

APPENDIX 3

(the words recommended for deletion are shown struck through and the words recommended for addition or insertion are shown in italics and underlined)

PART 3 – SECTION C of the Council’s Constitution

Terms of Reference: Non-executive Committees

Section 2 - Committees

3. Standards Committee

The Standards Committee will have the following roles and functions:

- (a) Promoting and maintaining high standards of conduct by Councillors, co-opted members and representatives of religious organisations and parent governor representatives;
- (b) Assisting the Leader, Councillors, co-opted members and representatives of religious organisations and parent governor representatives to observe the Members’ Code of Conduct;
- (c) Advising the Council on the adoption or revision of the Members’ Code of Conduct;
- (d) Monitoring the operation of the Members’ Code of Conduct;
- (e) Advising, training or arranging to train Councillors and co-opted members ~~and non-voting co-opted members~~ on matters relating to the Members’ Code of Conduct and the ethical framework;
- (f) Granting dispensations to Councillors and co-opted members ~~and non-voting co-opted members~~ from requirements relating to interests set out in the Members’ Code of Conduct;
- (g) Advising the Council on codes and protocols forming the Council’s ethical framework and its governance arrangements, monitoring the effectiveness of those arrangements and making reports and recommendations accordingly;

- (h) Carrying out an assessment and review function for all complaints received by the Council against Councillors and co-opted members.
- (i) Dealing with any reports from a case tribunal or interim case tribunal and any report from the Monitoring Officer on any matter which is referred by the Ethical Standards Officer to the Monitoring Officer;
- (j) Hearing complaints against Councillors and ~~voting co-optees~~ co-opted members made to the Council or referred back from the Standard Board for England;
- (k) Hearing complaints against ~~co-optees~~ co-opted members arising from alleged breaches of Codes and Protocols falling outside the jurisdiction of the Standards Board for England;
- (l) Responding to national reviews and consultations on standards related issues;
- (m) Granting exemptions for politically restricted posts and giving directions to include a post on the list of restricted posts;
- (n) Advising the Council on the appointment of independent members and taking steps to select them.

Section 3 – Sub-Committees and Panels

(text to be inserted after sub-paragraph 2.1(c) on Scrutiny Review Panels and before the paragraph, to be re-numbered 4., entitled “Under Licensing Committee”)

3. Under Standards Committee

3.1 Assessment Sub-Committees

Five members of the Committee: 3 Councillors and 2 independent members. To be chaired by an independent member.

To make initial assessments of written allegations to the Committee of failure to comply with the Code of Conduct. The Sub-Committee will follow procedures agreed by the Committee.

3.2 Review Sub-Committees

Three members of the Committee including at least one Councillor. To be chaired by an independent member. Not to include any member of the Assessment Sub-Committee for the same allegation.

To review, when requested, any decision of an Assessment Sub-Committee to take no action on an allegation. The Sub-Committee will follow procedures agreed by the Committee.

3.3 Hearing Sub-Committees

Five members of the Committee: 3 Councillors and 2 independent members. To be chaired by an independent member.

To hear complaints against Councillors and co-opted members made to the Council or referred back from the Standards Board for England. The Sub-Committee will follow procedures agreed by the Committee.