and Reynolds and two vacancies.

Non-voting representatives: Mr J. Bays, \*Ms V. Paley and \*Mr M. Tarpey.

\* Members present.

**AP1 AUDIT OF ACCOUNTS 2001/2002** (Report of the General Manager, Alexandra Palace and Park – Agenda item 3):

In noting and endorsing the audited accounts the Board requested :-

- A breakdown of the costs of £124,923 relating to leases and concessions.
- Formal guidance regarding the protocols in operation for the withdrawal of funds by the Council from the Trust's bank account.
- A report exploring the issue of internal audit within the trust and trading company.

**RESOLVED:**

1. That the audited accounts, including the annual report, management letter and audit opinion for 2001/2002 be noted.
2. That each trustee sign the relevant declaration that there are no matters of related party transactions which should be declared.
3. That the Chair of the Board sign the accounts on behalf of the charity for submission to the Charity Commission together with the letter of representation.

**OTHER MATTERS CONSIDERED:**

**AP2 APOLOGIES FOR ABSENCE:** Apologies for absence were received from Councillor Reynolds.

**AP3 RESPONSIBILITIES AND OBLIGATIONS OF BOARD MEMBERS AS CHARITY TRUSTEES** (Report of the Trust's Solicitor – Agenda item 2)

The Trust's Solicitor had provided Members with a separate bundle of documents containing legal and factual information regarding the responsibilities and obligations of Board Members as Charity Trustees. These were; the Charity's Governing Document (the Alexandra Park and Palace Act 1985 and the draft Parliamentary Scheme) and Adopted Strategy; documents relating to administrative and financial matters; minutes of key meetings of the Board supporting the adopted and current strategies, objectives and policies of the charity; and orders of the Charity Commission relating to the establishment of the trading company and authorising the Council to issue 'Charity Proceedings'.

**RESOLVED:**

That the report and related documents be noted.

**AP4 ALEXANDRA PALACE TRADING LIMITED – APPOINTMENT OF DIRECTORS** (Report of the General Manager, Alexandra Palace and Park – Agenda item 4):

Following the local government elections in May four vacancies had arisen on the board of directors of Alexandra Palace Trading Limited.

**RESOLVED:**

1. That Councillors Diakides, Dobbie, Krokou and Reynolds be appointed to act as directors of Alexandra Palace Trading Limited.
2. That it be noted that as the Minority Party had failed to take up its allocation of seats on the board of trustees it is ineligible to make nominations to the board of directors of the trading company; however, a place would be offered on the board of the trading company should the situation change.

**Minutes of the Alexandra Palace and Park Board  
27 June 2002**

**AP5 FRIENDS GROUP - APPOINTMENT OF TRUSTEE MEMBERS** (Report of the General Manager, Alexandra Palace and Park – Agenda item 5):

**RESOLVED:**

That the following nominations be approved:

Councillor Diakides - Friends of the Theatre Group  
Councillor Dobbie -Friends of the Television Studios Group.

**AP6 DATES OF FUTURE MEETINGS:**

**RESOLVED:**

That the next meeting of the Board be held on 29 July 2002, and at that meeting the Committee Secretary circulate suggested dates for Board meetings for the remainder of the municipal year.

ANDREW KROKOU  
Chair