

## Equality Impact Assessment Screening Tool

1	Lead officer contact details: Bernadette Brewster & Sara Khan			
2	Date: 13 <sup>th</sup> December 2017			
3	<p>Summary of the proposal:</p> <ul style="list-style-type: none"> <li>2.2% increase in library fees and charges in line with CPI</li> </ul> <p>Note: Although there is a general increase in the library fees, we have proposed a decrease in Reservation fees for library users over 60 to allow for equality of access to resources. Housebound service users do not incur fees or charges for fines/ reservations.</p> <ul style="list-style-type: none"> <li>2% increase in room hire charges (Commercial Rate)</li> <li>2.17% increase in room hire charges (Community Rate)</li> </ul> <p>Note: Room Hire charges have been disproportionate to the size of rooms available across the service. The increase/decrease is to allow for a more consistent rate of charges across the service. A further 10% discount for any bookings over 8 weeks will be applied.</p>			
	<b>Response to Screening Questions</b>	<b>Yes</b>	<b>No</b>	<b>Please explain your answer.</b>

### a) Type of proposal

4.	Is this a new proposal or a significant change to a policy or service, including commissioned service?		x	<b>Minimal increase in charges, in line with the inflation.</b>
5.	Does the proposal remove, reduce or alter a service or policy?		x	
6.	Will there be a restructure or significant changes in staffing arrangements? Please see		x	<b>There will be no changes to staffing arrangements.</b>

	the restructure pages for guidance for <a href="#">restructure EqlAs</a> .			
7.	If the service or policy is not changing, have there been any known equality issues or concerns with current provision. For example, cases of discrimination or failure to tackle inequalities in outcomes in the past?		x	<b>There are no known equality issues or concerns with current provision.</b>
<b>b) Known inequalities</b>				
8.	Could the proposal disproportionately impact on any particular communities, disadvantaged or vulnerable residents?		x	<p><b>The proposal does not affect the core service and it also includes a reduction in some areas in order to allow for concession for our older service users.</b></p> <p><b>The service has a range of existing concessionary provisions for particular groups of service users who use Haringey's libraries. For example, there are no reservation fees or fines for housebound service users. Similarly, there are no reservation fees or fines for children (0 to 16 years old).</b></p> <p><b>In relation to room hires, the average fee increases are in line with inflation. Where the fees are above inflation, this was necessary to redress imbalances in prices for comparably sized rooms in other Library sites across the borough. The numerical increase is small and therefore deemed proportionate to redress the imbalance with other sites.</b></p>
9.	Is the service targeted towards particular disadvantaged or vulnerable residents?  <i>This can be a service specifically for a group,</i>		x	

	<i>such as services for people with Learning Disabilities. It can also be a universal service but has specific measures to tackle inequalities, such as encouraging men to take up substance misuse services.</i>			
10.	Are there any known inequalities? For example, particular groups are not currently accessing services that they need or are more likely to suffer inequalities in outcomes, such as health outcomes.		x	
11	If you have answered yes to at least one question in both sections a) and b), Please complete an EqIA.		x	The proposal is likely to have minimal impact on groups that share the protected characteristics or other disadvantaged groups. The service currently is effective in tackling inequalities and it is not changing