

Appendix III a Library Services

Services that we charge for (1)	2018/19 charge (2)	2019/20 Charge (3)	Proposed 2020/21 Charge (4)	Change (5)
	£	£	£	%
Reservations (items already in stock)				
	1.15	1.15	1.15	0.00%
Reservations (items not in stock)	2.50	2.50	2.50	0.00%
Reservations Items Already in Stock (over 60s)	0.60	0.60	0.60	0.00%
Reservations Items not in stock (over 60s)	1.50	1.50	1.50	0.00%
Overdue books – per item per day (except DVDs)	0.25	0.25	0.25	0.00%
Overdue books – per item per day (except DVDs), Over 60s	0.12	0.12	0.12	0.00%
Maximum overdue charge per item (except DVDs) – standard charge	6.80	6.80	6.80	0.00%
Maximum overdue charge per item (except DVDs) – Over 60s charge	3.30	3.30	3.30	0.00%
Lost ticket replacement	2.25	2.25	2.25	0.00%
Lost ticket replacement for over 60s and under 16s	1.12	1.12	1.12	0.00%
DVD/Blu-ray: Blockbuster per loan for one week	3.10	3.10	3.10	0.00%
DVD/Blu-ray hire: films per loan for one week	1.23	1.23	1.23	0.00%
Multi DVDs (sets of 3 or more) per loan for one week	2.00	2.00	2.00	0.00%
Music CD hire per loan for one week.	0.57	0.57	0.57	0.00%
Music CD hire per loan for one week. Over 60s	0.25	0.25	0.25	0.00%
Spoken Word (Talking Books) per loan for 3 weeks	1.00	1.00	1.00	0.00%
Small Ads per 3 weeks	3.00	3.00	3.00	0.00%
Lost or damaged items: Out of print books per book non-fiction	19.00	19.00	19.00	0.00%
Lost or damaged items: Out of print books per book fiction	12.80	12.80	12.80	0.00%
Lost or damaged items: Out of print books per book paperback fic/non-fic	6.65	6.65	6.65	0.00%
Lost or damaged items: Out of production DVD/Blu- ray	12.80	12.80	12.80	0.00%
Scanning	0.05	0.05	0.05	0.00%
Photocopying & Printing charges (from public network)	B&W A4 15p per sheet Colour A4 50p per sheet	B&W A4 15p per sheet Colour A4 50p per sheet	B&W A4 15p per sheet 50p per sheet	
Average				

Room hire

	2018/19			2019/20 Charge			Proposed 2020/21 Charge			Change		
	Commercial rate	Community rate	Private function	Commercial rate	Community rate	Private function	Commercial rate	Community rate	Private function	Commercial rate	Community rate	Private function
	£	£	£	£	£	£	£	£	£	%	%	%
Wood Green												
Community room	25.00	12.00		25.00	12.00		25.00	12.00		0%	0%	n/a
2nd floor open space	27.00	12.00		27.00	12.00		27.00	12.00		0%	0%	n/a
Health Suite	22.00	12.00		22.00	12.00		22.00	12.00		0%	0%	n/a
Business Lounge (glass office)	27.00	15.00		27.00	15.00		27.00	15.00		0%	0%	n/a
Business Lounge main area (by special arrangement)	30.00	20.00		30.00	20.00		30.00	20.00		0%	0%	n/a
Hornsey												
Original Gallery (exhibitions per week)	170.00	100.00		170.00	100.00		170.00	100.00		0%	0%	n/a
Original Gallery (events per hour)	27.00	12.00		27.00	12.00		27.00	12.00		0%	0%	n/a
Promenade Gallery (exhibitions per week)	50.00	25.00		50.00	25.00		50.00	25.00		0%	0%	n/a
Meeting Room (per hour)	27.00	12.00		27.00	12.00		27.00	12.00		0%	0%	n/a
Marcus Garvey												
Meeting room Large (per hour)	27.00	15.00		27.00	15.00		27.00	15.00		0%	0%	n/a
Meeting room Medium (per hour)	20.00	12.00		20.00	12.00		20.00	12.00		0%	0%	n/a
Meeting room Small (per hour)	12.00	7.00		12.00	7.00		12.00	7.00		0%	0%	n/a
St Ann's												
Hall (per hour)	35.00	20.00	25.00	35.00	20.00	25.00	35.00	20.00	25.00	0%	0%	0.00
Activity room (per hour)	27.00	15.00	20.00	27.00	15.00	20.00	27.00	15.00	20.00	0%	0%	0.00
Meeting room	20.00	12.00		20.00	12.00		20.00	12.00		0%	0%	n/a
Office	10.00	7.00		10.00	7.00		10.00	7.00		0%	0%	n/a
Highgate												
Meeting room 1 (per hour)	27.00	15.00		27.00	15.00		27.00	15.00		0%	0%	n/a
Meeting room 2	22.00	12.00		22.00	12.00		22.00	12.00		0%	0%	n/a
Meeting room 3	17.00	7.00		17.00	7.00		17.00	7.00		0%	0%	n/a
Coombes Croft												
Meeting room	27.00	12.00		27.00	12.00		27.00	12.00		0%	0%	n/a

All prices are for hire within library opening hours only

Hire outside of library opening hours are subject to:

1. A surcharge of 50% of the room hire cost
2. A **minimum** charge of £100 for out of hours security provision

Appendix III a

Library Services

Services that we charge for (1)	2017/18 charge (2) £	2018/19 charge (3) £	Proposed 2019/20 Charge (4) £	Change (5) %
Reservations (items already in stock)	1.10	1.15	1.15	0.00%
Reservations (items not in stock)	2.50	2.50	2.50	0.00%
Reservations Items Already in Stock (over 60s)	0.70	0.60	0.60	0.00%
Reservations Items not in stock (over 60s)	1.50	1.50	1.50	0.00%
Overdue books – per item per day (except DVDs)	0.22	0.25	0.25	0.00%
Overdue books – per item per day (except DVDs). Over 60s	0.12	0.12	0.12	0.00%
Maximum overdue charge per item (except DVDs) – standard charge	6.60	6.80	6.80	0.00%
Maximum overdue charge per item (except DVDs) – Over 60s charge	3.30	3.30	3.30	0.00%
Lost ticket replacement	2.20	2.25	2.25	0.00%
Lost ticket replacement for over 60s and under 16s	1.10	1.12	1.12	0.00%
DVD/Blu-ray: Blockbuster per loan for one week	3.00	3.10	3.10	0.00%
DVD/Blu-ray hire: films per loan for one week	1.20	1.23	1.23	0.00%
Multi DVDs (sets of 3 or more) per loan for one week	2.00	2.00	2.00	0.00%
Music CD hire per loan for one week.	0.55	0.57	0.57	0.00%
Music CD hire per loan for one week. Over 60s	0.25	0.25	0.25	0.00%
Spoken Word (Talking Books) per loan for 3 weeks	1.00	1.00	1.00	0.00%
Small Ads per 3 weeks	3.00	3.00	3.00	0.00%
Lost or damaged items: Out of print books per book non-fiction	18.50	19.00	19.00	0.00%
Lost or damaged items: Out of print books per book fiction	12.50	12.80	12.80	0.00%
Lost or damaged items: Out of print books per book paperback fic/	6.50	6.65	6.65	0.00%
Lost or damaged items: Out of production DVD/Blu-ray	12.50	12.80	12.80	0.00%
Scanning	0.05	0.05	0.05	0.00%
Photocopying & Printing charges (from public network)	B&W A4 15p per sheet	B&W A4 15p per sheet	B&W A4 15p per sheet	0.00%
	50p per sheet	50p per sheet	Colour A4 50p per sheet	0.00%
Average				

Room hire

	2017/18		2018/19			Proposed 2019/20 Charge			Change		
	Community rate	Private function	Commerical rate	Community rate	Private function	Commerical rate	Community rate	Private function	Commerical rate	Community rate	Private function
Wood Green	£	£	£	£	£	£	£	£	%	%	%
Community room	10.00		25.00	12.00		25.00	12.00		0.00	0.00	n/a
2nd floor open space	10.00		27.00	12.00		27.00	12.00		0.00	0.00	n/a
Health Suite	10.00		22.00	12.00		22.00	12.00		0.00	0.00	n/a
Business Lounge (glass office)	10.00		27.00	15.00		27.00	15.00		0.00	0.00	n/a
Business Lounge main area (by special arrangement)	10.00		30.00	20.00		30.00	20.00		0.00	0.00	n/a
Hornsey											
Original Gallery (exhibitions per week)	80.00		170.00	100.00		170.00	100.00		0.00	0.00	n/a
Original Gallery (events per hour)	10.00		27.00	12.00		27.00	12.00		0.00	0.00	n/a
Promenade Gallery (exhibitions per week)	20.00		50.00	25.00		50.00	25.00		0.00	0.00	n/a
Meeting Room (per hour)	10.00		27.00	12.00		27.00	12.00		0.00	0.00	n/a
Marcus Garvey											
Meeting room Large (per hour)	7.00		27.00	15.00		27.00	15.00		0.00	0.00	n/a
Meeting room Medium (per hour)	7.00		20.00	12.00		20.00	12.00		0.00	0.00	n/a
Meeting room Small (per hour)	7.00		12.00	7.00		12.00	7.00		0.00	0.00	n/a
St Ann's											
Hall (per hour)	20.00	25.00	35.00	20.00	25.00	35.00	20.00	25.00	0.00	0.00	0.00
Activity room (per hour)	15.00	20.00	27.00	15.00	20.00	27.00	15.00	20.00	0.00	0.00	0.00
Meeting room	10.00		20.00	12.00		20.00	12.00		0.00	0.00	n/a
Office	7.00		10.00	7.00		10.00	7.00		0.00	0.00	n/a
Highgate											
Meeting room 1 (per hour)	10.00		27.00	15.00		27.00	15.00		0.00	0.00	n/a
Meeting room 2	10.00		22.00	12.00		22.00	12.00		0.00	0.00	n/a
Meeting room 3	10.00		17.00	7.00		17.00	7.00		0.00	0.00	n/a
Coombes Croft											
Meeting room	10.00		27.00	12.00		27.00	12.00		0.00	0.00	n/a

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Hire outside of library opening hours are subject to:

1. A surcharge of 50% of the room hire cost
2. A **minimum** charge of £100 for out of hours security provision