



# **FORWARD PLAN**

*Important decisions to be taken by your Council in the next four months*

**15 JUNE 2012 TO 14 OCTOBER 2012**

## **The Forward Plan**

The Forward Plan is a statutory document that lists all 'Key' decisions to be taken by the authority in the coming four months, as far as they are known. The plan is prepared on behalf of the Leader on a monthly basis and covers the period from the 15th day of the first month to the 14th day of the fourth month. The plan is published at least 14 days prior to commencement of the period it covers, for example, a plan published on 1 March covers a period of four months commencing on 15 March.

The Forward Plan is updated and rolled forward on a monthly basis. As this happens, the programme will be adjusted; further Key decisions may be added, or anticipated ones may be rescheduled or removed.

Only Key decisions are required to be included in the Forward Plan. However, other expected significant Cabinet business may be included, where appropriate.

A Key decision is defined by Central Government as a Cabinet decision, which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

## **The Cabinet**

In Haringey, the Cabinet is made up of eight councillors including the Leader and is responsible for taking most of the Council's Key decisions. Like government ministers in the cabinet, each councillor is in charge of a specific portfolio. The Cabinet currently comprises the following portfolio holders –

Leader of the Council (Chair) – Councillor Claire Kober

Cabinet Member for Children –Councillor Ann Waters

Cabinet Member for Finance and Carbon Reduction – Councillor Joe Goldberg

Cabinet Member for Environment – Councillor Nilgun Canver

Cabinet Member for Health and Adult Services – Councillor Bernice Vanier

Cabinet Member for Economic Development and Social Inclusion – Councillor Alan Strickland  
Cabinet Member for Communities – Councillor Richard Watson  
Cabinet Member for Housing – Councillor John Bevan

- The Cabinet meets monthly, with their order of business defined by the four-month rolling plan.
- The Cabinet makes decisions on how Council services are delivered.
- The Cabinet meets in public except when considering exempt or confidential information.

For more information on any of the items listed in the Forward Plan or copies of relevant reports and background papers, please contact the Lead Officer identified in the Forward Plan. Members of the public can obtain copies of the reports five days before the meeting at which the Key decision is to be taken. Please note that decision dates are occasionally subject to change.

### **To make a Representation**

Representations must be made in writing. To make a representation on any of the items listed in the Forward Plan, please write to Xanthe Barker, Principal Committee Coordinator, River Park House, 225 High Road, Wood Green N22 8HQ.

Representations must be made no less than 6 clear working days before the date of the meeting, or the first date if a range of dates is given for the meeting.

For any general enquiries about the Forward Plan, please contact Local Democracy and Member Services on (020) 8489 2957.

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
In Month of Jul-2012	<b>Wood Green Transport for London Major Scheme and Green Lanes Outer London Fund: Architectural Design Team Appointment</b>	To commission an architectural design team to design Public Realm, Highways Infrastructure and Streetscene improvements along the transport corridor from Wood Green tube station to Endymion Road (the north end of Finsbury Park).	KEY	Leader of the Council	Cabinet Member for Environment and Director of Place and Sustainability	<p>Public consultation will be undertaken after the 2012 school summer holiday.</p> <p>Statutory consultation will be undertaken following approval of the construction budget by Transport for London (which will be in approximately December 2012).</p> <p>The Wood Green Action Group has been formed, which includes Ward Councillors, local residents and businesses and Council officers.</p> <p>Other stakeholders will be all Ward Councillors, Living Streets, Haringey Cycle Campaign, London Borough of Haringey (LBH) Town Centre Manager, LBH Economic Regeneration, resident business groups, emergency services and all internal LBH relevant departments.</p> <p>Monthly Executive reports will be presented to the Place Board.</p> <p>'Gateway' reviews will be undertaken by Transport for London and Design for London.</p>	There are no implications related to race, ethnic minorities or gender. The schemes will be designed with accessibility as a priority and they will be Disability Discrimination Act compliant

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10-Jul-2012	<b>Response to Overview and Scrutiny Review of Missing Children</b>	To respond to the Overview and Scrutiny Review of Missing Children, which was received by Cabinet on 12 June 2012	NON-KEY	Cabinet	Cabinet Member for Children's Services and Director of Children's Services	Consultation with key partners and stakeholders was carried out during the scrutiny review	Consideration of equalities issues will be given in the response to the recommendations of the review
10-Jul-2012	<b>Response to Overview and Scrutiny Review of Men's Health</b>	To respond to the Overview and Scrutiny Review of Men's Health, which was received by Cabinet on 12 June 2012	NON-KEY	Cabinet	Cabinet Member for Health and Adult Services and Director of Public Health	Consultation with key partners and stakeholders was carried out during the scrutiny review	Consideration will be given to equalities impact issues in the response to the recommendations of the review
10-Jul-2012	<b>Financial Planning 2013/14 - 2015/16</b>	To set out financial strategy issues for the three year planning period and to propose a process for setting the budget for 2013/14.	KEY	Cabinet	Cabinet Member for Finance and Carbon Reduction with the Director of Corporate Resources.	The consultation arrangements for the budget process will apply.	Equalities and diversity implications are in the business planning process.
10-Jul-2012	<b>Localisation of Council Tax Support</b>	Following the 10% reduction in government grant to support Council Tax benefit payments, the Council will need to develop its own scheme from April 2013	KEY	Cabinet	Cabinet Member for Finance and Carbon Reduction and the Director of Corporate Resources	Full consultation with residents on the proposals for the new scheme will be required	A full EQIA will be required
10-Jul-2012	<b>Pay and Display Charges</b>	Impact Assessment on the increase of Pay & Display Charges in Muswell Hill, Crouch End & Green Lanes. To inform Cabinet of the outcomes of the review of increases to Pay & Display charges.	NON-KEY	Cabinet	Cabinet Member for Environment with the Director of Place and Sustainability	Depending on the outcome, statutory notification may be undertaken to formally notify of any further changes to charges.	Will be covered as part of the review.

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10-Jul-2012	<b>Review of Essential Service User Permits</b>	To ask Members to consider a number of issues arising from the review of Essential Service User permits	NON-KEY	Cabinet	Cabinet Member for Environment with the Director of Place and Sustainability	Depending on the outcome, statutory notification may be undertaken to formally notify of any further changes to charges	An EQIA will be undertaken as part of the review.

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10-Jul-2012	<b>Review of Right to Buy Lease</b>	<p>Proposed changes to the existing lease to include the following:</p> <ul style="list-style-type: none"> <li>• Gas certificates – leaseholders should submit them annually, if not the landlord will undertake the work and recharge it to the leaseholder.</li> <li>• All future health and safety related works (such as internal wiring, smoke alarms etc) carried out by the landlord in the building should include leasehold properties on a rechargeable basis.</li> <li>• Landlord should be able to carry out internal repairs when leaseholders request them and recharge them as part of their service charges.</li> <li>• Management fee – reasonable method of apportionment rather than block and estate.</li> <li>• Recovery of litigation costs (cost of LVT if allowed)/ interest on arrears and admin costs in respect of late payments</li> <li>• Sinking fund for future major works</li> <li>• Annual fee for subletting - the subletting of properties should not be permitted for the first five years (in line with the period for the statutory provisions for the repayment of the discount). They should also have to seek the landlord's permission before they sublet.</li> </ul>	KEY	Cabinet	Cabinet Member for Housing and Director of Adult and Housing Services	The proposals will be consulted on with tenants at the Tenancy and Estate Management Resident Panel on 8 May 2012 and with leaseholders at the Leasehold Panel on 17 May 2012	Equalities and diversity implications will be contained in the report

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10-Jul-2012	<b>Out of Hours Telephone Contact - Contract Renewal</b>	The contract for the Out of Hours telephone contact supplier has been re-tendered, as the current contract will end in September 2012. The Lead Authority in the Pan-London contract is Ealing. Haringey will be required to sign an Access Agreement to the new Framework in advance of the new contract start date, in order to transition to the new contract with the supplier Vangent on 1 <sup>st</sup> October 2012	KEY	Cabinet	Cabinet Member for Finance and Carbon Reduction and the Director of Corporate Resources	Not applicable	Equalities and diversity implications are taken into account of as part of the tender process.
10-Jul-2012	<b>Carbon Commission and 40:20 Action Plan</b>	Report of the Carbon Commission and 40:20 Action Plan to achieve the borough wide carbon reduction target	NON-KEY	Cabinet	Cabinet Member for Finance and Carbon Reduction and Director of Place and Sustainability	Stakeholders and partners will be consulted as part of the development process	Will be considered as part of the action plan development
10-Jul-2012	<b>Review of Haringey's Local Development Scheme</b>	The report is asking Cabinet to agree a programme of planning policy documents the Council intends to produce over the next three years; 2012 - 2015. The Local Development Scheme (LDS) is a project management tool; it sets out the timeframe and key milestones for all planning policy (LDF) documents.	KEY	Cabinet	Cabinet Member for Economic Development and Social Inclusion and Director of Place and Sustainability	There is no requirement to carry out consultation on the LDS. The LDS needs to be reported to Cabinet once. Reviews where necessary can be agreed under Delegated Authority. The planning policy documents within the LDS will be subject to their own consultation.	An Equalities Impact Assessment (EqIAs) is not required as the Local Development Scheme is a project management document that sets out the name of documents the Council will produce over a three year period. EqIAs will be carried out on the individual planning policy documents.

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
10-Jul-2012	<b>Northumberland Park Regeneration - 'Stadium Approach'</b>	To approve the acquisition, as an opportunity purchase, of two Tottenham High Road properties potentially required for a 'Stadium Approach' scheme linking to White Hart Lane Station	KEY	Cabinet	Cabinet Member for Economic Regeneration and Director of Place and Sustainability	Consultation with affected land owners to agree terms has been taking place and there will be wider consultation on the details of the Stadium Approach Proposal	This is an opportunity purchase to help safeguard options being designed to create public realm improvements in a Ward experiencing high levels of deprivation

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10-Jul-2012	<b>Myddleton Road Local Shopping Centre: Developing an Improvement Strategy - Options for Consideration</b>	The Council recognises the challenging economic characteristics of Myddleton Road and seeks to support the changing nature of Myddleton Road Local Shopping Centre. This document will consider different planning policy approaches and will seek views from stakeholders on the most suitable way forward in the production of a Policy Guidance Note	NON-KEY	Cabinet	Cabinet Member for Economic Development and Social Inclusion and Assistant Director for Planning, Regeneration and Economy	<p>The Myddleton Road Strategy Group (MRSG) and wider community will be consulted in the process, as per Haringey's Statement of Community Involvement.</p> <p>In the preparation of the document an initial consultation workshop session is proposed for 13 March 2012 to seek input from the MRSG. This will inform the draft document for formal public consultation which is proposed to go to Cabinet in July.</p> <p>If the draft consultation is approved it is anticipated that the formal public consultation will take place in July/August for six weeks. A summary report will be produced during the formal consultation period and the Council's responses.</p> <p>Any necessary amendments will be made based on the responses from the public consultation and the final document will go back to Cabinet for adoption.</p>	The Council's Equality and Diversity policy will be observed throughout this project

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10-Jul-2012	<b>Haringey Draft Preliminary Charging Schedule for a Community Infrastructure Levy (CIL)</b>	The report is asking Cabinet to approve the draft preliminary charging schedule for setting a Community Infrastructure Levy for Haringey for a statutory six week public consultation.	KEY	Cabinet	Cabinet Member for Economic Development and Social Inclusion and Director of Place and Sustainability	The CIL will be subject to two statutory stages of public consultation. The first six week consultation will be on the draft Preliminary Charging Schedule, representations received will feed into an amended Charging Schedule. This will then be reported back to Cabinet before a final four week consultation. The draft Levy will be reported to Cabinet and Full Council before it is submitted for an Examination in Public in 2013.	Where required, an Equalities Impact Assessment will be carried out in parallel with the preparation of the Community Infrastructure Levy
10-Jul-2012	<b>Lymington Avenue N22 Site A - Appropriation to Planning Purposes</b>	To agree the appropriation of this site to planning purposes further to Cabinet's earlier decision on 14 September 2010 to dispose of the property	KEY	Cabinet	Cabinet Member for Finance and Carbon Reduction and Director of Place and Sustainability	Relevant services have been consulted	No specific implications
10-Jul-2012	<b>Declaration of an Article 4 Direction Area for Controlling Problematic Houses in Multiple Occupation (HMOs)</b>	The report is asking Cabinet to approve the declaration of an Article 4 Direction Area for controlling the impacts of problematic HMOs in Tottenham and Green Lanes. Declaring the Article 4 Direction involves commencing a 12 month notice period followed by a six week public consultation. The Article 4 Direction can be implemented at the end of the 12 month notice period.	KEY	Cabinet	Cabinet Member for Economic Regeneration and Social Inclusion and Cabinet Member for Environment and Director Adult and Housing Services	Declaring the Article 4 Direction involves commencing the 12 month notice period followed by a six week public consultation	

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10-Jul-2012	<b>Housing Related Support Commissioning Plan 2012 - 15</b>	The purpose of the report is to seek Cabinet's approval for future housing related support commissioning intentions in order to realise the required HESP savings and to have an evidence based approach to procurement	KEY	Cabinet	Cabinet Member for Housing and Director of Adult and Community Housing Services	There has been extensive consultation with providers, stakeholders, commissioners and service users in developing the Plan	A full EqIA is being finalised, however, where funding cuts are made we are trying, as far as possible, to achieve this without impacting on equalities and diversity
Not before 10th-Jul-2012	<b>Lift Modernisation Group 1</b>	Replacement of lift cars, doors and lift room machinery at Cordell House N15, Warren Court N17, Trulock Court N17, Dowding House N6, Mountbatten House N6, Wavell House N6.	KEY	Cabinet	Cabinet Member for Housing and Director of Adult and Housing Services	The programme has been developed by Homes for Haringey in consultation with residents and key stakeholders	Equalities and diversity issues were taken into consideration when developing the programme
10-Jul-2012	<b>Lift Modernisation Group 2</b>	Replacement of lift cars, doors and lift room machinery at Russell Road N15, Lowery House N17, Priory Road N8, Spanswick Lodge N15.	KEY	Cabinet	Cabinet Member for Housing and Director of Adult and Housing Services	The programme has been developed by Homes for Haringey in consultation with residents and key stakeholders	Equalities and diversity issues were taken into consideration when developing the programme
10-Jul-2012	<b>Lift Modernisation Group 3</b>	Replacement of lift cars, doors and lift room machinery at Carlton Lodge N4, Mildura Court N8, Acacia House N22, Cedar House N22 and Daphne House N22	KEY	Cabinet	Cabinet Member for Housing and Director of Housing Services	The programme has been developed by Homes for Haringey in consultation with residents and key stakeholders	Equalities and diversity issues were taken into consideration when developing the programme

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10-Jul-2012	<b>Lift Modernisation Group 4</b>	Replacement of lift cars, doors and lift room machinery at Palace Gates Road N22, Sophia House N22, The Lindales N17, Bedale House N8, Cranley Dene N10, Hilldene Court N10	KEY	Cabinet	Cabinet Member for Housing and Director of Adult and Housing Services	The programme has been developed by Homes for Haringey in consultation with residents and key stakeholders	Equalities and diversity issues were taken into consideration when developing the programme
10-Jul-2012	<b>School Place Planning Report</b>	This report updates Cabinet on the demand for pupil places in Haringey's primary, secondary, special schools and post 16 settings; and seeks agreement from Cabinet to respond to demand	KEY	Cabinet	Cabinet Member for Children's Service and Director of Children's Services	As in previous years, the Council has welcomed comments from parents, carers, heads, governors and other interested parties on all aspects of school place planning. This report has been also been circulated to members of the Haringey Admissions School Organisation Forum. Any comments received back from them will be reported verbally to Cabinet	Providing local school places to meet local demand helps to contribute towards the development of sustainable communities
10-Jul-2012	<b>Proposal to Expand Belmont and Lancasterian Primary School</b>	Report to Cabinet on proposals (following a revoke of the Lancasterian and Statutory Notices and the start of a new round of consultation) to agree to expand Lancasterian Primary by one form of entry with effect from September 2013	KEY	Cabinet	Cabinet Member for Children and Director of Children's Services	The new round of public consultation on expansions will include consultation with schools, public and other key stakeholders. Consultation outcomes will be reported to Deputy Director/Director of Children and Young People's Services, Cabinet Member and then to Cabinet in May 2012	The expansion of these schools is part of the Children's Services Strategy of expanding to meet public pupil place needs where they are greatest

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10-Jul-2012	<b>Award of Contract for the Provision of Fast Track Mental Health Screening and Assessment Service</b>	To seek approval to award the contract to the successful tender for the provision of fast track mental health screening for Looked After Children	KEY	Cabinet	Cabinet Member for Children's Services and Director of Children's Services	Consultation with internal clients within the Children and Families Business Unit and colleagues from NHS North Central London	Equalities and diversity implications are embedded in the tender documents and assessed as part of the tender evaluation
10-Jul-2012	<b>Award of Framework Agreements for the Supply of Green Grocery to the Council's Catering Service</b>	It is imperative that the Council purchases quality products from a reputable supplier to ensure that the meals served to the children and young people of the Borough at school are of the nutritional standard set by the Government's School Food Standard	KEY	Cabinet	Cabinet Member for Children and the Director of Children's Services	N/A	The service provision takes into account the needs of the service users on a school by school basis, developing menus that meet their requirements on religious grounds and special medical diets and that comply with the Government's nutritional standards
16-Jul-2012	<b>Annual Carbon Report</b>	Annual Carbon Report to full Council providing information on borough wide action to achieve the 40:20 carbon reduction target	NON-KEY	Full Council	Cabinet Member for Finance and Carbon Reduction and Director of Place and Sustainability	Stakeholders and partners will be consulted as part of the development process	Will be considered as part of the report

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Between 18-Jul-2012 and 29-Jul-2012	<b>Sponsored Primary Academies</b>	Following intervention by the Secretary of State on proposals for conversion of Nightingale, Downhills, Coleraine Park and Noel Park Primary schools into sponsored Academy, report seeks Cabinet Member agreement to enter into required standard documents between June and August	KEY	Leader of the Council	Cabinet Member for Children and Director of Children Services	Consultation will be undertaken by the governing body or such persons as appointed by the Secretary of State in respect of the schools. These bodies will report to the SoS who may make an Academy Order where not already been done. Subsequently the SoS may enter into a funding agreement to enable the school to convert to academy status with a sponsor. The Local Authority are required to enter into an expression of interest between 1 and 21 June and the decision should be that of the Cabinet Member for Children and the DCS.. If the SoS approves sponsored conversion then the LA will be required to enter into commercial transfer agreements and 125 year leases with the academy trusts between June and August for such of the four schools as require a funding agreement	An Equalities Impact Assessment will be considered by the school as part of the consultation and where required and in parallel by the Council.

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27-Jul-2012	<b>Inter Authority Agreement (in relation to North London Waste Authority procurement of waste disposal services), Part 2 of 2: Execution of the IAA</b>	Report to approve final terms and enter into a legally binding IAA between the NLWA and seven constituent boroughs in order for the NLWA procurement of waste disposal and treatment facilities to progress. The IAA will contain commitments from boroughs on key waste policies	KEY	Leader of the Council	Cabinet Member for Environment and the Director of Place and Sustainability	The North London Joint Waste Strategy (the joint strategy for the North London boroughs and the NLWA), which sets out how the partners will manage waste from households and businesses in the area until 2020, contains targets on recycling and waste reduction that underpin the procurement of new waste management services. The draft strategy was subject to public and statutory agency consultation in 2008 and amended as a result.	An Equalities Impact Assessment was carried out on the North London Joint Waste Strategy in 2008. Equalities and diversity implications of new services will be considered by the NLWA procurement process through competitive dialogue and assessment of tenders, as well as through the appraisal of options under the IAA by the council.
27-Jul-2012	<b>Inter Authority Agreement (in relation to North London Waste Authority procurement of waste disposal services) - Amendments to Schedule Part B</b>	Report to sign off any changes required to Schedule Part A of the IAA, based on procurement information provided by NLWA, in the Schedule Part B.	KEY	Leader of the Council	Cabinet Member for Environment and Director of Place and Sustainability	The North London Joint Waste Strategy (the joint strategy for the North London Boroughs and the NLWA) , which sets out how the partners will manage waste from households and businesses in the area until 2012, contains targets on recycling and waste that underpin the procurement of new waste management services. The draft strategy was subject to public and statutory agency consultation in 2008 and amended as a result.	An Equalities Impact Assessment was carried out on the North London Joint Waste Strategy in 2008. Equalities and diversity implications of the new services will be considered by the new NLWA procurement process through competitive dialogue and assessment of tenders, as well as through the appraisal of options under the IAA by the Council.
18-Sep-2012	<b>Financial (Budget) Monitoring</b>	Monitoring report on forecast spend against budget and consideration of any proposed budget virements.	KEY	Cabinet	Cabinet Member for Finance and Carbon Reduction and the Director of Corporate Resources.	Services are consulted in the preparation of this report and it is circulated to all interested parties.	Equalities and diversity implications are taken account of in the budget monitoring process.

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18-Sep-2012	<b>Supported Housing Review - Protheroe House</b>	Report seeks agreement to dispose of Protheroe House to the selected Registered Provider for redevelopment as an Extra Care Scheme, subject to consent from the Secretary of State.	KEY	Cabinet	Cabinet Member for Housing and Director of Adult and Housing Services	This project has been progressed in partnership with other services, with regular update reports submitted to Housing Capital Programme Board. Residents have been consulted and supported throughout.	An Equalities Impact Assessment has been carried out and diversity issues have been taken into consideration.
18-Sep-2012	<b>Business Case for Green Deal</b>	This provides a business case for the Council's role in delivering the Green Deal (in partnership with Islington Council) and securing ECO funding	NON-KEY	Cabinet	Cabinet Member for Finance and Carbon Reduction and the Director of Place and Sustainability	Stakeholders and partners will be consulted as part of the development process	Will be considered as part of the business case development

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16-Oct-2012	<b>Haringey Core Strategy - Adoption</b>	The report is asking Cabinet to accept the recommendations put forward by the Planning Inspector into Haringey's Core Strategy and to recommend to Full Council that the Core Strategy is adopted as the key strategic spatial plan for the Borough	KEY	Cabinet	Cabinet Member for Economic Development and Social Inclusion and Director of Place and Sustainability	The Core Strategy has been subject to three rounds of statutory public consultation (in line with the Planning and Compulsory Purchase Act 2004 and Updated Regulations, 2008). Issues and Options consultation - Feb/March 2008; Preferred Options consultation - May/June 2009, Proposed Submission consultation May/June 2010, and following the Examination in Public in June/July 2011 a revised consultation was carried out in Sept/Nov 2011. The Hearing sessions reopened on 22nd February 2012 for one day to discuss Housing and Employment. Following publication of the new National Planning Policy Framework (NPPF) in March 2012, the Core Strategy was subject to a final round of consultation to ensure its compliance with the NPPF. The Core Strategy has been amended to reflect these consultations and the two Examinations in Public. The report is asking Cabinet to note the Inspector's modifications as set out in his report and to recommend to Full Council that the Core Strategy (with amendments) is adopted as the statutory strategic development plan for the Borough	An Equalities Impact Assessment has been carried out in parallel with the preparation of the Core Strategy and has been subject to all three stages of public consultation.

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16-Oct-2012	<b>Adoption of Sustainable Design and Construction Supplementary Planning Document (SPD)</b>	The SPD will guide passive solar design, decentralised energy networks, renewable energy, resilience to climate change, reduced water use, biodiversity protection and sustainable waste management. It will form part of the LDF, assist in determining planning applications, guide design and construction projects, low carbon initiatives and housing refurbishment programmes	KEY	Cabinet	Cabinet Member for Economic Development and Social Inclusion and Director of Place and Sustainability	The draft SPD was issued for public and stakeholder consultation in accordance with PPS12 Regulations from November 2010 to January 2011. In addition a Sustainability Champions Network has been set up to monitor progress and effectiveness following adoption	A draft Equalities Impact Assessment (EqIA) screening which was carried out for the draft SPD indicates that the advice provided in the draft SPD has positive impact all those living and working in Haringey and beyond. No further assessment is necessary at this stage.